

**COUNCIL MEETING OF
MONDAY, APRIL 12, 2021 7:00 P.M.
VIRTURAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Senior Manager of Corporate Projects Kieran Miller, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Assistant Treasurer Elizabeth Hartling, Superintendent of Public Works Michelle Sherwood, Fire Chief Craig Bowser and Deputy Fire Chief Mike Green.

Also in attendance were 3 residents.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

3. APPROVAL OF AGENDA

#21-050 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF APRIL 12, 2021, AS CIRCULATED. MOTION CARRIED.

4. QUESTIONS PERIOD

Deputy Mayor Ron Aiken asked if there were any questions from the Public. There were none.

5. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. There were none.

6. MINUTES

Approval of Minutes – Regular Council Meeting – March 8, 2021

#21-051 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 8, 2021 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – April 6, 2021

#21-052 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF APRIL 6, 2021 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken provided an overview of his Report, which can be found on page 17 of the Council Package.

ii) Planning – Lori Bickford

Deputy Mayor Ron Aiken noted that the planning Report can be found on page 18 of the Council Package.

9. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken gave a summary of the Mayor's Report, which can be found on Page 20 of the Council Package.

B) CAO'S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 21 of the Council Package and provided a summary noting that full details could be found in Department Reports.

C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

i) BILLS AND PAYROLL – MARCH

#21-053 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF MARCH 2021 AS FOLLOWS: GENERAL GOVERNMENT

\$237,134.63; GENERAL CAPITAL \$46,957.59; UTILITY GOVERNMENT \$60,517.50; UTILITY CAPITAL \$875.03; AND SALARIES \$191,945.65. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 25 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#21-054 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE 2020 AUDIT AS PRESENTED BY STEVENSON AND PARTNERS, LLP AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AUDIT. MOTION CARRIED.

#21-055 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPOINT STEVENSON AND PARTNERS, LLP OUT OF RIVERVIEW, NB AS OUR AUDITORS FOR THE YEAR 2021. MOTION CARRIED.

#21-056 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AWARD RFP 2020-15 – PROVISION OF FUEL SERVICES AT THE PUMP TO SACKVILLE ESSO IN ACCORDANCE WITH THEIR RFP SUBMISSION FOR A TERM OF THREE (3) YEARS WITH THE OPTION TO EXTEND FOR A FURTHER TWO (2) YEARS AT THE END OF EACH SUBSEQUENT TERM. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY AND SHAWN MESHEAU. MOTION CARRIED.

#21-057 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE PROVIDING OF A COMPUTER/TABLET DEVICE TO THE MAYOR AND COUNCIL FOR TOWN USE AND AUTHORIZE THE PURCHASE OF 9 MICROSOFT SURFACE TABLETS WITH KEYBOARDS AT AN ESTIMATED COST OF \$8,466.49 HST INCLUDED. MOTION CARRIED.

Tourism & Business Development

Liaison Councillors Michael Tower and Shawn Mesheau

a. Report from Tourism & Business Development

Councillor Michael Tower gave a summary of the Tourism & Business Development Report found on page 34 of the Council Package.

- E) Public Property & Facilities
Liaison Councillors Bruce Phinney and Bill Evans
a. Report Public Property & Facilities

Councillor Bruce Phinney provided a brief overview of the Public Property and Facilities Report found on page 36 of the Council Package.

#21-058 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER NO. 2021-01 SUPPLY OF ONE (1) LATEST MODEL 1-TON TRUCK WITH DUMP BODY AND SALT HOPPER TO THE LOWEST BIDDER AMHERST CHRYSLER LTD., AMHERST, NB, IN THE AMOUNT OF \$113,187.37 HST INCLUDED AND FURTHERMORE AUTHORIZE THE SALE OF THE SURPLUS EXISTING 2012 DODGE ONE-TON TRUCK (S/N-3C7WDMBL5CG119971) WITH A 2011 SWENSON MDV SPREADER UPON RECEIPT OF THE 2021-01 FLEET EQUIPMENT. AYE VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY, ALLISON BUTCHER, ANDREW BLACK, BILL EVANS AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR SHAWN MESHEAU. MOTION CARRIED.

#21-059 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AWARD TENDER NO. 2021-07 SUPPLY OF ONE (1) NEW 4WD TRACTOR MOWER AND FRONT LOADER AND FRONT SNOW BLOWER TO THE LOWEST BIDDER GREEN DIAMOND EQUIPMENT LTD., MONCTON, NB IN THE AMOUNT OF \$47,538.53 HST INCLUDED AND FURTHERMORE AUTHORIZE THE SALE OF THE SURPLUS EXISTING 2004 NEW HOLLAND LAWN TRACTOR TC33DA S/N230013720 WITH LUCKYNOW SNOW BLOWER UPON RECEIPT OF THE 2021-07 FLEET EQUIPMENT. MOTION CARRIED.

#21-060 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AWARD TENDER NO. 2021-06 SUPPLY OF ONE (1) NEW CURRENT MODEL HEAVY DUTY, 4x4 ¾ TON TRUCK WITH PLOW AND TAILGATE SPREADER TO THE LOWEST BIDDER LOUNSBURY CHEVROLET, MONCTON, NB IN THE AMOUNT OF \$66,049.15 HST INCLUDED AND FURTHERMORE AUTHORIZE THE SALE OF THE SURPLUS EXISTING 2010 DODGE ¾ TON 4X4 RAM 2500HD TRUCK S/N 3D7LT2ET9AG181234 WITH 2008 FISHER SALT HOPPER UPON RECEIPT OF THE 2021-06 FLEET EQUIPMENT. MOTION CARRIED.

#21-061 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AWARD TENDER NO. 2021-05 ASPHALT RESURFACING OF VARIOUS STREETS TO THE LOWEST BIDDER COSTIN PAVING AND CONTRACTING, AMHERST, NS IN THE AMOUNT OF \$315,071.25 HST INCLUDED AND ALSO AUTHORIZE COSTIN PAVING AND CONTRACTING TO COMPLETE ADDITIONAL RESURFACING IN THE AMOUNT OF \$108,428.75 TO REACH APPROVED GAS TAX FUNDING OF \$423,500.00 HST INCLUDED. MOTION CARRIED.

#21-062 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT CONSISTENT WITH THE GUIDELINES SPECIFIED IN THE RECENT LETTER FROM DTI, THAT PORTABLE SPEED RADAR FEEDBACK SIGNS BE USED PERIODICALLY IN BOTH DIRECTIONS TO MONITOR SPEEDS, GATHER SPEED DATA AND ACT AS TRAFFIC-CALMING DEVICES AND, IN ADDITION, THAT THE RCMP BE REQUESTED TO INCREASE ENFORCEMENT OF EXISTING SPEED LIMITS ON THIS SECTION OF HIGHWAY. MOTION CARRIED.

- F) Recreation Programs & Events
 - Liaison Councillor Bruce Phinney
 - a. Report Recreation Programs & Events

Councillor Bruce Phinney provided an overview of the Recreation Programs & Events Report found on page 40 of the Council Package.

#21-063 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT BETWEEN THE TOWN OF SACKVILLE AND THE SACKVILLE COMMUNITY GARDEN FOR THE USE OF THE SITE LOCATED ON CHARLES STREET IDENTIFIED AS PID NO. 70041827 FOR A PERIOD OF SEVEN (7) YEARS BEGINNING ON MAY 1, 2021 to APRIL 30, 2028. MOTION CARRIED.

- G) Public Safety
 - Liaison Councillor Allison Butcher
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Allison Butcher provided an overview of the Public Safety Report found on page 40 of the Council Package.

- H) Policy/By-Law
 - Liaison Councillors Andrew Black and Allison Butcher
 - a. Report Policy/By-Law

Councillor Allison Butcher noted that the Policy/By-Law Report could be found on page 43 of the Council Package and gave an overview of the Report.

#21-064 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 278, A BY-LAW TO REGULATE PURCHASING, LEASING, TENDERING AND DISPOSAL OF SURPLUS PROPERTY, EQUIPMENT AND MATERIALS.

Public notice is hereby given that the Town Council of the Town of Sackville proposes to enact the following By-Laws:

BY-LAW NO. 278 - A BY-LAW TO REGULATE PURCHASING, LEASING, TENDERING AND DISPOSAL OF SURPLUS PROPERTY, EQUIPMENT AND MATERIALS

Council of the Town of Sackville, under authority vested in it by the Local Governance Act, S.N.B. 2017, c. 18, hereby enacts as follows:

Definitions

Section 1 – Purchasing, Leasing and Tendering

Section 2 – Disposal

Section 3 – Repeal

This By-Law comes into force on the date of final passing thereof.

Read a first time this 8th day of March, 2021.

Read a second time this ___ day of ___, 2021.

Read a third time and done and passed Council this ___ day of ___, 2021.

AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#21-065 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 278, A BY-LAW TO REGULATE PURCHASING, LEASING, TENDERING AND DISPOSAL OF SURPLUS PROPERTY, EQUIPMENT AND MATERIALS. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

I) Human Resources

Liaison Councillors Bill Evans and Andrew Black

a. Report Personnel

Councillor Andrew Black noted that the Human Resources Report could be found on page 45 of the Council Package.

J) Corporate Affairs & Strategic Development

Liaison Councillors Ron Aiken and Shawn Mesheau

a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheau provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 46 of the package.

#21-066 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ALL RELATIVE DOCUMENTS FOR THE SALE OF PROPERTY ON FLEET STREET IDENTIFIED AS LOT 21-1 WHICH IS A PORTION OF PID #70485966 AS DISCUSSED AT THE IN-CAMERA PORTION OF THE SPECIAL MEETING OF COUNCIL OF APRIL 6, 2021. MOTION CARRIED.

#21-067 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE EASEMENT AGREEMENT BETWEEN MOUNT ALLISON UNIVERSITY AND THE TOWN OF SACKVILLE FOR THE PEDESTRIAN CONNECTION BETWEEN LANSDOWNE STREET AND MAIN STREET, BETWEEN THE SACKVILLE CURLING CLUB AND THE BILL JOHNSTONE MEMORIAL PARK, AS WELL AS SEVERAL MUNICIPAL SERVICE EASEMENTS ON AND ALONG THE LANSDOWNE SPORTS FIELD. MOTION CARRIED.

#21-068 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL AN APPLICATION UNDER THE CANADA HEALTHY COMMUNITIES INITIATIVE FOR A PROJECT TO CREATE A PARKING AREA WITH AMENITIES (WALKER ROAD RECREATION TRAILS) AND STEP TRACKER RENTAL PROGRAM. MOTION CARRIED.

MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT FURTHER TO THE SPECIAL MEETING OF COUNCIL OF APRIL 6, 2021 REGARDING A PERMANENT LOCATION FOR THE FARMERS' MARKET, THAT COUNCIL AUTHORIZE STAFF TO BEGIN EXPLORING THE IDEA OF A MULTI-USE BUILDING IN THE DOWNTOWN BY COMPLETING A CLASS D ESTIMATE.

#21-069 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT FURTHER TO THE SPECIAL MEETING OF COUNCIL OF APRIL 6, 2021 REGARDING A PERMANENT LOCATION FOR THE FARMERS' MARKET, THAT COUNCIL AUTHORIZE STAFF TO BEGIN EXPLORING THE IDEA OF A MULTI-USE BUILDING. AYE VOTES RECORDED BY COUNCILLORS SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY, ALLISON BUTCHER, ANDREW BLACK AND BILL EVANS. MOTION DEFEATED.

#21-070 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT FURTHER TO THE SPECIAL MEETING OF COUNCIL OF APRIL 6, 2021 REGARDING A PERMANENT LOCATION FOR THE FARMERS' MARKET, THAT COUNCIL AUTHORIZE STAFF TO BEGIN EXPLORING THE IDEA OF A MULTI-USE BUILDING IN THE DOWNTOWN BY COMPLETING A CLASS D ESTIMATE. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK AND BILL EVANS. NAY VOTES RECORDED BY

COUNCILLORS BRUCE PHINNEY, SHAWN MESHEAU AND MICHAEL TOWER. AYE VOTE RECORDED BY DEPUTY MAYOR RON AIKEN. MOTION CARRIED.

10. NEW BUSINESS

#21-071 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL SUPPORT THE DEVELOPMENT OF REVISIONS TO THE STREET TRAFFIC BY-LAW THAT WOULD PERMIT SKATEBOARD USE ON MUNICIPAL STREETS WHILE ADDRESSING SAFETY, LIABILITY AND ENFORCEMENT CONCERNS. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#21-072 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT STAFF BE TASKED TO WORK WITH OUR SOLICITOR TO RECOMMEND REVISIONS TO THE STREET TRAFFIC BY-LAW THAT WOULD PERMIT SKATEBOARD USE ON MUNICIPAL STREETS WHILE ADDRESSING SAFETY, LIABILITY AND ENFORCEMENT CONCERNS. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

11. QUESTION PERIOD

Prior to Question Period beginning, Deputy Mayor Aiken took the opportunity to notify residents that with warming temperatures, and increased animal activity, local ticks and Lyme disease will be a problem and if you are out in vegetative areas, to please check your pets and yourself for any signs of ticks.

Deputy Mayor Aiken also provided a statement on the vaccine roll out in the Town of Sackville.

Deputy Mayor Aiken noted that an announcement from the Province indicated that the Election in lockdown areas has been suspended. There is a specific period to allow for the election process to proceed and because of this no votes within the Province will be counted until all polls have been closed. Deputy Mayor Aiken has reached out to the media contact with Elections NB to get clarification on any updated timelines.

Resident Wendy Alder asked questions regarding RFP-2020-15 Provision of Fuel Services and the weighted measures for 24/7 services and value added. Treasurer Michael Beal responded on how each were evaluated. She also asked how often the Town has required after hours fuel services in the past or have had to source fuel from another location. Treasurer Michael Beal will review this information, and will also provide additional information regarding the 2-year renewal and get back to Mrs. Alder.

Erica Butler of CHMA requested a copy of the letter dated March 26, 2021 to Deputy Mayor and Council from the Department of Transportation and Infrastructure. Clerk Donna Beal will send Ms. Butler a copy of the email.

12. ADJOURN

#21-073 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF APRIL 12, 2021. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk