

**COUNCIL MEETING OF
MONDAY, MARCH 8, 2021 7:00 P.M.
VIRTURAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Senior Manager of Corporate Projects Kieran Miller, Manager of Tourism and Business Development Ron Kelly Spurles, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Assistant Treasurer Elizabeth Hartling, Fire Chief Craig Bowser and Deputy Fire Chief Mike Green.

Also in attendance was 1 resident.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

3. APPROVAL OF AGENDA

#21-036 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF MARCH 8, 2021, AS AMENDED. MOTION CARRIED.

4. QUESTIONS PERIOD

Deputy Mayor Ron Aiken asked if there were any questions from the Public. There were none.

5. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. There were none.

6. MINUTES

Approval of Minutes – Regular Council Meeting – February 8, 2021

#21-037 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 8, 2021 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – March 1, 2021

#21-038 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MARCH 1, 2021 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. PROCLAMATIONS

PROCLAMATION – MOUNTIE DAY 2021

DESPITE THE LIMITATIONS COVID-19 HAS CAUSED FOR OUR MOUNTIE ATHLETES, THOSE SAME ATHLETES CONTINUE TO TRAIN WITH THEIR FOCUS ON 2022. GIVEN THEIR CONTINUED COMMITMENT TO SPORT AND OUR COMMUNITY, I AM HEREBY DECLARING MARCH 25, 2021 AS OUR SIXTH ANNUAL “MOUNTIE DAY”, IN RECOGNITION OF THE IMPORTANT CONTRIBUTION THAT MOUNT ALLISON ATHLETICS MAKES TO OUR COMMUNITY.

IN DOING SO, I ENCOURAGE OUR COUNCIL, STAFF, AND THE ENTIRE SACKVILLE COMMUNITY TO SHOW YOUR SUPPORT FOR MOUNT ALLISON ATHLETICS BY DISPLAYING YOUR GARNET AND GOLD ON MARCH 25TH. WHETHER YOU SHOW YOUR SUPPORT OUTSIDE YOUR HOME, IN THE WINDOWS OF YOUR BUSINESS, OR BY WEARING THE MOUNTIE COLOURS, DEMONSTRATING OUR SUPPORT FOR THOSE ATHLETES WHO VOLUNTEER IN OUR COMMUNITY AND BRING NATIONAL RECOGNITION TO SACKVILLE THROUGH THEIR ATHLETIC ACCOMPLISHMENTS EXHIBITS THE IMPORTANCE OF MTA ATHLETICS IN THE TOWN OF SACKVILLE. TO SHOW OUR SUPPORT, THE TOWN WILL PROUDLY FLY THE MOUNT ALLISON ATHLETICS FLAG ON MARCH 25TH OUTSIDE OF THE SACKVILLE TOWN HALL.

POETRY MONTH PROCLAMATION

NATIONAL POETRY MONTH CELEBRATES POETRY, WRITING AND THE CONTRIBUTION OF POETS AND ALL WRITERS TO THE IDENTITY AND QUALITY OF LIFE OF OUR COMMUNITIES. THESE INITIATIVES ALSO CELEBRATE LIBRARIES AND THE WORK OF MUNICIPAL LEADERS TO PROMOTE LITERACY, READING, THE ARTS, AND CULTURE.

WHEREAS POETRY REAFFIRMS OUR COMMON HUMANITY BY REVEALING TO US THAT INDIVIDUALS EVERYWHERE SHARE THE SAME QUESTIONS AND FEELINGS.

WHEREAS POETRY IS A MAINSTAY OF ORAL TRADITION AND, OVER THE CENTURIES, CAN COMMUNICATE THE INNERMOST VALUES OF DIVERSE CULTURE.

WHEREAS THOUSANDS OF ORGANIZATIONS PARTICIPATE THROUGH READINGS, FESTIVALS, BOOK DISPLAYS, WORKSHOPS, AND OTHER EVENTS.

ON BEHALF OF THE TOWN COUNCIL AND CITIZENS OF SACKVILLE, I, DEPUTY MAYOR RON AIKEN, HEREBY PROCLAIM APRIL 2021 AS NATIONAL POETRY MONTH IN THE TOWN OF SACKVILLE.

9. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken provided an overview of his Report noting that the Southeast Regional Service Commission Board Meeting was held on February 24, 2021. He provided details on the financial report of the Commission and noted surpluses in most departments. He noted an increase in material in 2020 and that planning saw a record number of permits issued. There has been an adoption of an updated building code that includes an energy code and increase in permit costs and inspections.

ii) Planning – Lori Bickford

Deputy Mayor Ron Aiken noted that the planning Report can be found on page 15 of the Council Package.

10. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken gave a summary of the Mayor's Report that included several meetings for the month of February including a meeting with the Minister of Local Government and Local Governance Reform, Zone 2 meeting, meetings with the Mayors of Sussex and Perth-Andover and a meeting with the hospital group. The Deputy Mayor received correspondence from the Committee of the Order of New Brunswick requesting nominations and he provided interviews with Global TV, CHMA, National Observer and Times and Transcript on a variety of topics.

B) CAO'S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 17 of the Council Package and provided a summary noting that full details could be found in Department Reports.

- C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

i) **BILLS AND PAYROLL – FEBRUARY**

#21-039 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2021 AS FOLLOWS: GENERAL GOVERNMENT \$384,418.93; GENERAL CAPITAL \$46,957.59; UTILITY GOVERNMENT \$56,712.21; UTILITY CAPITAL \$53,344.53; AND SALARIES \$188,171.38. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 22 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

#21-040 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT THE TREASURER BE AUTHORIZED TO ISSUE AND SELL TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION A MUNICIPALITY OF SACKVILLE, NB DEBENTURE IN THE PRINCIPAL AMOUNT OF \$636,000 ON SUCH TERMS AND CONDITIONS AS ARE RECOMMENDED BY THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION, AND BE IT RESOLVED THAT THE MUNICIPALITY OF SACKVILLE, NB AGREE TO ISSUE POST-DATES CHEQUES PAYABLE TO THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION AS AND WHEN THEY ARE REQUESTED IN PAYMENT OF PRINCIPAL AND INTEREST CHARGES ON THE ABOVE DEBENTURE. MOTION CARRIED.

- D) Tourism & Business Development
Liaison Councillors Michael Tower and Shawn Mesheau
a. Report from Tourism & Business Development

Councillor Shawn Mesheau gave a summary of the Tourism & Business Development Report found on page 35 of the Council Package.

#21-041 MOVED BY COUNCILLOR SHAWN MESHEAU AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE TRANSFER OF \$5,730.00 TO RENAISSANCE SACKVILLE FROM THE TOWN'S 2021 OPERATIONAL BUDGET FOR THE PURPOSE OF SUPPORTING TWO APPLICATIONS: CHMA, ATTIC BROADCASTING COMPANY LIMITED AND HARDCRABBLE PRESS. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

- E) Public Property & Facilities
 - Liaison Councillors Bruce Phinney and Bill Evans
 - a. Report Public Property & Facilities

Councillor Bill Evans provided a brief overview of the Public Property and Facilities Report found on page 37 of the Council Package.

#21-042 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL AWARD TENDER NO. 2021-04, 2021 STREET ASPHALT PATCHING TO THE LOWEST BIDDER VON INDUSTRIES LTD., IN THE AMOUNT OF \$282,957.50 HST INCLUDED. MOTION CARRIED.

#21-043 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SHAWN MESHEAU THAT COUNCIL APPROVE THE BREAKDOWN FOR THE 2021 GAS TAX FUND FOR PAVING PROJECTS IN THE AMOUNT OF \$423,200 WITH THE FOLLOWING STREETS AND ESTIMATED DISTANCES TO BE COMPLETED:

Walker Road (Final Phase)	350 Meters	\$ 57,000.00
Morgan Lane (Base & Seal)	120 Meters	\$ 50,000.00
Ogden Mill Rd Phase III	450 Meters	\$ 63,000.00
Crescent Street Phase II	450 Meters	\$ 68,000.00
Balsler Place	330 Meters	\$ 50,000.00
Raworth Heights (Lower only)	260 Meters	\$ 35,000.00
Wright Street (Base & Seal)	90 Meters	\$ 45,000.00
	Subtotal	\$368,000.00
	HST	<u>\$ 55,200.00</u>
	Total	\$423,200.00 .

MOTION CARRIED.

- F) Recreation Programs & Events
 - Liaison Councillor Bruce Phinney
 - a. Report Recreation Programs & Events

Councillor Bruce Phinney provided an overview of the Recreation Programs & Events Report found on page 40 of the Council Package.

#21-044 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GRANT PERMISSION FOR THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK TO HOST A MEAL INCLUDING THE DISTRIBUTION OF ALCOHOL IN A SECURED AREA IN LILLAS FAWCETT PARK ON FRIDAY, AUGUST 20, 2021 SUBJECT TO PROVINCIAL LIQUOR AND SAFETY LAWS, AND OBTAINING LIABILITY INSURANCE IN THE AMOUNT OF \$2,000,000 NAMING THE TOWN OF SACKVILLE AS CO-INSURED. MOTION CARRIED.

#21-045 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE WAIVING THE FEES FOR PUBLIC SKATES AND FAMILY SKATES AT THE TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE FOR THE REMAINDER OF THE 2020/21 ICE SEASON. MOTION CARRIED.

G) Public Safety

Liaison Councillor Allison Butcher

- a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Allison Butcher provided an overview of the Public Safety Report found on page 42 of the Council Package.

#21-046 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE PURCHASE OF FIVE (5) SETS OF STAR-FIELD LION BUNKER GEAR AND FIVE (5) SETS OF HAIX FIREFIGHTING BOOTS FROM MICMAC FIRE & SAFETY SOURCE LTD., IN THE AMOUNT OF \$19,348.75 HST INCLUDED. MOTION CARRIED.

H) Policy/By-Law

Liaison Councillors Andrew Black and Allison Butcher

- a. Report Policy/By-Law

Councillor Allison Butcher noted that the Policy/By-Law Report could be found on page 44 of the Council Package and gave an overview of the Report.

#21-047 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 278, A BY-LAW TO REGULATE PURCHASING, LEASING, TENDERING AND DISPOSAL OF SURPLUS PROPERTY, EQUIPMENT AND MATERIALS. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, ANDREW BLACK, BILL EVANS, SHAWN MESHEAU AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

I) Human Resources

Liaison Councillors Bill Evans and Andrew Black

- a. Report Personnel

Councillor Bill Evans noted that the Human Resources Report could be found on page 62 of the Council Package.

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Shawn Mesheau
 - a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheau provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 63 of the package.

11. NEW BUSINESS

Deputy Mayor Ron Aiken asked if there was any New Business, there was none.

12. QUESTION PERIOD

Erica Butler asked for additional information around the Terms of Reference for the Mayor's Roundtable on Climate Change. Deputy Mayor Ron Aiken responded.

Erica Butler asked how long the Town is tied to using the Gas Tax Funding for paving or could it be used for other items. Treasurer Michael Beal responded.

Erica Butler asked how much the Town contribute towards the 50% discount that was applied to members of the Chamber of Commerce. Treasurer Michael Beal will pull the information and send to Ms. Butler.

Erica Butler asked what the capacity of the ice surface is for Public Skates during the yellow phase of the Provincial Recovery Plan. Deputy Mayor Ron Aiken and Manager of Parks and Facilities Todd Cole responded.

#21-048 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Deputy Mayor Ron Aiken indicated that there would be a brief recess while the public exited the chambers. Manager of Tourism & Business Development Ron Kelly-Spurles, Assistant Treasurer Elizabeth Hartling and Deputy Fire Chief Mike Green departed at this time.

In-Camera

- i. PA-2021-01

Public

13. ADJOURN

#21-049 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF MARCH 8, 2021. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk