

**COUNCIL MEETING OF
MONDAY, MAY 3, 2021 7:00 P.M.
VIRTURAL MEETING THROUGH MICROSOFT TEAMS**

In attendance were Deputy Mayor Ron Aiken, Councillors Bruce Phinney, Allison Butcher, Andrew Black, Bill Evans, Shawn Mesheau and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Dwayne Acton, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Senior Manager of Corporate Projects Kieran Miller, Manager of Recreation Programs and Events Matt Pryde, Manager of Parks and Facilities Todd Cole, Manager of Tourism and Business Development Ron Kelly Spurles, Assistant Treasurer Elizabeth Hartling, Superintendent of Public Works Michelle Sherwood, Planner Lori Bickford and Deputy Fire Chief Shawn Phinney.

Also in attendance were 3 residents.

1. CALL MEETING TO ORDER

Deputy Mayor Ron Aiken called the meeting to order.

3. APPROVAL OF AGENDA

#21-074 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF MAY 3, 2021, AS CIRCULATED. MOTION CARRIED.

4. QUESTIONS PERIOD

Deputy Mayor Ron Aiken asked if there were any questions from the Public. There were none.

5. DISCLOSURE OF INTEREST

Deputy Mayor Ron Aiken asked if there were any Disclosures of Interest to Declare. There were none.

6. MINUTES

Approval of Minutes – Regular Council Meeting – April 12, 2021

#21-075 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 12, 2021 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – April 26, 2021

#21-076 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF APRIL 26, 2021 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Deputy Mayor Ron Aiken asked if there was any business arising from the minutes. There was none.

8. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Deputy Mayor Ron Aiken provided an overview of his Report, noting that the meeting was held on April 27, 2021. Minutes of the AGM were adopted, and audit financial statements were accepted. Revenue has increased by \$11,000 and all departments were on track with both expenditures and revenues. Household hazardous waste is up 88% at the Depot and 120% at Mobile Eco Depot's. Deputy Mayor Aiken also noted that the new Board will establish a Regional Economic Development committee.

ii) Planning – Lori Bickford

Planner Lori Bickford provided highlights of the Report noting that it could be found on page 13 of the Council Package.

9. PROCLAMATION / SUPPORT

PROCLAMATION “ROTARY CLUB OF SACKVILLE MONTH”
– JUNE 1-30, 2021

WHEREAS THE ROTARY CLUB OF SACKVILLE WAS CHARTERED ON JUNE 2, 1931;
AND
WHEREAS IT IS ONE OF OVER 32,000 ROTARY CLUBS IN 200 COUNTRIES WITH
OVER 1.2 MILLION MEMBERS; AND

WHEREAS FOR 90 YEARS, IN ACCORDANCE WITH ITS MOTTO OF “SERVICE ABOVE
SELF,” THE CLUB HAS SERVED THIS COMMUNITY IN A MULTITUDE OF WAYS;
AND

WHEREAS THE ROTARY WHEEL LOGO MARKS FACILITIES WITHIN THIS TOWN
PROVIDED BY THE ROTARY CLUB, INCLUDING THE LILLAS FAWCETT ROTARY
PARK IN MIDDLE SACKVILLE; AND

WHEREAS AS PART OF ROTARY INTERNATIONAL, AND THROUGH THE AGENCY OF THE ROTARY FOUNDATION, THE ROTARY CLUB OF SACKVILLE HAS TIRELESSLY SUPPORTED ROTARY'S AREAS OF FOCUS: PEACE AND CONFLICT RESOLUTION, DISEASE PREVENTION, WATER AND SANITATION, MATERNAL AND CHILD HEALTH, EDUCATION AND LITERACY, LOCAL ECONOMIES, AND THE ENVIRONMENT; AND

WHEREAS THE ROTARY CLUB OF SACKVILLE HAS DESIGNATED OVER 60 PERSONS IN SACKVILLE AS PAUL HARRIS FELLOWS IN RECOGNITION OF THEIR OUTSTANDING SERVICE TO THE COMMUNITY

THEREFORE: I, RON AIKEN, DEPUTY MAYOR OF THE TOWN OF SACKVILLE, DO HEREBY PROCLAIM JUNE 2021 "ROTARY CLUB OF SACKVILLE MONTH" IN THE TOWN OF SACKVILLE.

2021 CENSUS

THE COUNCIL OF THE TOWN OF SACKVILLE SUPPORTS THE 2021 CENSUS, AND ENCOURAGES ALL RESIDENTS TO COMPLETE THEIR CENSUS QUESTIONNAIRE ONLINE AT WWW.CENSUS.GC.CA. ACCURATE AND COMPLETE CENSUS DATA SUPPORT PROGRAMS AND SERVICES THAT BENEFIT OUR COMMUNITY.

10. REPORTS

A) MAYOR'S REPORT

Deputy Mayor Ron Aiken gave a summary of the Mayor's Report, noting that in addition to Liaison meetings, the Deputy Mayor attended meetings for the Southeast Regional Service Commission, Isthmus of Chignecto Project, Tantramar COVID Task Force and attended Code of Conduct training along with the rest of Council. Interviews were held on a variety of topics with CTV, CHMA and Times & Transcript and several letters were sent out including letters to the Minister of Local Government, Minister of Health, the Premier of New Brunswick, and the MLA of Cumberland North.

B) CAO'S REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 15 of the Council Package and provided a summary noting that full details could be found in Department Reports.

- C) Finance & Administration
Liaison Councillors Michael Tower and Ron Aiken

i) **BILLS AND PAYROLL – APRIL**

#21-077 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF APRIL 2021 AS FOLLOWS: GENERAL GOVERNMENT \$246,592.72; GENERAL CAPITAL \$77,438.77; UTILITY GOVERNMENT \$42,805.19; UTILITY CAPITAL \$41.79; AND SALARIES \$302,527.70. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Michael Tower noted that the Finance Report could be found on page 19 of the Council Package and gave details of the Report and noted that the By-Law and Animal Control Reports were also included.

- D) Tourism & Business Development
Liaison Councillors Michael Tower and Shawn Mesheau
a. Report from Tourism & Business Development

Councillor Shawn Mesheau gave a summary of the Tourism & Business Development Report found on page 28 of the Council Package.

- E) Public Property & Facilities
Liaison Councillors Bruce Phinney and Bill Evans
a. Report Public Property & Facilities

Councillor Bill Evans provided a brief overview of the Public Property and Facilities Report found on page 30 of the Council Package.

#21-078 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR ANDREW BLACK THAT COUNCIL AWARD TENDER NO. 2021-02 SUPPLY OF ONE (1) LATEST MODEL 6 X 4 PLOW TRUCK – 68,000 G.V.W.R. TO THE LOWEST BIDDER APPLIED PRESSURE INC., FROM ST. JOHN, NB, IN THE AMOUNT OF \$356,500.00 HST INCLUDED AND FURTHERMORE AUTHORIZE THE SALE OF THE SURPLUS EXISTING 2012 INTERNATIONAL TANDEM MODEL DP, S/N G104597A05BD053 UPON RECEIPT OF THE 2021-02 FLEET EQUIPMENT. MOTION CARRIED.

- F) Recreation Programs & Events
Liaison Councillor Bruce Phinney
a. Report Recreation Programs & Events

Councillor Bruce Phinney provided an overview of the Recreation Programs & Events Report found on page 32 of the Council Package.

- G) Public Safety
 - Liaison Councillor Allison Butcher
 - a. Report Public Safety
 - Fire/EMO, RCMP/CPO

Councillor Allison Butcher provided an overview of the Public Safety Report found on page 34 of the Council Package.

- H) Policy/By-Law
 - Liaison Councillors Andrew Black and Allison Butcher
 - a. Report Policy/By-Law

Councillor Andrew Black noted that the Policy/By-Law Report could be found on page 37 of the Council Package and gave an overview of the Report.

- I) Human Resources
 - Liaison Councillors Bill Evans and Andrew Black
 - a. Report Personnel

Councillor Bill Evans noted that the Human Resources Report could be found on page 38 of the Council Package.

- J) Corporate Affairs & Strategic Development
 - Liaison Councillors Ron Aiken and Shawn Mesheau
 - a. Report Corporate Affairs & Strategic Development

Councillor Shawn Mesheau provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 39 of the package.

11. NEW BUSINESS

Deputy Mayor Ron Aiken asked if there was any New Business, there was none.

12. QUESTION PERIOD

Bruce Wark asked questions around the grant application for funding to mark the 250th anniversary of Yorkshire Settlers in Sackville and the application from Live Bait for the 150th anniversary of the Enterprise Foundry. Manager of Tourism and Business Development Ron Kelly Spurles noted that the grant is through the Building Communities through Art & Heritage. Manager of Recreation Program and Events Matt Pryde noted that in compilation with different organizations throughout the community, they were able to submit one application in the range of \$55,000.

Erica Butler asked what the timeline of the LAC Group research on Skateboards would be. CAO Jamie Burke responded that we expect a response in a few weeks.

Erica Butler asked who the Climate Change Coordinator would report to and how it would fit within the structure of the Town. CAO Jamie Burke responded that the Town is partnering with EOS Eco-Energy and the position will report directly to EOS, while funding is through the Town's grant contribution.

13. ADJOURN

#21-079 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF MAY 3, 2021. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk