

**SPECIAL MEETING OF COUNCIL
MONDAY, JULY 5, 2021 AT 6:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau and Councillors Andrew Black, Allison Butcher, Sabine Dietz, Matt Estabrooks, Bill Evans, Kenneth Hicks, and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Treasurer Michael Beal, and Sgt. Paul Gagné.

CALL MEETING TO ORDER

Mayor Shawn Mesheau called the meeting to order.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR ANDREW BLACK AND SECONDED BY
COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF JULY 5, 2021, AS CIRCULATED AND MOVE
INTO IN-CAMERA. MOTION CARRIED.

Treasurer Michael Beal left the meeting.

1. L-2021-01

Public

Treasurer Michael Beal, Town Engineer Dwayne Acton and Senior Manager of Corporate Projects Kieran Miller joined the meeting.

Also in attendance were five (5) members of the public.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1. RCMP

Sgt. Paul Gagné provided details of his monthly report, noting that the month of June saw a 20% increase in calls compared to the same time frame in 2020. Tickets and warnings were issued for speeding, and the detachment are planning on traffic initiatives throughout the summer. Sgt. Gagné noted that there were four (4) collisions reported in June and the detachment received commercial traffic complaints from residents. Members were tasked with dealing with items from the Emergency Order, including the blockade on the Trans Canada Highway on June 23, 2021.

Sgt. Paul Gagné left the meeting.

2. Presentation – Laura Thurston

Sackville Fire Department Member Laura Thurston presented to Council on the Workplace Assessment of the Sackville Fire Department and the Town of Sackville. Mrs. Thurston noted that she feels having the full report sent solely to the Chief Administrative Officer is a conflict of interest and to ensure integrity of the Report, she is requesting that Council meet and discuss obtaining the full report for the Fire Department and the Town of Sackville Workplace Assessment.

Mayor Shawn Mesheau responded that the Workplace Assessment is on-going, and Council should allow the process to be completed and discuss an update with the Chief Administrative Officer. Council has confidence in the consultant on the Report.

3. Fall Fair

Senior Manager of Corporate Projects Kieran Miller provided an overview of the Report, noting that September 23-26, 2021, will mark the 20th year of the Sackville Fall Fair. A list of motions can be expected to be brought forward at the Regular Council Meeting of July 12, 2021, including Fireworks to take place September 24th, Street Closures for the Fall Fair Parade and tent location on Ford Lane, Noise By-Law Exemptions to 1PM on September 24th and 25th, Liquor License for the Friday and Saturday night concerns and land use agreement with Mount Allison University for use of the field behind the King Street Parking Lot for Hinchey's Amusements.

4. UMNb

Chief Administrative Officer Jamie Burke provided an overview of his Report, noting that each year the Union of Municipalities of New Brunswick hold their Annual General Meeting in late September or early October. In advance of the Annual Meeting, UMNb asks municipalities to submit resolutions which will be considered at the meeting, which will need to be submitted by August 17, 2021. Any resolution that Council may be considering would need to be voted on at the August 9, 2021, Regular Council Meeting and forwarded to UMNb immediately following the meeting. Staff will revisit this topic at the Special Council Meeting in August.

5. RFQ #2021-09 Supply and Installation of Control Cabinet Bridge/Main

Town Engineer Dwayne Acton provided an overview of his Report, noting that as part of the 2021 Capital Budget process, Council approved the replacement of the controller for the downtown traffic lights at Main and Bridge Street, as the existing controller utilizes old technology and will not reset itself upon a power failure. While reviewing the tendering process that was used in 2017 for the same type of controller system at the Main and Mallard Street intersection, with only one bid, Staff felt an invited Request for Quotations to all possible contractors in NB would provide the best opportunity to get additional bids. RFQ #2021-09 Supply and Installation Traffic Signal Controller and Controller Cabinet was issued on June 3, 2021, and closed on June 24, 2021, with three RFQ's submitted. The Capital budget amount for the work was \$91,500.00 HST Included. A motion will be brought forward at the Regular Council Meeting of July 12, 2021, for Council to consider awarding RFQ #2021-01 Supply and Installation of a new Traffic Signal Controller and Controller Cabinet, to Roadway Systems Ltd. in the amount of \$45,862.00 HST Included.

6. Brine Header Replacement TVMCC

Town Engineer Dwayne Acton provided an overview of his Report, noting that the Tantramar Veterans Memorial Civic Centre has several hundred 1-inch plastic pipes incorporated into the concrete slab under the ice surface which circulates a brine solution that allows the slab to freeze

and maintain the ice throughout ice season. The metal and supply and return headers have adapters welded to them to allow for the plastic pipe to connect to the headers. During the annual inspection at the end of the 2021 ice season, it was determined that one adapter on the supply header had rusted to the point that it failed and was leaking brine. In consultation with service provider CIMCO, it was determined that repairs to the header are required before the plant can be utilized in the fall. Option #1 to complete repairs to existing headers were quoted at \$16,617.50 HST Included and Option #2 the installation of new PVC headers and adapters were quoted at \$55,062.00 HST Included. Where there are remaining funds in the General Capital Reserve Fund for the TVMCC, it is Staff's recommendation that Council consider a motion at the Regular Council Meeting of July 12, 2021, to proceed with the total replacement of the brine header in the amount of \$55,062.00 HST Included.

7. Chalk Festival

Senior Manager of Corporate Projects Kieran Miller provided an overview of the Report, noting that the Town is pleased to be hosting the third edition of the Sackville Street Chalk Art Festival on August 27 and 28, 2021 that will include music, graffiti art, professional chalk artists, kid's activities, and programming, and even some larger 3D art pieces, all being created live on Bridge Street. A motion will be brought forward at the Regular Council Meeting of July 12, 2021 for Council to consider approving the street closure of Bridge Street from Main to Lorne Street from Friday, August 27th at 1:00PM until Sunday, August 28th at noon.

8. Environmental Trust Fund Agreement

Senior Manager of Corporate Projects Kieran Miller provided an overview of her Report, noting that the Environmental Trust Fund (ETF) provides assistance for action-oriented projects aimed at protecting, preserving and enhancing New Brunswick's natural environment. With the assistance of the Mayor's Roundtable on Climate Change, staff submitted an application to the ETF in November 2021, titled "Taking Municipal Action on Climate Change Adaptation and Mitigation in Sackville", for a Climate Change Coordinator position in partnership with EOS Eco-Energy. The Town has received partial funding of \$33,600 of the requested \$63,500 and Staff are currently working with EOS to outline a contract for the position with the intent to fill by the end of summer. A motion will be brought forward at the Regular Council Meeting of July 12, 2021 for Council to consider authorizing the Mayor and Clerk to sign the Environmental Trust Fund Letter of Offer and work directly with EOS Eco-Energy on this climate change coordinator pilot project.

Question Period

Bruce Wark asked Mayor Mesheau to clarify his response to Mrs. Laura Thurston's request during her presentation. Mayor Mesheau responded.

Bruce Wark asked if the Mayor still would look into releasing the prepared package for the Special Meeting of Council prior to the meeting. Mayor Mesheau indicated that Staff are working towards having the package released prior to the meeting. CAO Jamie Burke noted that Staff do have plans to release the package and are currently reviewing what process is in place from other Municipalities.

Bruce Wark asked if Council Meetings will be open to the Public soon. CAO Jamie Burke noted that Staff are looking into a registration-based opening for future Council meetings.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR SABINE DIETZ THAT COUNCIL MOVE INTO IN-CAMERA. MOTION
CARRIED.

Mayor Shawn Mesheau indicated there would be a brief recess while Staff left the meeting and the Public signed off from the Virtual session. Treasurer Michael Beal, Town Engineer Dwayne Acton, and Senior Manager of Corporate Projects Kieran Miller left the meeting.

IN-CAMERA

1. HR-2021-03

Coming out of IN-CAMERA, Mayor Shawn Mesheau called the meeting back to order.

PUBLIC

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR ANDREW BLACK THAT COUNCIL ADJOURN THE SPECIAL MEETING
OF COUNCIL OF JULY 5, 2021. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk