

2022 Town of Sackville Sponsorship Program Application

The Sponsorship Program was designed to provide support to local organizations with smaller donation requests, to a maximum of \$250, as part of the yearly budget discussions. Individual requests and requests outside of the budget process may or may not be considered.

Applicants must meet the following eligibility requirements:

- a. Groups must be a non-profit organization.
- b. Groups must provide an ongoing service to the residents of Sackville.
- c. Individuals are not eligible to apply.

Groups and Associations may apply for:

- a. Travel costs for Sackville youth to attend tournaments, conferences and training opportunities.
- b. Town sponsorship for smaller projects, events or initiatives.
- c. Group/association volunteers to attend trainings or motivational events that will improve the quality of leadership available to Sackville residents.

The deadline to apply is **October 15, 2021**. Submit to Grants@sackville.com or by dropping off to Town Hall (31C Main Street)

Groups who received funding in spring, 2021 are required to file a report (template will be emailed to you) before **December 15, 2021** or new applications may not be considered.

Section 1: Applicant Information

Name of Organization:	Make cheque out to:
Organization's NB Corporate Registry or HST number: (REQUIRED)	Does the organization have a constitution or by-laws? (New applicants please attach)
Organization's Mailing Address:	Postal Code:
Applicants Name:	
Applicant's Position in the Organization:	
Telephone Number:	Alternative Telephone Number:
E-mail:	
Number of volunteers in the organization:	
Number of paid staff in the organization:	
Average number of people served by the organization annually:	
Organization's Mandate:	

Section 2: Funding Details

Please describe, in detail, the initiative that the organization would like to Town to sponsor:

Please explain why funding from the Town of Sackville is necessary to support the described initiative:

Are you applying for, or do you anticipate receiving any other funding from other Town of Sackville Funded organizations (Eg. Renaissance Sackville):

Please describe any in-kind services that you require or will be requesting from the Town:

Section 3: Budget

Please note: The following responses should be supported by the descriptions and explanations		
Please describe, in detail, any additional funding sources and the amount provided or anticipated by each source: Membership Fees/Dues: Fundraising: Grants: Other:		
Please provide detailed expenses associated with the initiative:		
Total amount of request to the Sponsorship Program:		
I hereby certify that the information contained in this application is accurate:		
_____	_____	_____
Full Name	Signature	Date
I hereby certify that this application has the approval of the above-named organization:		
_____	_____	_____
Full Name	Signature	Date

Please see checklist on next page

Grant Application Checklist

Did you remember the following?

All applications submitted after October 15, 2021 may not be considered.

Sponsorship Program:

- Completed the application in its entirety
- Included Organization's NB Corporate Registry or HST number
- Detailed project budget
- Meeting minutes or letter from the Board with 2 signatures approving the grant application

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