

**SPECIAL MEETING OF COUNCIL
TUESDAY, SEPTEMBER 7, 2021 AT 6:30 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau, Deputy Mayor Andrew Black and Councillors Allison Butcher, Sabine Dietz, Matt Estabrooks, Bill Evans, Kenneth Hicks, Bruce Phinney and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal and Assistant Clerk Becky Goodwin.

CALL MEETING TO ORDER

Mayor Shawn Mesheau called the meeting to order.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY
COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE
SPECIAL MEETING OF COUNCIL OF SEPTEMBER 7, 2021, AS AMENDED AND MOVE
INTO IN-CAMERA. MOTION CARRIED.

1. RCMP Monthly Report

Public – 7:00 P.M.

Treasurer Michael Beal and Town Engineer Dwayne Acton joined the meeting.

Also in attendance were two (2) members of the public.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

2. By-Law No. 279, A By-Law Respecting the Procedure and Organization of Council
Assistant Clerk Becky Goodwin provided an overview of her Report, noting that in August 2021, Staff presented the first draft of By-Law No. 279, A By-Law Respecting the Procedure and Organization of Council. Following the Special Meeting of Council in August, Council was given the opportunity to provide their feedback on the updated By-Law to Staff. Staff received feedback from three Councillors, with recommendations regarding deadlines of meetings, electronic meetings and definition of press. With the feedback provided and additional review of the By-Law, Staff recommended the removal of the definition of and reference to media within the By-Law, the change from 2/3 majority to unanimous decision of Council to extend the deadline of a meeting and to leave Correspondence off the agenda of the Regular Council Meeting. Staff recommend that Council consider first reading of By-Law No. 279 A By-Law Respecting the Procedures and Organization of Council at the September 13, 2021 Regular Council Meeting.

3. Policy 2021-02 Town of Sackville Workplace Harassment and Violence Policy
Assistant Clerk Becky Goodwin provided an overview of her Report, noting that in 2006, the Town of Sackville adopted the Workplace Harassment Policy. Following changes to the legislation in April 2019, the Policy was updated to include Violence within the Policy and Council adopted Policy 2019-01 Workplace Harassment and Violence Policy in July 2020. As part of the legislation, an annual review of the Policy is required. After reviewing the policy, it was noted that there were some gaps within the Violence section of the Policy. Management conducted Workplace Risk Assessments on Town facilities and a violence survey was provided to Staff for completion. Following the risk assessment and results of the violence survey, changes were made to the Workplace Harassment and Violence Policy. Highlights of these changes include expanding the definition of violence in the workplace, providing conflict resolution training for new managers, implementation of additional training by the CAO and the addition of a Code of Practice for Managing Workplace Violence. These changes were reviewed and approved by WorkSafeNB and the Town of Sackville's Joint Health and Safety Committee. It would be Staff's recommendation that Council consider approving Policy 2020-02 Workplace Harassment and Violence Policy at the Regular Council Meeting of September 13, 2021.

4. Winter Bulk Salt

Town Engineer Dwayne Acton provided an overview of his Report, noting that as part of the Town's operational budget for winter control, approximately 800-1200 tons of road salt is required. Quotes have been obtained from Windsor Salt from Pugwash, Nova Scotia and Nutrien from Sussex, New Brunswick. The Province of NB has secured a long-term deal with Nutrien until 2027, with an extension clause up to 2033. Staff is recommending that Council consider approving the purchase of the 2021/2022 winter salt from Nutrien of Sussex, NB in the amount of \$58.00 plus HST per ton for between 800-1200 tons of road salt. A motion will be brought forward at the Regular Council Meeting of September 13, 2021.

Question Period

Bruce Wark asked if the Workplace Assessment report on the Fire Department, being undertaken by Montana Consulting, eventually be made public. The Mayor responded and indicated that it will not be a public document.

Bruce Wark asked what the Town statement on the Workplace Assessment will entail. The Mayor indicated that the assessment was not part of the Special Meeting of Council agenda and that we would not be discussing the assessment.

Bruce Wark asked if the meeting with RCMP Assistant Commissioner Larry Tremblay about citizen concerns had taken place and if any information could be shared. Mayor Shawn Mesheau noted that if there is information, it will be given by the Public Safety Liaison at the next meeting.

Erica Butler asked if statistical reports mentioned in the Workplace Harassment and Violence Policy would be released if requested. CAO Jamie Burke responded that he would review and get back to Ms. Butler.

Erica Butler asked for clarification on an agenda item. Mayor Shawn Mesheau noted that the agenda was amended and that the Pride Parade will come up at the next meeting at the request of organizers.

Erica Butler asked if the Town of Sackville will be formally recognizing September 30th National Day for Truth and Reconciliation. CAO Jamie Burke responded that yes, the Town will be recognizing the day and encourage all Staff and Council to take the time during the day for meaningful reflection.

MOVED BY COUNCILLOR BRUC PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 7, 2021. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk