

**SPECIAL MEETING OF COUNCIL  
MONDAY, MARCH 7, 2022, AT 6:30 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau, Deputy Mayor Andrew Black and Councillors Sabine Dietz, Matt Estabrooks, Bill Evans, Kenneth Hicks and Bruce Phinney. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Treasurer Michael Beal and Assistant Clerk Becky Goodwin and Sgt. Paul Gagné.

Attending virtually were Councillors Allison Butcher and Michael Tower.

**CALL MEETING TO ORDER**

Mayor Shawn Mesheau called the meeting to order.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

**APPROVAL OF AGENDA**

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY DEPUTY  
MAYOR ANDREW BLACK THAT COUNCIL APPROVE THE AGENDA OF THE  
SPECIAL MEETING OF COUNCIL OF MARCH 7, 2022, AS CIRCULATED AND MOVE  
INTO IN-CAMERA. MOTION CARRIED.

**1. RCMP Monthly Report**

Sgt. Paul Gagné left the meeting.

**Public – 7:00 P.M.**

Town Engineer Dwayne Acton and Senior Manager of Corporate Projects Kieran Miller joined the meeting.

Also in attendance were four (4) members of the public.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

**2. Tender No. 2022-01 Street Asphalt Patching**

Town Engineer Dwayne Acton provided an overview of his report, noting that tender 2022 Street Asphalt Patching #2022-01 was issued for tender on February 5, 2022 and closed on February 24, 2022. There were six (6) tender packages picked up and five (5) bids were received. All submissions were evaluated for completeness and all five tenders were accepted. After the evaluation process, the lowest tender from MacDonald Paving Limited, a division of Miller Group of Moncton, NB was \$331,200.00 HST Included. The 2022 Street Asphalt Patching budget is \$322,000.00 HST included. However, we only pay by the tonnage that is utilized, so staff will continue to evaluate the streets that are required for patching and ensure that we cover all required streets, while keeping within budget. A motion will be brought forward for Council to consider awarding Tender #2022-01 2022 Street Asphalt Patching to

MacDonald Paving Limited of Moncton, NB in the reduced amount of \$322,000.00 HST included at the Regular Council Meeting of March 14, 2022.

3. Tender No. 2022-03 Street Sweeper

Town Engineer Dwayne Acton provided an overview of his report, noting that as part of the 2022 Capital Budget and in keeping with the fleet maintenance program, Staff are looking to replace the 1999 Johnson Street Sweeper with a new modern unit. RFP #2022-03 Vacuum Street Sweeper Vehicle was issued on February 2, 2022 and closed on February 28, 2022. There were three (3) RFP packages picked up and two (2) bids were received. RFPs were checked for completeness and evaluated based on technical specifications, technical training, warranty, extended warranty, environment impact, references, delivery and price. As part of the climate lens process, it was determined that at this time there is no option for an electric Vacuum Street sweeper vehicle of this size and specifications. After the evaluation process, the successful bid was from Saunders Equipment Ltd. of Fredericton, NB in the amount of \$401,093.55 HST included. The second bid was from Joe Johnson Equipment Ltd. of Dartmouth, NS in the amount of \$427,904.09 HST included. The capital budget amount for the new 2022 Vacuum Street Sweeper was \$402,396.00 HST included. Both bids included the backup camera option and extended warranty package. A motion will be brought forward for Council to consider awarding RFP 2022-03 Vacuum Street Sweeper Vehicle to Saunders Equipment Ltd. of Fredericton, NB in the amount of \$401,093.55 HST included, and for the disposal of the surplus equipment through a local auction upon delivery of the vehicle, at the Regular Council Meeting of March 14, 2022.

4. By-Law No. 256, Town of Sackville Animal Control By-Law

Assistant Clerk Becky Goodwin provided an overview of her report, noting that following a presentation to Council on recommended changes to the Animal Control By-Law as it related to cats, Staff began significant research of other municipalities across New Brunswick, as well as spoke with several subject matter experts. Findings of the research included that while some municipalities include cats within their By-Law, it is more intended towards limiting the population by requiring the animal be spayed or neutered and some use it solely as a way to identify lost or deceased cats. Other municipalities have it in their by-law, but do not enforce the by-law and some municipalities were advised by NBSPCA to not include cats in the Animal Control By-Law.

Discussions with several subject matter experts provided information that included that although keeping cats on personal property is safer, it could result in an increase of rodents in residential areas, specifically mice and that collars, including breakaway collars are not safe for outdoor cats due to the risk of entanglement. Anti-roaming laws could lead to an increase of euthanized cats in the Municipality, and it was also noted that setting up traps poses a threat to other wildlife including racoons, skunks, and porcupines. Sackville's Animal Control Officer noted that they receive very few complaints regarding damage caused by felines, but did note that registration could help when they receive calls for lost or found cats. If the Town of Sackville was to include cats in the Animal Control By-Law, the Animal Control Officer would have to be a full-time position at minimum, with an estimated start-up cost of \$50,000. Concerns were also brought forward on how changes to the By-Law would affect local organizations and the homeless cat population. Although there are components of the animal control by-law for cats that could be added, none of the subject experts recommended any required changes at this time. It is Staff's recommendation that no changes be made to the Animal Control By-Law.

A discussion on the report followed as to whether there should be additional research undertaken with other subject matter experts and/or whether the matter should be referred to the

Climate Change Advisory Committee given the concerns raised about cats pursuing birds and the impact the bird population has on the ecosystem. It was suggested that a motion be advanced at the Regular Meeting to confirm Council's willingness to pursue the matter further given the impact on staff resources.

5. Policy 2022-04, Responsibility for Town Owned Vehicles

Assistant Clerk Becky Goodwin provided an overview of her report, noting that as part of the on-going Policy review, the Clerk's Office has flagged two Town policies for review: Policy 2011-01 Idling Policy – Town Owned Vehicles and Policy 01/98 Employee Responsibility for Town Vehicles. It was determined that these two policies are better suited as one policy and Policy 2022-04 Responsibility for Town Owned Vehicles was drafted. The new policy covers items such as the required licenses, identification of municipal vehicles, and duties and responsibilities of employees. Section 3 of the new policy covers the Idling policy including idling limitations and exceptions. Section 4 of the new policy covers the after-hour use of Municipally owned vehicles. It is staff's recommendation that Council consider approving Policy 2022-04 Responsibility for Town Owned Vehicles and repeal Policy 2011-01 Idling Policy and Policy 01/98 Employee Responsibility for Town Vehicles at the Regular Council Meeting of March 14, 2022.

6. Municipal Reform

CAO Jamie Burke provided an updated on the Administrative Advisory Committee meeting that was held on March 3, 2022, noting that discussions on water and wastewater operations as well as potential snow removal collaboration for 2023 were had. Staff from the municipalities will be visiting both municipal facilities to get a better understanding of operations. Mr. Burke reminded residents that the Local Governance Reform page of the website continues to be updated with many useful links on Municipal Reform.

Deputy Mayor Andrew Black provided an update on the Elected Officials Advisory Committee meetings noting the discussions that were had on Council composition. Following the Municipal Reform Committee of Council meeting, the Mayor and Deputy Mayor went back to the Advisory Committee to request a fifth councillor for the Sackville ward. There was no consensus from the group, therefore the Sackville ward will consist of four (4) councillors. Deputy Mayor Andrew Black also provided an update on the discussion surrounding the boundary maps, noting that a few changes were made, specifically significant changes to the Sackville ward boundaries. This will be the main topic of discussion at the next Advisory Committee meeting scheduled for March 15<sup>th</sup>.

## **Question Period**

Erica Butler noted that during the Animal Control By-Law report, CAO Jamie Burke mentioned that any changes to the by-law would be presented to the Transition Facilitator on how it could impact the new entity and asked if current Town by-laws would continue to only apply to the Sackville municipality. CAO Jamie Burke responded that by-laws will largely remain the same based on the geographical area that they currently regulate and that there would be a significant amount of work in terms of by-law consolidation and discussion with the new Council. If an amendment would come forward that could have an impact on the future entity, Staff would bring that forward to the Transition Facilitator.

Erica Butler asked if there is a possibility of collaboration with Dorchester on snow operations in 2023, and if so, how would that work. CAO Jamie Burke responded that at this time, there is not much information to share, however discussions were had on if the Town of Sackville could take on snow removal in Dorchester with the current fleet and operators, which Sackville would be unable to do without added resources. There are existing contracts for Dorchester that need to go out to tender to continue those services. Staff will collaborate with Dorchester on the tendering process so that all staff are on the same page for the new entity.

Erica Butler asked if the Department of Transportation and Infrastructure will continue to maintain the roads, they currently do within Entity 40. CAO Jamie Burke responded that yes, they will maintain the roads as of right now.

Erica Butler asked that given the current and changing size of Entity 40, how dangerous is it that the Province is taking away any local government control. CAO Jamie Burke responded that in terms of future regulations for the areas being removed from Entity 40, it would be up to the Province to introduce a regulatory framework. As an example, the land use pillar in the White Paper includes such things as the introduction of Statements of Public Interest and Regional Planning.

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL MOVE INTO IN-CAMERA. MOTION CARRIED.

Mayor Shawn Mesheau indicated there would be a brief recess while Staff and members of the public left Council Chambers.

Senior Manager of Corporate Projects Kieran Miller left the meeting.

**In-Camera**

7. PA-2022-01

**Motion**

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF MARCH 7, 2022. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk