

**COUNCIL MEETING OF
TUESDAY, AUGUST 9, 2022, 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau, Deputy Mayor Andrew Black and Councillors Sabine Dietz, Matt Estabrooks, Bill Evans, Bruce Phinney and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Treasurer Michael Beal, Town Engineer Jon Eppell, Assistant Clerk Becky Goodwin, Superintendent of Public Works Michelle Sherwood, Manager of Parks and Facilities Todd Cole, Manager of Recreation Programs and Events Matt Pryde, Manager of Tourism and Business Development Ron Kelly Spurles and Deputy Fire Chief Mike Green

Also, in attendance was one (1) member of the public.

1. CALL MEETING TO ORDER

Mayor Shawn Mesheau called the meeting to order.

2. LAND ACKNOWLEDGEMENT

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

3. APPROVAL OF AGENDA

#22-150 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF AUGUST 9, 2022, AS AMENDED. MOTION CARRIED.

4. QUESTIONS PERIOD

Bruce Wark asked why there was no provision for an independent body to report to for firefighters in the Fire Department Policy's whistleblower section. CAO Jamie Burke responded that Sackville is a small municipality with 40 employees and 40 firefighters. The policy was draft by legal counsel and given the size of the municipality is a more consistent approach to what the full-time staff members have for a reporting structure. Mr. Burke noted that the CAO and Department Managers are responsible for managing staff and that the fundamental change was to move away from referring to firefighters are volunteers and building the required employee/employer criteria.

Bruce Wark asked who would be judging if a firefighter seems to have made a false report. CAO Jamie Burke responded that it would depend on the circumstances. Anytime there is complaint, it is up to the Departmental Manager, along with the CAO to review what are the allegations and may determine to hire an external company to review the allegation or could also assemble a

small group to carry out a shorter investigation, based on factual evidence to determine the process.

Bruce Wark asked for an update regarding his complaint filed under the code of conduct. CAO Jamie Burke responded that the process laid out in code of conduct by-law is currently underway and a third-party investigator has been hired with a report due back to Council in the coming weeks.

5. DISCLOSURE OF INTEREST

Mayor Shawn Mesheau asked if there were any Disclosures of Interest to Declare. There were none.

6. MINUTES

Approval of Minutes – Special Meeting of Council – July 11, 2022

#22-151 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF JULY 11, 2022 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Regular Council Meeting – July 12, 2022

#22-152 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 12, 2022 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – August 2, 2022

#22-153 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF AUGUST 2, 2022 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Councillor Sabine Dietz referred to motion #22-146 from the July 12, 2022 Regular Council Meeting where Council directed the mayor to prepare a letter to Minister Daniel Allain regarding the CAO hiring process and request a meeting on the matter and requested a follow up from Mayor Shawn Mesheau on the meeting and why Council was not invited to participate. Mayor Shawn Mesheau responded that Council was provided the information supplied by Minister Daniel Allain and all media requests have been directed to contact the office of the minister.

8. MAYOR'S REPORT

Mayor Shawn Mesheau noted the report could be found on page 13 of the Council Package.

#22-154 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPOINT COUNCILLOR MATT ESTABROOKS TO THE ELECTED OFFICIALS COMMITTEE. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS MATT ESTABROOKS, BRUCE PHINNEY AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS SABINE DIETZ AND BILL EVANS. MOTION CARRIED.

9. CAO REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 14 of the Council Package and provided a summary noting that full details could be found in Department Reports.

10. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Mayor Shawn Mesheau noted that there was no meeting in the month of July. Mayor Shawn Mesheau noted that the next meeting will take place on August 30th, 2022.

ii) Planning

Mayor Shawn Mesheau noted that the report could be found on page 16 of the Council package.

11. REPORTS

A) Finance & Administration

i) BILLS AND PAYROLL – JULY

#22-155 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF JULY 2022 AS FOLLOWS: GENERAL GOVERNMENT \$410,429.59; GENERAL CAPITAL \$6,602.50; UTILITY GOVERNMENT \$100,013.05; UTILITY CAPITAL \$0.00; AND SALARIES \$245,778.47. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Bill Evans noted that the Finance Report could be found on page 19 of the Council Package and gave details of the Report and noted that the Animal Control Reports were also included.

- B) Tourism & Business Development
 - a. Report from Tourism & Business Development

Mayor Shawn Mesheau noted that the Tourism & Business Development report found on page 27 of the Council Package.

- C) Public Property & Facilities

Councillor Matt Estabrooks provided a brief overview of the Public Property and Facilities report found on page 29 of the Council Package.

#22-156 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE REGULAR MAINTENANCE AS WELL AS A MAJOR OVERHAUL ON COMPRESSOR #2 FROM TOROMONT/CIMCO IN THE AMOUNT OF \$11,757.75 PLUS HST. MOTION CARRIED.

#22-157 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE SERVICE AGREEMENT BETWEEN THE TOWN OF SACKVILLE AND CIMCO FOR THE SERVICE THROUGHOUT THE ICE SEASON AT THE TANTRAMAR MEMORIAL CIVIC CENTRE IN THE AMOUNT OF \$5,874.21 PLUS HST. MOTION CARRIED.

#22-158 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL SUPPORT IN PRINCIPLE THE TANTRAMAR HERITAGE TRUST APPLICATION TO THE FEDERAL GOVERNMENTS LEGACY FUND FOR A MONUMENT TO COMMEMORATE THE FOUNDRIES OF SACKVILLE, NB WHICH INCLUDES, SUBJECT TO THE TOWN ASSUMING NO LIABILITY FOR THE INSTALLATION AFTER COMPLETE, IN KIND SERVICES (ESTIMATED AT \$7,000) AS WELL AS A FINANCIAL CONTRIBUTION OF UP TO \$15,000 FOR THE PREPARATION OF THE GROUND AND CONCRETE WORK FOR THE INSTALLATION AND AUTHORIZE THE MAYOR TO SEND A LETTER SUPPORTING THE APPLICATION. MOTION CARRIED.

- D) Recreation Programs & Events

Mayor Shawn Mesheau noted that the Recreation Programs & Events report can be found on page 31 of the Council Package.

#22-159 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE CLOSURE OF BRIDGE STREET FROM MAIN STREET TO LORNE STREET FROM NOON ON AUGUST 11, 2022 UNTIL 9:00 P.M. ON AUGUST 14, 2022 TO ACCOMMODATE THE SACKVILLE BUSKERS FESTIVAL. MOTION CARRIED.

#22-160 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR ANDREW BLACK THAT COUNCIL APPROVE THE CLOSURE OF

YORK STREET FROM SALEM TO MAIN, AND MAINSTREET TO YORK STREET TO TOWN HALL FROM 5:30 P.M. UNTIL 6:00 P.M. ON FRIDAY SEPTEMBER 16, 2022 TO ACCOMMODATE THE PRIDE PARADE. MOTION CARRIED.

#22-161 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR ANDREW BLACK THAT COUNCIL APPROVE THE COSTS ASSOCIATED WITH THE YORKSHIRE INTERPRETIVE PANELS AT A MAXIMUM OF \$12,400.00 HST INCLUDED AND FOR THE PUBLICATION OF YORKSHIRE SITES ON THE CHIGNECTO ISTHMUS AT A MAXIMUM OF \$12,500.00 HST INCLUDED. MOTION CARRIED.

E) Public Safety

Deputy Mayor Andrew Black provided an overview of the Public Safety report found on page 33 of the Council Package.

#22-162 MOVED BY DEPUTY MAYOR ANDREW BLACK AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL AUTHORIZE THE PURCHASE OF 35 FIRE DEPARTMENT DRESS UNIFORMS FROM UNISYNC GROUP IN THE TOTAL AMOUNT OF \$22,160.60 HST INCLUDED. MOTION CARRIED.

F) Policy/By-Law

Councillor Bruce Phinney noted that the Policy/By-Law report could be found on page 35 of the Council Package.

#22-163 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 280, A BY-LAW GOVERNING THE FIRE DEPARTMENT OF THE TOWN OF SACKVILLE. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS SABINE DIETZ, MATT ESTABROOKS AND BILL EVANS. NAY VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY AND MICHAEL TOWER. MOTION CARRIED.

#22-164 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR ANDREW BLACK THAT COUNCIL GIVE THIRD AND FINAL READING TO BY-LAW NO. 280, A BY-LAW GOVERNING THE FIRE DEPARTMENT OF THE TOWN OF SACKVILLE. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS SABINE DIETZ, MATT ESTABROOKS AND BILL EVANS. NAY VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY AND MICHAEL TOWER. MOTION CARRIED.

#22-165 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR ANDREW BLACK THAT COUNCIL APPROVE POLICY NO. 2022-08 THE SACKVILLE FIRE DEPARTMENT POLICY. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS SABINE DIETZ, MATT ESTABROOKS

AND BILL EVANS. NAY VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY AND MICHAEL TOWER. MOTION CARRIED.

G) Human Resources

Councillor Sabine Dietz noted that the Human Resources Report could be found on page 59 of the Council Package.

H) Corporate Affairs & Strategic Development

Councillor Michael Tower provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 60 of the package.

Councillor Sabine Dietz provided an overview of her Report on the Rural Health Action Group. The full report will be provided on the Town of Sackville's [webpage](#).

12. NEW BUSINESS

Mayor Shawn Mesheau asked if there was any new business. There was none.

13. QUESTION PERIOD

Bruce Wark asked for an update at the Walker Road development project, noting that there has been no building or development permit issued and the province will not require an environmental impact assessment for the site. CAO Jamie Burke responded that Mr. Wark's facts are accurate, and that a permit would get issued by Plan360 and the building inspectors and questions should be referred to Plan360.

Bruce Wark asked what kind of information will be publicly available for the Walker Road project given the concerns raised by residents. CAO Jamie Burke responded that it would be unusual for any information as part of a permit to be released publicly, however would depend on the scale and type of development.

Bruce Wark asked if certain information that could be available as part of the permitting process. CAO Jamie Burke responded that Plan360 is responsible for the administration of the land use planning document, and all questions should be sent to Plan360. Mr. Burke also noted that he is unaware of what AIL plans to release in terms of graphics located on the project site.

Bruce Wark asked about if during the meeting with the Minister regarding the Lorne Street Phase III project, if DTI noted any funding that may be available for the funding of the aboiteaux. CAO Jamie Burke responded that no response has been received regarding funding, however the importance of the aboiteaux was apparent to both Minister Green and Minister Crossman, as well as our local MLA Megan Mitton during the visit. Mr. Burke noted that it is a provincial area of responsibility, and the province would have to fund the infrastructure.

Bruce Wark asked if we knew an estimated cost for aboiteaux project. CAO Jamie Burke responded that without jeopardizing the tendering process, it likely would be north of a million dollar project.

14. ADJOURN

#22-166 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF AUGUST 9, 2022. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk