

**COUNCIL MEETING OF
TUESDAY, JUNE 14, 2022, 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau and Councillors Allison Butcher, Sabine Dietz, Matt Estabrooks, Bill Evans, Kenneth Hicks, Bruce Phinney and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Treasurer Michael Beal, Assistant Clerk Becky Goodwin, Assistant Treasurer Michael Beal, Fire Chief Craig Bowser, Senior Manager of Corporate Projects Kieran Miller, Superintendent of Public Works Michelle Sherwood, Manager of Parks and Facilities Todd Cole, Manager of Recreation Programs and Events Matt Pryde, Manager of Tourism and Business Development Ron Kelly Spurles and Planner Lori Bickford

There were also six (6) residents in attendance.

1. CALL MEETING TO ORDER

Mayor Shawn Mesheau called the meeting to order.

2. LAND ACKNOWLEDGEMENT

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

3. APPROVAL OF AGENDA

#22-120 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 14, 2022, AS CIRCULATED. MOTION CARRIED.

4. QUESTIONS PERIOD

Bruce Wark asked what permits have been issued for 318 Walker Road. Planner Lori Bickford responded that to date an application for a development permit has been received which is for the landscaping aspect of the property.

Bruce Wark asked when did the Town ask the Fire Chief if the Fire Department is able to fight a plastic fire. Fire Chief Craig Bowser noted that he was aware of the project on Walker Road through the Plan360 and that following the presentations at the Special Meeting of Council on June 7th, additional conversations were had regarding fire suppression at the site.

Bruce Wark asked the Fire Chief how confident he is that the fire department would be able to fight a plastics fire while ensuring the safety of the firefighters and residents. Fire Chief Craig Bowser responded that he is very confident as all members are very well trained and have the proper personal protective and firefighting equipment required.

Bruce Wark asked how the fire department would get the water required and how much of it would be needed. Fire Chief Craig Bowser responded that the fire department has a 2500-gallon tanker and access to the same resources from the Memramcook and Amherst Fire Departments. If there is a requirement for water shuttling, there is a mutual-aid agreement in place with Dorchester and Point-de-Bute Fire Departments.

Bruce Wark asked what the Fire Chief's understanding of the quantities of plastic pipes and materials was at the Walker Road Site. Fire Chief Craig Bowser responded that at this time, he does not have that information.

5. DISCLOSURE OF INTEREST

Mayor Shawn Mesheau asked if there were any Disclosures of Interest to Declare. There were none.

6. MINUTES

Approval of Minutes – Regular Council Meeting – May 9, 2022

#22-121 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 9, 2022 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – May 31, 2022

#22-122 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MAY 31, 2022 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – June 7, 2022

#22-123 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF JUNE 7, 2022 AS CIRCULATED. MOTION CARRIED.

7. BUSINESS ARISING FROM THE MINUTES

Mayor Shawn Mesheau asked if there was any business arising from the minutes. There was none.

8. MAYOR'S REPORT

Mayor Shawn Mesheau provided highlights of his report noting that the report could be found on page 19 of the Council Package. Mayor Shawn Mesheau also provided an update on the next meeting of the Elected Officials Advisory Committee.

Deputy Mayor Andrew Black joined the meeting.

9. CAO REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 21 of the Council Package and provided a summary noting that full details could be found in Department Reports.

Councillor Sabine Dietz provided an overview of her Report on the Rural Health Action Group. The full report will be provided on the Town of Sackville's [webpage](#). Councillor Dietz did highlight that the Rural Health Action Group is currently looking for a Communications Professional and if anyone within the Community is interested, to reach out to a member of the group.

10. SOUTHEAST REGIONAL SERVICES

i) Regional Service Commission

Mayor Shawn Mesheau noted that the meeting took place on May 31, 2022, and due to the Budget Priorities meeting, the Mayor and Deputy Mayor were unable to attend. Mayor Mesheau provided a quick overview of what was discussed at the meeting.

ii) Planning

Planner Lori Bickford gave a summary of the report, noting that the report could be found on page 23 of the Council package.

11. PROCLAMATION – PRIDE MONTH

WHEREAS THE TOWN OF SACKVILLE HAS A LONG AND PROUD TRADITION OF EMBRACING DIVERSITY IN ALL ITS FORMS – CULTURAL, SOCIAL, AND ETHNIC; AND

WHEREAS THE TOWN OF SACKVILLE IS IMMEASURABLY ENRICHED BY THE DIVERSITY OF OUR PEOPLE, INCLUDING THOSE MEMBERS OF THE TWO-SPIRIT, LESBIAN, GAY, BISEXUAL, TRANSGENDERED, QUEER + (2SLGBTQ+) COMMUNITIES; AND

WHEREAS PRIDE EVENTS ACROSS CANADA AND AROUND THE WORLD ARE NECESSARY TO SHOW COMMUNITY SUPPORT AND BELONGING FOR

2SLGBTQ+ INDIVIDUALS AND FAMILIES, AND 2SLGBTQ+-IDENTIFYING YOUTH IN PARTICULAR; AND

WHEREAS ACKNOWLEDGING AND PARTICIPATING IN PRIDE UNDERSCORES AND AFFIRMS OUR RESPECT FOR THE DIGNITY, EQUALITY, AND VISIBILITY OF 2SLGBTQ+ PEOPLE AND FAMILIES; AND

WHEREAS THE GLOBAL PANDEMIC HAS INCREASED THE ISOLATION, ANXIETY, AND INSECURITY OF SOME OF SOCIETY'S MOST VULNERABLE CITIZENS, INCLUDING 2SLGBTQ+ PEOPLE AND YOUTH;

THEREFORE I, SHAWN MESHEAU, MAYOR OF THE TOWN OF SACKVILLE, DO HEREBY PROCLAIM JUNE AS PRIDE MONTH AND ENCOURAGE ALL RESIDENTS REGARDLESS OF SEXUAL ORIENTATION, TO CELEBRATE TOGETHER IN RECOGNITION OF THE RAINBOW OF DIVERSITY WITH WHICH OUR 2SLGBTQ+ COMMUNITY CONTRIBUTES TO THE TOWN OF SACKVILLE.

12. REPORTS

A) Finance & Administration

i) BILLS AND PAYROLL – MAY

#22-124 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF MAY 2022 AS FOLLOWS: GENERAL GOVERNMENT \$341,673.56; GENERAL CAPITAL \$48,262.05; UTILITY GOVERNMENT \$250,913.73; UTILITY CAPITAL \$0.00; AND SALARIES \$209,640.73. MOTION CARRIED.

ii) Report from Finance and Administration

Councillor Bill Evans noted that the Finance Report could be found on page 26 of the Council Package and gave details of the Report and noted that the Animal Control Reports were also included.

#22-125 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL APPROVE THE 2021 AUDIT AS PRESENTED BY BAKER TILLY CANADA FORMERLY STEVENSON AND PARTNERS, LLP AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AUDIT. MOTION CARRIED.

#22-126 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR SABINE DIETZ THAT COUNCIL APPOINT BAKER TILLY CANADA OUT OF RIVERVIEW, NB AS OUR AUDITORS FOR THE YEAR 2022. MOTION CARRIED.

#22-127 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT WHEREAS COUNCIL HAS ADOPTED VARIOUS BY-LAWS;

AND WHEREAS THE MUNICIPALITY WISHES TO ENSURE THE PROPER ENFORCEMENT OF ITS BY-LAWS BY APPOINTING AN APPROPRIATE PERSON TO SUCH POSITION;

NOW THEREFORE BE IT RESOLVED THAT THE FOLLOWING PERSON IS HEREBY AUTHORIZED, DESIGNATED AND APPOINTED TO ACT FOR AND ON COUNCIL'S BEHALF IN ORDER TO PROPERLY ENFORCE ALL OF THE MUNICIPALITY'S BY-LAWS PURSUANT TO THE MUNICIPALITY'S AUTHORITY OUTLINED BELOW: ALEXANDRIA CASEY EFFECTIVE JUNE 14, 2022;

BE IT FURTHER RESOLVED THAT THE ABOVE-NOTED AUTHORIZATION, DESIGNATION AND APPOINTMENT IS SUBJECT TO THE FOLLOWING:

SECTIONS 133, 134, 135 AND 136 OF THE COMMUNITY PLANNING ACT, IN ORDER TO ENTER UPON PROPERTY, ISSUE ORDERS, SEEK ORDERS FROM THE COURT OF QUEEN'S BENCH AND COMMENCE PROCEEDINGS IN PROVINCIAL COURT;

SECTIONS 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 72, 80, 128, 129, 130, 131, 132, 133, 135, 139, 144, 150, 151, 153 AND 195 OF THE LOCAL GOVERNANCE ACT, IN ORDER TO SERVE TICKETS, COMMENCE PROCEEDINGS IN PROVINCIAL COURT, ENTER UPON PROPERTY AND ISSUE NOTICES FOR DANGEROUS OR UNSIGHTLY PREMISES, AND

SECTION 14 OF THE POLICE ACT IN ORDER TO SERVE TICKETS AND PROPERLY EXECUTE THEIR ROLE AS A BY-LAW ENFORCEMENT OFFICER;

BE IT FURTHER RESOLVED THAT THE ABOVE-NOTED AUTHORIZATION, DESIGNATION, AND APPOINTMENT SHALL CONTINUE UNTIL THE PERSON CEASES TO BE EMPLOYED BY THE MUNICIPALITY, OR UNTIL THE APPOINTMENT IS LIMITED OR RESCINDED BY COUNCIL. MOTION CARRIED.

- B) Tourism & Business Development
 - a. Report from Tourism & Business Development

Councillor Kenneth Hicks gave a summary of the Tourism & Business Development report found on page 35 of the Council Package.

- C) Public Property & Facilities

Councillor Matt Estabrooks provided a brief overview of the Public Property and Facilities report found on page 37 of the Council Package.

#22-128 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE ENGINEERING SERVICES AGREEMENT WITH ENGLOBE FOR THE TRUNK SEWER RENEWAL BETWEEN WELDON STREET AND PRINCESS STREET AT A COST OF \$28,300.00 PLUS HST. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, SABINE DIETZ, MATT ESTABROOKS, BILL EVANS, KENNETH HICKS AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

D) Recreation Programs & Events

Councillor Allison Butcher provided an overview of the Recreation Programs & Events report found on page 40 of the Council Package.

#22-129 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE CLOSURE OF BRIDGE STREET FROM MAIN STREET TO LORNE STREET ON FRIDAY, AUGUST 26, 2022, AT 1:00 P.M. TO SUNDAY, AUGUST 28, 2022 AT 12:00 NOON. TO ACCOMMODATE THE SACKVILLE STREET CHALK FESTIVAL. MOTION CARRIED.

#22-130 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPOINT LAURA WATSON AS THE POET LAUREATE FOR THE TOWN OF SACKVILLE FOR A 3 YEAR TERM BEGINNING IMMEDIATELY AND ENDING ON JUNE 30, 2025. MOTION CARRIED.

E) Public Safety

Deputy Mayor Andrew Black provided an overview of the Public Safety report found on page 42 of the Council Package.

F) Policy/By-Law

Councillor Bruce Phinney noted that the Policy/By-Law report could be found on page 44 of the Council Package.

G) Human Resources

Councillor Sabine Dietz noted that the Human Resources Report could be found on page 46 of the Council Package.

#22-131 MOVED BY COUNCILLOR SABINE DIETZ AND SECONDED BY COUNCILLOR KENNETH HICKS THAT COUNCIL AUTHORIZE THE FOLLOWING PEOPLE TO ATTEND THE UNION OF MUNICIPALITIES OF NEW BRUNSWICK CONFERENCE IN FREDERICTON, NB FROM OCTOBER 7-9, 2022 AND REPORT BACK TO COUNCIL; MAYOR SHAWN MESHEAU, COUNCILLORS ALLISON BUTCHER,

ANDREW BLACK, SABINE DIETZ, MICHAEL TOWER AND BRUCE PHINNEY.
MOTION CARRIED.

J) Corporate Affairs & Strategic Development

Councillor Michael Tower provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 47 of the package.

#22-132 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE STAFF TO SUBMIT FUNDING APPLICATIONS FOR ELECTRIC VEHICLE CHARGER INFRASTRUCTURE AND PURCHASE (I.E. NB POWER, RDC) AND AUTHORIZE THE MAYOR AND CLERK TO SIGN ANY REQUIRED DOCUMENTS. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, SABINE DIETZ, BILL EVANS AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS MATT ESTABROOKS, KENNETH HICKS AND BRUCE PHINNEY. MOTION CARRIED.

#22-133 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE PURCHASE OF A SMARTDC V3 50KW LEVEL 3 FLO ELECTRIC VEHICLE CHARGER AT A TOTAL AMOUNT OF \$58,650.00 TAXES INCLUDED FROM ADDENERGIE SUBJECT TO THE TOWN RECEIVING GRANT FUNDING WHICH MAKES THE TOTAL COST OF THE PROJECT NOT EXCEED THE COST OF THE 2022 CAPITAL BUDGET. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, SABINE DIETZ, BILL EVANS AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS MATT ESTABROOKS, KENNETH HICKS AND BRUCE PHINNEY. MOTION CARRIED.

#22-134 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AUTHORIZE THE PURCHASE OF ELECTRIC VEHICLE CHARGER INFRASTRUCTURE AND INSTALLATION SERVICES AT A TOTAL AMOUNT OF \$99,921.37 TAXES INCLUDED FROM TANTRAMAR ELECTRIC LTD., SUBJECT TO THE TOWN RECEIVING GRANT FUNDING WHICH MAKES THE TOTAL COST OF THE PROJECT NOT EXCEED THE COST OF THE 2022 CAPITAL BUDGET. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, SABINE DIETZ, BILL EVANS AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS MATT ESTABROOKS, KENNETH HICKS AND BRUCE PHINNEY. MOTION CARRIED.

#22-135 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL AFTER HAVING RECEIVED A GRANT THROUGH THE 2022-2023 ENVIRONMENTAL TRUST FUND FOR YEAR TWO OF THE CLIMATE CHANGE COORDINATOR POSITION THAT COUNCIL APPROVES THE PARTNERING WITH EOS ECO ENERGY WHO WILL CONTINUE TO MANAGE THIS PROJECT WITH A FOCUS ON MUNICIPAL CLIMATE CHANGE ADAPTATION AND MITIGATION STRATEGIES AND INVOICE THE TOWN FOR THE SERVICES

PROVIDED UP TO \$35,000, THE GRANT AMOUNT AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE LETTER OF OFFER. AYE VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, SABINE DIETZ, MATT ESTABROOKS, BILL EVANS, KENNETH HICKS AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

13. NEW BUSINESS

a. Election of Deputy Mayor

Mayor Shawn Mesheau called for nominations for the position of Deputy Mayor.

Councillor Michael Tower and seconded by Councillor Bill Evans nominated Councillor Andrew Black.

The mayor called for further nominations. There were none.

Mayor Mesheau announced and congratulated Deputy Mayor Andrew Black.

b. Reappointment of Liaison Councillors

Mayor Shawn Mesheau noted that the Liaison Councillor Appointments will stay the same for the remainder of the Council term.

c. Liaison Councillor – Regional Health Action Group

Mayor Shawn Mesheau reappointed Councillor Sabine Dietz to the Regional Health Action Group.

14. QUESTION PERIOD

Bruce Wark asked what the number of fines issued under the Flyer By-Law was and the name of the flyer company. Treasurer Michael Beal responded he is unable to release the name listed on the fine and that there have been four \$140.00 fines issued.

Bruce Wark asked if the distribution problem was all over Town or just specific areas. Treasurer Michael Beal responded that there has been one delivery area that has received the bulk of the complaints.

Merlin Estabrooks asked what study has been done for the new development on Walker Road to ensure that the reservoir would not be affected. CAO Jamie Burke responded that the Southeast Regional Service Commission is aware of the well field protection zones in relation to the development that the provincial regulations allows certain development in those zone. Any

additional information requested can be directed to the Plan360 office and noted that the Town does not regulate water demand, that is the responsibility of the Department of Environment.

Erica Butler asked if there is a Human Resources committee for the Town of Tantramar, who they are and what their timelines are for recommendations of a new Chief Administrative Officer. Mayor Shawn Mesheau responded that the committee has not provided any timelines and consist of Deputy Mayor Andrew Black, Councillor Robert Corkerton of Dorchester, Sackville LSD representative Chris Miller and Facilitator Chad Peters.

Erica Butler asked when the Municipal Plan review will be published for the public. CAO Jamie Burke responded that he is unaware of the timing of the report, but that it would be released at the time that the public council package is released.

Erica Butler asked of the Town of Sackville's newsletter is available in print. Senior Manager of Corporate Projects Kieran Miller responded that it is currently available at Town Hall, the Library and the Visitor Information Centre. Residents are also able to request to have a copy of the newsletter mailed to them monthly.

Erica Butler asked if the local government reform working group meeting are open to the public. Mayor Shawn Mesheau responded that no, they are not open to the public.

Fred Coulter asked what would trigger an environmental study with the project at 318 Walker Road. CAO Jamie Burke responded that Schedule A of the Environmental Assessment Act lists all undertakings where an environmental study would be required.

Fred Coulter asked if there would be an impact study completed on that site. CAO Jamie Burke responded that he is unaware is there is an assessment done or if there is even a requirement and referred Mr. Coulter to the New Brunswick Department of Environment and Local Government.

Fred Coulter asked if citizens would be informed of any study and the information within the study. CAO Jamie Burke responded that there is an obligation for public consultation and information and that if there was a study done, there would be some form of open house for information sharing.

Fred Coulter asked on what the process would be for a study and would they interview those within the area of the project. CAO Jamie Burke responded that the developer would have to provide all information to the Department, and it would be up to the Department to make a call based on the information that is available, all under a seal of an Engineer with the province. There would be a public meeting as part of the assessment and comments and statements would be tracked. Mr. Burke noted that there is no formal requirement to present the information publicly and referred Mr. Coulter to the New Brunswick Department of Environment and Local Government for additional information.

Merlin Estabrooks asked if Council have reviewed the Council Meeting minutes of 1990 regarding the contamination around the reservoir when the highway was built. CAO Jamie Burke responded that the Town has access to minutes since 1903 and anyone can contact the Clerk's Office to book an appointment to review the minutes.

15. ADJOURN

#22-136 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF JUNE 14, 2022. MOTION CARRIED.

Mayor

Clerk

Assistant Clerk