

**COUNCIL MEETING OF  
TUESDAY, OCTOBER 11, 2022, 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau, Deputy Mayor Andrew Black and Councillors Allison Butcher, Matt Estabrooks, Bill Evans, Bruce Phinney and Michael Tower. Also, in attendance were CAO Jamie Burke, Clerk Donna Beal, Town Engineer Jon Eppell, Senior Manager of Corporate Projects Kieran Miller, Assistant Clerk Becky Goodwin, Fire Chief Craig Bowser, Assistant Treasurer Elizabeth Hartling, Manager of Tourism and Business Development Ron Kelly Spurles and Manager of Recreation Programs and Events Matt Pryde.

Also, in attendance were sixteen (16) members of the public.

1. CALL MEETING TO ORDER

Mayor Shawn Mesheau called the meeting to order.

2. LAND ACKNOWLEDGEMENT

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

3. APPROVAL OF AGENDA

#22-178 MOVED BY DEPUTY MAYOR ANDREW BLACK AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 11, 2022, AS CIRCULATED. MOTION CARRIED.

4. QUESTIONS PERIOD

Bruce Wark asked for a recruitment update from the Sackville Fire Department. Fire Chief Craig Bowser responded that the department has provided orientation for three (3) new recruits, with a fourth being added in a few weeks, bringing the compliment to forty-two (42).

Bruce Wark asked for an update on the Code of Conduct complaint he had filed against Mayor Shawn Mesheau. CAO Jamie Burke responded that the process is on-going, and an update would be provided soon.

5. DISCLOSURE OF INTEREST

Mayor Shawn Mesheau asked if there were any Disclosures of Interest to Declare. There were none.

## 6. MINUTES

Approval of Minutes – Regular Council Meeting – September 12, 2022

#22-179 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 12, 2022 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – September 26, 2022

#22-180 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY DEPUTY MAYOR ANDREW BLACK THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 26, 2022 AS CIRCULATED. MOTION CARRIED.

Approval of Minutes – Special Meeting of Council – October 3, 2022

#22-181 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 3, 2022 AS CIRCULATED. MOTION CARRIED.

## 7. BUSINESS ARISING FROM THE MINUTES

Councillor Bill Evans requested additional information regarding the minutes of the Regular Council Meeting of September 12, 2022, where it was recorded that Mayor Shawn Mesheau stated a potential overall increase based on Regional Services as being \$0.06 cents. It was clarified by Mayor Shawn Mesheau that the potential increase based on the presentation is in fact half a cent per \$100 of assessment.

Mayor Shawn Mesheau asked if there was any business arising from the minutes.

Update on the figures from SERSC – actual costs has increased. Mayor Mesheau responded that Council received the presentation last week and had the opportunity to ask questions.

## 8. MAYOR'S REPORT

Mayor Shawn Mesheau noted the report could be found on page 14 of the Council Package.

## 9. CAO REPORT

CAO Jamie Burke noted that the CAO Report could be found on page 16 of the Council Package and provided a summary noting that full details could be found in Department Reports.

## 10. SOUTHEAST REGIONAL SERVICES

- i) Regional Service Commission

Mayor Shawn Mesheau noted that there was no meeting for September. The next meeting will be on October 25, 2022.

- ii) Planning

Mayor Shawn Mesheau noted that the report could be found on page 18 of the Council package.

## 11. REPORTS

### A) Finance & Administration

- i) **BILLS AND PAYROLL – SEPTEMBER**

#22-182 MOVED BY COUNCILLOR BILL EVANS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ACCEPT THE BILLS AND PAYROLL FOR THE MONTH OF SEPTEMBER 2022 AS FOLLOWS: GENERAL GOVERNMENT \$1,021,196.62; GENERAL CAPITAL \$15,233.33; UTILITY GOVERNMENT \$45,243.18; UTILITY CAPITAL \$0.00; AND SALARIES \$317,435.28. MOTION CARRIED.

- ii) Report from Finance and Administration

Councillor Bill Evans noted that the Finance Report could be found on page 21 of the Council Package and gave details of the Report and noted that the Animal Control Reports were also included.

### B) Tourism & Business Development

- a. Report from Tourism & Business Development

Mayor Shawn Mesheau noted that the Tourism & Business Development report found on page 30 of the Council Package.

### C) Public Property & Facilities

Councillor Matt Estabrooks provided a brief overview of the Public Property and Facilities report found on page 31 of the Council Package.

#22-183 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD TENDER 2022-06 LORNE STREET STORM WATER MITIGATION PHASE III – CONSTRUCTION OF NEW OUTLET DYKE AND CONTROL STRUCTURE – QUARRY POND TO BEALE AND INCH CONSTRUCTION LTD., IN THE AMOUNT OF \$461,744.44 H.S.T INCLUDED SUBJECT TO ALL NECESSARY DOCUMENTS AND REGISTRATIONS BEING COMPLETE. AYE

VOTES RECORDED BY DEPUTY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, BILL EVANS AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

#22-184 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY DEPUTY MAYOR ANDREW BLACK THAT COUNCIL AWARD RFP 2022-08 CANTEEN/BAR SERVICES TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE TO DAVE EPWORTH AT A COST OF \$4,200.00 PER MONTH/\$50,400.00 OVER TWO YEARS FOR A TERM BEGINNING OCTOBER 12, 2022 AND ENDING ON SEPTEMBER 30, 2024. MOTION CARRIED.

D) Recreation Programs & Events

Councillor Allison Butcher noted that the Recreation Programs & Events report can be found on page 33 of the Council Package.

#22-185 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BILL EVANS I MOVE THAT COUNCIL REMOVE FEES FOR FAMILY AND LUNCHTIME SKATES INDEFINITELY. MOTION CARRIED.

E) Public Safety

Deputy Mayor Andrew Black noted that the Public Safety report could be found on page 35 of the Council Package.

#22-186 MOVED BY DEPUTY MAYOR ANDREW BLACK AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL AWARD RFP 2022-07 BID "B" TO FORT GARRY FIRE TRUCKS IN THE AMOUNT OF \$749,981.25 H.S.T. INCLUDED. MOTION CARRIED.

F) Policy/By-Law

Councillor Bruce Phinney noted that the Policy/By-Law report could be found on page 38 of the Council Package.

#22-187 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL APPROVE THE AMENDMENT TO SCHEDULE "I" NO PARKING ZONES IN BY-LAW NO. 262 STREET TRAFFIC BY-LAW TO INCLUDE FAWCETT AVENUE. MOTION CARRIED.

#22-188 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BILL EVANS THAT COUNCIL APPROVE POLICY NO. 2022-09 WORKING ALONE POLICY AND REPEAL POLICY NO. 2012-01. MOTION CARRIED.

#22-189 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GIVE FIRST READING IN NAME

ONLY TO BY-LAW NO. 285 A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY IN THE TOWN OF SACKVILLE. MOTION CARRIED.

G) Human Resources

Mayor Shawn Mesheau noted that the Human Resources Report could be found on page 52 of the Council Package.

At this point in the meeting, Mayor Shawn Mesheau requested that Deputy Mayor Andrew Black take the chair.

#22-190 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ACCEPT THE FINDINGS OF THE INVESTIGATION REPORT PREPARED BY RESONANCE INC., AS PRESENTED AT THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 26, 2022 REGARDING THE TWO COMPLAINTS AGAINST MAYOR SHAWN MESHEAU UNDER THE TOWN OF SACKVILLE'S CODE OF CONDUCT FOR MEMBERS OF COUNCIL; WHICH OUTCOME STATES THAT THE COMPLAINTS ARE DISMISSED. AYE VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, BILL EVANS AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

Mayor Shawn Mesheau returned as Chair.

H) Corporate Affairs & Strategic Development

Councillor Michael Tower provided a brief overview of key points within the Corporate Affairs and Strategic Development Report found on page 53 of the package.

Senior Manager of Corporate Projects Kieran Miller provided an overview of the Report on the Rural Health Action Group. The full report will be provided on the Town of Sackville's [webpage](#).

12. NEW BUSINESS

Mayor Shawn Mesheau asked if there was any new business. There was none.

13. QUESTION PERIOD

Bruce Wark asked if he will receive a copy the investigative report regarding the code of conduct complaint, he filed against Mayor Shawn Mesheau. CAO Jamie Burke responded that any questions regarding the code of conduct complaint should be directed to the Deputy Mayor, however the investigation will not be made public, and that Mr. Wark would be receiving a follow up from the Deputy Mayor.

Bruce Wark asked a follow up if he will receive information as to why the investigator found the complaint to be unfounded. Deputy Mayor Andrew Black responded that the response letter to Mr. Wark would explain that the complaint was unfounded, as indicated in the motion. CAO Jamie Burke responded that there will be a summary provided to both complainants and the respondent and that the investigator is currently preparing the draft response.

Bruce Wark followed up by asking if the second complaint was also relating to the conflict of interest concern with Mayor Shawn Mesheau. CAO Jamie Burke responded that both complaints were relating to the same matter.

Bruce Wark asked what the cost of the investigators report was. CAO Jamie Burke responded that the total cost was around \$8,000.

Erica Butler asked if it is known what the actual increase will be based on the Southeast Regional Services Commission budget. CAO Jamie Burke responded that the budget will be reviewed by the Treasurer and there could be a report back at the November Regular Council Meeting.

Erica Butler asked if there is a Town of Tantramar budget that is available. Mayor Shawn Mesheau responded that there are no firm numbers finalized for the budget, only information has been received. Once the budget is in place on November 15, 2022 will Council and Staff be informed of the final numbers.

14. ADJOURN

#22-191 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF OCTOBER 11, 2022. MOTION CARRIED.

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Mayor

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Clerk

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Assistant Clerk