

**SPECIAL MEETING OF COUNCIL  
TUESDAY, NOVEMBER 8, 2022, AT 6:30 P.M.  
COUNCIL CHAMBERS, TOWN HALL**

In attendance were Mayor Shawn Mesheau, Deputy Mayor Andrew Black and Councillors Allison Butcher, Sabine Dietz, Matt Estabrooks, Bill Evans, Bruce Phinney and Michael Tower. Also, in attendance were Acting CAO Michael Beal, Clerk Donna Beal, Assistant Clerk Becky Goodwin, and Sgt. Eric Hanson.

**CALL MEETING TO ORDER**

Mayor Shawn Mesheau called the meeting to order.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

**APPROVAL OF AGENDA**

MOVED BY COUNCILLOR SABINE DIETZ AND SECONDED BY COUNCILLOR  
MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL  
MEETING OF COUNCIL OF NOVEMBER 8, 2022, AS CIRCULATED AND MOVE INTO  
IN-CAMERA. MOTION CARRIED.

**1. RCMP Monthly Report**

Sgt. Eric Hanson left the meeting.

**Public – 7:00 P.M.**

Senior Manager of Corporate Projects Kieran Miller, Town Engineer Jon Eppell, Manager of Recreation Programs and Events Matt Pryde and Assistant Treasurer Elizabeth Hartling joined the meeting.

Also, in attendance were five (5) members of the public.

Mayor Shawn Mesheau acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

Councillor Sabine Dietz provided a brief statement regarding the resignation of Chief Administrative Officer Jamie Burke and the appointment of Acting Chief Administrative Officer Michael Beal effective November 2, 2022 until December 31, 2022.

**2. Presentation – Rural Health Action Group**

John Higham of the Rural Health Action Group presented to Council and spoke on the evolution of the Health Action Group. Mr. Higham spoke on the collaboration with Horizon Health, which included the creation of a Project Steering Committee and working groups, weekly updates with Health Action Group members and communications on responsibilities. He spoke on some broad outcomes that have been achieved and spoke on next steps for the group. The review the presentation, please visit the Town of Sackville's [webpage](#).

3. UMN B Communication Letter

Clerk Donna Beal provided an overview of her report noting that on October 20, 2022, an email was received from UMN B together with a letter sent to Minister Daniel Allain regarding Communications for Municipal Reform. This letter was the result of a resolution that was passed at the UMN B Annual Conference. A sample letter regarding Communications for Municipal Reform was provided for those wishing to also submit a letter to the Minister. It is staff's recommendation that the sample letter provided by UMN B be used should Council intend to send a letter to Minister Allain.

4. Moonlight Madness Road Closures

Manager of Recreation Programs and Events Matt Pryde provided an overview of his report, noting that 2022 marks the 30<sup>th</sup> year of Sackville's Moonlight Madness holiday shopping event and similar to last year, the Town will be taking a more active role in the promotion and organization of the event. One of the highlights of the event includes horse and wagon rides which will require a street closure. Also, vendors will be lining Main Street, therefore, to avoid traffic turning into Willow Lane, there will also be a street closure request. Staff are recommending that Council consider approving the street closures of Ford Lane between Lansdowne and Main Street and Willow Lane beginning at 5:00p.m. to midnight on November 18<sup>th</sup> and December 9<sup>th</sup>. A motion will be brought forward at the Regular Council Meeting of November 15, 2022.

5. Arts Wall Governance Guidelines

Manager of Recreation Programs and Events Matt Pryde provided an overview of his report, noting that the Sackville Arts Wall Committee was resurrected in 2015 and developed a new set of Governance Guidelines similar to those followed by the Sackville Sports Wall of Fame Board of Directors. The Sackville Arts Wall Committee met in October and passed a motion requesting that the Committee be renamed the Sackville Arts Wall Board and that the Selection Board be renamed the Selection Committee to better align with the terminology used in the Sackville Sports Wall of Fame Governance Guidelines. A motion will be brought forward at the Regular Council Meeting of November 15, 2022, for Council to consider approving the recommendation from the Sackville Arts Wall Committee.

6. Climate Change Advisory Committee Membership

Senior Manager of Corporate Projects Kieran Miller provided an overview of her report, noting that the Climate Change Advisory Committee was formed in October 2021 to embed climate change review and action within Council and staff's decision-making. Membership recommendations were presented to Council in December 2021 with terms starting on January 1<sup>st</sup>, 2022. Members' terms were staggered between one (1), two (2) and three (3) years to ensure consistency as the Committee was established. Eric Tusz-King is serving a one-year term and has offered to remain on the Committee for another year to help with the transition to Tantramar. Kate Desrochers, the Climate Change Advisory Committee student representative's two-year term expires on January 1<sup>st</sup>, 2024 however is graduating in April 2023, at which time her seat will be open. Tracey Wade is serving a two-year term which also expires on January 1<sup>st</sup>, 2024 but is stepping down from the committee effective December 31<sup>st</sup>, 2022. It is staff's recommendation that Mr. Tusz-King's term be extended for another year, and that the CCAC look for representation from the new larger Tantramar community for the other two seats in 2023. A motion will be brought forward at the Regular Council Meeting of November 15<sup>th</sup>, 2022 for Council to consider approving Eric Tusz-King for an additional 1-year term starting on January 1, 2023 and ending on January 1<sup>st</sup>, 2024.

7. **Electrical Upgrades – Bill Johnstone Memorial Park**  
Senior Manager of Corporate Projects Kieran Miller provided an overview of her report noting that in the 2022 capital budget, council approved \$10,000 for permanent event power. This originally was planned for 92 Main Street, the Town-owned parking lot where the Fall Fair tent is set up. Plans for an EV charger on this property are also underway, and the electrical infrastructure design includes a permanent power source for events, therefore, staff are recommending the funds be spent on electrical upgrades in the Bill Johnstone Memorial Park. The current power in the park isn't sufficient to meet the demands of the events that are being held, including the Sackville Farmer's Market. The market has secured a grant from the Canadian Agricultural Partnership program in the amount of \$4,982.89 towards the total cost of the project. Staff have obtained a quote from Tantramar Electric for the work in the amount of \$11,993.10. With the grant, the cost of the project to the Town would be \$7,010.21. A motion will be brought forward at the Regular Council Meeting of November 15, 2022, for Council to consider approving the electrical upgrades at the Bill Johnstone Memorial Park.
8. **Ducks Unlimited Trail and Connector along Lorne Street to the bridge**  
Manager of Recreation Programs and Events Matt Pryde provided an overview of his report, noting that the Town received notification this summer that we were successful in our application to the federal Active Transportation Fund to complete trail work along the Ducks Unlimited Retention Pond on St. James and Lorne Streets, as well as complete the existing trail connection from Lorne to Bridge Street. The total amount of the grant is \$15,810. The Town had budgeted \$25,000 for this work as part of our 2022 Capital Budget process. The total cost of the project, which includes new benches, signage and tree planting, is estimated at \$37,000 HST Included. A motion will be brought forward at the Regular Council Meeting of November 15, 2022 for Council to consider approving the Mayor and Clerk to sign the required agreements and documents with the Government of Canada.
9. **Renaissance Sackville Grant**  
Senior Manager of Corporate Projects Kieran Miller provided an overview of her report, noting that Renaissance Sackville has approved grants in the amount of \$4,000 for the Sackville Music Barn for the purchase of a sound system and \$2,000 to Open Sky Co-operative for the purchase of hoops and equipment for a greenhouse. Ms. Miller provided an overview the Sackville Music Barn and Open Sky Co-operative's operations. A motion will be brought forward at the Regular Council Meeting of November 15, 2022 for Council to consider the transfer of funds from the Town's 2022 operating budget to Renaissance Sackville to fund these projects.
10. **Water Treatment Plant Filter Media Purchase**  
Town Engineer Jon Eppell provided an overview of his report, noting that since 2007, the operation of the water treatment plan has been contracted to Veolia North America. Part of the water treatment process includes filtration for iron and manganese. The filter media usually lasts 4-8 years and then must be replaced. Veolia have recommended the purchase of the filter media in 2022 with replacement of the filter media in spring of 2023. Staff are recommending that Council consider approving the purchase of the filter media from Continental Carbon Group for \$44,066.00 including delivery plus HST. A motion will be brought forward at the Regular Council Meeting of November 15, 2022.

**Question Period**

Erica Butler asked for clarification on the cost of the trail work along the Ducks Unlimited Retention Pond. Manager of Recreation Programs and Events Matt Pryde responded that the budgeted amount is \$25,000 and the grant received was in the amount of \$15,810 with a total estimated project cost of \$37,000 HST Included.

MOVED BY COUNCILLOR BRUCE PHINNEY TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 4, 2022. MOTION CARRIED.

---

Mayor

---

Clerk

---

Assistant Clerk