

**COMMITTEE OF THE WHOLE OF
TUESDAY, JANUARY 24, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Greg Martin, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Director of Engineering and Public Works Jon Eppell, Director of Corporate Compliance Michael Beal, Director of Active Living and Culture Matt Pryde, Director of Community and Corporate Services Kieran Miller, Manager of Parks and Facilities Todd Cole, Corporate Compliance Analyst Kate Carroll, Fire Chief Craig Bowser, Assistant Treasurer Elizabeth Hartling, Superintendent of Public Works Michelle Sherwood and Manager of Tourism and Business Development Ron Kelly Spurles.

Also, in attendance were eight (8) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

Councillor Josh Goguen noted a Disclosure of Interest relating to item 2.2 – RBC Banking.

1.1 APPROVAL OF AGENDA

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 23, 2023, AS CIRCULATED. MOTION CARRIED.

2. COUNCIL DIRECTION REQUESTS

2.1 WORKPLACE HARASSMENT AND VIOLENCE POLICY – B. GOODWIN

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT ITEM 2.1 – WORKPLACE HARASSMENT AND VIOLENCE POLICY BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 14, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.2 RBC BANKING – J. BORNE

MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT ITEM 2.2 – RBC BANKING BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 14, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.3 WINTERFEST FIREWORKS AGREEMENT – M. PRYDE

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT ITEM 2.3 – WINTERFEST FIREWORKS AGREEMENT AND THE CLOSURE OF FORD LANE ON FRIDAY, FEBRUARY 10, 2023, BE SENT TO A SPECIAL MEETING OF COUNCIL, DATE TO BE DETERMINED BUT PRIOR TO FEBRUARY 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.4 FACILITY AGREEMENT WITH STATION 8 – M. PRYDE

MOVED BY COUNCILLOR DEBBIE WIGGINGS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT ITEM 2.4 FACILITY AGREEMENT WITH STATION 8 BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 14, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.5 ROUNDTABLE OF WETLAND CITY MAYORS – R. KELLY SPURLES

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT ITEM 2.5 ROUNDTABLE OF WETLAND CITY MAYORS BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 14, 2023, FOR CONSIDERATION. AYE VOTES RECORDED BY MAYOR ANDREW BLACK AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS, GREG MARTIN, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

3. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 3.1 Corporate Compliance – J. Borne
- 3.2 Active Living and Culture – M. Pryde
- 3.3 Community and Corporate Services – K. Miller
- 3.4 Engineering and Public Works – J. Epell
- 3.5 Protective Services – J. Borne and Fire Chief C. Bowser
- 3.6 Financial Services – M. Beal
- 3.7 Administration
 - 3.7.1 Legislative Services – D. Beal
 - 3.7.2 Chief Administrative Officer – J. Borne

4. CLOSED/IN-CAMERA

There were no items.

5. QUESTION PERIOD

Keith Carter asked if when Special Meetings of Council are called, are they only for one specific item, or can items just be added at any time. Clerk Donna Beal responded that when a Special Meeting of Council is

called, there will be a public agenda provided and noted that items can be added to the agenda during the motion to approve the agenda but only by unanimous consent of Council.

Bruce Wark asked for the Lorne Street Phase 3 closing date and what will the timeline be following the closing. Director of Engineering and Public Works Jon Eppell responded that the Tender closes on February 7, 2023, and that recommendations would be brought to Council following the closing. Given the requirements of the project during the winter months, it may be sent to Council prior to a regularly scheduled Council meeting. Clerk Donna Beal responded that a Special Meeting of Council may be required to award the Tender.

Bruce Wark asked what benefits there would be for the mayor attending the Roundtable of Wetland City Mayors. Manager of Tourism and Business Development Ron Kelly Spurles responded that the RAMSAR accreditation is the first step, that allows access to significant resources for the Municipality and would allow for interaction with other cities who have received the accreditation. Mayor Andrew Black responded that additionally, having Tantramar recognized as an international organization who work hard on wetland conservation.

Erica Butler asked if the Workplace Harassment and Violence Policy was using the previous government of Sackville's template. Assistant Clerk Becky Goodwin responded that yes, the original template did come from Sackville, with changes recommended by the third party Human Resources consultant.

Erica Butler asked if the recruitment process for the new positions within Tantramar has begun. Chief Administrative Officer Jennifer Borne responded that it has not started, and job descriptions are currently being drafted.

Erica Butler asked what Tantramar domain names have been secured. Director Michael Beal responded with the four domain names.

6. ADJOURNMENT

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 24, 2023.

MAYOR

CLERK

ASSISTANT CLERK

