

**COMMITTEE OF THE WHOLE OF  
MONDAY, MARCH 27, 2023 – 3:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL  
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Clerk Donna Beal, Assistant Clerk Becky Goodwin, Director of Engineering and Public Works Jon Eppell, Director of Active Living and Culture Matt Pryde, Director of Community and Corporate Services Kieran Miller, Director of Corporate Compliance Michael Beal, Manager of Parks and Facilities Todd Cole, Sackville Fire Chief Craig Bowser, Assistant Treasurer Elizabeth Hartling, Manager of Tourism and Business Development Ron Kelly Spurles and Corporate Compliance Analyst Kate Carroll.

Also, in attendance were seven (7) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR ANDREW BLACK AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 27, 2023, AS CIRCULATED. MOTION CARRIED.

2. COUNCIL DIRECTION REQUESTS

2.1 LETTER TO LGR RE: STATISTICS CANADA – K. MILLER

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 2.1 – LETTER TO LGR RE: STATISTICS CANADA BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 11, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.2 FRIDAY NIGHT CRUISE – M. PRYDE

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 2.2 – FRIDAY NIGHT CRUISE STREET CLOSURE BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 11, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.3 SAPPYFEST – M. PRYDE

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 2.3 – SAPPYFEST BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 11, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.4 SHIRETOWN DAYS GRANT – M. PRYDE

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 2.4 – SHIRETOWN DAYS GRANT BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 11, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.5 RFQ NO. 2023-01 – PLANTING & MAINTENANCE OF FLOWER BASKETS, PLANTERS & BEDS – T. COLE

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 2.5 – RFQ NO. 2023-01 PLANTING & MAINTENANCE OF FLOWER BASKETS, PLANTERS & BEDS BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 11, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.6 NEW BRUNSWICK SPORTS WALL OF FAME – M. PRYDE

Councillor Josh Goguen joined the meeting at 3:20 P.M.

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 2.6 – NEW BRUNSWICK SPORTS WALL OF FAME BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 11, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.7 BY-LAW NO. 2023-06 A BY-LAW RESPECTING DANGEROUS OR UNSIGHTLY PREMISES WITHIN TANTRAMAR – D. BEAL

Staff are recommending that Council consider First Reading of By-Law No. 6 – A By-Law Respecting Dangerous or Unsightly Premises within Tantramar at the Regular Council Meeting of April 11, 2023.

3. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 3.1 Corporate Compliance – M. Beal
- 3.2 Active Living and Culture – M. Pryde
- 3.3 Community and Corporate Services – K. Miller
- 3.4 Engineering and Public Works – J. Eppell
- 3.5 Protective Services – Sackville Fire Chief C. Bowser and Dorchester Fire Chief G. Partridge
- 3.6 Financial Services – M. Beal
- 3.7 Administration
  - 3.7.1 Legislative Services – D. Beal
  - 3.7.2 Chief Administrative Officer – J. Borne
  - 3.7.3 Mayor’s Report – A. Black

4. CLOSED/IN-CAMERA

There were no items.

## 5. QUESTION PERIOD

Kara Becker asked what the transitional plan will be for Water Street in Dorchester. CAO Jennifer Borne, that as part of the community investment plan, the project will be handed off to Director of Engineering and Public Works Jon Eppell. Mr. Eppell responded that the road will need a proper assessment to ensure a good investment is made by the Municipality.

Kara Becker asked what the transitional plans and status of the Dorchester Gas Tax Funding. Director of Engineering and Public Works Jon Eppell responded that projects have been handed over and noted that all budgeted items have been delayed due to transition. He noted that there are funds allocated for resurfacing within Dorchester and three (3) roads are currently being reconsidered.

Kara Becker asked if the allocated funds will be based on how length of time the projects have been outstanding in Dorchester. Director of Engineering and Public Works Jon Eppell stated that the department will review the conditions of roads within Dorchester and will create a priority list.

Mike Gillespie asked if Harrop Avenue in Dorchester is a part of the projects handed over to the Engineering and Public Works Department. CAO Jennifer Borne responded that in the former Village of Dorchester, three options for Harrop Avenue were presented to Council, all of which were declined. The file will be handed over to Director of Engineering and Public Works Jon Eppell.

Mike Gillespie asked for clarification on the requests for appointments for residents of Dorchester. CAO Jennifer Borne responded that information has been provided to residents that if they would like to request an in-person appointment to contact the municipality and at this time, not requests have been received.

Bruce Wark asked if he could get a copy of the Brand Development RFP. Director of Corporate Compliance Michael Beal responded that the document must be requested through the front desk at Town Hall and anyone requested the document will be added to a bidders list.

Bruce Wark asked what would comprise the visual identity for Tantramar. Director of Community and Corporate Services Kieran Miller responded that it's a significant range of items including logos, letterhead, publications, and signage.

Bruce Wark asked if the process has begun to include Dorchester within the asset management plan. Director of Corporate Compliance Michael Beal responded that the former Town of Sackville was closed off as of December 31, 2022. Once the audits are presented for the former Village of Dorchester and Town of Sackville, assets will be added not only from Dorchester but the former Local Service Districts now part of Tantramar.

Erica Butler if the former Village of Dorchester had previously provided funding for the Shiretown Days Festival. CAO Jennifer Borne responded that the former Council had previously reallocated funds from the Sandpiper Festival to the Shiretown Days Festival.

Erica Butler asked of the IODE Flowers within Dorchester is a budgeted item. CAO Jennifer Borne responded that it's done at a cost of between \$100 and \$150 and includes the upkeep as well.

Erica Butler asked if the municipality is legally required to award Request for Proposals to the lowest price. Director of Corporate Compliance Michael Beal responded that there is a preference within the local procurement act for local businesses, however that means companies located within New Brunswick. It is always recommended to go with the lowest bid submitted, pending they meet all the requirements of the RFP.

Erica Butler asked why the full Request for Proposal for Brand Development package isn't available online. Director of Corporate Compliance Michael Beal responded that the tendering by-law requires that bidders are registered and need to contact Town Hall to secure the document. This process would be reviewed when the by-law is reviewed for the Municipality of Tantramar.

Erica Butler asked what is involved in registering to receive a copy of a Request for Proposal. Director of Corporate Compliance Michael Beal responded that the information gathered includes name, company name, address and contact information.

Erica Butler asked who would sell tickets and what benefit is it of the Municipality to host the NB Sports Wall of Fame Ceremony. Director of Active Living and Culture Matt Pryde responded that the NB Sports Wall of Fame would sell the tickets, with the support of the Municipality. There would be an economic spinoff for the Municipality that includes hotel stays, restaurant visits and purchases from local businesses.

Erica Butler asked if there are any differences between the Dangerous and Unsightly By-Law of Tantramar compared to the former municipalities. Clerk Donna Beal responded that the by-law is guided by the Local Governance Act.

6. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF MARCH 27, 2023.

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MAYOR

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CLERK

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ASSISTANT CLERK