

2023 TANTRAMAR BUDGET

FEBRUARY 13, 2023

ENTITY - TANTRAMAR

SUB-ENTITIES FOR TAX RATES

- Former Sackville Town
- Former Dorchester Village
- Sackville LSD
- Dorchester LSD
- Pointe de Bute LSD

WHAT HAS CHANGED:

2023 Total Budget

1. Shared Services

- a) Finance & Administration
- b) Engineering & Public Works
 - only garbage disposal
- c) Fire & By-Law
- d) Parks & Recreation Facilities
- e) Corporate Projects/Tourism/Recreation Programming

2. Non-Shared Services

- a) Debt charges for past LG's
- b) Engineering & Public Works
 - Sackville only
 - Dorchester only
- c) Policing
 - Sackville/Dorchester/3 LSD'S
- d) Fire
 - Water costs

3. Issues

- a) Interest revenue \$5,550 not shared and should be
- b) Policing - rent revenue is shared but policing/debt cost is not
- c) Region 7 solid waste is shared but garbage contract is not
- d) Public Works managing Dorchester staff but not shared costs on management
- e) Fire is shared but water costs are not

FORMER BUDGETS

Sackville 2022	\$12,161,831
Dorchester 2022	<u>\$ 1,353,687</u>
	\$13,515,518

Tantramar 2023	\$15,540,848
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➤	Pointe de Bute Fire 2022 Budget	=	\$ 228,654
➤	LSD Fire to Municipalities 2022	=	<u>\$ 156,060</u>
			\$ 384,714

WHERE DOES THE TOTAL REVENUE COME FROM?

Non-Tax Revenue	<u>2022 Totals</u>	<u>2023 Totals</u>
Finance & Administration	\$ 356,317	\$ 384,369
Engineering & Public Works	\$ 117,789	\$ 107,833
Policing	\$ 363,000	\$ 363,000
Fire	\$ 168,060	\$ 13,392
Parks & Recreation Facilities	\$ 272,700	\$ 272,650
Corporate Projects/Tourism/Rec. Programming	\$ 46,400	\$ 42,400
Equalization Grant	<u>\$ 178,439</u>	<u>\$ 167,338</u>
Total Non-Tax Revenue	\$ 1,502,705	\$ 1,350,982
Tax Base Revenue	<u>\$12,012,813</u>	<u>\$14,189,867</u>
Total Budget	<u>\$13,515,518</u>	<u>\$15,540,849</u>

	Sackville Town	Dorchester Village	Dorchester LSD	Sackville LSD	Pointe de Bute LSD
2022 Tax Rate	1.5600	1.5701	0.5390	0.4418	0.6938
2023 Rate Required for local services	0.8689	0.9080	0.2320	0.2279	0.2261
2023 Rate Required for shared services	0.6304	0.6304	0.5673	0.5673	0.5673
Total Tax Rate Required for 2023	1.4993	1.5384	0.7993	0.7952	0.7934
Change from prior year if implemented	-4%	-2%	48%	80%	14%
Change from prior year if implemented	-0.0607	-0.0317	0.2603	0.3534	0.0996
Special Provincial Roads Levy	-	-	0.4115	0.4115	0.4115
What total tax rate should be	1.4993	1.5384	1.2108	1.2067	1.2049
What tax rate is as implemented	1.5484	1.5640	1.0026	0.9240	1.1252

	Sackville Town	Dorchester Village	Dorchester LSD	Sackville LSD	Pointe de Bute LSD
Total Tax Rate Required for 2023	1.4993	1.5384	0.7993	0.7952	0.7934
Total Tax Rate Implemented for 2023	1.5484	1.5640	0.5911	0.5125	0.7137
Difference in required vs implemented	0.0491	0.0256	-0.2082	-0.2827	-0.0797
Transitional Funding for 2023	\$ 383,778	\$ 18,174	(\$ -28,301)	(\$ -343,157)	(\$ -30,494)
Warrant for 2023 Based on implemented	\$ 12,106,441	\$ 1,108,101	\$ 80,333	\$ 622,045	\$ 272,947
Percentage of Warrant	85.3%	7.8%	0.6%	4.4%	1.9%
Tax Base for 2023	\$ 781,892,970	\$ 70,849,940	\$ 13,591,300	\$ 121,379,550	\$ 38,241,990
Warrant 2023 based on what should be	\$ 11,722,921	\$ 1,089,955	\$ 108,635	\$ 965,210	\$ 303,412
Percentage of Warrant should be	82.6%	7.7%	0.8%	6.8%	2.1%

	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
Salaries & Benefits (Some shared/some non-shared)	\$3,727,759	\$4,350,809	\$ 623,050
➤ Salary & Benefit costs Increases			
➤ New Positions			
❖ Corporate Compliance			
❖ Protective Services			
❖ Climate Change			
❖ Corporate Communications			
❖ Human Resources			
❖ Less one CAO position			
<u>Finance & Administration (Shared)</u>			
Legislative Costs	\$ 235,686	\$ 316,231	\$ 80,545
➤ Mayor & Council Salary Increases			
Municipal Building Operating	\$ 177,850	\$ 165,837	\$ -12,013
Corporate Office & Tech	\$ 208,322	\$ 228,885	\$ 20,563
Audit/PSAB/Asset	\$ 37,000	\$ 35,000	\$ -2,000
Region 7 Building Inspections	\$ 252,611	\$ 385,012	\$ 132,401

<u>Finance & Administration (Shared)</u>	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
General & Commercial Liability	\$ 282,000	\$ 390,595	\$ 108,595
Other Administration Services	\$ 205,700	\$ 221,000	\$ 15,300
Interest & Banking	\$ 11,200	\$ 36,750	\$ 25,550
Reserve Fund Transfer	\$ 95,000	\$ 75,000	\$ -20,000
Interest & Principal	\$ 998,390	\$1,040,484	\$ 42,094
Capital from Budget (Shared/Non-shared)			
➤ Sackville	\$1,267,000	\$ 975,000	\$ -292,000
➤ Dorchester	\$ 36,000	\$ 118,500	\$ 82,500
➤ Pointe de Bute	\$ 0	\$ 85,100	\$ 85,100
➤ Shared Services	\$ 0	\$ 121,000	\$ 121,000
	<u>\$1,303,000</u>	<u>\$1,299,600</u>	<u>\$ -3,400</u>
Library Services	\$ 60,975	\$ 65,724	\$ 4,749
EMO Services	\$ 22,000	\$ 22,900	\$ 900
Assessment Costs	\$ 149,319	\$ 195,142	\$ 45,823

<u>Engineering & Public Works (Non-Shared)</u>	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
Building Services	\$ 122,834	\$ 138,229	\$ 15,395
Summer Maintenance	\$ 443,013	\$ 466,915	\$ 23,902
Winter Maintenance	\$ 348,844	\$ 451,482	\$ 102,638
Street Lighting/Signage/Lane Markings	\$ 231,500	\$ 262,610	\$ 31,110
Garbage Collection & Disposal (Some shared/some non-shared)	\$ 394,950	\$ 565,996	\$ 171,046
❖ Includes \$106,047 from LSD			
Engineering Services	\$ 17,857	\$ 15,743	\$ -2,114

<u>Fire (Shared)</u>	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
Water Costs (Non-Shared)	\$ 375,208	\$ 375,208	\$ 0
Building Services	\$ 226,637	\$ 258,513	\$ 31,876
➤ Pointe de Bute Fire Hall (New)			
Equipment Services	\$ 162,250	\$ 198,300	\$ 36,050
➤ Pointe de Bute (New)			
Dispatch & Other	\$ 51,792	\$ 60,733	\$ 8,940

<u>Police (Non-Shared)</u>	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
Building Services (Sackville)	\$ 128,512	\$ 128,512	\$ 0
Animal Services	\$ 35,800	\$ 44,013	\$ 8,213
RCMP Services			
➤ Sackville	\$1,785,796	\$2,007,132	\$ 221,336
➤ Dorchester	\$ 181,666	\$ 160,542	\$ -21,124
➤ LSD'S	\$ 0	\$ 314,864	\$ 314,864
By-Law Services (Shared)	\$ 9,890	\$ 9,890	\$ 0

<u>Parks & Recreation Facilities (Shared)</u>	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
School District Usage	\$ 6,000	\$ 6,000	\$ 0
Parks Facilities	\$ 222,694	\$ 223,483	\$ 789
Ice Services	\$ 209,200	\$ 220,000	\$ 10,800
Office & Building Administration	\$ 29,000	\$ 29,000	\$ 0
Canteen Services	\$ 61,000	\$ 61,000	\$ 0

<u>Corporate Projects/Tour/Prog (Shared)</u>	<u>Former Sackville/Dorchester 2022</u>	<u>Tantramar 2023</u>	<u>Difference</u>
Office Administration	\$ 19,444	\$ 20,249	\$ 805
Tourism Services	\$ 182,510	\$ 179,510	\$ -3000
Programming Events			
➤ Festivals/Events	\$ 126,414	\$ 127,557	\$ 1,143
➤ Recreation Subsidy (Non-Shared)	\$ 65,000	\$ 65,000	\$ 0
➤ Grants & Donations	\$ 96,500	\$ 85,000	\$ -11,500
➤ Other Programming	\$ 67,872	\$ 72,250	\$ 4,378
Corporate Projects			
➤ Studies/Plans/Development	\$ 50,000	\$ 60,000	\$ 10,000
➤ Climate Change Projects	\$ 25,000	\$ 25,000	\$ 0
➤ Renaissance Sackville (Non-Shared)	\$ 25,000	\$ 25,000	\$ 0
➤ Other Services	\$ 46,522	\$ 54,148	\$ 7,626

NEXT STEPS

1. Reallocate budgets based on new organizational structure
2. Create a new accounting database for Tantramar
 - Proper financial reporting
 - Currently using Sackville accounting /Live by April 1st
3. Breakdown Capital for 2023 and present to Council
 - Former Sackville based on AMP requirements \$1,285,000
 - ❖ Capital out of Revenue \$1,096,000
 - ❖ Borrowing required \$ 189,000*
 - Former Dorchester Capital Budget non-shared \$ 118,500
 - Former Pointe de Bute Fire Capital \$ 85,000
 - Possible additional borrowing as we review
4. New AMP to be done (2024)

TANTRAMAR 2023

WATER & SEWER BUDGET

<u>Revenue</u>	<u>Sackville</u>	<u>Dorchester</u>	<u>Total</u>
Water Revenue	\$ 915,691	\$ 162,351	\$1,078,042
Sewer Revenue	\$ 834,194	\$ 26,394	\$ 860,588
Other Water (Sprinklers/Hydrants)	\$ 36,000	\$ 0	\$ 36,000
Connection Charges (CSC)	\$ 19,000	\$ 0	\$ 19,000
Other	\$ 6,000	\$ 0	\$ 6,000
MTA Agreement	\$ 86,101	\$ 0	\$ 86,101
Water Supply for Fire	\$ 336,000	\$ 39,208	\$ 375,208
Federal Gov't Other	\$ 0	\$ 57,916	\$ 57,916
Surplus from Prior Year	\$ 11,144	\$ 7,361	\$ 18,505
Interest from Bank & AR	\$ 38,500	\$ 6,000	\$ 44,500
	<u>\$2,282,630</u>	<u>\$ 299,230</u>	<u>\$2,581,860</u>

<u>Expenses</u>	<u>Sackville</u>	<u>Dorchester</u>	<u>Total</u>
Administration - Water	\$ 174,786	\$ 42,945	\$ 217,731
Purification & Treatment - Water	\$ 297,174	\$ 43,240	\$ 340,414
Source of Supply - Water	\$ 40,000	\$ 37,500	\$ 77,500
Transmission & Distribution - Water	\$ 344,208	\$ 17,065	\$ 361,273
Power & Pumping - Water	\$ 45,712	\$ 9,584	\$ 55,296
Administration - Sewer	\$ 174,786	\$ 40,475	\$ 215,261
Wastewater Collection & Disposal	\$ 410,991	\$ 22,799	\$ 433,790
Water Debt Payments & Interest	\$ 333,791	\$ 39,570	\$ 373,361
Sewer Debt Payments & Interest	\$ 159,182	\$ 22,000	\$ 181,182
Deficit from Prior Year	\$ 0	\$ 7,302	\$ 7,302
Reserve Fund Transfers	\$ 280,000	\$ 11,750	\$ 291,750
Discounts on Bill Payments	\$ 22,000	\$ 5,000	\$ 27,000
	<u>\$2,282,630</u>	<u>\$ 299,230</u>	<u>\$2,581,860</u>

Water & Sewer Rates

Sackville Fully Metered

<u>Year</u>	<u>Metered Water Operations</u>	<u>Metered Water Operations</u>	<u>Annual Flat Rate Water Yearly Treatment</u>	<u>Metered Sewer Operations</u>	<u>Annual Flat Rate Sewer Yearly Treatment</u>
2022	\$1.01	\$0.20	\$120.00	\$1.01	\$120.00
2023	\$1.02	\$0.15	\$140.00	\$1.02	\$140.00

Minimum Quarterly Bill 2022 = \$126.60

Minimum Quarterly Bill 2023 = \$135.70

Difference = \$ 9.10/Quarter
or = \$ 36.40/Year

Dorchester Flat Rate

2022 Yearly Water & Sewer \$638 (21@\$455)

2023 Yearly Water & Sewer \$715 (21@\$510)

STATUS OF BILLING

Sackville Bills Quarterly

- Billing in April 2023 for January to March 2023
- Provide a 10% Senior Discount paid within 30 Days

Dorchester Bills normally

- Bill goes out in February for entire year
- Discount of 5% paid within 30 days for all residential accounts

Recommendation

- Dorchester change to Quarterly Bills
- Discount of 5% paid within 30 days for residential customers
- Next bill in April 2023 for January - March 2023
- Communication to residents of changes
- Use account number
- Many more payment options

NEXT STEPS

1. Continue creating accounting database for Tantramar
 - Revenue is built
 - Sackville water/sewer bills went out Feb. 6/23 for Oct. to Dec. 2022
 - Dorchester accounts uploaded ready for next billing
 - Expense accounts being worked on
 - Proper financial reporting

2. Breakdown Capital for 2023 & present to Council
 - Former Sackville Utility Capital per AMP \$490,000
 - +10% Dorchester based on budget percentage
 - Total Utility Capital both \$540,000

3. New AMP to be done (2024)