

**COMMITTEE OF THE WHOLE OF
MONDAY, SEPTEMBER 25, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks and Bruce Phinney. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Active Living & Culture Matt Pryde, Director of Engineering and Public Works Jon Eppell, Director of Community and Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Sackville Fire Chief Craig Bowser, Manager of Tourism and Business Development Ron Kelly Spurles, Communications Officer Jeremy McLaughlin, and Dorchester Fire Chief Greg Partridge.

Also, in attendance were two (2) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

Mayor Andrew Black announced the winner of the Budget 2024 Survey draw. The winner of the \$200.00 Tantramar restaurant gift card is Susan Robichaud.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 25, 2023, AS CIRCULATED. MOTION CARRIED.

2. COUNCIL DIRECTION REQUESTS

2.1 RENAISSANCE SACKVILLE APPLICATION – PROTECT OUR PROVINCE GROUP – R. KELLY SPURLES

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 2.1 – RENAISSANCE SACKVILLE APPLICATION – PROTECT OUR PROVINCE GROUP BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.2 PRIDE PARADE STREET CLOSURE – M. PRYDE

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 2.2 – PRIDE PARADE STREET CLOSURE BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.3 UMN B ANNUAL CONFERENCE & AGM RESOLUTION – M. BEAL

Councillor Michael Tower joined the meeting.

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 2.3 UMN B ANNUAL CONFERENCE & AGM RESOLUTION BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.4 KENRIDGE SUBDIVISION – J. EPELL

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 2.4 KENRIDGE SUBDIVISION BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.5 TANTRAMAR POLICY 2023-05 – SAFETY ORIENTATION POLICY – B. GOODWIN

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 2.5 TANTRAMAR POLICY 2023-05 SAFETY ORIENTATION POLICY BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.6 TANTRAMAR POLICY 2023-06 – HAZARDOUS WEATHER POLICY – B. GOODWIN

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL DIRECT ITEM 2.6 TANTRAMAR POLICY 2023-06 HAZARDOUS WEATHER POLICY BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

2.7 BY-LAW NO. 2023-09, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY – D. BEAL

2.8 FLEET UPGRADE – ¾ TON TRUCK – J. EPELL

Director of Engineering & Public Works Jon Epell provided an update to Council on the fleet replacement for the existing 2011 Ford F250 ¾ T truck. An RFQ was sent out to four proponents and results will be provided at the October 10, 2023, Regular Council Meeting.

2.9 SIDEWALK PLOW REPLACEMENT – J. EPELL

Director of Engineering & Public Works Jon Epell provided an update to Council on the Request for Proposal currently out for a new model sidewalk plow. The RFP closes on October 3, 2023 and results will be provided at the October 10, 2023 Regular Council Meeting.

2.10 ROAD SALT – J. EPELL

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 2.10 ROAD SALT BE SENT TO THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, FOR CONSIDERATION. MOTION CARRIED.

3. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

3.1 Active Living and Culture – M. Pryde

- 3.2 Community and Corporate Services – K. Miller
- 3.3 Engineering and Public Works – J. Eppell
- 3.4 Protective Services – C. Bowser
- 3.5 Financial Services – M. Beal
- 3.6 Administration
 - 3.6.1 Legislative Services – D. Beal
 - 3.6.2 Chief Administrative Officer – J. Borne
 - 3.6.3 Mayor’s Report – A. Black

4. QUESTION PERIOD

Bruce Wark asked for clarification on the Provincial Police Service Agreement for the RCMP and asked how the costs for PPSA are broken down. Director of Financial Services Michael Beal responded that it is a 70/30 split with 70% the cost to the province, and 30% the cost to the Federal Government. The Province then bills out the Municipal share to each Municipality.

Bruce Wark asked for comments or any concerns the Municipality may have with the Municipal Police Service Agreement with the RCMP. Director of Financial Services noted that when an RCMP Officers leave goes past 30 days, it is then moved to an administrative cost, however all leaves are managed directly through the RCMP. Mayor Andrew Black commented that he feels the Municipality is adequately policed at this time, however it would be nice to be up to full complement.

Erica Butler asked if the resolution for UMNB was available. Director of Legislative Services Donna Beal responded that a draft motion would be sent to Council the Thursday prior to the Regular Council Meeting and could be brought forward at that meeting.

Erica Butler asked what it means for UMNB resolutions to still be on the books. Mayor Andrew Black responded that they are standing resolutions being worked on through advocacy. All standing motions are listed on the UMNB website.

Erica Butler asked if the Kenridge Development Agreement was brought forward to Council and if it’s available online. Director of Legislative Services Donna Beal responded that the original development agreement was signed for both phase 1 and phase 2, and that a re-signing had occurred in January 2023 solely to change the municipality name listed on the agreement to Tantramar. The agreement is not available to the public as it is a third-party agreement.

Erica Butler asked if the BIA boundaries were changing with the BIA by-law being brought forward. Mayor Andrew Black stated that existing boundaries are remaining in effect, as it would be up to the BIA itself to apply to extend the boundaries.

5. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY
THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 25, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK