

**TANTRAMAR COUNCIL MEETING
TUESDAY, NOVEMBER 14, 2023, AT 7:00P.M.
COUNCIL CHAMBERS, TOWN HALL 31C MAIN STREET, SACKVILLE NB**

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**COUNCIL MEETING OF
TUESDAY, OCTOBER 10, 2023, 7:00 P.M.
COUNCIL CHAMBERS, TOWN HALL
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower, and Debbie Wiggins-Colwell. Also, in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering and Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Assistant Clerk Becky Goodwin, Manager of Tourism and Business Development Ron Kelly Spurles and Communications Officer Jeremy McLaughlin.

Also, in attendance were seven (7) members of the Public.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1. CALL MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

2. ADOPTION OF AGENDA

#23-200 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023, AS AMENDED. MOTION CARRIED.

3. CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any Disclosures of Interest. There were none.

4. PUBLIC AND ADMINISTRATION PRESENTATIONS

- a. CORRECTIONS SERVICES CANADA CITIZEN ADVISORY COMMITTEE – SUSAN AMOS
- b. SACKVILLE FARMER'S MARKET

5. ADOPTION OF MINUTES

#23-201 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 12, 2023, AS CIRCULATED. MOTION CARRIED.

#23-202 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 19, 2023 AS CIRCULATED. MOTION CARRIED.

#23-203 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADOPT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 25, 2023 AS CIRCULATED. MOTION CARRIED.

#23-204 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF SEPTEMBER 26, 2023 AS CIRCULATED. MOTION CARRIED.

6. CONSENT AGENDA

A) RENAISSANCE SACKVILLE APPLICATION

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE TRANSFER OF \$3,200 FROM THE 2023 OPERATING BUDGET TO RENAISSANCE SACKVILLE TO FUND AN APPLICATION FROM PROTECT OUR PROVINCE.

#23-205 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL POSTPONE AGENDA ITEM RENAISSANCE SACKVILLE APPLICATION FOR FURTHER DISCUSSION AT THE OCTOBER COMMITTEE OF THE WHOLE MEETING AND POSTPONE THE MOTION UNTIL THE NOVEMBER REGULAR COUNCIL MEETING. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, JOSH GOGUEN, BARRY HICKS, BRUCE PHINNEY AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS MATT ESTABROOKS AND DEBBIE WIGGINS-COLWELL. MOTION CARRIED.

B) PRIDE PARADE STREET CLOSURE

#23-206 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE CLOSURE OF YORK STREET FROM SALEM TO MAIN STREET, AND MAIN STREET FROM YORK TO DUFFERIN STREET ON SATURDAY OCTOBER 14, 2023, FROM APPROXIMATELY 4:00 P.M.-5:00 P.M. TO ACCOMMODATE THE PRIDE PARADE. MOTION CARRIED.

C) UMNb ANNUAL CONFERENCE AGM RESOLUTION

#23-207 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT WHEREAS THE PROVINCE PROVIDES MUNICIPALITIES WITH GRANT FUNDING TOWARDS OPERATIONAL COSTS OF THE PROVINCIALLY OWNED DESIGNATED HIGHWAYS THAT RUN THROUGH MUNICIPALITIES;

AND WHEREAS THIS DESIGNATED HIGHWAY FUNDING GOES TO COVER THINGS SUCH AS PATCHING, SNOW REMOVAL, SALTING OF ROADS AND MORE;

AND WHEREAS THE COSTS OF PROVIDING THESE SERVICES ON THE DESIGNATED HIGHWAYS HAS INCREASED SIGNIFICANTLY OVER THE YEARS BUT THE GRANT THAT MUNICIPALITIES HAVE RECEIVED HAS CHANGED VERY LITTLE;

BE IT RESOLVED THAT TANTRAMAR CALL ON THE UMNb TO MEET WITH THE PROVINCE OF NEW BRUNSWICK TO INCREASE THE OPERATIONAL DESIGNATED HIGHWAY FUNDING GRANT SIGNIFICANTLY IN 2024 AND THAT FUTURE INCREASES IN THIS FUNDING BE TIED TO THE CONSUMER PRICE INDEX. MOTION CARRIED.

D) KENRIDGE SUBDIVISION

#23-208 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ACCEPT OWNERSHIP OF APPROXIMATELY 190 METRES OF BURMAN STREET NORTH OF MEADOW LANE. MOTION CARRIED.

E) TANTRAMAR POLICY 2023-05 – SAFETY ORIENTATION POLICY

#23-209 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE TANTRAMAR POLICY 2023-05 SAFETY ORIENTATION POLICY. MOTION CARRIED.

F) TANTRAMAR POLICY 2023-06 – HAZARDOUS WEATHER POLICY

#23-210 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE TANTRAMAR POLICY 2023-06 HAZARDOUS WEATHER POLICY. MOTION CARRIED.

G) ROAD SALT PURCHASE

#23-211 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL APPROVE THE BULK SALT SUPPLY AGREEMENT WITH WINDSOR SALT FOR THE 2023/24 WINTER SEASON IN THE AMOUNT OF \$84.99 PLUS HST PER TONNE FOR APPROXIMATELY 1,000 TO 1,400 TONNES OF ROAD SALT. MOTION CARRIED.

7. REPORTS FROM ADMINISTRATION

A) FLEET UPGRADE – ¾ TON TRUCK – J. EPELL

#23-212 MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL AWARD THE PURCHASE OF THE 2024 CHEV 2500 HD CREW CAB 4X4 TRUCK FROM FOX CHEVROLET IN THE AMOUNT OF \$75,000 PLUS HST. MOTION CARRIED.

B) SIDEWALK PLOW REPLACEMENT – J. EPELL

#23-213 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MICHAEL TOWER MOVE THAT COUNCIL APPROVE THE PURCHASE OF A NEW TRACKLESS MODEL MT7 SIDEWALK PLOW WITH BLOWER ATTACHMENT FROM SAUNDERS EQUIPMENT IN AMOUNT OF \$203,250.00 PLUS HST AND THE EXISTING SIDEWALK PLOW CURRENTLY IN DORCHESTER (SERIAL NO. MT4T133), BE DECLARED SURPLUS AND SENT TO AUCTION FOR SALE. MOTION CARRIED.

C) EV CHARGERS – DORCHESTER – R. KELLY SPURLES

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ALL NECESSARY

DOCUMENTS WITH NB POWER FOR THE INSTALLATION OF TWO (2) FLO CoRE+ 30A LEVEL 2 EV CHARGERS AT THE DORCHESTER VETERANS' COMMUNITY CENTRE IN THE AMOUNT OF \$12,315.00 PLUS HST.

#23-214 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER TO POSTPONE AGENDA ITEM EV CHARGERS TO THE OCTOBER COMMITTEE OF THE WHOLE MEETING FOR FURTHER DISCUSSION AND POSTPONE THE MOTION UNTIL THE NOVEMBER REGULAR COUNCIL MEETING. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS MATT ESTABROOKS, BARRY HICKS, BRUCE PHINNEY AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS ALLISON BUTCHER, JOSH GOGUEN AND DEBBIE WIGGINS-COLWELL. MOTION CARRIED.

D) RICHARD PARK IN DORCHESTER TRAILS – M. PRYDE

#23-215 MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD THE RFQ FOR RICHARD PARK, DORCHESTER TO BEECH HILL LANDSCAPING IN THE AMOUNT OF \$19,250.00 PLUS HST. MOTION CARRIED.

8. BY-LAWS

A) BY-LAW NO. 2023-09, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY

#23-216 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 2023-09 A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY. MOTION CARRIED.

#23-217 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL GIVE SECOND READING SECTION BY SECTION TO BY-LAW NO. 2023-09 A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY.

BY-LAW NO. 2023-09

A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY

BE IT ENACTED by the Council of Tantramar under the authority vested in it by the Business Improvement Areas Act, S.N.B. 2014, C. 102 as follows:

1. A Special Business Improvement Area Levy in the amount of twenty cents per one hundred dollars (.20/100) of assessment for the year beginning January 1, 2024, is hereby imposed on all business properties within the area described in By-Law No. 128 being A BY-LAW TO DESIGNATE AND ESTABLISH A BUSINESS IMPROVEMENT AREA WITHIN BOUNDARIES OF THE TOWN OF SACKVILLE.
2. Proceeds from the levy in the amount of twenty-six thousand, four hundred and twenty-eight dollars and eighty cents (\$26,428.80) may be remitted following receipt by Tantramar to Mainstreet Redevelopment Sackville Inc. for the purposes contained in the budget submitted by Mainstreet Redevelopment Sackville Inc. and approved by Tantramar Council on November 13, 2023.

3. Upon passing of this By-Law, Town of Sackville By-Law No. 285 is hereby repealed. MOTION CARRIED.

9. NOTICE OF MOTION AND RESOLUTION

a) Councillor Bruce Phinney

#23-218 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT THE CAO TO RELEASE THE MONTANA WORKPLACE ASSESSMENT OF SACKVILLE FIRE & RESCUE TO COUNCIL AND THE PUBLIC SO THAT EVERYONE CAN READ THE REPORT ON THE PROBLEMS WITHIN THE FIRE DEPARTMENT AS WELL AS THE 20 RECOMMENDATIONS THAT THE CONSULTANTS PUT FORWARD TO RESOLVE THE ISSUES THAT MEMBERS OF THE FIRE DEPARTMENT BROUGHT FORWARD. AYE VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY AND DEBBIE WIGGINS COLWELL. NAY VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS AND MICHAEL TOWER. MOTION DEFEATED.

10. ADJOURNMENT

#23-219 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK

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Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

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3. CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any Disclosures of Interest. There were none.

4. PUBLIC AND ADMINISTRATION PRESENTATIONS

- a. CORRECTIONS SERVICES CANADA CITIZEN ADVISORY COMMITTEE – SUSAN AMOS
- b. SACKVILLE FARMER'S MARKET

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6. CONSENT AGENDA

A) RENAISSANCE SACKVILLE APPLICATION

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B) PRIDE PARADE STREET CLOSURE

#23-206 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE CLOSURE OF YORK STREET FROM SALEM TO MAIN STREET, AND MAIN STREET FROM YORK TO DUFFERIN STREET ON SATURDAY OCTOBER 14, 2023, FROM APPROXIMATELY 4:00 P.M.-5:00 P.M. TO ACCOMMODATE THE PRIDE PARADE. MOTION CARRIED.

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E) TANTRAMAR POLICY 2023-05 – SAFETY ORIENTATION POLICY

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A) FLEET UPGRADE – ¾ TON TRUCK – J. EPELL

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D) RICHARD PARK IN DORCHESTER TRAILS – M. PRYDE

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8. BY-LAWS

A) BY-LAW NO. 2023-09, A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY

#23-216 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL GIVE FIRST READING IN NAME ONLY TO BY-LAW NO. 2023-09 A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY. MOTION CARRIED.

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BY-LAW NO. 2023-09

A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY

BE IT ENACTED by the Council of Tantramar under the authority vested in it by the Business Improvement Areas Act, S.N.B. 2014, C. 102 as follows:

1. A Special Business Improvement Area Levy in the amount of twenty cents per one hundred dollars (.20/100) of assessment for the year beginning January 1, 2024, is hereby imposed on all business properties within the area described in By-Law No. 128 being A BY-LAW TO DESIGNATE AND ESTABLISH A BUSINESS IMPROVEMENT AREA WITHIN BOUNDARIES OF THE TOWN OF SACKVILLE.
2. Proceeds from the levy in the amount of twenty-six thousand, four hundred and twenty-eight dollars and eighty cents (\$26,428.80) may be remitted following receipt by Tantramar to Mainstreet Redevelopment Sackville Inc. for the purposes contained in the budget submitted by Mainstreet Redevelopment Sackville Inc. and approved by Tantramar Council on November 13, 2023.

3. Upon passing of this By-Law, Town of Sackville By-Law No. 285 is hereby repealed. MOTION CARRIED.

9. NOTICE OF MOTION AND RESOLUTION

a) Councillor Bruce Phinney

#23-218 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT THE CAO TO RELEASE THE MONTANA WORKPLACE ASSESSMENT OF SACKVILLE FIRE & RESCUE TO COUNCIL AND THE PUBLIC SO THAT EVERYONE CAN READ THE REPORT ON THE PROBLEMS WITHIN THE FIRE DEPARTMENT AS WELL AS THE 20 RECOMMENDATIONS THAT THE CONSULTANTS PUT FORWARD TO RESOLVE THE ISSUES THAT MEMBERS OF THE FIRE DEPARTMENT BROUGHT FORWARD. AYE VOTES RECORDED BY COUNCILLORS BRUCE PHINNEY AND DEBBIE WIGGINS COLWELL. NAY VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS AND MICHAEL TOWER. MOTION DEFEATED.

10. ADJOURNMENT

#23-219 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF OCTOBER 10, 2023. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
MONDAY, OCTOBER 16, 2023 – 2:30 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Assistant Clerk Becky Goodwin and Director of Financial Services Michael Beal

There were no members of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 16, 2023, AS CIRCULATED. MOTION CARRIED.

1. QUEENS ROAD RESURFACING AND CULVERT RENEWAL TAN-2023-06

#23-219 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE ADDITIONAL COST WITH DEXTER CONSTRUCTION LTD. RELATING TO TENDER NO. TAN-2023-06 FOR ADDITIONAL QUEENS ROAD RESURFACING FROM 1.25 KMS TO APPROXIMATELY 1.9 KMS IN THE MAXIMUM AMOUNT OF \$300,000.00 PLUS HST. MOTION CARRIED.

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL MOVE INTO IN-CAMERA IN ACCORDANCE WITH SECTION 68 (1) (J) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

2. HR-2023-01

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 16, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE (CLERK)

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
MONDAY, OCTOBER 16, 2023 – 2:30 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Assistant Clerk Becky Goodwin and Director of Financial Services Michael Beal

There were no members of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 16, 2023, AS CIRCULATED. MOTION CARRIED.

1. QUEENS ROAD RESURFACING AND CULVERT RENEWAL TAN-2023-06

#23-219 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE ADDITIONAL COST WITH DEXTER CONSTRUCTION LTD. RELATING TO TENDER NO. TAN-2023-06 FOR ADDITIONAL QUEENS ROAD RESURFACING FROM 1.25 KMS TO APPROXIMATELY 1.9 KMS IN THE MAXIMUM AMOUNT OF \$300,000.00 PLUS HST. MOTION CARRIED.

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL MOVE INTO IN-CAMERA IN ACCORDANCE WITH SECTION 68 (1) (J) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

2. HR-2023-01

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 16, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE (CLERK)

ASSISTANT CLERK

**COMMITTEE OF THE WHOLE OF
MONDAY, OCTOBER 23, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Active Living & Culture Matt Pryde, Director of Engineering and Public Works Jon Eppell, Director of Community and Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Sackville Fire Chief Craig Bowser, Manager of Tourism and Business Development Ron Kelly Spurles, Communications Officer Jeremy McLaughlin, Corporate Compliance, Risk and Safety Manager Kate Carroll, Assistant Treasurer Elizabeth Hartling, and Dorchester Fire Chief Greg Partridge.

Also, in attendance were three (3) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 23, 2023, AS CIRCULATED. MOTION CARRIED.

2. INFORMATION ITEMS

2.1 REGIONAL SERVICE COMMISSION BUDGET PRESENTATION – S. THORNE

A copy of the presentation can be found on the Municipality's website: <https://sackville.com/town-hall/council-meetings/minutes/>

3. COUNCIL DIRECTION REQUESTS

3.1 WINTERFEST 2024 – M. PRYDE

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.1 – WINTERFEST 2024 BE SENT TO THE REGULAR COUNCIL MEETING OF NOVEMBER 14, 2023, FOR CONSIDERATION. MOTION CARRIED.

3.2 ECONOMIC DEVELOPMENT INCENTIVE APPLICATION – K. MILLER

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.2 – ECONOMIC DEVELOPMENT INCENTIVE APPLICATION BE SENT TO THE REGULAR COUNCIL MEETING OF NOVEMBER 14, 2023, FOR CONSIDERATION. MOTION CARRIED.

3.3 RENAISSANCE SACKVILLE GRANT APPLICATION – R. KELLY SPURLES

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 3.3 RENAISSANCE SACKVILLE GRANT APPLICATION BE SENT TO THE REGULAR COUNCIL MEETING OF NOVEMBER 14, 2023, FOR CONSIDERATION. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, JOSH GOGUEN, BARRY HICKS, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTES RECORDED BY COUNCILLORS MATT ESTABROOKS AND BRUCE PHINNEY. MOTION CARRIED.

3.4 DORCHESTER VETERANS' COMMUNITY CENTRE EV CHARGERS – K. MILLER

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 3.4 DORCHESTER VETERANS COMMUNITY CENTRE EV CHARGERS BE SENT TO AN UPCOMING SPECIAL MEETING OF COUNCIL, FOR CONSIDERATION. MOTION CARRIED.

3.5 WASTEWATER SURVEILLANCE PROGRAM – J. EPELL

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 3.5 WASTEWATER SURVEILLANCE PROGRAM BE SENT TO THE REGULAR COUNCIL MEETING OF NOVEMBER 14, 2023, FOR CONSIDERATION. MOTION CARRIED.

3.6 WASTE COLLECTION CONTRACT – J. EPELL

Director of Engineering & Public Works Jon Eppell provided an update to Council on the waste collection contract and identified two potential options. A recommendation will be brought forward at the November 14, 2023 Regular Council Meeting.

4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1 Active Living and Culture – M. Pryde
- 4.2 Community and Corporate Services – K. Miller
- 4.3 Engineering and Public Works – J. Eppell
- 4.4 Protective Services – Chief Bowser & Chief Partridge
- 4.5 Financial Services – M. Beal
- 4.6 Administration
 - 4.6.1 Legislative Services – D. Beal
 - 4.6.2 Chief Administrative Officer – J. Borne
 - 4.6.3 Mayor's Report – A. Black

5. QUESTION PERIOD

Bruce Wark asked a clarifying question regarding the wastewater surveillance program. Director of Engineering and Public Works Jon Eppell that the border town comment came from the Province, given that

the municipalities population moves quite frequently across the border. At this time the program will focus on the Crescent Street lagoons to capture the maximum population, including the Mount Allison University population.

Bruce Wark asked what the current membership number was at for Sackville Fire & Rescue. Sackville Fire Chief Craig Bowser responded that the Department is currently at 36 members, with 3 prospective members currently in the process of their 6-month term. Following that term, an additional 3-4 prospective members will be brought in.

Erica Butler asked what the potential 34% increase with the waste collection service contract means in a dollar amount. Director of Engineering and Public Works Jon Eppell responded that it would be an approximate increase of \$90,000 over the year for both contracts.

Erica Butler asked if any discussion or topics could be shared regarding the crime reduction meeting held with Minister Kris Austin. Chief Administrative Officer Jennifer Borne responded that discussion around policy ratios, crime reduction and the importance of reporting through RCMP were discussed. Mayor Andrew Black responded that there are four pillars of crime reduction discussed.

Erica Butler asked how residents can share feedback and ask questions regarding the 2024 budget process. Mayor Andrew Black responded that residents can contact Town Hall, or email the Chief Administrative Officer, Clerks Office and Director of Financial Services.

6. ADJOURNMENT

MOVED BY COUCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY
THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 23, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK

**COMMITTEE OF THE WHOLE OF
MONDAY, OCTOBER 23, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Active Living & Culture Matt Pryde, Director of Engineering and Public Works Jon Eppell, Director of Community and Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Sackville Fire Chief Craig Bowser, Manager of Tourism and Business Development Ron Kelly Spurles, Communications Officer Jeremy McLaughlin, Corporate Compliance, Risk and Safety Manager Kate Carroll, Assistant Treasurer Elizabeth Hartling, and Dorchester Fire Chief Greg Partridge.

Also, in attendance were three (3) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 23, 2023, AS CIRCULATED. MOTION CARRIED.

2. INFORMATION ITEMS

2.1 REGIONAL SERVICE COMMISSION BUDGET PRESENTATION – S. THORNE

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MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 3.4 DORCHESTER VETERANS COMMUNITY CENTRE EV CHARGERS BE SENT TO AN UPCOMING SPECIAL MEETING OF COUNCIL, FOR CONSIDERATION. MOTION CARRIED.

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 - 4.6.2 Chief Administrative Officer – J. Borne
 - 4.6.3 Mayor's Report – A. Black

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Bruce Wark asked a clarifying question regarding the wastewater surveillance program. Director of Engineering and Public Works Jon Eppell that the border town comment came from the Province, given that

the municipalities population moves quite frequently across the border. At this time the program will focus on the Crescent Street lagoons to capture the maximum population, including the Mount Allison University population.

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Erica Butler asked how residents can share feedback and ask questions regarding the 2024 budget process. Mayor Andrew Black responded that residents can contact Town Hall, or email the Chief Administrative Officer, Clerks Office and Director of Financial Services.

6. ADJOURNMENT

MOVED BY COUCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY
THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 23, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
TUESDAY, OCTOBER 24, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Director of Community & Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Communications Officer Jeremy McLaughlin, Manager of Tourism & Business Development Ron Kelly Spurles, Corporate Compliance, Risk and Safety Manager Kate Carroll, and Assistant Treasurer Elizabeth Hartling.

There was one (1) member of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023, AS CIRCULATED.

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023, AS AMENDED. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION DEFEATED.

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023, AS CIRCULATED. MOTION CARRIED.

1. DRAFT 2024 UTILITY BUDGET

Director of Financial Services Michael Beal presented the draft 2024 Utility Budget for Tantramar. Discussions occurred and items were clarified and addressed by the Director. A copy of the draft 2024 Utility Budget and video of the Special Meeting of Council can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL MOVE INTO IN-CAMERA IN ACCORDANCE WITH SECTIONS 68 (1)(J) AND 68 (1)(C) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

2. HR-2023-09
3. L-2023-01

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN
THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
TUESDAY, OCTOBER 24, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Director of Community & Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Communications Officer Jeremy McLaughlin, Manager of Tourism & Business Development Ron Kelly Spurles, Corporate Compliance, Risk and Safety Manager Kate Carroll, and Assistant Treasurer Elizabeth Hartling.

There was one (1) member of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023, AS CIRCULATED.

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023, AS AMENDED. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION DEFEATED.

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023, AS CIRCULATED. MOTION CARRIED.

1. DRAFT 2024 UTILITY BUDGET

Director of Financial Services Michael Beal presented the draft 2024 Utility Budget for Tantramar. Discussions occurred and items were clarified and addressed by the Director. A copy of the draft 2024 Utility Budget and video of the Special Meeting of Council can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL MOVE INTO IN-CAMERA IN ACCORDANCE WITH SECTIONS 68 (1)(J) AND 68 (1)(C) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

2. HR-2023-09
3. L-2023-01

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN
THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF OCTOBER 24, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE

ASSISTANT CLERK

SPECIAL MEETING OF COUNCIL
WEDNESDAY, NOVEMBER 1, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Matt Estabrooks, Josh Goguen, Barry Hicks, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Director of Community & Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Corporate Compliance, Risk and Safety Manager Kate Carroll, Assistant Treasurer Elizabeth Hartling and Dorchester Fire Captain Dennis Reid.

There were five (5) members of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 1, 2023, AS CIRCULATED. MOTION CARRIED.

1. EV CHARGERS – DORCHESTERS VETERAN'S COMMUNITY CENTRE

#23-220 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ALL NECESSARY DOCUMENTS WITH NB POWER FOR THE INSTALLATION OF TWO (2) FLO CoRE+ 30A LEVEL 2 EV CHARGERS AT THE DORCHESTER VETERANS' COMMUNITY CENTRE IN THE AMOUNT OF \$12,315.00 PLUS HST. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS JOSH GOGUEN, BARRY HICKS, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR MATT ESTABROOKS. MOTION CARRIED.

2. LORNE STREET PHASE III UPDATE

Director of Engineering and Public Works Jon Eppell provided Council with an update on Phase III of the Lorne Street Stormwater Mitigation project.

At 3:20 P.M. Councillors Allison Butcher and Bruce Phinney joined the meeting.

#23-221 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE AN INCREASE IN THE AWARD AMOUNT TO BEALE AND INCH FOR TENDER 2022-09 LORNE STREET WATER MITIGATION PHASE III RETENTION POND NO. 3 AND CULVERT CROSSING BY \$173,242.00 PLUS HST TO A TOTAL \$5,240,825.29 HST INCLUDED. MOTION CARRIED.

3. DRAFT 2024 BUDGET

Director of Financial Services Michael Beal presented the draft 2024 General Budget for Tantramar. Discussions occurred and items were clarified and addressed by the Director. A copy of the draft 2024 General Budget and video of the Special Meeting of Council can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN
THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 1, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
WEDNESDAY, NOVEMBER 1, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Matt Estabrooks, Josh Goguen, Barry Hicks, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Director of Community & Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Corporate Compliance, Risk and Safety Manager Kate Carroll, Assistant Treasurer Elizabeth Hartling and Dorchester Fire Captain Dennis Reid.

There were five (5) members of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 1, 2023, AS CIRCULATED. MOTION CARRIED.

1. EV CHARGERS – DORCHESTERS VETERAN'S COMMUNITY CENTRE

#23-220 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ALL NECESSARY DOCUMENTS WITH NB POWER FOR THE INSTALLATION OF TWO (2) FLO CoRE+ 30A LEVEL 2 EV CHARGERS AT THE DORCHESTER VETERANS' COMMUNITY CENTRE IN THE AMOUNT OF \$12,315.00 PLUS HST. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS JOSH GOGUEN, BARRY HICKS, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR MATT ESTABROOKS. MOTION CARRIED.

2. LORNE STREET PHASE III UPDATE

Director of Engineering and Public Works Jon Eppell provided Council with an update on Phase III of the Lorne Street Stormwater Mitigation project.

At 3:20 P.M. Councillors Allison Butcher and Bruce Phinney joined the meeting.

#23-221 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE AN INCREASE IN THE AWARD AMOUNT TO BEALE AND INCH FOR TENDER 2022-09 LORNE STREET WATER MITIGATION PHASE III RETENTION POND NO. 3 AND CULVERT CROSSING BY \$173,242.00 PLUS HST TO A TOTAL \$5,240,825.29 HST INCLUDED. MOTION CARRIED.

3. DRAFT 2024 BUDGET

Director of Financial Services Michael Beal presented the draft 2024 General Budget for Tantramar. Discussions occurred and items were clarified and addressed by the Director. A copy of the draft 2024 General Budget and video of the Special Meeting of Council can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN
THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 1, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE

ASSISTANT CLERK

**SPECIAL MEETING OF COUNCIL
MONDAY, NOVEMBER 6, 2023 – 3:00 P.M.
COUNCIL CHAMBERS, TOWN HALL, 31 MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were CAO Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Director of Community & Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Corporate Compliance, Risk and Safety Manager Kate Carroll, Assistant Treasurer Elizabeth Hartling and Dorchester Deputy Fire Chief Dan Dupuis.

There was one member of the public in attendance.

CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

APPROVAL OF AGENDA

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 6, 2023, AS CIRCULATED. MOTION CARRIED.

1. FLEET UPGRADE

#23-222 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL AUTHORIZE THE PURCHASE OF A NEW OR LIGHTLY USED FOUR-WHEEL DRIVE PLOW TRUCK WITH DUMP BODY, V-PLOW, AND SPREADER AT A COMBINED COST IN THE MAXIMUM AMOUNT OF \$175,000.00 PLUS HST. MOTION CARRIED.

2. DRAFT 2024 BUDGET

Director of Financial Services Michael Beal presented the draft 2024 Capital Budget for Tantramar, as well as reviewed the draft Utility and General Budgets. Discussions occurred and items were clarified and addressed by the Director. A copy of the draft 2024 Budget documents and video of the Special Meeting of Council can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 6, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE

ASSISTANT CLERK

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2. DRAFT 2024 BUDGET

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MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 6, 2023.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICE

ASSISTANT CLERK

Synopsis: Winterfest 2024

Date: November 9, 2023

Department: Active Living and Culture

DESCRIPTION

Closure of Ford Lane from the Bill Johnstone Memorial Park entrance to Lansdowne Street, and signing of both the application to purchase and the agreement with MAC Fireworks to accommodate the annual Winterfest fireworks.

PROPOSED MOTION

Staff recommend that Council approve the closure of Ford Lane from the Bill Johnstone Memorial Park entrance to Lansdowne Street on Friday, February 9, 2024 from approximately 7:30-8:30pm with a poor weather date for Saturday, February 10, 2024 from approximately 6:30-7:30pm. Additionally, staff recommend Council permit the Mayor and Clerk to sign the service agreement with MAC Fireworks and permit the full-time Fire Chief to sign the required application to purchase with MAC Fireworks as presented at the Committee of the Whole meeting of October 23, 2023, under CDR #2023-081. A copy of the report can be found on page 2 of the October Committee of the Whole package at <https://sackville.com/wp-content/uploads/2023/10/Committee-of-the-Whole-October-23-2023.pdf>.

Synopsis: Economic Development Incentive Program Application – Quest Capital 35 Main Street

Date: November 9, 2023

Department: Community & Corporate Services

DESCRIPTION

Sackville Town Council approved the Economic Development Incentive Program in March 2020 to provide financial incentive to developers to build locally.

The program applies to properties in the Mixed Use, Highway Commercial, Industrial/Business Park and Urban Residential 3 zones and provides an incremental tax grant to projects based on the project's economic value. Successful applicants receive a rebate of a percentage of the post-project assessed values for a period of 5 years for projects valued <\$5,000,000 or 10 years for projects valued at >\$5,000,000.

These types of incentives are intended to act as a catalyst for increased development activities in the community, which will in turn help attract further businesses, residents and employment.

Quest Capital submitted an application for the program in June of this year for a 3-storey mixed-use building, which was approved at the July Regular meeting. They have since changed the scope of their development and submitted a new application for a revised design. They are proposing to construct a 1-storey commercial building to be use as a dental clinic.

PROPOSED MOTION

Staff recommend that Council approve the Economic Development Incentive Program application from Quest Capital for a commercial building at 35 Main Street as presented at the Committee of the Whole meeting of October 23, 2023 under CDR #2023-082. A copy of the report can be found on page 5 of the October Committee of the Whole Package at <https://sackville.com/wp-content/uploads/2023/10/Committee-of-the-Whole-October-23-2023.pdf>

Synopsis: Wastewater Surveillance Program

Date: November 9, 2023

Department: Engineering and Public Works

DESCRIPTION

Select communities have participated in the New Brunswick Wastewater Surveillance Program, a collaboration between the Public Health Agency of Canada, the province of New Brunswick and communities, for detection of COVID-19. Sampling also includes Influenza A and B and RSV. NB Health approached Tantramar about interest in participating with data collection at the Crescent Street wastewater lagoons. This location is of interest due to being a provincial border community, the university and population demographics.

PROPOSED MOTION

That Council approves the purchase and installation of an autosampler at the Crescent Street lagoons at the estimated cost of \$18,500 plus HST, as presented at the Committee of the Whole meeting of October 23, 2023 under CDR #2023-085. A copy of the report can be found on page 36 of the October 23, 2023 Committee of the Whole package at <https://sackville.com/wp-content/uploads/2023/10/Committee-of-the-Whole-October-23-2023.pdf>.

Synopsis: 2024 Budget and Resolutions

Date: November 9, 2023

Department: Financial Services

DESCRIPTION

The 2024 Municipal Budget Process has been ongoing for Tantramar including the subunits of Sackville (Town), Dorchester (Village), Sackville (LSD), Dorchester (LSD) and Point de Bute (LSD).

Meetings were held with the Council on October 23rd, November 1st and November 6th to present the 2024 Budget and recommendations were made.

Both operating and capital budgets were presented to the Council during these meetings.

A presentation will be made to the Council which will include the final draft of the budget summary as well as recommendations.

PROPOSED MOTION

The recommendations presented will be address at that time and Council with be requested to approve the resolutions to approve the budget and directions for staff.

Synopsis: Dorchester Veterans Community Center – DTI Property Request

Date: November 8, 2023

Department: Engineering and Public Works

DESCRIPTION

DTI plans to rehabilitate the Robbs Brook culvert, Main Street adjacent the Dorchester Veterans Community Center, in 2024. DTI requires construction access and additional property to accommodate the design.

DTI has requested that Tantramar transfer property (136 m² for permanent infrastructure) and grant a construction lease (637 m² for construction access and laydown area) for \$1.00/each.

PROPOSED MOTION

That Council approves entering into an agreement with the New Brunswick Department of Transportation and Infrastructure (DTI) for property transfer to DTI (136 m²) and a construction lease in favour of DTI (637 m²).

To: Mayor and Council

Submitted by: Jon Eppell, Director Engineering and Public Works

Date: November 9, 2023

Subject: Dorchester Veterans Community Center – DTI Property Request

PROPOSAL

The New Brunswick Department of Transportation and Infrastructure (DTI) plans to rehabilitate the Robbs Brook culvert in 2024. The culvert crosses Main Street (Highway 106) adjacent to the Dorchester Veterans Community Center (VCC) PID 00795500 and requires property for the work.

BACKGROUND

Rehabilitation of the existing culvert involves lining a portion of the culvert and replacing end sections of the culvert with addition of an energy dissipation pool at the downstream end.

DISCUSSION

DTI has contacted the four abutting property owners to obtain property transfers and construction access as dictated by the construction work. DTI is requesting Tantramar transfer property (136 m² for permanent infrastructure) and grant a construction lease (637 m² for construction access and laydown area). The approximate property extents are shown below (property transfer shown as red dashed line and construction lease shown as solid red line).



The rehabilitation is planned for 2024. DTI has built in flexibility in the construction lease to make it a renewable two-year lease.

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

There is no cost to Tantramar. DTI has identified that the properties would be at \$1.00 or Tantramar could ask for assessed value, \$582 for the property transfer and \$1,363 for the construction lease.

Tantramar frequently seeks easements for \$1.00 for underground infrastructure. The approach of granting the property transfer and construction easement would be consistent with Tantramar's approach regarding easements.

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

COMMUNITY IMPACT

The requested construction lease property is to the south of the VCC building and as such should have little to no impact on the public's access to the building.

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

Climate leadership is the main outcome of this report. Diversity and expertise in CCAC membership is important for collaboration between the committee, staff and Council.

OPTIONS

1. Proceed with property requests on the basis of \$1.00. This approach is consistent with the approach that Tantramar takes when requesting easements from private property owners.
2. Proceed with property requests based on assessed values.
3. Decline to grant property requests. It would be expected that the Province would expropriate the land. This option is identified but is also discouraged as it is contrary to government working together, and the purpose of the request is for necessary infrastructure in the community for the transportation network.

RECOMMENDATION

It is recommended that Council grant DTI's request for property transfer (136 m²) and construction lease (637 m²).

ATTACHMENTS

Agreement of Purchase & Sale.

Construction Lease Agreement 71-D-1692, P12941/G27271.

AGREEMENT OF PURCHASE AND SALE

This Agreement is made as of _____, 2023 (the “**Effective Date**”),

BETWEEN:

Tantramar, with an address of 31C Main Street,
Sackville, NB E4L 1G6 (the “**Vendor**”);

- and -

HIS MAJESTY THE KING in right of the Province of New
Brunswick, as represented by the Minister of
Transportation and Infrastructure, with an address
of Kings Place, 440 King Street, Fredericton, NB,
E3B 5H8 (the “**Purchaser**”);

(individually a “**Party**”, and together the “**Parties**”).

IN CONSIDERATION of the mutual responsibilities and obligations in this Agreement, the Parties agree as follows:

1. INTERPRETATION

1.1. **Definitions.** Unless the context requires otherwise, capitalized terms in this Agreement will have the following meanings:

- a) “**Agreement**” means this written agreement, including all amendments, attached schedules and appendices, and documents incorporated by reference.
- b) “**Land**” means a portion of the freehold lands and premises situate at 4955 Main Street, Dorchester, New Brunswick, and bearing PID 00795500 and more particularly identified as Parcel 23-1 on the Plan of Survey attached hereto as Schedule “A”.

1.2. Rules of Interpretation

- a) In this Agreement:
 - i) the division of the text into sections and paragraphs and the insertion of headings are for the reader’s convenience only and will not affect the interpretation of any provision;
 - ii) words expressed in the singular include the plural and vice versa. Words connoting gender include both genders. A derivative of a defined term will have a corresponding meaning unless the context requires otherwise;

- iii) reference to a statute is a reference to the statute in force, as amended from time to time, and any regulation in force under that statute, unless otherwise stated; and
 - iv) citations of “**Sections**” are references to provisions of the main text, and may include articles, sections, paragraphs or sub-paragraphs as indicated by the numbers or letters cited.
- b) The Parties acknowledge that they have participated equally in the preparation of this Agreement. If any term of this Agreement requires judicial interpretation, mediation or arbitration, the court, mediator or arbitrator will not apply a presumption that this Agreement is to be interpreted more strictly against the Party that prepared it.
 - c) This Agreement shall be interpreted in accordance with the applicable federal, provincial (New Brunswick) and municipal laws, statutes, codes, ordinances, orders, decrees, by-laws, rules, regulations, permits, licenses, authorizations and directives.

2. PURCHASE AND SALE

- 2.1. Subject to the terms and conditions of this Agreement, the Vendor hereby agrees to sell to the Purchaser and the Purchaser hereby agrees to purchase the Land.

3. PURCHASE PRICE

- 3.1. The purchase price payable by the Purchaser to the Vendor for the Land is \$1.00 CAD, plus any applicable GST/HST (the “**Purchase Price**”), payable on the Closing Date.

4. CLOSING

- 4.1. The purchase and sale transaction contemplated by this Agreement shall be completed (the “**Closing**”) as soon as is practicable, as agreed to by the Parties, but in any event no later than *one year from the Effective Date*, or another date agreed on by the Parties in writing (the “**Closing Date**”). The Parties agree that time is of the essence in this Agreement.

5. TITLE

- 5.1. The Vendor shall have good and marketable title to the Land free and clear of all encumbrances at the time of closing, with the exception of utility easements and registered restrictions/covenants that affect the Land.
- 5.2. The Purchaser may examine title to the Land. In the event a valid objection is raised by the Purchaser to the Vendor, in writing, on or before the Closing Date, which the Vendor is unable or unwilling to address to the Purchaser’s satisfaction prior to Closing, and which the Purchaser is unwilling to waive, then this Agreement shall be considered null and void.

6. CONDITIONS

- 6.1. The obligation of the Purchaser to complete the closing will be subject to the Purchaser having obtained the requisite government authority and approval to enter into and complete this Agreement.
- 6.2. The Purchaser shall, at their sole expense, prepare the required Plan of Survey.

7. COVENANTS OF THE VENDOR

7.1. Pre-Closing. The Vendor shall:

- a) not sell, assign, transfer, mortgage, pledge or otherwise encumber the Land, or any part of it;
- b) maintain the Land, to the extent possible, in the same state of repair as at the Effective Date;
- c) hold all insurance policies and the proceeds thereof, where applicable, in trust for the Parties until the completion of the sale;
- d) provide to the Purchaser any and all documents related to the Land that are in the Vendor's possession, which shall include, but not be limited to, leases, agreements and surveys; and
- e) pay before delinquency all taxes and other obligations which become due and payable by the Vendor.

7.2. Closing. The Vendor shall deliver the following to the Purchaser on Closing:

- a) a Deed/Transfer in registrable form as will in the opinion of the Purchaser's solicitor, acting reasonably, be required to transfer and convey the Land to the Purchaser; and
- b) all other documents which are required and which the Purchaser has reasonably requested on or before the Closing Date to give effect to this transaction, which will be in form and substance acceptable to the Purchaser and the Vendor, each acting reasonably and in good faith.

8. AUTHORITY

- 8.1. The Parties represent and warrant that they have full power and authority to enter into and perform this Agreement and that the person(s) signing this Agreement on behalf of the Purchaser and Vendor, respectively, have been properly authorized and empowered to enter into this Agreement.

9. ADJUSTMENTS

9.1. The Purchase Price will be subject to the following adjustments (if applicable) to be determined as of the applicable Closing Date (with the Closing Date to be apportioned to the Purchaser):

- a) real property taxes; and
- b) without limiting the generality of the foregoing, such other adjustments as are customary.

10. VENDOR'S REPRESENTATIONS AND WARRANTIES

10.1. The Vendor represents and warrants to the Purchaser as follows and acknowledges that the Purchaser is relying on these representations and warranties in entering into this Agreement:

- a) this Agreement constitutes a legally valid and binding obligation of the Vendor, enforceable against the Vendor in accordance with its terms;
- b) to the best of the Vendor's knowledge and belief, no hazardous substance or toxic waste has been generated, treated, stored, used, disposed of, or deposited in or on the Land, including without limitation any underground tanks.

11. GENERAL

11.1. **Notices.** Any demand, notice or other communication ("**Notice**") to be given in connection with this Agreement will be in writing and delivered either by registered mail (postage prepaid), by email or by facsimile, as follows:

To Vendor:

Tantramar
c/o Andrew Black, Mayor and Donna Beal, Clerk
PO Box 6191
31C Main Street
Sackville, NB
E4L 1G6

Email:

Fax:

To Purchaser

Department of Transportation and Infrastructure
Kings Place
P. O. Box 6000
Fredericton, NB
E3B 5H1
Attention:

Email:

Fax:

Or to such other mailing address, email address or facsimile number as either Party may from time to time notify the other in accordance with this Section.

- 11.2. **No Delay, Duty to Act Reasonably.** Except where specified otherwise, any notice, consent, approval, leave, designation, opinion, judgement, permission or discretion under this Agreement will be given or exercised reasonably and without undue delay.
- 11.3. **No Merger.** The Parties' respective obligations contained in this Agreement that are intended to survive Closing will not merge on the Closing but will survive and remain in full force and effect. All warranties and representations contained in this Agreement shall survive the Closing Date, unless otherwise stated in this Agreement.
- 11.4. **Agent.** Each Party represents to the other that it has not dealt with any agent in the course of entering into this Agreement or assessing the purchase and sale herein.
- 11.5. **Waiver.** Either Party (the "***Waiving Party***") may, at its option, waive in whole or in part any failure by the other Party (the "***Obligated Party***") to perform any of the obligations under this Agreement. A waiver applies only to the specific matter it addresses, extends only to the Waiving Party and will not prejudice the right of the Waiving Party to complete the transaction of purchase and sale contemplated in this Agreement or to require the subsequent performance by the Obligated Party of any obligation under this Agreement.
- 11.6. **Entire Agreement.** This Agreement is a complete and self-contained record of the agreement between the Parties. No promise, representation, commitment, agreement, negotiation, or discussion by either Party in any form, express or implied, that occurred before the execution of this Agreement is of any effect with respect to the subject matter of this Agreement. The Parties acknowledge that in entering into this Agreement they have not relied on any promise, representation, commitment, agreement, discussion, or information, express or implied, that is not written in this Agreement.
- 11.7. **Assignment.** Neither Party may assign this Agreement or any part of it without the written consent of the other Party.
- 11.8. **Amendment.** This Agreement may not be amended except by an agreement in writing signed by the Parties or by their successors or permitted assignees.

- 11.9. **Severability.** If any term of this Agreement (the “*Invalidated Term*”) is found by a court of competent jurisdiction to be invalid or unenforceable for any reason, the Invalidated Term will not affect the remainder of this Agreement. The Invalidated Term will be treated as being modified to the extent necessary to make it enforceable while preserving as much as possible the intent of the Parties expressed in this Agreement.
- 11.10. **Time Requirements.** Compliance with provisions of this Agreement that establish deadlines is vital to this Agreement and mandatory.
- 11.11. **Governing Law.** This Agreement will be governed by the laws of New Brunswick and Canada. In any legal proceeding, this Agreement will be treated as having been performed in New Brunswick. Each Party submits to the exclusive jurisdiction of the courts of New Brunswick.
- 11.12. **Language.** This Agreement is in English by agreement of the Parties. Les Parties s'accorde et consente que cette entente est en anglais seulement.
- 11.13. **Further Assurances.** The Parties will promptly take any further steps and execute any other documents that as may be reasonably requested or necessary to give full effect to this Agreement.
- 11.14. **Binding Effect.** This Agreement is for the benefit of and binds the Parties and their successors and permitted assignees.
- 11.15. **Counterparts.** This Agreement may be executed electronically and in any number of counterparts, each of which is deemed to be an original, and such counterparts together constitute one and the same instrument. Transmission of an executed signature page by facsimile, email or other electronic means is as effective as a manually executed counterpart of this Agreement.

[intentionally blank – signatures on following page]

IN WITNESS WHEREOF the Parties, or their duly authorized representatives, have executed this Agreement as of the Effective Date.

SIGNED, SEALED AND DELIVERED in the
presence of:

)
)
) TANTRAMAR
)
)
)
)
)

Witness:

) _____
) Andrew Black, Mayor
)
)
)
)
)

Witness:

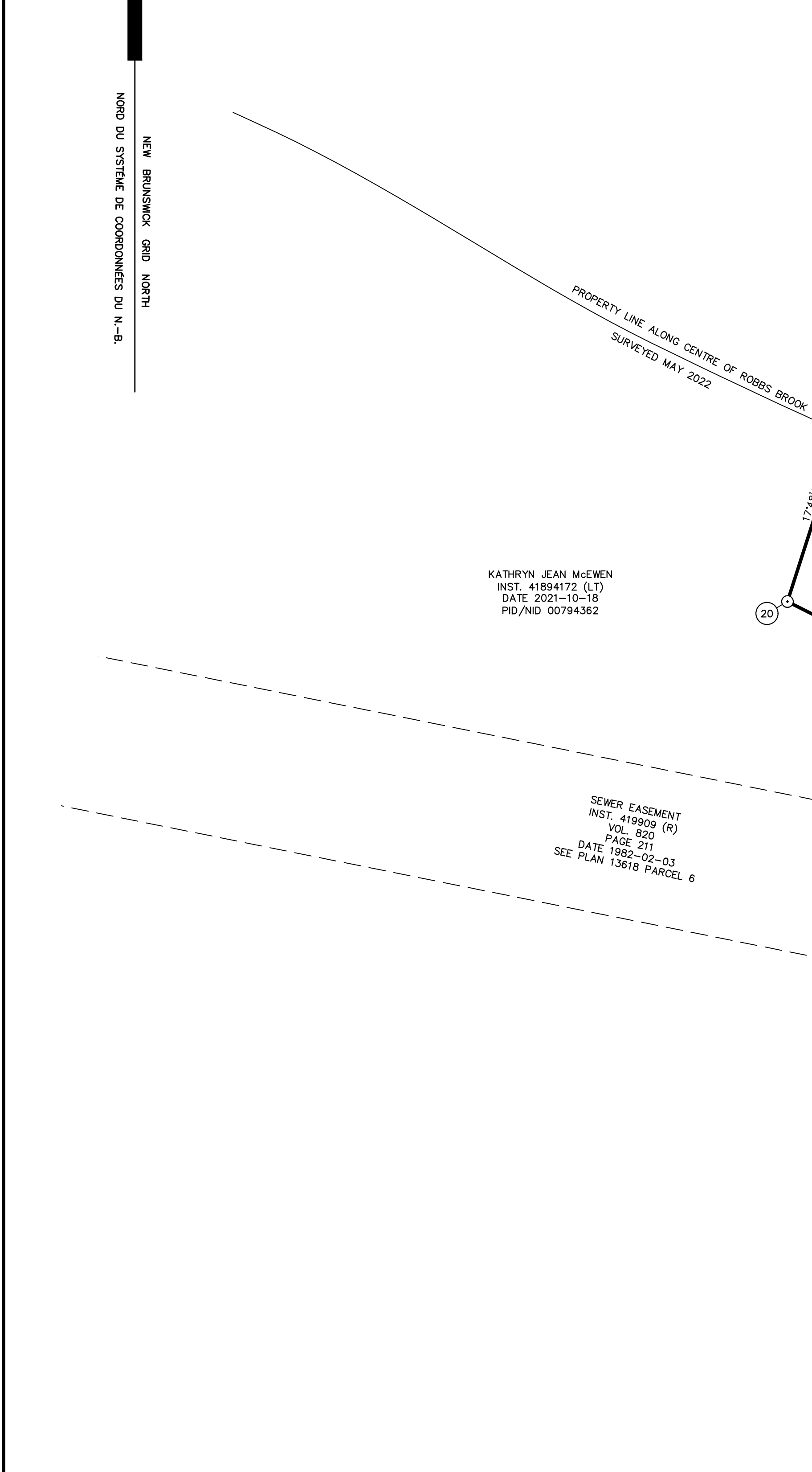
) _____
) Donna Beal, Clerk
)
)
)
)
)


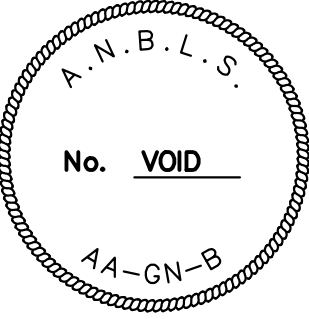

)
) HIS MAJESTY THE KING IN RIGHT OF THE
) PROVINCE OF NEW BRUNSWICK
)
)
)
)

Witness:

) _____
) Deputy Minister of Transportation and
) Infrastructure
)

CURVE TABLE / TABLE DE COURBE					
CURVE / COURBE	RADIUS POINT / POINT DE RAYON	RADIUS / RAYON	ARC DIST. / DIST SUR L'ARC	CHORD / CORDE	CHORD AZ. / AZ. DE CORDE
C1	51	169.889	9.904	9.903	193°41'30"
C2	9025	854.277	9.391	9.391	195°40'30"
C3	51	149.772	12.296	12.293	193°00'30"
C4	9025	834.160	8.533	8.533	195°39'20"





MAKENZIE K. DALE
A.N.B.L.S. #407

NOTES:

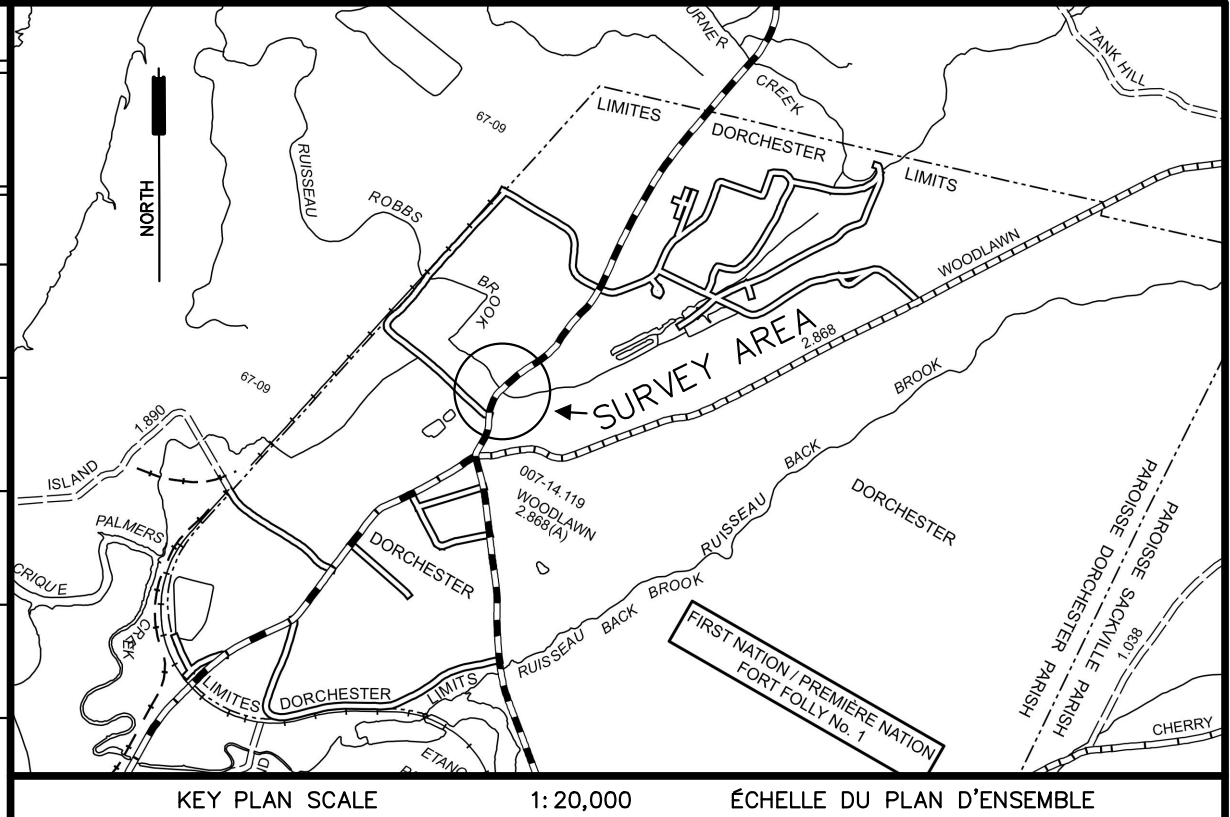
- ALL DISTANCES AND COORDINATES ARE IN METRES AND DECIMALS THEREOF AND HAVE BEEN REDUCED TO HORIZONTAL GRID VALUES ON THE NEW BRUNSWICK STEREOGRAPHIC DOUBLE PROJECTION OF THE NAD83(CRS) ELLIPSOID USING A COMBINED SCALE FACTOR DERIVED WITH GEOID MODEL CGG2013a.
- ALL DIRECTIONS ARE N.B. GRID AZIMUTHS DERIVED FROM GNSS. AZIMUTHS ARE ROUNDED TO THE NEAREST 10°.
- AREAS ARE ROUNDED TO THE NEAREST SQUARE METRE (m²) UNLESS OTHERWISE NOTED.
- PERIPHERAL INFORMATION IS DERIVED FROM A VARIETY OF SOURCES AND IS NOT CERTIFIED CORRECT.
- DOCUMENTS AND PLAN NUMBERS REFERRED TO HEREON ARE THOSE OF THE COUNTY REGISTRY OFFICE OR LAND TITLES OFFICE FOR THE DISTRICT OF NEW BRUNSWICK.
- SURVEY MARKERS NOT SET AT ROAD DEFLECTIONS OR TEMPORARY LEASE BOUNDARIES TO AVOID LANDOWNER CONFUSION.

NOTES:

- TOUTES LES DISTANCES ET LES COORDONNÉES SONT EN MÈTRES ET COMPORTENT DES DÉCIMAUX. LE CAS ÉCHEANT, ELLES ONT ÉTÉ RÉDUITES À DES VALEURS DE GRILLE HORIZONTALE SUR LA PROJECTION STÉRÉOGRAPHIQUE DOUBLE DU NOUVEAU-BRUNSWICK DE L'ELLIPSOÏDE DU NAD83(CRS) À L'AIDE D'UN FACTEUR D'ÉCHELLE COMBINÉ ISSU DU MODÈLE DU GÉOÏDE CGG2013a.
- TOUTES LES DIRECTIONS CORRESPONDENT AUX AZIMUTHS GÉODÉSQUES DU NOUVEAU-BRUNSWICK DÉRIVÉES DU SYSTÈME GNSS. LES AZIMUTHS SONT ARRONDIS AU 10° PRÈS.
- LES AIRES ONT ÉTÉ ARRONDIES AU MÈTRE CARRÉ (m²) PRÈS, À MOINS INDICATION CONTRAIRE.
- LES DONNÉES PÉRIPHÉRIQUES SONT ISSUES DE DIVERSES SOURCES ET NE SONT PAS CERTIFIÉES.
- LES DOCUMENTS ET LES NUMÉROS DE PLANS INDiquÉS DANS LE PRÉSENT DOCUMENT SONT CEUX DU BUREAU D'ENREGISTREMENT DU COMITÉ OU DU BUREAU D'ENREGISTREMENT FONCIER DU DISTRICT DU NOUVEAU-BRUNSWICK.
- LES MARQUEURS D'ARPENTAGE N'ONT PAS ÉTÉ FIXES AUX DÉVIATIONS DE LA ROUTE OU AUX LIMITES TEMPORAIRES DES BAUX POUR ÉVITER LA CONFUSION DES PROPRIÉTAIRES FONCIERS.

* DENOTES COORDINATE VALUES AS FOUND IN FIELD WHICH MAY OR MAY NOT AGREE WITH PUBLISHED COORDINATE VALUES/ DÉNOTE LES VALEURS COORDONNÉES SE TROUVANT DANS LE CHAMP QUI PEUVENT OU PEUVENT PAS S'ACCORDER AVEC LES VALEURS COORDONNÉES PUBLIÉES

SCHEDULE							
ANNEXE							
EACH PARCEL ENUMERATED HEREUNDER REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IS TO BE ACQUIRED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE CHACQUE PARCELLE ÉNUMÉRÉE CI-DESSOUS RENVOIE AU BIEN-FONDS DANS LEQUEL TOUT DROIT, TITRE INTÉRÊT SERA ACQUIS PAR LE MINISTÈRE DES TRANSPORTS ET DE L'INFRASTRUCTURE							
PARCEL PARCELLE	AREA SUPERFICIE	OWNER PROPRIÉTAIRE	ADDRESS ADRESSE	INSTRUMENT	VOLUME	PAGE	REGISTRATION / DATE DE L'ENREG.
							Y/A M/M D/J
23-1	136 m² ±	VILLAGE OF DORCHESTER	DORCHESTER NB	14309331			2002-06-04
23-2	310 m² ±	KATHRYN JEAN McEWEN	DORCHESTER NB	41894172			2021-10-18
23-3	100 m² ±	KARA LEONE BECKER MANUEL BECKER WAYNE FEINDEL(LIFE INTEREST)	DORCHESTER NB	37112894			2017-06-26
23-4	260 m² ±	MARK STEPHEN ISTVANFFY AMANDA JANE FEINDEL	DORCHESTER NB	20457694			2005-06-20



PLAN OF SURVEY
PLAN D'ARPENTAGE

ROUTE 106

ROBBS BROOK No. 1 (WD13)

CITY/TOWN OF
VILLE DE DORCHESTER

PARISH OF
PAROISSE DE DORCHESTER

COUNTY OF
COMTÉ DE WESTMORLAND

PROVINCE OF NEW BRUNSWICK
PROVINCE DU NOUVEAU-BRUNSWICK

SCALE 1 : 200 ÉCHELLE

LEGEND		LÉGENDE	
LAND DEALT WITH BY THIS PLAN BOUNDED THUS	—	LES BIENS-FONDS FAISANT L'OBJET DU PRÉSENT PLAN SONT DÉLIMITÉS AINSI	—
FENCE	*-*	CLOTURE	*-*
EASEMENT	- - -	SERVITUDE	- - -
CENTRELINE	- + -	LIGNE MÉDIANE	- + -
TABULATED COORDINATE REFERENCE	①	REPERE DE COORDONNÉE CALCULÉ	①
CALCULATED CO-ORDINATE POINT	○	POINT DE COORDONNÉE CALCULÉ	○
STANDARD SURVEY MARKER FOUND	●	BORNE D'ARPENTAGE UNIFORME TROUVÉE	●
STANDARD SURVEY MARKER PLACED	⊙	BORNE D'ARPENTAGE UNIFORME POTEAU D'ARPENTAGE EN BOIS PORTANT PLACÉE	⊙
IRON PIPE FOUND	○	TUYAU MÉTALLIQUE TROUVÉ	○
ROUND IRON BAR FOUND	●	TIGE DE FER RONDE TROUVÉE	●
SQUARE IRON BAR FOUND	■	TIGE DE FER CARRÉE TROUVÉE	■
WOODEN POST FOUND	□	POTEAU EN BOIS TROUVÉ	□
SURVEY SYSTEM COORDINATE MONUMENT	▲	REPERE GÉODÉSIQUE DU SYSTÈME DE COORDONNÉES	▲
BUILDING AFFECTED BY HIGHWAY ACQUISITION	▨	BÂTIMENT TOUCHÉ PAR L'ACQUISITION DE TERRAIN POUR LA ROUTE	▨
BUILDING	▭	BÂTIMENT	▭
SQUARE METRE	m²	MÈTRE CARRÉ	m²
HECTARE	Ha	HECTARE	Ha
INSTRUMENT	INST.	INSTRUMENT	INST.
VOLUME	VOL.	VOLUME	VOL.
PARCEL IDENTIFICATION NUMBER	PID/NID	NUMÉRO D'IDENTITÉ	PID/NID
SERVICE NEW BRUNSWICK	SNB	SERVICES NOUVEAU-BRUNSWICK	SNB
PUBLIC UTILITY EASEMENT	PUE	PUBLIC UTILITY SERVITUDE	PUE
DISTANCE OR AZIMUTH CALLED FOR IN DEED	(DEED)	DISTANCE OU AZIMUTH EXIGÉ PAR LE TITRE DE PROPRIÉTÉ	(TITRE)
ORDINARY HIGH WATER MARK	OHWM/LHED	LIGNE DES HAUTES EAUX ORDINAIRE	OHWM/LHED

NEW BRUNSWICK DEPARTMENT OF TRANSPORTATION
AND INFRASTRUCTURE / MINISTÈRE DES TRANSPORTS
ET DE L'INFRASTRUCTURE DU NOUVEAU-BRUNSWICK

LAND SURVEYOR'S
CERTIFICATE

CERTIFICAT DE
L'ARPENTEUR-GÉOMÈTRE

PRELIMINARY N.B.L.S. #407
JE MACKENZIE K. DALE A-G-N-B

HEREBY CERTIFY TO THE CORRECT-
NESS OF THIS PLAN.

CERTIFIÉ PAR LA PRÉSENTE
QUE CE PLAN D'ARPENTAGE EST EXACT.

DATE 20YY-MM-DD

ROUTE 106	FIELD SURVEY RELEVÉ TOPOGRAPHIQUE BCW283	DATE OF SURVEY DATE D'ARPENTAGE 2022-05-11
SECTION 007	ORDER OF SURVEY AUTORISATION D'ARPENTAGE 2345	N.B.D.T.I. PLAN PLAN DU M.T.I. N.-B. 14-2-0050

LEASE AGREEMENT

THIS AGREEMENT made the _____ day of _____ 2023 (the “**Effective Date**”).

BETWEEN:

Tantramar with an address of 31C Main Street, Sackville, NB E4L 1G6 in the Province of New Brunswick, (the “**Owner**”)

- and -

HIS MAJESTY THE KING IN RIGHT OF THE PROVINCE OF NEW BRUNSWICK AS REPRESENTED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE (the “**Department**”)

(individually a “**Party**” and together “**Parties**”)

In consideration of the mutual responsibilities and obligations in this Lease Agreement the Parties agree as follows:

1. The Owner leases to the Department Parcel 23-100 outlined in Schedule “A” attached hereto (the “**Leased Lands**”), being a portion of PID 795500.
2. The term of this construction lease is for 2 years, beginning August 11, 2023 and ending August 11, 2025 (the “**Term**”). If work is required beyond the Term, the Department will have the option to renew this Lease for a further term of 2 years (“**Renewal Term**”) on the same terms and conditions. The Department will provide the Owner notice in writing of its intention to renew this Lease Agreement no later than 30 days before the end of the Term.
3. The Department will pay to the Owner, in consideration of this Lease, the sum of one dollar (\$1.00) (the “**Rent**”) for the Term. Should the Department exercise its option to renew the Lease for an additional 2-year Renewal Term, The Department will pay to the Owner the sum of one dollar (\$1.00) (the “**Renewal Rent**”) for the Renewal Term. The Rent and Renewal Rent, if applicable, are calculated as follows:

N/A _____

4. Following completion of the work and prior to the end of the Term, or Renewal Term if applicable, the Department will restore the Leased Lands as closely as practicable to their pre-construction grade and surface condition, with suitable stable fill and surfacing material.
5. If there is any damage to the owner’s operational well, septic system, municipal water system, and/or municipal sewer system, as applicable, on the Owner’s lands as a result of the work carried out by the Department on the Leased Lands, the Department, at its sole expense, will, in its sole discretion, either repair or replace the damaged well, septic system, municipal water system, and/or municipal sewer system, as applicable, or the damaged portion thereof.
6. The following terms and conditions (if any) form a part of this agreement (if none, write Not Applicable (N/A)):

N/A _____

7.

The Department agrees to and shall forever indemnify, save harmless and defend the Owner and its successors and assigns, of, from and against any and all action or actions, causes of action, claims, demands, suits, debts, liabilities, damages, losses, expenses, obligations or commitments of whatsoever nature or kind, both in law and equity (“**Claims**”), and by whomsoever made, sustained, brought or prosecuted, which are in any manner based upon, occasioned by, attributable to or arising from anything done or suffered or omitted to be done by the Department.
8.

The offer and agreement in this Lease Agreement are subject to the approval of the Deputy Minister of Transportation and Infrastructure.
9.

This Lease Agreement is a complete and self-contained record of the agreement between the Parties. No promise, representation, commitment, agreement, negotiation or discussion by either Party in any form, express or implied, that occurred before the execution of this Lease Agreement is of any effect with respect to the subject matter of this Lease Agreement. The Parties acknowledge that in entering into this Lease Agreement they have not relied on any promise, representation, commitment, agreement, discussion or information, express or implied, that is not written in this Lease Agreement.
10.

Time will be of the essence of this agreement.
11.


This Lease may be executed in multiple counterparts, each of which shall be deemed an original agreement and all of which shall constitute one and the same agreement. The counterparts of this Lease may contain electronic, facsimile or photocopied signatures (including portable document format) and shall be considered as valid signatures. The Lease may be scanned and emailed to the Parties.
12.

This Lease Agreement is for the benefit of and binds the Parties and their heirs, executors, successors and permitted assignees.

The Parties enter into this Agreement by signing below

SIGNED, SEALED AND DELIVERED)	
IN THE PRESENCE OF)	OWNER NAME
)	
)	
_____)	_____
Witness)	Andrew Black, Mayor
)	I/We have the authority to bind the corporation
)	
)	
_____)	_____
Witness)	Donna Beal, Clerk
)	I/We have the authority to bind the corporation
)	
)	
)	HIS MAJESTY THE KING IN
)	RIGHT OF THE PROVINCE OF
)	NEW BRUNSWICK
)	
)	
_____)	_____
Witness)	Deputy Minister of Transportation And
)	Infrastructure

CURVE TABLE / TABLE DE COURBE					
CURVE / COURBE	RADIUS POINT / POINT DE RAYON	RADIUS / RAYON	ARC DIST. DIST SUR L'ARC	CHORD / CORDE	CHORD AZ. AZ. DE CORDE
C1	9025	854.277	39.000	38.997	197°18'00"
C2	9025	834.160	30.049	30.048	196°58'50"



A.N.B.L.S.

No. **VOID**

AA-GN-B

NEW BRUNSWICK LAND SURVEYOR

MACKENZIE K. DALE

A.N.B.L.S. #407

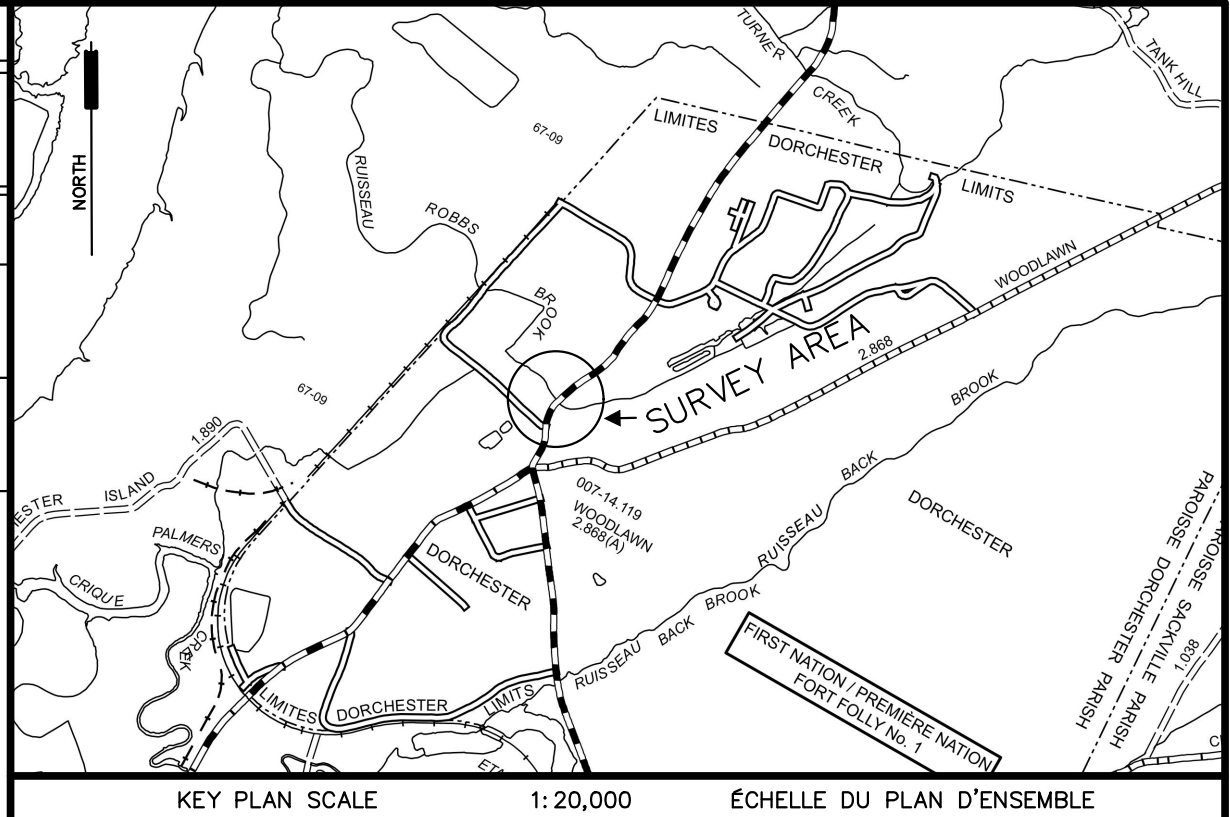
NOTES:

- ALL DISTANCES AND COORDINATES ARE IN METRES AND DECIMALS THEREOF AND HAVE BEEN REDUCED TO HORIZONTAL GRID VALUES ON THE NEW BRUNSWICK STEREOGRAPHIC DOUBLE PROJECTION OF THE NAD83(CRS) ELLIPSOID USING A COMBINED SCALE FACTOR DERIVED WITH GEOID MODEL CGG2013a.
- ALL DIRECTIONS ARE N.B. GRID AZIMUTHS DERIVED FROM GNSS. AZIMUTHS ARE ROUNDED TO THE NEAREST 10°.
- AREAS ARE ROUNDED TO THE NEAREST SQUARE METRE (m²) UNLESS OTHERWISE NOTED.
- PERIPHERAL INFORMATION IS DERIVED FROM A VARIETY OF SOURCES AND IS NOT CERTIFIED CORRECT.
- DOCUMENTS AND PLAN NUMBERS REFERRED TO HEREON ARE THOSE OF THE COUNTY REGISTRY OFFICE OR LAND TITLES OFFICE FOR THE DISTRICT OF NEW BRUNSWICK.
- SURVEY MARKERS NOT SET AT ROAD DEFLECTIONS OR TEMPORARY LEASE BOUNDARIES TO AVOID LANDOWNER CONFUSION.

NOTES:

- TOUTES LES DISTANCES ET LES COORDONNÉES SONT EN MÈTRES ET COMPORTENT DES DÉCIMALES. LE CAS ÉCHEANT, ELLES ONT ÉTÉ RÉDUITES À DES VALEURS DE GRILLE HORIZONTALE SUR LA PROJECTION STÉRÉOGRAPHIQUE DOUBLE DU NOUVEAU-BRUNSWICK DE L'ELLIPSOÏDE DU NAD83(CRS) À L'AIDE D'UN FACTEUR D'ÉCHELLE COMBINÉ ISSU DU MODÈLE DU GÉOÏDE CGG2013a.
- TOUTES LES DIRECTIONS CORRESPONDENT AUX AZIMUTHS GÉODÉSQUES DU NOUVEAU-BRUNSWICK DÉRIVÉES DU SYSTÈME GNSS. LES AZIMUTHS SONT ARRONDIS AU 10° PRES.
- LES AIRES ONT ÉTÉ ARRONDIES AU MÈTRE CARRE (m²) PRÈS, À MOINS INDICATION CONTRAIRE.
- LES DONNÉES PÉRIPHÉRIQUES SONT ISSUES DE DIVERSES SOURCES ET NE SONT PAS CERTIFIÉES.
- LES DOCUMENTS ET LES NUMÉROS DE PLANS INDiquÉS DANS LE PRÉSENT DOCUMENT SONT CEUX DU BUREAU D'ENREGISTREMENT DU COMTÉ OU DU BUREAU D'ENREGISTREMENT FONCIER DU DISTRICT DU NOUVEAU-BRUNSWICK.
- LES MARQUEURS D'ARPENTAGE N'ONT PAS ÉTÉ FIXES AUX DÉVIATIONS DE LA ROUTE OU AUX LIMITES TEMPORAIRES DES BAUX POUR ÉVITER LA CONFUSION DES PROPRIÉTAIRES FONCIERS

SCHEDULE				ANNEXE			
EACH PARCEL ENUMERATED HEREUNDER REFERS TO LAND IN WHICH A PARTIAL INTEREST IS TO BE ACQUIRED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE CHACQUE PARCELLE ÉNUMÉRÉE CI-DESSOUS RENVIOIE AU BIEN-FONDS DESQUELS UN INTÉRÊT PARTIEL SERA ACQUIS PAR LE MINISTÈRE DES TRANSPORTS ET DE L'INFRASTRUCTURE							
PARCEL PARCELLE	AREA SUPERFICIE	OWNER PROPRIÉTAIRE	ADDRESS ADRESSE	INSTRUMENT	VOLUME	PAGE	REGISTRATION / DATE DE L'ENREG. Y/A M/M D/J
22-100	637 m² ±	VILLAGE OF DORCHESTER	DORCHESTER NB	14309331			2002-06-04
22-101	381 m² ±	KARA LEONE BECKER MANUEL BECKER WAYNE FEINDEL(LIFE INTEREST)	DORCHESTER NB	37112894			2017-06-26



PLAN OF SURVEY
PLAN D'ARPENTAGE
ROUTE 106

ROBBS BROOK No. 1 (WD13)

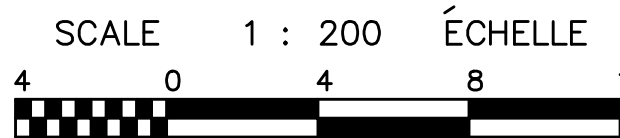
LEASE/BAIL

CITY/TOWN OF DORCHESTER
VILLE DE

PARISH OF DORCHESTER
PAROISSE DE

COUNTY OF WESTMORLAND
COMTÉ DE

PROVINCE OF NEW BRUNSWICK
PROVINCE DU NOUVEAU-BRUNSWICK



LEGEND

LAND DEALT WITH BY THIS PLAN
BOUNDED THUS

FENCE

EASEMENT

CENTRELINE

TABULATED COORDINATE REFERENCE

CALCULATED CO-ORDINATE POINT

STANDARD SURVEY MARKER FOUND

STANDARD SURVEY MARKER PLACED

IRON PIPE FOUND

ROUND IRON BAR FOUND

SQUARE IRON BAR FOUND

WOODEN POST FOUND

SURVEY SYSTEM COORDINATE MONUMENT

BUILDING AFFECTED BY HIGHWAY ACQUISITION

BUILDING

SQUARE METRE

HECTARE

INSTRUMENT

VOLUME

PARCEL IDENTIFICATION NUMBER

SERVICE NEW BRUNSWICK

PUBLIC UTILITY EASEMENT

DISTANCE OR AZIMUTH CALLED FOR IN DEED

ORDINARY HIGH WATER MARK

LÉGENDE

LES BIENS-FONDS FAISANT L'OBJET DU PRÉSENT PLAN SONT DÉLIMITÉS AINSI

CLOTURE

SERVITUDE

LIGNE MÉDIANE

REPERE DE COORDONNÉE CALCULÉ

POINT DE COORDONNÉE CALCULÉ

BORNE D'ARPENTAGE UNIFORME TROUVÉE

BORNE D'ARPENTAGE UNIFORME POTEAU D'ARPENTAGE EN BOIS PORTANT PLACÉE

TUYAU MÉTALLIQUE TROUVÉ

TIGE DE FER RONDE TROUVÉE

TIGE DE FER CARRÉE TROUVÉE

POTEAU EN BOIS TROUVÉE

REPERE GÉODÉSIQUE DU SYSTÈME DE COORDONNÉES

BÂTIMENT TOUCHÉ PAR L'ACQUISITION DE TERRAIN POUR LA ROUTE

BÂTIMENT

m²

MÈTRE CARRÉ

HECTARE

INST.

VOLUME

NUMÉRO D'IDENTITÉ

SERVICES NOUVEAU-BRUNSWICK

PUBLIC UTILITY SERVITUDE

DISTANCE OU AZIMUTH EXIGÉ PAR LE TITRE DE PROPRIÉTÉ

LIGNE DES HAUTES EAUX ORDINAIRE

NEW BRUNSWICK DEPARTMENT OF TRANSPORTATION
AND INFRASTRUCTURE / MINISTÈRE DES TRANSPORTS
ET DE L'INFRASTRUCTURE DU NOUVEAU-BRUNSWICK

LAND SURVEYOR'S CERTIFICATE
CERTIFICAT DE L'ARPENTEUR-GÉOMÈTRE

PRELIMINARY N.B.L.S. #407
JE MACKENZIE K. DALE A-G-N-B

HEREBY CERTIFY TO THE CORRECT-
NESS OF THIS PLAN.

CERTIFIÉ PAR LA PRÉSENTE
QUE CE PLAN D'ARPENTAGE EST EXACT.

DATE 20YY-MM-DD

ROUTE	FIELD SURVEY RELEVÉ TOPOGRAPHIQUE	DATE OF SURVEY DATE D'ARPENTAGE
106	BWC283	2022-05-11
SECTION	ORDER OF SURVEY AUTORISATION D'ARPENTAGE	N.B.D.T.I. PLAN PLAN DU M.T.I. N.-B.
007	2345	14-2-0051

* DENOTES COORDINATE VALUES AS FOUND IN FIELD WHICH MAY OR MAY NOT AGREE WITH PUBLISHED COORDINATE VALUES/
DÉNOTE LES VALEURS COORDONNÉES SE TROUVANT DANS LE CHAMP QUI PEUVENT OU PEUVENT PAS S'ACCORDER AVEC LES VALEURS COORDONNÉES PUBLIÉES

2		2653858.620	7435448.076
3		2653877.774	7435441.925
5		2653876.035	7435462.507
6		2653867.395	7435476.814
7		2653851.053	7435491.463
8		2653839.460	7435495.366
11		2653819.813	7435460.538
12		2653839.456	7435454.230
254	●	2653857.329	7435443.235
9025	RADIUS/ RAYON	2654660.676	7435218.886
3704	▲	2653964.149	7435721.471
3734	▲	2653709.995	7438096.144
POINT	REMARKS REMARQUES	EASTING EST	NORTHING NORD

Synopsis: Waste Collection

Date: November 9, 2023

Department: Engineering and Public Works

DESCRIPTION

The waste collection contract for Sackville and Dorchester is with Miller Waste. The Dorchester contract ends December 31, 2023 with no option to renew. The Sackville contract has an option to renew.

A contract extension to January 31, 2025 for Sackville has been negotiated that will see the Dorchester waste collection included.

PROPOSED MOTION

That Council approves extension of the waste collection contract with Miller Waste Systems to January 31, 2025 to include Dorchester and Sackville at the agreed rates at a cost of \$ 391,987.30 plus HST.

As presented at the Committee of the Whole meeting of October 23, 2023 under CDR #2023-086. A copy of the report can be found on page 42 of the October 23, 2023 Committee of the Whole package at <https://sackville.com/wp-content/uploads/2023/10/Committee-of-the-Whole-October-23-2023.pdf>.

To: Mayor and Council

Submitted by: Jon Eppell, Director of Engineering and Public Works

Date: November 9, 2023

Subject: Waste Collection

PROPOSAL

Present negotiated waste collection contract extension terms for approval.

BACKGROUND

The former Town of Sackville had a waste collection contract with Miller Waste Systems that ends December 31, 2023 with an option to extend the contract for a term of two years. The option is not at Tantramar's sole discretion.

The former Village of Dorchester had a waste collection contract with Miller Waste Systems that ends December 31, 2023 with no options for renewal.

There are discussions underway with the Southeast Regional Service Commission (SERSC) with the intent of the SERSC assuming responsibility for waste collection procurement and contract management with a tentative start date of February 1, 2025. Ideally any waste collection contracts for the communities of Sackville and Dorchester would be until at least February 1, 2025.

DISCUSSION

The waste collection industry has experienced significantly increased costs due to inflation over the last couple of years. Miller Waste Systems advised causes as follows.

- Fuel has increased from \$1.23/L in January 2019 to \$2.11 in recent weeks, 72%.
- Minimum wage has increased from \$11.25/hr in 2018 to \$14.75/hour in 2023, 31%.
- Truck purchase prices have increased by 90% from 2018 to 2023. Parts prices have followed suit.
- Truck repair costs have increased over 24% from 2020 to 2022 driven by inflation and labour shortages.

From August 2019 to August 2023 the New Brunswick consumer price index (CPI) increased as follows:

- Average all items – 18.6%
- Transportation – 31.3%
- Gasoline – 51.42%
- Energy – 34.4%

The CPI for fuel and transportation has outpaced the average CPI significantly over the 2019 to 2023 period.

In 2022 the province had a waste collection contract price increase of 78%, as part of a public procurement process resulting from the service provider not wanting to extend the contract for the option term. The former service provider was not the low successful proponent. For 2024 the province has advised that there will be a further approximate 20% increase for waste collection in former local service districts (LSDs) in Tantramar.

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

Tantramar has negotiated a contract extension to January 31, 2025 for Sackville with Miller Waste Systems, which will include waste collection in Dorchester as follows.

	2023	2024	13 months ending Jan. 31 2025
Regular Collection, per unit			
Sackville	\$86.14	\$117.57	\$117.57
Dorchester	\$110.39	\$117.57	\$117.57
Dumpster collection, lump sum			
Sackville	\$8,256.00	\$9,068.04	\$9,823.71
Dorchester	\$732.96	\$2,446.00	\$2,671.50
Estimated Annual Billing, incl. cleanups and dumpsters*	\$271,386.28	\$362,580.11	\$391,987.30
Percent change		33.6%	

* Service in each community maintained at current level.

The proposed 2024 budget has allowed for these waste collection costs.

CLIMATE CHANGE IMPLICATIONS

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

COMMUNITY IMPACT

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

Potential options are:

1. Extend contract and include Dorchester at rates proposed by Miller Waste Systems.
2. Issue tender for waste collection services for Dorchester and Sackville. There is a significant risk that the cost will be higher than Miller Waste Systems has offered and that there could be some transition challenges given the short timeframe to tender for the services.

RECOMMENDATION

It is recommended that Council extend the contract with Miller Waste Systems to January 31, 2025 to include Dorchester and Sackville at the agreed rates at a cost of \$391,987.30 plus HST.

ATTACHMENTS

N/A

Synopsis: Surplus Vehicle – 2011 Ford Van

Date: November 9, 2023

Department: Engineering and Public Works

DESCRIPTION

The 2011 Ford Econoline van (VIN 1FTSEL3BDA50855) is in poor condition and not worth maintaining in the fleet. It is beyond the normal replacement timeframe for fleet vehicles. The van is considered surplus.

PROPOSED MOTION

That Council authorizes the disposal of the Ford Econoline van (VIN 1FTSEL3BDA50855).

To: Mayor and Council

Submitted by: Jon Eppell, Director of Engineering and Public Works

Date: November 9, 2023

Subject: Surplus Vehicle – 2011 Ford Van

PROPOSAL

Declare vehicle as surplus.

BACKGROUND

Tantramar normally replaces vehicles in the fleet when they are 8 – 10 years old.

DISCUSSION

The 2011 Ford Econoline van (VIN 1FTSEL3BDA50855) is in poor condition and not worth maintaining in the fleet. It is beyond the normal replacement timeframe for fleet vehicles. The vehicle requires bodywork, but mechanically is useable.

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

The van is estimated to have a sale value of less than \$3,000.

CLIMATE CHANGE IMPLICATIONS

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

COMMUNITY IMPACT

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

N/A

RECOMMENDATION

It is recommended that Council authorizes the disposal of the Ford Econoline van (VIN 1FTSEL3BDA50855).

ATTACHMENTS

N/A

Synopsis: Replacement of Tantramar Visitor Information Centre Deck

Date: November 9, 2023

Department: Tourism & Business Development

DESCRIPTION

The deck at the Visitor Information Centre has required frequent repairs over the last few years and needs to be fully replaced for safety reasons.

A request for quotes was issued on October 26 with a deadline of November 6. The work will include removal and disposal of the existing deck, placing gravel under the new deck, building a floating deck on concrete pads with a frame, and installing mid-grade decking and skirting. All permits and inspections are also included and work must be completed by December 31, 2023.

We received one quote from Oliver Earl Contracting Ltd with prices for wood and composite material construction. Staff are recommending composite material construction in the amount of 37,375.00 HST included. This is within the budget allocated for this project.

PROPOSED MOTION

Staff recommends that Council approve contracting Oliver Earl Contracting Ltd to replace the deck at the Tantramar Visitor Information Centre with composite materials in the amount of 37,375.00 HST included.

To: Mayor and Council

Submitted by: Ron Kelly Spurles, Manager of Tourism & Business Development

Date: November 9, 2023

Subject: Replacement of Tantramar Visitor Information Centre Deck

PROPOSAL

Present recommendation to replace deck at the Tantramar Visitor Information Centre (VIC).

BACKGROUND

Council approved \$38,600 HST included in the 2023 Capital Budget to replace the deck at the VIC.

The deck has required frequent repairs over the last few years and needs to be fully replaced for safety reasons. A request for quotes was issued on October 26 with a deadline of November 6. The scope of work includes removal and disposal of the existing deck, placing gravel under the new deck, building a floating deck on concrete pads with a frame, and installing mid-grade decking and skirting. Staff requested quotes for wood and composite construction. All permits and inspections were included and work must be completed by December 31, 2023.

DISCUSSION

We received one quote from Oliver Earl Contracting Ltd for the following:

- Wood construction 32,775.00 HST included
- Composite materials construction 37,375.00 HST included

Both prices are within the budget allocated for this project. In consultation with Public Works and Recreation Facilities, staff are recommending the deck be constructed of composite material as it is longer lasting, more durable and easier to clean.

Due to delays in receiving construction drawings, staff are presenting this recommendation as an administrative report to try and get construction completed before winter weather and to meet the end of fiscal year deadline.

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

\$37,375 from 2023 capital budget.

CLIMATE CHANGE IMPLICATIONS

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

COMMUNITY IMPACT

Will serve residents and visitors to the Tantramar Visitor Information Centre.

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes	x		
Climate change adaptation			x
Climate leadership			x

OPTIONS

1. Accept the recommendation to contract Oliver Earl Contracting Ltd to replace the VIC deck using composite material.
2. Do not accept the recommendation to contract Oliver Earl Contracting Ltd to replace the VIC deck using composite materials.

RECOMMENDATION

Staff recommends that Council approve contracting Oliver Earl Contracting Ltd to replace the deck at the Tantramar Visitor Information Centre using composite material.

ATTACHMENTS

N/A

Synopsis: Fleet Upgrade – Emergency Response Package and Equipment

Date: November 9, 2023

Department: Protective Services

DESCRIPTION

At the Council Meeting of September 12, 2023, council approved the purchase of the fleet upgrade for Sackville Fire & Rescue, it was indicated at the time that the additional remaining funds within the budgeted line item would be used to equip the response vehicle once it had arrived. This said, the truck has arrived and will be ready for delivery in the coming days.

PROPOSED MOTION

It is recommended that a motion be brought forward at the November 14th, 2023, Regular Council meeting to approve the purchase from Action Car & Truck Accessories in Moncton, New Brunswick at a cost of \$38,511.98 HST included for Sackville Fire & Rescue Response Vehicle.

To: Mayor and Council

Submitted by: Craig Bowser – Sackville Fire chief

Date: November 9, 2023

Subject: Fleet Upgrade – Emergency Response Package & Equipment

PROPOSAL

Present results for the purchase of an Emergency Response Package & Equipment for the $\frac{3}{4}$ truck fleet upgrade with recommendations for approval.

BACKGROUND

At the Council meeting of September 12, 2023, council approved the purchase of the fleet upgrade for Sackville Fire & Rescue, it was indicated at the time that the additional remaining fund within the budgeted line item would be used to equip the response vehicle once it had arrived.

DISCUSSION

Staff were notified on November 8th that the truck has arrived at the dealership and will be ready for delivery in the coming days. This said, the next step would be to get the required emergency response package and equipment installed so the new vehicle could be put in service. Staff have spoken with Moncton Fire and have gone with the City of Moncton evaluation. This would be from Action Car and Truck Accessories as they could supply, install, and support all the required items for the build.

LEGISLATION/POLICY

N/A

FINANCIAL CONSIDERATIONS

The total budget for this Fleet Upgrade project is \$99,250 HST included. Below is the received cost to finalize this project with the Emergency Response Package and Equipment. This will bring the total cost over budget but will be made up in savings in other fire department Capital items.

Action Car and Truck Accessories \$38,511.98 including HST.

CLIMATE CHANGE IMPLICATIONS

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

COMMUNITY IMPACT

N/A

CLIMATE LENS

OPTIONS

1. Approve the purchase from Action Car and Truck accessories for the supply and installation of equipment for the new emergency response vehicle.
2. Do not approve the purchase and request additional options.

RECOMMENDATION

It is recommended that a motion be brought forward at the November 14th, 2023 Regular Council meeting to approve the purchase from Action Car & Truck accessories in Moncton, New Brunswick at a cost of \$38,511.98 HST Included for Sackville Fire & Rescue.

ATTACHMENTS

N/A

Synopsis: By-Law No. 2023-09 A By-Law Related to the Establishment of a Special Business Improvement Area Levy

Date: November 9, 2023

Department: Legislative Services

DESCRIPTION

The BIA imposes a levy assessment on all business properties within the area described in By-Law No. 128, A By-Law to Designate and Establish a Business Improvement Area with the town boundaries By-Law No. 128 that has been in effect every year subsequent to 1987. A copy of the 2024 BIA Budget is attached, provided by Mainstreet Redevelopment, in the amount of \$27, 809.60. The revised By-Law is also attached with the correct budget number. This budget was advertised in the Moncton Times and Transcript on October 21, 2023 and again on October 28, 2023 as per Section 2(2) of the Business Improvement Area Act.

PROPOSED MOTION

That Council consider third and final reading to By-Law No. 2023-09, A By-Law Related to the Establishment of a Special Business Improvement Area Levy as presented at the Committee of the Whole Meeting of September 25, 2023 under CRD #2023-077. A copy of the report can be found on page 20 of the September Committee of the Whole package at <https://sackville.com/wp-content/uploads/2023/09/Committee-of-the-Whole-September-25-2023-1.pdf>

That Council consider approving the 2024 BIA Budget as provided by Mainstreet Redevelopment.



Sackville BIA Budget 2024	
REVENUES	
BIA Levy	\$ 27,809.60
EXPENSES	
Member Dues	\$ 500.00
Salary & Expenses	\$ 4,000.00
Office expenses	\$ 1,309.60
Beautification, Marketing & Economic Development	
BIA Bucks	\$ 5,000.00
Summer Advertising Campaign	\$ 1,000.00
Spring/Summer Beautification	\$ 5,000.00
Fall Advertising Campaign	\$ 1,000.00
Event	\$ 10,000.00
Total	\$ 27,809.60

BY-LAW NO. 2023-09

A BY-LAW RELATING TO THE ESTABLISHMENT OF A SPECIAL BUSINESS IMPROVEMENT AREA LEVY

BE IT ENACTED by the Council of Tantramar under the authority vested in it by the Business Improvement Areas Act, S.N.B. 2014, C. 102 as follows:

1. A Special Business Improvement Area Levy in the amount of twenty cents per one hundred dollars (.20/100) of assessment for the year beginning January 1, 2024, is hereby imposed on all business properties within the area described in By-Law No. 128 being A BY-LAW TO DESIGNATE AND ESTABLISH A BUSINESS IMPROVEMENT AREA WITHIN BOUNDARIES OF THE TOWN OF SACKVILLE.
2. Proceeds from the levy in the amount of twenty-seven thousand, eight hundred and nine dollars and sixty cents (\$27,809.60) may be remitted following receipt by Tantramar to Mainstreet Redevelopment Sackville Inc. for the purposes contained in the budget submitted by Mainstreet Redevelopment Sackville Inc. and approved by Tantramar Council on November 14, 2023.
3. Upon passing of this By-Law, Town of Sackville By-Law No. 285 is hereby repealed.

IN WITNESS WHEREOF Tantramar has caused hereto affixed its Corporate Seal of the said Municipality to be affixed to this by-law the day of _____, 2023 and signed by:

MAYOR

CLERK

Read a first time this 10th day of October, 2023.

Read a second time this 10th day of October, 2023.

Read a third time and done and passed Council this ____ day of November, 2023.