

**COMMITTEE OF THE WHOLE OF
MONDAY, JANUARY 22, 2024 – 2:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Engineering & Public Works Jon Eppell, Director of Financial Services Michael Beal and Assistant Clerk Becky Goodwin.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 22, 2024, AS CIRCULATED AND MOVE INTO IN-CAMERA IN ACCORDANCE WITH SECTION 68(B) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

2. IN-CAMERA

Councillor Allison Butcher joined the meeting.

2.1 PA-2024-01

Director of Engineering & Public Works Jon Eppell and Director of Financial Services Michael Beal left the meeting.

2.2 HR-2023-10

Public Portion – 3:00 P.M.

Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Community & Corporate Services Kieran Miller, Manager of Tourism and Business Development Ron Kelly Spurles, Compliance, Risk and Safety Manager Kate Carroll, Communications Officer Jeremy McLaughlin, Manager of Parks & Facilities Todd Cole and Assistant Treasurer Elizabeth Hartling joined the meeting.

Also, in attendance were four (4) members of the public.

Mayor Andrew Black, Councillors Matt Estabrooks & Josh Goguen, Assistant Clerk Becky Goodwin and Manager of Tourism & Business Development Ron Kelly Spurles disclosed that they will be stepping out during agenda item 3.3 Community Grants.

3. COUNCIL DIRECTION REQUESTS

3.1 DORCHESTER LIFT STATION – J. EPELL

Director of Engineering & Public Works Jon Epell provided information to Council regarding the Dorchester Lift Station project. A recommendation will come forward at the February 13, 2024 Regular Council Meeting.

3.2 WELL PUMP REPLACEMENT – J. EPELL

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.2 – WELL PUMP REPLACEMENT BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 13, 2024, FOR CONSIDERATION. MOTION CARRIED.

Mayor Andrew Black, Councillors Matt Estabrooks and Josh Goguen, Assistant Clerk Becky Goodwin and Manager of Tourism and Business Development Ron Kelly Spurles left the meeting.

Deputy Mayor Greg Martin took the chair.

3.3 COMMUNITY GRANTS – K. MILLER

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.3 COMMUNITY GRANTS BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 13, 2024, FOR CONSIDERATION. MOTION CARRIED.

Mayor Andrew Black, Councillors Matt Estabrooks and Josh Goguen, Assistant Clerk Becky Goodwin and Manager of Tourism and Business Development Ron Kelly Spurles returned to the meeting.

Mayor Andrew Black returned as chair.

3.4 TRANSCANADA TRAIL OCCUPANCY LICENSE – T. COLE

Manager of Parks & Facilities Todd Cole provided an overview of the report on page 9 regarding the TransCanada Trail Occupancy License. The report was provided as information only, as requested at the December 2023 Regular Council Meeting.

3.5 BY-LAW NO. 2024-10, A BY-LAW TO REGULATE PEDESTRIAN USE OF BRIDGES – D. BEAL

Director of Legislative Services Donna Beal provided an overview of her report. It is recommended that Council consider first and second reading of By-Law No. 2024-10, A By-Law to Regular Pedestrian Use of Bridges at the Regular Council Meeting on February 13, 2024.

3.6 POLICY NO. 2024-08, FLAG PROTOCOL POLICY – B. GOODWIN

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL DIRECT ITEM 3.6 FLAG PROTOCOL POLICY BE SENT TO THE REGULAR COUNCIL MEETING OF FEBRUARY 13, 2024, FOR CONSIDERATION. MOTION CARRIED.

3.7 BY-LAW NO. 2023-08 A BY-LAW TO REGULATE PURCHASING, LEASING, TENDERING AND DISPOSAL OF SURPLUS PROPERTY, EQUIPMENT AND MATERIALS – M. BEAL

Director of Financial Services Michael Beal provided an overview of his report. It is recommended that Council consider a motion to approve the amendments to Appendix “A” and Appendix “B” of By-Law No. 2023-08, A By-Law to Regulate Purchasing, Leasing, Tendering, and Disposal of Surplus Property, Equipment and Materials at the Regular Council Meeting on February 13, 2024.

4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1 Active Living and Culture – T. Cole
- 4.2 Community and Corporate Services – K. Miller
- 4.3 Engineering and Public Works – J. Eppell
- 4.4 Protective Services – Sgt. Eric Hanson and CPO Melanie Belliveau
- 4.5 Financial Services – M. Beal
- 4.6 Administration
 - 4.6.1 Legislative Services – D. Beal
 - 4.6.2 Chief Administrative Officer – J. Borne
 - 4.6.3 Mayor’s Report – A. Black

Councillor Matt Estabrooks provided an update from the Rural Health Action Group and Mayor Andrew Black and Councillor Michael Tower provided an update on the Mayor’s Roundtable on Housing.

5. QUESTION PERIOD

Bruce Wark asked if the Mayor’s Roundtable on Housing meetings were open to the public. Mayor Andrew Black responded that they are not.

Bruce Wark asked for an update regarding the update on the Aboiteau project and the completion of Pond 3 for the Lorne Street Stormwater Mitigation project. Chief Administrative Officer Jennifer Borne responded that the Municipality has not received the agreement for the Aboiteau project at this time. Director of Engineering & Public Works Jon Eppell provided an update on the two components of phase 3.

Erica Butler asked for clarification on next steps regarding the Community Grant motion at the next Regular Council Meeting. Chief Administrative Officer Jennifer Borne responded that at this time, no items from the Community Grant list have been removed, and staff recommended that the item be moved to the next Regular Council meeting for discussion.

Erica Butler asked if there was a process to become involved with the Rural Health Action Group. Mayor Andrew Black responded that it would be best to reach out to either Pat Estabrooks or John Higham.

Erica Butler asked what the process is for strategic decisions being made with the Rural Health Action Group. Mayor Andrew Black responded that the group meets as a steering committee and makes decisions based on consensus.

Erica Butler asked how many meetings have been held by the Mayor's Round Table on Housing and why the Round Table has only been made public now. Mayor Andrew Black responded regarding the sensitivity of the members of the committee and why it hasn't been discussed publicly until now.

Erica Butler asked how members of the Mayor's Round Table on Housing were selected. Mayor Andrew Black responded that it was based on former housing groups previously established within the Municipality, with a focus of getting active members from all across Tantramar.

6. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 22, 2024.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK