



**COUNCIL MEETING  
TUESDAY, JANUARY 9, 2024, AT 6:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL 31C MAIN STREET, SACKVILLE NB**

1. CALL MEETING TO ORDER
2. ADOPTION OF AGENDA
3. CLOSED SESSION
  - a. HR – 2023-10
  - b. HR – 2023-11
  - c. L – 2023-01

**PUBLIC PORTION WILL BEGIN AT 7:00 P.M.**

4. CONFLICT OF INTEREST DECLARATION
5. PUBLIC AND ADMINISTRATIVE PRESENTATIONS
  - a. SACKVILLE CEASE FIRE COALITION – SARAH KARDASH
6. ADOPTION OF MINUTES
  - a. REGULAR MEETING OF COUNCIL – DECEMBER 12, 2023
7. REPORTS FROM ADMINISTRATION
8. NOTICE OF MOTION AND RESOLUTIONS
  - a. MOTION FROM COUNCILLOR WIGGINS-COLWELL
  - b. NOTICE OF MOTION FROM COUNCILLOR ALLISON BUTCHER
9. ADJOURNMENT

**COUNCIL MEETING OF  
TUESDAY, DECEMBER 12, 2023, 7:00 P.M.  
COUNCIL CHAMBERS, TOWN HALL  
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower, and Debbie Wiggins-Colwell. Also, in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Director of Community & Corporate Services Kieran Miller, Assistant Clerk Becky Goodwin, Assistant Treasurer Elizabeth Hartling, Compliance, Risk & Safety Manager Kathleen Carroll and Manager of Tourism and Business Development Ron Kelly Spurles.

Also, in attendance were forty-four (44) members of the Public.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1. CALL MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

2. ADOPTION OF AGENDA

#23-262 MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR COUNCIL MEETING OF DECEMBER 12, 2023, AS CIRCULATED. MOTION CARRIED.

3. CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any Disclosures of Interest. There were none.

4. PUBLIC AND ADMINISTRATION PRESENTATIONS

- a. NB SPORTS WALL OF FAME – JANE ARSENAULT
- b. CLIMATE CHANGE ADVISORY COMMITTEE – RICHARD ELLIOTT
- c. SAFETY CONCERNS – LORI ANN RONESS
- d. ICE RATE SUBSIDY – SUSAN LAFFORD, TANTRAMAR REGIONAL HIGH SCHOOL
- e. CEASE FIRE – MARILYN LERCH

5. ADOPTION OF MINUTES

#23-263 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 9, 2023 AS CIRCULATED. MOTION CARRIED.

#23-264 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 14, 2023, AS CIRCULATED. MOTION CARRIED.

#23-265 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADOPT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 27, 2023 AS CIRCULATED. MOTION CARRIED.

#23-266 MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF NOVEMBER 28, 2023 AS CIRCULATED. MOTION CARRIED.

#23-267 MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF DECEMBER 4, 2023 AS CIRCULATED. MOTION CARRIED.

6. CONSENT AGENDA

A) LAND FOR PUBLIC PURPOSES – KENRIDGE PARK SUBDIVISION

#23-268 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL ACCEPT THE PROPOSED ADDITIONAL LANDS FOR PUBLIC PURPOSES AS IDENTIFIED ON THE SUBDIVISION PLAN KENRIDGE PARK SUBDIVISION UNIT 1, PHASE 2 DATED OCTOBER 31<sup>ST</sup>, 2023. THE ADDITIONAL 710 M<sup>2</sup> OF LPP REQUIREMENT WILL BE CREDITED TOWARDS PHASE 3 OF THE KENRIDGE PARK SUBDIVISION. MOTION CARRIED.

B) CCAC MEMBER RECOMMENDATION

#23-269 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE FOLLOWING MEMBERS OF THE CLIMATE CHANGE ADVISORY COMMITTEE AS FOLLOWS; MIKKO MCGREGOR CORSON FOR A TERM BEGINNING JANUARY 1, 2024 TO DECEMBER 31, 2025; DAN MATTHEWS FOR A TERM BEGINNING JANUARY 1, 2024 TO DECEMBER 31, 2026; SABINE DIETZ FOR A TERM BEGINNING JANUARY 1, 2024 TO DECEMBER 31, 2025; AND, BRITTANY CORMIER FOR A TERM BEGINNING JANUARY 1, 2024 TO DECEMBER 31, 2024. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR BRUCE PHINNEY. MOTION CARRIED.

C) ANGLOPHONE EAST RECIPROCAL AGREEMENT

#23-270 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE RECIPROCAL AGREEMENT BETWEEN TANTRAMAR AND THE ANGLOPHONE EAST SCHOOL DISTRICT. MOTION CARRIED.

D) DORCHESTER LIBRARY AGREEMENT

#23-271 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE DORCHESTER LIBRARY AGREEMENT BETWEEN TANTRAMAR AND THE WESTMORLAND HISTORICAL SOCIETY. MOTION CARRIED.

E) POLICY NO. 2023-07, RESPONSIBILITY FOR MUNICIPAL OWNED VEHICLES

#23-272 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE TANTARMAR POLICY 2023-27 RESPONSIBILITY FOR MUNICIPAL OWNED VEHICLES AND REPEAL FORMER TOWN OF SACKVILLE POLICY NUMBER 2022-04. MOTION CARRIED.

7. REPORTS FROM ADMINISTRATION

A) DORCHESTER ZAMBONI BUILDING – M. PRYDE

#23-273 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL AWARD TENDER NO. TAN-2023-10 NEW ZAMBONI BUILDING, DORCHESTER TO THE LOWEST BIDDER OLIVER EARLE CONTRACTING LTD IN THE AMOUNT OF \$121,198.50 HST INCLUDED. MOTION CARRIED.

B) DORCHESTER RINK BOARD IMPROVEMENTS – M. PRYDE

#23-274 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL AUTHORIZE THE PURCHASE OF ½ HDPE RINK BOARDS AND KICKPLATES FROM WELMAR RECREATIONAL PRODUCTS OF GUELPH, ONTARIO AT A COST OF \$33,720.65 HST AND FREIGHT INCLUDED. MOTION CARRIED.

C) RESERVE FUNDS – E. HARTLING

#23-275 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2023, OF \$725,000 FROM THE GENERAL OPERATING BUDGET TO THE GENERAL CAPITAL RESERVE FUND. MOTION CARRIED.

#23-276 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2023 OF \$38,500 FROM THE GENERAL OPERATING BUDGET TO THE GENERAL OPERATING RESERVE FUND. MOTION CARRIED.

#23-277 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2023, OF \$350,000 FROM THE UTILITY OPERATING BUDGET TO THE UTILITY CAPITAL RESERVE FUND. MOTION CARRIED.

#23-278 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL AUTHORIZE THE TRANSFER, FOR THE BUDGET YEAR 2023, OF \$14,750 FROM THE UTILITY OPERATING BUDGET TO THE UTILITY OPERATING RESERVE FUND. MOTION CARRIED.

D) RFP-2023-13 AUDIT SERVICES FOR TANTRAMAR – K. CARROLL

#23-279 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPOINT ANDREW BOUDREAU OF BAKER TILLY GMA LLP OUT OF RIVERVIEW NB AS OUR MUNICIPAL AUDITOR FOR THE INITIAL TERM OF 2023 TO 2025 AS PER THE RFP. MOTION CARRIED.

E) CIRCULAR MATERIALS – J. EPELL

Director of Engineering & Public Works Jon Eppell provided a detailed report to Council regarding the legislated EPR-PPP program, with Circular Materials being awarded the project by the Province. Council, through discussion determined to neither opt-in nor opt-out of the program.

F) TENDER TAN-2023-11 CONSTRUCTION OF NEW ABOITEAU AB-01 – J. EPELL

Director of Engineering & Public Works Jon Eppell provided an update to Council regarding the new aboiteau project, informing Council that an agreement with DTI had not been reached at the time of the meeting, and a potential Special Meeting of Council will be called in order to award the project.

#### 8. NOTICE OF MOTION AND RESOLUTION

A) COUNCILLOR JOSH GOGUEN

#23-280 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL REQUEST STAFF TO ENGAGE WITH THE PROVINCIAL GOVERNMENT TO DISCUSS A LAND-USE AGREEMENT FOR THE EXISTING RAILS TO TRAILS SYSTEM WITHIN THE TANTRAMAR BOUNDARY AND EXPLORE CAPITAL FUNDING FOR A PROPOSED NEW PEDWAY OVER THE TRANS-CANADA HIGHWAY LEVERAGING THE 1-MILLION-DOLLAR DONATION. MOTION CARRIED.

B) COUNCILLOR JOSH GOGUEN

#23-281 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL FORM A COMMITTEE WITH LOCAL GROUPS AND MUNICIPAL STAFF ON A PERMANENT MULTI-USE FACILITY FOR THE PURPOSE OF HOUSING MULTIPLE ACTIVITIES AND COMMUNITY GROUPS, INCLUDING A PERMANENT FULL-TIME LOCATION FOR THE SACKVILLE FARMERS MARKET. MOTION CARRIED.

C) COUNCILLOR DEBBIE WIGGINS-COLWELL

Councillor Debbie Wiggins-Colwell served a notice of motion regarding ATV usage on roads.

#### 9. DEPUTY MAYOR ELECTION

Councillor Michael Tower nominated Councillor Greg Martin. Councillor Greg Martin accepted the nomination.

Councillor Barry Hicks nominated Councillor Debbie Wiggins-Colwell. Councillor Debbie Wiggins-Colwell declined the nomination.

Council declared Councillor Greg Martin as Deputy Mayor.

#### 10. ADJOURNMENT

#23-282 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR RUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF DECEMBER 12, 2023. MOTION CARRIED.

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MAYOR

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DIRECTOR OF LEGISLATIVE SERVICES

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ASSISTANT CLERK