

**COMMITTEE OF THE WHOLE OF
MONDAY, MARCH 25, 2024 – 3:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Community & Corporate Services Kieran Miller, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Parks & Recreation Facilities Todd Cole, Manager of Compliance, Risk and Safety Kathleen Carroll, Assistant Treasurer Elizabeth Hartling, Communications Officer Jeremy McLaughlin, Dorchester Fire Chief Greg Partridge and Dorchester Fire Captain Dennis Reid.

Also, in attendance were six (6) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 25, 2024, AS CIRCULATED. MOTION CARRIED.

1.2 CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. Councillor Matt Estabrooks noted that he will step out during agenda item 2.16 – TRHS Ice Subsidy.

1.3 POEM BY POET LAUREAT – L. WATSON

Tantramar's Poet Laureat Laura Watson read a poem titled *Spell Against Future Storms*.

2. COUNCIL DIRECTION REQUESTS

2.1 CLIMATE CHANGE ADVISORY COMMITTEE STRATEGIC PRIORITIES REPORT – D. BLISS

Climate Change Advisory Committee member Doug Bliss presented to Council on the committees' strategic priorities.

2.2 CLIMATE CHANGE ADVISORY COMMITTEE TERMS OF REFERENCE – K. MILLER

Director of Community & Corporate Services Kieran Miller provided an overview of her report which can be found on page 3 of the Committee of the Whole package of March 25, 2024. The Climate Change Advisory Committee Terms of Reference will be brought forward at the Regular Council Meeting under Administrative Reports with a recommendation for approval. A copy of the package can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

2.3 CLIMATE CHANGE ADVISORY COMMITTEE BUDGET RECOMMENDATIONS – K. MILLER

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 2.3 CLIMATE CHANGE ADVISORY COMMITTEE BUDGET RECOMMENDATIONS BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.4 TANTRAMAR MUNICIPAL BUILDING SIGNAGE – K. MILLER

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 2.4 TANTRAMAR MUNICIPAL BUILDING SIGNAGE BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.5 TANTRAMAR WEBSITE RFP – K. MILLER

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL DIRECT ITEM 2.5 TANTRAMAR WEBSITE RFP BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.6 SHIRETOWN FESTIVAL 2024 – M. PRYDE

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 2.6 SHIRETOWN FESTIVAL 2024 BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.7 LEVEE ON THE LAKE 2024 – M. PRYDE

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 2.7 LEVEE ON THE LAKE 2024 BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.8 SACKVILLE TRIATHLON 2024 – M. PRYDE

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 2.8 SACKVILLE TRIATHLON 2024 BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.9 ICE CREAM COOP AGREEMENT – R. KELLY SPURLES

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL DIRECT ITEM 2.9 ICE CREAM COOP AGREEMENT BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.10 LEASE PROPOSAL VISITOR INFORMATION CENTRE – R. KELLY SPURLES

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 2.10 LEASE PROPOSAL VISITOR INFORMATION CENTRE BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BRUCE PHINNEY, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY COUNCILLOR BARRY HICKS. MOTION CARRIED.

2.11 NEW ZERO TURN MOWER – T. COLE

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 2.11 NEW ZERO TURN MOWER BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.12 NEW PARKS DEPARTMENT VEHICLE – T. COLE

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 2.12 NEW PARKS DEPARTMENT VEHICLE BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.13 TANTRAMAR FIRE SERVICE SCBA UPGRADES – D. REID & C. BOWSER

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 2.13 A&B – DORCHESTER AND SACKVILLE FIRE SCBA UPGRADES BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.14 QUEENS ROAD LIFT STATION IMPROVEMENT – J. EPELL

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 2.14 QUEENS ROAD LIFT STATION IMPROVEMENT BE SENT TO THE REGULAR COUNCIL MEETING OF APRIL 9, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.15 TAN-2024-04 NEW LOADER – J. EPELL

Director of Engineering & Public Works Jon Eppell provided an overview of his report which can be found on page ## of the Committee of the Whole package of March 25, 2024. A recommendation will come forward at the Regular Council Meeting of April 9, 2024. A copy of the package can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

Councillor Matt Estabrooks left the meeting.

2.16 TRHS ICE SUBSIDY – M. PRYDE

Director of Active Living & Culture Matt Pryde provided an overview of his report which can be found on page 48 of the Committee of the Whole package of March 25, 2024. A copy of the package can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

Councillor Matt Estabrooks returned to the meeting.

2.17 PETITION – B. GOODWIN

Assistant Clerk Becky Goodwin provided an overview of her report which can be found on page 51 of the Committee of the Whole package of March 25, 2024. A copy of the package can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

2.18 BY-LAW NO. 2024-12 A BY-LAW RESPECTING THE PROVISION OF MUNICIPAL POLICE SERVICE IN TANTRAMAR – D. BEAL

Director of Legislative Services Donna Beal provided an overview of her report which can be found on page 53 of the Committee of the Whole package of March 25, 2024. It is recommended that Council consider giving first reading of By-Law No. 2024-12 A By-Law Respecting the Provisions of Municipal Police Service in Tantramar. Public notice regarding the By-Law will be posted on the Municipal website at <https://sackville.com/town-hall/public-notices/>

3. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 3.1 Active Living and Culture – M. Pryde
- 3.2 Community and Corporate Services – K. Miller
- 3.3 Engineering and Public Works – J. Eppell
- 3.4 Protective Services – SFD Chief Bowser, DFD Chief Partridge
- 3.5 Financial Services – M. Beal
- 3.6 Administration
 - 3.6.1 Legislative Services – D. Beal
 - 3.6.2 Chief Administrative Officer – J. Borne
 - 3.6.3 Mayor’s Report – A. Black

Councillor Michael Tower provided a brief update on the Mayor’s Roundtable on Housing.

4. QUESTION PERIOD

Erica Butler asked if the strategic plan document for 2024 would be posted on the website. CAO Jennifer Borne stated that yes, the document would be posted on the website for 2024 and that an RFP is currently open for a 5-year strategic plan.

Erica Butler asked if Council had weighed in on the 2024 strategic plan document. CAO Jennifer Borne responded that previous strategic plans were considered and that she had certainly heard from members of Council that more public engagement sessions would be required. The 2024 Strategic Plan document in its entirety would not be approved by Council, however, items within the document would be brought forward for Councils approval.

Erica Butler asked for the cost of the additional municipal signage that wasn't for the Municipal Office. Director of Community & Corporate Services Kieran Miller responded that the signage at the Tantramar Veterans Memorial Civic Centre was around the \$8,000-\$9,000 range and the additional buildings were around the \$3,000 range.

Erica Butler asked if the Dorchester Veterans Community Centre's name would remain. Director of Community & Corporate Services Kieran Miller reiterated again that the only building changing would be the Municipal Office located at 31C Main Street.

Erica Butler asked about process regarding a petition and what next steps could be. Director of Legislative Services Donna Beal responded that should a Councillor wish to bring forward a motion, that process could be done at the next Regular Council Meeting of April 9, 2024.

5. ADJOURNMENT

MOVED BY COUCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF MARCH 25, 2024.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK