



**COUNCIL MEETING OF
TUESDAY, APRIL 9, 2024 6:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also, in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal and Assistant Clerk Becky Goodwin.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1. CALL MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

2. ADOPTION OF AGENDA

#24-045 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY
COUNCILLOR BARRY HICKS THAT COUNCIL APPROVE THE AGENDA OF THE REGULAR
COUNCIL MEETING OF APRIL 9, 2024 AS CIRCULATED AND MOVE INTO IN-CAMERA IN
ACCORDANCE WITH SECTION 68 (1)(C) OF THE LOCAL GOVERNANCE ACT. MOTION
CARRIED.

Mayor Andrew Black asked if there were any Disclosures of Interest. There were none.

3. CLOSED SESSION

- a) P-2024-02

7 P.M.

Director of Engineering & Public Works Jon Epell, Director of Active Living & Culture Matt Pryde, Director of Community & Corporate Services Kieran Miller, Communications Officer Jeremy McLaughlin, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Parks & Recreation Facilities Todd Cole and Dorchester Fire Chief Greg Partridge joined the meeting.

Also, in attendance were three (3) members of the Public.

#24-046 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL AUTHORIZE THE SETTLEMENTS OF TANTRAMAR WATER AND SEWER ACCOUNTS 5900-082, 2910-191, 2910-191FM AND 1530-160 AS DISCUSSED AT THE IN-CAMERA MEETING OF APRIL 9, 2024 AS NOTED AS FILE P-2024-02. MOTION CARRIED.

4) CONFLICT OF INTEREST DECLARATION

Councillor Matt Estabrooks noted that he would be stepping out for agenda item 8.D – TRHS Ice Subsidy. Director of Legislative Services Donna Beal noted that she would be stepping out for agenda item 7.I New Zero Turn Mower.

5) PUBLIC AND ADMINISTRATION PRESENTATIONS

There were no public presentations.

6) ADOPTION OF MINUTES

#24-047 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL ADOPT THE MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 12, 2024, AS CIRCULATED. MOTION CARRIED.

#24-048 MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADOPT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL OF MARCH 19, 2024 AS CIRCULATED. MOTION CARRIED.

#24-049 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL ADOPT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 25, 2024 AS CIRCULATED. MOTION CARRIED.

7) CONSENT AGENDA

A) CLIMATE CHANGE ADVISORY COMMITTEE BUDGET RECOMMENDATIONS

#24-050 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL AUTHORIZE STAFF TO EXPLORE USING THE 2024 CLIMATE CHANGE INITIATIVES BUDGET TO COMPLETE ENERGY AUDITS ON SELECTED MUNICIPAL BUILDINGS. MOTION CARRIED.

B) TANTRAMAR MUNICIPAL BUILDING SIGNAGE

#24-051 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE QUOTE FROM DOBBELSTEYN SIGNS FOR A NEW BACK-LIT CHANNEL LETTER SIGN FOR THE MUNICIPAL OFFICE AT 31C MAIN STREET IN THE AMOUNT OF \$19,991.60 HST INCLUDED. MOTION CARRIED.

C) TANTRAMAR WEBSITE RFP

#24-052 MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD RFP #TAN-2024-02 TANTRAMAR WEBSITE DEVELOPMENT TO BLAZE STUDIOS IN THE AMOUNT OF \$69,126.50 HST INCLUDED. MOTION CARRIED.

D) SHIRETOWN FESTIVAL

#24-053 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE A VARIETY OF MUNICIPALLY OWNED PROPERTY, SUCH AS KIOSKS, BARRICADES, PICNIC TABLES AND CHAIRS, BE LOANED TO THE ORGANIZERS OF THE SHIRETOWN FESTIVAL. MOTION CARRIED.

#24-054 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL APPROVE THE CLOSURE OF WOODLAWN ROAD & CAPE ROAD, DORCHESTER FROM LADYSMITH MANOR (22 WOODLAWN ROAD) TO SCHOOL STREET AND SCHOOL STREET FROM CAPE ROAD TO HARROP AVENUE ON SATURDAY, JUNE 15, 2024, FROM APPROXIMATELY 1:00-2:00PM TO ACCOMMODATE THE SHIRETOWN PARADE. MOTION CARRIED.

#24-055 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL APPROVE THE ORGANIZERS OF THE SHIRETOWN FESTIVAL'S APPLICATION FOR SPECIAL EVENTS LIQUOR LICENSE FOR THE SATURDAY, JUNE 15, 2024 TO HOLD AN EVENT AT THE DORCHESTER VETERAN'S COMMUNITY CENTRE CONTINGENT ON THE ORGANIZERS SUPPLYING A \$2,000,000 CERTIFICATE OF LIABILITY INSURANCE NAMING TANTRAMAR AS CO-INSURED. MOTION CARRIED.

E) LEVEE ON THE LAKE

#24-056 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL GRANT PERMISSION FOR THE INTANGIBLE

CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK TO HOST A MEAL INCLUDING THE DISTRIBUTION OF ALCOHOL IN A SECURED AREA IN LILLAS FAWCETT PARK ON FRIDAY, AUGUST 16, 2024 SUBJECT TO PROVINCIAL LIQUOR AND SAFETY LAWS, AND OBTAINING LIABILITY INSURANCE IN THE AMOUNT OF \$2,000,000 NAMING TANTRAMAR AS CO-INSURED. MOTION CARRIED.

#24-057 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL APPROVE THE FOLLOWING FOR THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK: TO GRANT THE TEMPORARY CLOSURE OF MAIN STREET SACKVILLE FROM MORICE DRIVE TO CHURCH STREET, ON SATURDAY, AUGUST 17, 2024 FROM 8:00 A.M. UNTIL 8:00 P.M. FOR THE PURPOSES OF AN EVENT SPACE TO ACCOMMODATE THE LEVEE ON THE LAKE FESTIVAL; WITH A POOR WEATHER DATE FOR THE SAME TIMES ON SUNDAY, AUGUST 18, 2024. MOTION CARRIED.

#24-058 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL WAIVE THE RENTAL FEES OF MUNICIPALLY OWNED PROPERTY SUCH AS TABLES, CHAIRS, PICNIC TABLES, THE FIRE BOAT AND OTHER SIMILAR ITEMS FOR THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK FOR USE AUGUST 15, 2024 TO AUGUST 18, 2024 WITH THE UNDERSTANDING THAT THE FIRE BOAT WOULD BE USED FOR RESCUE PURPOSES ON IF AVAILABLE AND THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK WILL BE RESPONSIBLE FOR ANY LOST OR DAMAGED EQUIPMENT. MOTION CARRIED.

#24-059 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL GRANT PERMISSION FOR THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK TO OPERATE A BEER GARDEN IN A SECURED AREA IN LILLAS FAWCETT PARK ON SATURDAY, AUGUST 17, 2024 AND SUNDAY, AUGUST 18, 2024 SUBJECT TO PROVINCIAL LIQUOR AND SAFETY LAWS, AND OBTAINING LIABILITY INSURANCE IN THE AMOUNT OF \$2,000,000 NAMING TANTRAMAR AS CO-INSURED. MOTION CARRIED.

#24-060 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL GRANT PERMISSION FOR THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK TO ERECT EVENT TENTS AS EARLY AS TUESDAY, AUGUST 13, 2024 IN LILLAS FAWCETT PARK FOR THE LEVEE ON THE LAKE SUBJECT TO OBTAINING LIABILITY INSURANCE IN THE AMOUNT OF \$2,000,000 NAMING TANTRAMAR AS CO-INSURED PRIOR TO INSTALLATION. MOTION CARRIED.

#24-061 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL GRANT PERMISSION FOR THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK TO HAVE CONTROLLED ACCESS ONLY OF THE PARKING LOT AT LILLAS FAWCETT PARK FROM NOON FRIDAY AUGUST 16, 2024 TO MIDNIGHT SUNDAY AUGUST 18, 2024 TO SET UP AND OPERATE LEVEE ON THE LAKE, WITH THE UNDERSTANDING THAT THE BOAT LAUNCH AND DOCK ARE STILL OPEN AND RESIDENTS WILL HAVE ACCESS TO DRIVE AND DROP BOATS BUT NOT TO PARK IN THAT LOT AND THAT THERE WILL BE FESTIVAL STAFF TO COORDINATE CONTINUOUS DROPS DURING PARK HOURS AT THAT LOT FOR WATERCRAFT. MOTION CARRIED.

#24-062 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL GRANT THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK A TIME EXEMPTION FROM 11:00 P.M. TO 12:00 MIDNIGHT ON THURSDAY, AUGUST 15, 2024 FOR A CONCERT AT THE SACKVILLE MUSIC BARN, AND FRIDAY, AUGUST 16, 2024 FOR A CONCERT AT LILLAS FAWCETT PARK AS PER BY-LAW NO. 246, THE TOWN OF SACKVILLE NOISE BY-LAW – SECTION 5. MOTION CARRIED.

F) SACKVILLE TRIATHLON

#24-063 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL APPROVE THE CLOSURE OF MAIN STREET SACKVILLE FROM DONALD HARPER ROAD TO MOUNT VIEW/STATION ROAD, AS WELL AS CHURCH STREET FROM MACPHEE LANE TO MAIN STREET ON SATURDAY AUGUST 17, 2024 FROM 8:30 A.M. TO 12:00 P.M. NOON TO FACILITATE THE SACKVILLE SWIM CLUB TRIATHLON. MOTION CARRIED.

#24-064 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL WAIVE THE RENTAL FEES ASSOCIATED WITH VARIOUS MUNICIPALLY OWNED PROPERTY, SUCH AS PICNIC TABLES, BARRICADES, BIKE RACKS, ETC, AND ALSO FOR USE OF THE FIRE BOAT FOR THE SACKVILLE SWIM CLUB TRIATHLON FROM APPROXIMATELY 8:30 A.M. TO 12:00 NOON ON SATURDAY AUGUST 17, 2024; IT IS UNDERSTOOD THAT THE BOAT WILL BE USED FOR WATER RESCUE PURPOSES ONLY AND ITS AVAILABILITY IS CONTINGENT ON ADEQUATE FIRE VOLUNTEERS TO OPERATE THE VESSEL AND SHOULD THERE BE ANOTHER EMERGENCY CALL WHERE THE BOAT IS NEEDED IT WILL RESPOND ACCORDINGLY. MOTION CARRIED.

G) ICE CREAM COOP AGREEMENT

#24-065 MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE TERMS AND CONDITIONS OUTLINED IN THE USER'S AGREEMENT AS PRESENTED TO ALLOW THE ICE CREAM COOP TO PROVIDE SERVICES AT BILL JOHNSTONE MEMORIAL PARK FROM MAY 1, 2024, UNTIL SEPTEMBER 30, 2024, AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE USAGE AGREEMENT. MOTION CARRIED.

H) LEASE PROPOSAL VISITOR INFORMATION CENTRE

#24-066 MOVED BY COUNCILLOR DEBBIE WIGGING-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE PROPOSED PILOT PROJECT FOR A CAFÉ AT THE TANTRAMAR VISITOR INFORMATION CENTRE FROM APRIL 15, 2024 UNTIL DECEMBER 31, 2024 AS OUTLINED IN THE AGREEMENT AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE LEASE AGREEMENT. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, JOSH GOGUEN, BRUCE PHINNEY, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTES RECORDED BY COUNCILLORS MATT ESTABROOKS AND BARRY HICKS. MOTION CARRIED.

Director of Legislative Services Donna Beal left the meeting

I) NEW ZERO TURN MOWER

#24-067 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE PURCHASE FROM GREEN DIAMOND EQUIPMENT IN MONCTON, NB OF A JOHN DEERE Z950R ZTRAK ZERO TURN MOWER AT A COST OF \$19,900.00 PLUS HST. MOTION CARRIED.

Director of Legislative Services Donna Beal returned to the meeting.

J) NEW PARKS DEPARTMENT VEHICLE

#24-068 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE PURCHASE FROM TAYLOR FORD IN MONCTON, NB OF A 2024 FORD MAVERICK 4 DOOR 1/4-TON TRUCK AS PART OF THE PARKS VEHICLE FLEET IN THE AMOUNT OF \$43,186.00 HST INCLUDED. MOTION CARRIED.

K) TANTRAMAR FIRE SERVICE SCBA UPGRADES
a. DORCHESTER FIRE DEPARTMENT

#24-069 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL APPROVE THE PURCHASE FROM SAFETY SOURCE FIRE OF SIX SCOTT AIR PACKS, ONE RIT PACK AND BOTTLES AT A COST OF \$110,396.55 HST INCLUDED FOR DORCHESTER FIRE & RESCUE. MOTION CARRIED.

b. SACKVILLE FIRE & RESCUE

#24-070 MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE PURCHASE FROM SAFETY SOURCE FIRE OF TWO (2) SCOTT AIR PACKS X3 PRO, FOUR (4) 45-MINUTE CYLINDERS, TWO (2) 60-MINUTE CYLINDERS AND RELATED EQUIPMENT AT A COST OF \$39,531.25 HST INCLUDED FOR SACKVILLE FIRE & RESCUE. MOTION CARRIED.

L) QUEENS ROAD LIFT STATION IMPROVEMENT

#24-071 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL APPROVE ENGLOBE TO CONDUCT THE ASSESSMENT, DESIGN AND PROVIDE SERVICES FROM TENDER THROUGH CONSTRUCTION FOR THE LIFT STATION ON QUEENS ROAD AT THE INTERSECTION WITH ROUTE 935 (WOOD POINT ROAD) AT A COST OF \$40,000.00 PLUS HST. MOTION CARRIED.

8) REPORTS FROM ADMINISTRATION

A) CLIMATE CHANGE ADVISORY COMMITTEE TERMS OF REFERENCE – K. MILLER

#24-072 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL APPROVE THE TERMS OF REFERENCE FOR THE TANTRAMAR CLIMATE CHANGE ADVISORY COMMITTEE. MOTION CARRIED.

B) TAN-2024-04 NEW LOADER – J. EPELL

#24-073 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL APPROVE THE PURCHASE OF A NEW LOADER FROM WAJAX IN THE AMOUNT OF \$462,000 PLUS HST AND THE

EXISTING 2005 NEW HOLLAND LOADER MODEL LW190B (SERIAL NO. G104597A05BD053) BE DECLARED SURPLUS AND SENT TO AUCTION FOR SALE. MOTION CARRIED.

C) ADDITIONAL LEVEE ON THE LAKE MOTIONS

#24-074 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL GRANT THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK A TIME EXEMPTION FROM 11:00 P.M. TO 1:00 A.M. SATURDAY, AUGUST 17, 2024 FOR A CONCERT AT THE SACKVILLE MUSIC BARN AS PER BY-LAW NO. 246, THE TOWN OF SACKVILLE NOISE BY-LAW – SECTION 5. MOTION CARRIED.

#24-075 MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL GRANT THE INTANGIBLE CULTURE AND HERITAGE COUNCIL OF NEW BRUNSWICK PERMISSION TO INSTALL AN ACROSS THE STREET BANNER ON THE EXISITING INFRASTRUCTURE NEAR 209 MAIN STREET SACKVILLE FOR A MAXIMUM OF 21 DAYS FOR LEVEE ON THE LAKE. MOTION CARRIED.

Councillor Matt Estabrooks left the meeting.

D) TRHS ICE SUBSIDY

#24-076 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL APPROVE THE ADDITION OF TANTRAMAR REGIONAL HIGH SCHOOL HOCKEY PROGRAMS TO THE FEE SCHEDULE #7 FOR THE TVMCC EFFECTIVE SEPTEMBER 1, 2024 WHICH PROVIDES YOUTH PROGRAMS TO BE BILLED AT THE OLD NON-PRIME RATE DURING PRIME RENTALS BASED ON THE CONDITIONS WITHIN FEE SCHEDULE #7. AYE VOTES RECORDED BY DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, JOSH GOGUEN, BARRY HICKS, BRUCE PHINNEY, MICHAEL TOWER AND DEBBIE WIGGINS-COLWELL. NAY VOTE RECORDED BY MAYOR ANDREW BLACK. MOTION CARRIED.

Councillor Matt Estabrooks returned to the meeting.

9) BY-LAWS

A) BY-LAW NO. 2024-12, A BY-LAW RESPECTING THE PROVISION OF MUNICIPAL POLICE SERVICE

#24-077 MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL GIVE FIRST READING TO BY-LAW NO. 2024-



12 A BY-LAW RESPECTING THE PROVISION OF MUNICIPAL POLICE SERVICE IN TANTRAMAR. MOTION CARRIED.

10) NOTICE OF MOTION AND RESOLUTION

Mayor Andrew Black asked if there were any notice of motions. There were none.

11) ADJOURNMENT

#24-078 MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE REGULAR COUNCIL MEETING OF APRIL 9 , 2024. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK