

**COMMITTEE OF THE WHOLE OF
MONDAY, APRIL 22, 2024 – 3:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Community & Corporate Services Kieran Miller, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Assistant Clerk Becky Goodwin, Manager of Compliance, Risk and Safety Kathleen Carroll, Assistant Treasurer Elizabeth Hartling, Communications Officer Jeremy McLaughlin and Plan360 Planning Manager Lori Bickford.

Also, in attendance were four (4) members of the public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 22, 2024, AS CIRCULATED. MOTION CARRIED.

1.2 CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. COUNCIL DIRECTION REQUESTS

2.1 PLAN 360 – TEXT AMENDMENT TO DORCHESTER ZONING BY-LAW – L. BICKFORD

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 2.1 – TEXT AMENDMENT TO DORCHESTER ZONING BY-LAW BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.2 PLAN 360 – REMOVAL OF DEVELOPMENT AGREEMENT IN HIGHWAY COMMERCIAL ZONE – L. BICKFORD

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 2.2 – REMOVAL OF DEVELOPMENT AGREEMENT IN

HIGHWAY COMMERCIAL ZONE BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.3 STRATEGIC PLANNING SERVICES RFP – K. MILLER

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 2.3– STRATEGIC PLANNING SERVICES RFP BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.4 35 MAIN STREET SACKVILLE SHARED ACCESS AGREEMENT – K. MILLER

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 2.4 – 35 MAIN STREET SACKVILLE SHARED ACCESS AGREEMENT BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.5 TENDER NO. TAN-2024-06 ASPHALT PATCHING – J. EPELL

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 2.5 – TENDER NO. TAN-2024-06 ASPHALT PATCHING BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.6 MIDDLE SACKVILLE LIFT STATION – PANEL REPLACEMENT – J. EPELL

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 2.6 – MIDDLE SACKVILLE LIFT STATION PANEL REPLACEMENT BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.7 SURPLUS EQUIPMENT – 2001 FORD E450 VAN WITH AMBULANCE BODY – J. EPELL

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 2.7 – SURPLUS EQUIPMENT 2001 FORD E450 VAN WITH AMBULANCE BODY BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.8 SACKVILLE STREET CHALK ART FESTIVAL – M. PRYDE

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 2.8 – SACKVILLE STREET CHALK ART FESTIVAL BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.9 DCS DAYCARE AGREEMENT – M. PRYDE

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCILE DIRECT ITEM 2.9 – DCS DAYCARE AGREEMENT BE SENT TO THE REGULAR COUNCIL MEETING OF MAY 14, 2024, FOR CONSIDERATION. MOTION CARRIED.

2.10 QUARRY PARK UPDATE – M. PRYDE

Director of Active Living & Culture Matt Pryde provided Council with an update on the Quarry Park project and presented the developed vision for the park. A copy of the report can be found on Page 26 of the Committee of the Whole Package.

2.11 BY-LAW NO. 2024-13, A BY-LAW RESPECTING THE PRESERVATION OF ORDER WITHIN THE MUNICIPALITY OF TANTRAMAR – D. BEAL

Director of Legislative Services Donna Beal provided an overview of her report, found on page 28 of the Committee of the Whole package, presenting By-Law 2024-13, A By-Law Respecting the Preservation of Order within the Municipality of Tantramar. Staff will continue the review of the proposed By-Law with additional consultation and bring the proposed By-Law back to a future Committee of the Whole meeting for discussion.

2.12 REPEAL OF BY-LAW NO. 197 & 197A, A BY-LAW RELATING TO THE OPERATION OF RETAIL BUSINESS IN THE TOWN OF SACKVILLE – B. GOODWIN

Assistant Clerk Becky Goodwin provided an overview of her report, found on page 33 of the Committee of the Whole package regarding By-Law No. 197 and 197A, A By-Law Relating to the Operation of Retail Business in the Town of Sackville. Council will consider repealing these By-Law's at the Regular Council Meeting of May 14, 2024.

3. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 3.1 Active Living and Culture – M. Pryde
- 3.2 Community and Corporate Services – K. Miller
- 3.3 Engineering and Public Works – J. Eppell
- 3.4 Protective Services – SFD Chief Bowser and Sgt. Hanson
- 3.5 Financial Services – M. Beal
- 3.6 Administration
 - 3.6.1 Legislative Services – D. Beal
 - 3.6.2 Chief Administrative Officer – J. Borne
 - 3.6.3 Mayor's Report – A. Black

4. QUESTION PERIOD

Bruce Wark asked if there are more details regarding the enhancement of the Tantramar Fire Service as outlined in the CAO Report. Chief Administrative Officer Jennifer Borne responded that the Priority Action Plan can be found on the website, which outlines the priorities and actions required.

Bruce Wark asked if all fire departments will be combined as one department. Chief Administrative Officer Jennifer Borne responded that all departments are working on enhancing services and

Tantramar Fire Service maintains three separate departments. There currently are no plans to amalgamate the three departments.

Bruce Wark asked how much additional funding would be requested for the Quarry Park Project. Director of Active Living & Culture Matt Pryde responded that the Manager of Parks & Recreation Facilities is currently working on quotes, with no firm number yet.

Bruce Wark asked what should be expected within the Quarry Park Project with the current funding of \$40,000 in the budget. Director of Active Living & Culture Matt Pryde responded that the plan would be the parking lot and the trail to the first look out.

Bruce Wark asked about the piping at the Aboiteau and do they feed each of the gates. Director of Engineering & Public Works Jon Eppell responded that there are two separate pipes that work in conjunction with each other.

Bruce Wark asked what is involved in Phase 2 of the Aboiteau project. Director of Engineering & Public Works Jon Eppell responded that in order to meet financial constraints of the project, it was broken into two phases. Currently, work remaining includes reestablishing the dykes, installation of gates, dig and armour the channel out, and make the final connections.

Erica Butler asked if there would be additional parking spaces at the Municipal Office with a shared access off Main Street. Director of Community & Corporate Services Kieran Miller responded that the parking would be increased by three (3).

Erica Butler asked if there have been violations to the Preservation of Order By-Law. Director of Financial Services Michael Beal responded that the By-Law does get enforced, and that clauses within the By-Law have been used.

Erica Butler asked if there are any next steps for the Municipality of Tantramar to take regarding the potential pedway project. Director of Active Living & Culture Matt Pryde responded that it would be up to Council, as it would be a multi-million dollar project for the Municipality.

5. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF APRIL 22, 2024. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK