

**COMMITTEE OF THE WHOLE OF
MONDAY, AUGUST 26, 2024 – 3:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Engineering & Public Works Jon Epell, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Assistant Clerk Becky Goodwin, Manager of Compliance, Risk and Safety Kathleen Carroll, Assistant Treasurer Elizabeth Hartling, Communications Officer Jeremy McLaughlin, Dorchester Fire Chief Greg Partridge, Dorchester Fire Captain Dennis Reid and Planning Manager Lori Bickford.

Also, in attendance were four (4) members of the Public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 26, 2024, AS CIRCULATED. MOTION CARRIED.

1.2 CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. INFORMATION ITEMS

2.1 PUBLIC PRESENTATION – MUNICIPAL PLAN AND ZONING BY-LAW AMENDMENT FOR BEALE AND INCHE PROPERTY ON YORK STREET, SACKVILLE – L. BICKFORD

A public presentation was provided by Plan360 Planning Manager Lori Bickford for proposed amendments to the Municipal Plan and Zoning By-Law regarding the Beale and Inch property on York Street, Sackville. Video of the public presentation can be found here:

<https://www.youtube.com/watch?v=q14hocedjvM>

2.2 ASSET MANAGEMENT – CROSS CULVERT INVENTORY – H. LAIDLAW

Engineering Student Hannah Laidlaw provided a presentation to Council on Cross Culvert Inventory for Tantramar. A copy of the presentation can be found here: <https://sackville.com/town-hall/council-meetings/minutes/>

3. COUNCIL DIRECTION REQUESTS

3.1 PLAN 360 – KENRIDGE PARK SUBDIVISION PHASE 3 PROPOSING NEW PUBLIC STREETS – L. BICKFORD

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL DIRECT ITEM 3.1 – KENRIDGE PARK SUBDIVISION PHASE 3 PROPOSING NEW PUBLIC STREETS BE SENT TO THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024 FOR CONSIDERATION.

3.2 PRIDE PARADE 2024 – M. PRYDE

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.2 – PRIDE PARADE 2024 BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. MOTION CARRIED.

3.3 MOUNT ALLISON STORAGE & LOCKER ROOM AGREEMENT - TVMCC – M. PRYDE

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 3.3 – MOUNT ALLISON STORAGE & LOCKER ROOM AGREEMENT - TVMCC BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. MOTION CARRIED.

3.4 STORAGE SPACE AGREEMENT – TANTRAMAR FACILITIES – M. PRYDE

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.4 – STORAGE SPACE AGREEMENT – TANTRAMAR FACILITIES BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. MOTION CARRIED.

3.5 FACILITY RENTAL AGREEMENT - TVMCC – M. PRYDE

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.5 FACILITY RENTAL AGREEMENT - TVMCC BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. MOTION CARRIED.

3.6 ENERGY AUDITS FOR SELECT MUNICIPAL BUILDINGS – M. PRYDE

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUE THAT COUNCIL DIRECT ITEM 3.6 – ENERGY AUDITS FOR SELECT MUNICIPAL BUILDINGS BE SENT TO THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024 FOR CONSIDERATION. MOTION CARRIED.

- 3.7 FIVE YEAR PLAN FOR IMPROVEMENTS TO PROVINCIAL-MUNICIPAL HIGHWAYS – J. EPELL

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.7 – FIVE YEAR PLAN FOR IMPROVEMENTS TO PROVINCIAL – MUNICIPAL HIGHWAYS BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. MOTION CARRIED.

- 3.8 VEOLIA CONTRACT RENEWAL – J. EPELL

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL DIRECT ITEM 3.8 – VEOLIA CONTRACT RENEWAL BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. AYE VOTES RECORDED BY MAYOR ANDREW BLACK, DEPUTY MAYOR GREG MARTIN AND COUNCILLORS ALLISON BUTCHER, MATT ESTABROOKS, JOSH GOGUEN, BARRY HICKS, BRUCE PHINNEY AND MICHAEL TOWER. NAY VOTE RECORDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL. MOTION CARRIED.

- 3.9 SACKVILLE WATER TREATMENT PLANT – LOW LIFT PUMP REFURBISHMENT – J. EPELL

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.9 – SACKVILLE WATER TREATMENT PLANT – LOW LIFT PUMP REFURBISHMENT BE SENT TO THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024 FOR CONSIDERATION. MOTION CARRIED.

- 3.10 DORCHESTER FIRE DEPARTMENT PERSONNEL PROTECTIVE EQUIPMENT – D. REID

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.10 – DORCHESTER FIRE DEPARTMENT PERSONNEL PROTECTIVE EQUIPMENT BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2024. MOTION CARRIED.

- 3.11 SQUIRE STREET, SACKVILLE PETITION – B. GOODWIN

Assistant Clerk Becky Goodwin provided an overview of her report which can be found on page 41 of the Committee of the Whole package of August 26, 2024. A copy of the package can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

- 3.12 STANLEY DRIVE AREA, SACKVILLE PETITION – B. GOODWIN

Assistant Clerk Becky Goodwin provided an overview of her report which can be found on page 41 of the Committee of the Whole package of August 26, 2024. A copy of the package can be found at <https://sackville.com/town-hall/council-meetings/minutes/>

4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1 Active Living and Culture – M. Pryde
- 4.2 Community and Corporate Services – J. McLaughlin
- 4.3 Engineering and Public Works – J. Epell
- 4.4 Protective Services – Sackville Fire Chief Bowser & Dorchester Chief Partridge
- 4.5 Financial Services – E. Hartling
- 4.6 Administration
 - 4.6.1 Legislative Services – D. Beal
 - 4.6.2 Chief Administrative Officer – J. Borne
 - 4.6.3 Mayor’s Report – A. Black

5. QUESTION PERIOD

Doug Bliss asked when the radar report will be sent to Council. Assistant Clerk Becky Goodwin responded that once the data is received from Engineering and Public Works it will be presented to Council.

Bruce Wark asked if the lack of pressure due to the lift pumps would be a problem for the residents of Sackville. Director of Engineering & Public Works Jon Epell responded that it’s a potential lack of available treated water that could be the issue, specifically if an event created a significant demand on water; a water main break or a large fire within the municipality.

Bruce Wark asked if the Municipality was successful in receiving the WAWA permit, what would be time line be for completion of the Pickard Quarry Park. Director of Active Living & Culture Matt Pryde responded that work continues to develop designs and contract some of the work, so there is no timeline at this point of the project.

Erica Butler asked if Petition applicants were informed that the petitions were on the agenda. Chief Administrative Officer Jennifer Borne responded that the agenda was publicly posted to inform residents of items being discussed. Assistant Clerk Becky Goodwin responded that applicants would be informed that the petition was presented to Council.

Erica Butler asked what happens now with the petition, was the report to Council the final report. Chief Administrative Officer Jennifer Borne responded that the report to Council was presented as an information piece.

Erica Butler asked if the Clerk’s Office were the only ones to do research for reports on petitions. Chief Administrative Officer Jennifer Borne responded that all departments work collaboratively on these types of reports.

Erica Butler asked what the use of the radar sign on Squire Street would be. Director of Engineering & Public Works Jon Eppell responded that it would be used to collect data including speeds, number of vehicles and times of day.

Erica Butler asked what difference there would be with refurbishment vs. replacement of the low lift pumps at the Water Treatment Plant. Director of Engineering & Public Works Jon Eppell responded that the advantage of a replacement would be that the existing pump could be left in service while the new pump is installed. A refurbishment would require the pump to be out of service during the refurbishment process.

6. ADJOURNMENT

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 26, 2024. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK