

**COMMITTEE OF THE WHOLE OF  
MONDAY, SEPTEMBER 23, 2024 – 3:00 P.M.  
COUNCIL CHAMBERS, MUNICIPAL OFFICE  
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Greg Martin and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Barry Hicks, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Sackville Fire Chief Craig Bowser, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Compliance, Risk and Safety Kathleen Carroll, Assistant Treasurer Elizabeth Hartling, Communications Officer Jeremy McLaughlin, Dorchester Fire Chief Greg Partridge and Planning Manager Lori Bickford.

Also, in attendance were eighteen (18) members of the Public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY GREG MARTIN THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 23, 2024, AS CIRCULATED. MOTION CARRIED.

1.2 CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. INFORMATION ITEMS

2.1 REGIONAL SERVICE COMMISSION BUDGET PRESENTATION – S. THORNE

Southeast Regional Service Commission Chief Financial Officer Stephanie Thorne presented the 2025 Budget for Regional Services. A copy of the presentation can be found [here](#).

2.2 PUBLIC HEARING – MUNICIPAL PLAN AND ZONING BY-LAW AMENDMENT FOR BEALE AND INCHE PROPERTY ON YORK STREET, SACKVILLE – L. BICKFORD

A public hearing was held by Plan360 Planning Manager Lori Bickford for proposed amendments to the Municipal Plan and Zoning By-Law regarding the Beale and Inch property on York Street, Sackville. Video of the hearing can be found [here](#).

2.3 MUNICIPAL ROADSHOW UPDATE – J. BORNE

Chief Administrative Officer Jennifer Borne provided an update on questions and concerns that were heard during the recent Tantram Municipal Roadshow. The “*What we Heard*” document can be found on the [Municipal Website](#).

### 3. COUNCIL DIRECTION REQUESTS

#### 3.1 PLAN 360 – TEXT AMENDMENT (HEIGHT CHANGE) TO TOWN OF SACKVILLE ZONING BY-LAW DOWNTOWN BUSINESS DISTRICT – L. BICKFORD

Plan360 Planning Manager Lori Bickford provided an overview of her report, which can be found on Page 13 of the Committee of the Whole September 23, 2024, package here. A motion will be brought forward at the Regular Council Meeting of October 8, 2024 for consideration.

#### 3.2 REZONING OF 106 FAIRFIELD ROAD, SACKVILLE – FRESHWINDS HOUSING – L. BICKFORD

Plan360 Planning Manager Lori Bickford provided an overview of her report, which can be found on Page 16 of the Committee of the Whole September 23, 2024, package here. A motion will be brought forward at the Regular Council Meeting of October 8, 2024 for consideration.

#### 3.3 BULT SALT 2024/2025 – J. EPELL

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.3 – BULT SALT 2024/2025 BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 8, 2024. MOTION CARRIED.

#### 3.4 COMMERCIAL WASTE CONTAINERS AT MUNICIPAL SITES – J. EPELL

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 3.4 – COMMERCIAL WASTE CONTAINERS AT MUNICIPAL SITES BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 8, 2024. MOTION CARRIED.

#### 3.5 BY-LAW NO. 2024-16 BUSINESS IMPROVEMENT AREA LEVY – D. BEAL

Director of Legislative Services Donna Beal provided an overview of her report, which can be found on Page 23 of the Committee of the Whole September 23, 2024, package here. A motion will be brought forward at the Regular Council Meeting of October 8, 2024 for consideration.

#### 3.6 QUARRY PARK BRIDGE – M. PRYDE

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.6 – QUARRY PARK BRIDGE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 8, 2024, 2024. MOTION CARRIED.

#### 3.7 AGREEMENT ON THE CANADA COMMUNITY – BUILDING FUND WITH LOCAL GOVERNMENTS – M. BEAL

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 3.7 – AGREEMENT ON THE CANADA COMMUNITY – BUILDING FUND WITH LOCAL GOVERNMENTS BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF OCTOBER 8, 2024. MOTION CARRIED.

### 4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1 Active Living and Culture – M. Pryde
- 4.2 Community and Corporate Services – R. Kelly Spurles
- 4.3 Engineering and Public Works – J. Eppell
- 4.4 Protective Services – Sackville Fire Chief Bowser & Dorchester Chief Partridge
- 4.5 Financial Services – M. Beal
- 4.6 Administration
  - 4.6.1 Legislative Services – D. Beal
  - 4.6.2 Chief Administrative Officer – J. Borne
  - 4.6.3 Mayor’s Report – A. Black

**WHEREAS** *Rail Safety Week* is to be held across Canada from September 23-29, 2024;

**WHEREAS**, 229 railway crossing and trespassing incidents occurred in Canada in 2023; resulting in 66 avoidable fatalities and 39 avoidable serious injuries;

**WHEREAS**, educating and informing the public about rails safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

**WHEREAS** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and other stakeholders to raise rails safety awareness;

**WHEREAS** CN and Operation Lifesaver have requested Council adopt this resolution in support of its ongoing effort to raise awareness, save lives and prevent injuries in communities, including our municipality;

**THEREFORE**, I Mayor Andrew Black hereby Proclaim national **Safety Week** in Tantramar to be held from September 23 to 29, 2024.

## 5. QUESTION PERIOD

Bruce Wark asked for clarification on meeting that were scheduled with the Department of Transportation and Infrastructure regarding the Wheaton Covered Bridge. Mayor Andrew Black responded.

Bruce Wark asked what the next steps are with the York Street rezoning request. Mayor Andrew Black responded that the By-Law will be up for debate at the October 8, 2024, Regular Council Meeting.

Bruce Wark asked if the Quarry Park is anticipated to be done in 2024. Director of Active Living & Culture Matt Pryde responded that the anticipated completion date would be end of 2024.

Bruce Wark asked who potential medical students met with during their visit to Tantramar. Manager of Tourism and Business Development Ron Kelly Spurles responded that the event was organized by the students themselves, based on their interest and met with local physicians and nurse practitioners, and toured local attractions.

Erica Butler asked what will be done with any access funding for the Quarry Park. Director of Active Living & Culture Matt Pryde responded that there is not necessarily any access, and there is plenty of funding to get the project moving. Director of Financial Services Michael Beal responded that there have been other expenses relating to the Quarry Park project, only those above the spending threshold have been brought to Council for approval.

Erica Butler asked if the meeting with the Department of Transportation and Infrastructure was originally about the Wheaton Covered Bridge. Mayor Andrew Black responded that the initial meeting was scheduled with the Minister and Deputy Minister regarding the Covered Bridge, which was cancelled. A follow up meeting was scheduled with the local DTI Engineer, the MLA and Mayor with local farmers, however the Engineer was unable to attend.

Erica Butler asked if Council has options for the next steps with the York Street rezoning request. Mayor Andrew Black responded that the option presented is the option that will be up for debate and discussion at the Regular Council Meeting in October.

6. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 23, 2024. MOTION CARRIED.

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MAYOR

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DIRECTOR OF LEGISLATIVE SERVICES

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ASSISTANT CLERK