

**COMMITTEE OF THE WHOLE OF
MONDAY, OCTOBER 28, 2024 – 3:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black and Councillors Allison Butcher, Matt Estabrooks, Josh Goguen, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Epell, Director of Active Living & Culture Matt Pryde, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Compliance, Risk and Safety Kathleen Carroll, Assistant Treasurer Elizabeth Hartling, Communications Officer Jeremy McLaughlin, Dorchester Fire Chief Greg Partridge, Planner Jenna Stewart and Planning Manager Lori Bickford.

Also, in attendance were six (6) members of the Public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 28, 2024, AS CIRCULATED. MOTION CARRIED.

1.2 CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. INFORMATION ITEMS

2.1 RURAL HEALTH ACTION GROUP

The Rural Health Action Group presented to Council on their priorities, accomplishments as well as a Regional Report Card to evaluate outcomes of current initiatives. A copy of the presentation can be found [here](#).

3. COUNCIL DIRECTION REQUESTS

3.1 REZONING OF 40 KING STREET, SACKVILLE FROM R2 TO R3 – J. STEWART

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR ALLISON

BUTCHER THAT COUNCIL DIRECT ITEM 3.1 – REZONING OF 40 KING STREET, SACKVILLE FROM R2 TO R3 BE SENT TO THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024, FOR CONSIDERATION. MOTION CARRIED.

- 3.2 TEXT AMENDMENT TO TOWN OF SACKVILLE ZONING BY-LAW – MINIMUM SIZE OF DWELLINGS – J. STEWART

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 3.2 – TEXT AMENDMENT TO TOWN OF SACKVILLE ZONING BY-LAW – MINIMUM SIZE OF DWELLINGS BE SENT TO THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024, FOR CONSIDERATION. MOTION CARRIED.

- 3.3 SURPLUS EQUIPMENT 1992 GMC TOP KICK – J. BORNE

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.3 – SURPLUS EQUIPMENT 1992 PUMPER BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

- 3.4 DISPOSAL OF SURPLUS EQUIPMENT FROM SACKVILLE FIRE & RESCUE – J. BORNE

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL DIRECT ITEM 3.4 – DISPOSAL OF SURPLUS EQUIPMENT FROM SACKVILLE FIRE & RESCUE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

- 3.5 FULL DRESS UNIFORMS FOR POINT DE BUTE AND SACKVILLE FIRE DEPARTMENTS – J. BORNE

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL DIRECT ITEM 3.5 – FULL DRESS UNIFORMS FOR POINT DE BUTE AND SACKVILLE FIRE DEPARTMENTS BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

- 3.6 PURCHASE OF THERMAL IMAGING CAMERAS – J. BORNE

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 3.6 – PURCHASE OF THERMAL IMAGING CAMERAS BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

- 3.7 SACKVILLE FIRE & RESCUE SIDE BY SIDE AND ENCLOSED TRAILER – J. BORNE

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 3.7 – SACKVILLE FIRE & RESCUE SIDE BY SIDE AND ENCLOSED TRAILER BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

3.8 AGREEMENT WITH ROBERT LYON GRAPHICS – R. KELLY SPURLES

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 3.8 – AGREEMENT WITH ROBERT LYON GRAPHICS BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

3.9 AGREEMENT WITH CAFÉ TINTAMARRE – R. KELLY SPURLES

MOVED BY COUNCILLOR JOSH GOGUEN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.9 – AGREEMENT WITH CAFÉ TINTAMARRE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

3.10 2025 FCM SUSTAINABLE COMMUNITIES CONFERENCE – B. GOODWIN

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR J THAT COUNCIL DIRECT ITEM 3.10 – 2025 FCM SUSTAINABLE COMMUNITIES CONFERENCE BE SENT TO ADMINISTRATIVE REPORTS PORTION OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024, FOR CONSIDERATION. MOTION CARRIED.

3.11 2013 CASE LOADER ENGINE – J. EPELL

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.11 2013 CASE LOADER ENGINE BE BROUGHT FORWARD AT THE SPECIAL MEETING OF COUNCIL OF OCTOBER 30, 2024 FOR CONSIDERATION. MOTION CARRIED.

3.12 WINTERFEST 2025 – J. EPELL

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR JOSH GOGUEN THAT COUNCIL DIRECT ITEM 3.12 - WINTERFEST 2025 BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF NOVEMBER 12, 2024. MOTION CARRIED.

4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1 Active Living and Culture – M. Pryde
- 4.2 Community and Corporate Services – J. McLaughlin
- 4.3 Engineering and Public Works – J. Epell
- 4.4 Protective Services – Sgt. Eric Hanson
- 4.5 Financial Services – M. Beal

- 4.6 Administration
 - 4.6.1 Legislative Services – D. Beal
 - 4.6.2 Chief Administrative Officer – J. Borne
 - 4.6.3 Mayor’s Report – A. Black

5. QUESTION PERIOD

Bruce Wark asked for additional information regarding the Family Resident Education weekend. Manager of Tourism and Business Development Ron Kelly Spurles responded that the weekend was for students who have graduated from the Dalhousie University program and are currently doing residency. The graduated had an intense training weekend that included a job fair and other events and provided the opportunity to showcase all that Tantramar has to offer.

Bruce Wark asked for an update on the work being done to the bridge over Highway 2, Route 940. Director of Engineering and Public Works Jon Epell responded that heat straightening of the steel girder is being done to return it to normal capacity and designed strength.

Bruce Wark asked what the new regulations were regarding the Code of Conduct work noted in the Legislative Services Report. Director of Legislative Services Donna Beal responded that the regulations came from the province and is available on their website and noted that the regulations will be sent to Mr. Wark.

Erica Butler asked what information the Municipality is waiting on in order to continue the budgeting process. Director of Financial Services Michael Beal responded that tax base, equalization grants and core funding, payment in lieu of tax adjustments and ServiceNB fees are some of the information needed.

Erica Butler asked if the annual budget survey was released for residents. Chief Administrative Officer Jennifer Borne stated that the survey did not happen due to the strategic planning and municipal roadshow sessions for residents.

6. ADJOURNMENT

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 28, 2024. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK