

**COMMITTEE OF THE WHOLE OF
MONDAY, NOVEMBER 25, 2024 – 3:00 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black and Councillors Allison Butcher, Matt Estabrooks, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Epell, Assistant Clerk Becky Goodwin, Manager of Tourism & Business Development Ron Kelly Spurles, Manager of Compliance, Risk and Safety Kathleen Carroll, Assistant Treasurer Elizabeth Hartling, Planner Guilhem Francez, Planner Sam Gerrand and Planning Manager Lori Bickford.

Also, in attendance were sixteen (16) members of the Public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1 APPROVAL OF AGENDA

MOVED BY DEPUTY MAYOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 25, 2024, AS CIRCULATED. MOTION CARRIED.

1.2 CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. INFORMATION ITEMS

2.1 MOUNT ALLISON UNIVERSITY – DR. IAN SUTHERLAND

Dr. Ian Sutherland, President and Vice-Chancellor of Mount Allison University provided an update on the R. P. Bell Library renovation and Interim Library / Multi-Sport Complex project. A copy of the presentation can be found on the Municipality of Tantramar's [website](#).

2.2 PUBLIC HEARING TEXT AMENDMENT (HEIGHT CHANGE) TO TOWN OF SACKVILLE ZONING BY-LAW DOWNTOWN BUSINESS DISTRICT – G. FRANCEZ

A public hearing was held on the proposed changes to the Sackville Zoning By-Law which would change the maximum building height in the Downtown Business District, Mixed Use Zone from 15.25m to 22.86m. A copy of the presentation can be found on the Municipality of Tantramar's [website](#).

2.3 PUBLIC HEARING REZONING FAIRFIELD ROAD, SACKVILLE – FRESHWINDS HOUSING – S. GERRAND

A public hearing was held on the proposed changes to the Sackville Zoning By-Law to rezone PID 00892786 (Fairfield Road) from Urban Residential (R1) to Urban Residential (R3) to permit higher density development consisting of two multi-unit buildings and twelve 2-unit buildings. A copy of the presentation can be found on the Municipality of Tantramar's [website](#).

3. COUNCIL DIRECTION REQUESTS

3.1 AGREEMENT WITH THE CRAFT GALLERY – R. KELLY SPURLES

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR MATT ESTABROOKS THAT COUNCIL DIRECT ITEM 3.1 – AGREEMENT WITH THE CRAFT GALLERY BE SENT TO THE CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF DECEMBER 10, 2024. MOTION CARRIED.

3.2 CCAC MEMBERSHIP APPOINTMENTS – R. KELLY SPURLES

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY DEPUTY MAYOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.2 – CCAC MEMBERSHIP APPOINTMENTS BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF DECEMBER 10, 2024. MOTION CARRIED.

3.3 FEBRUARY 2025 REGULAR COUNCIL MEETING – B.GOODWIN

MOVED BY COUNCILLOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.3 – FEBRUARY 2025 REGULAR COUNCIL MEETING BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF DECEMBER 10, 2024. MOTION CARRIED.

4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1 Active Living and Culture
- 4.2 Community and Corporate Services – R. Kelly Spurles
- 4.3 Engineering and Public Works – J. Epell
- 4.4 Protective Services – Sgt. Eric Hanson
- 4.5 Financial Services – M. Beal
- 4.6 Administration
 - 4.6.1 Legislative Services – D. Beal
 - 4.6.2 Chief Administrative Officer – J. Borne
 - 4.6.3 Mayor's Report – A. Black

5. QUESTION PERIOD

Mayor Andrew Black asked if there were any questions from the public. There were none.

6. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 25, 2024. MOTION CARRIED.

MAYOR

DIRECTOR OF LEGISLATIVE SERVICES

ASSISTANT CLERK