
“The Municipality of Tantrammar is committed to supporting our employees’ and members of Council’s right to work in an inclusive, safe and respectful work environment.”

1. CALL TO ORDER

- 1.1 APPROVAL OF AGENDA
- 1.2 CONFLICT OF INTEREST DECLARATION

2. INFORMATION ITEMS

- 2.1 2035 TANTRAMMAR REPORT PRESENTATION (SERSC) – D. CAMPBELL
- 2.2 2025 ASSESSMENT BASE PRESENTATION – P. BREAU
- 2.3 STRATEGIC STEPS INC. – C. POLLETT
- 2.4 CCAC – 2025 BUDGET RECOMMENDATIONS AND CLIMATE ACTION WORKSHOP SUMMARY – D. BLISS (Pg. 3)
- 2.5 CONSTRUCTION ENCROACHMENT REQUESTS – J. EPELL (Pg. 8)
 - a) YORK STREET & FORD AVENUE, SACKVILLE
 - b) LANSDOWNE STREET, SACKVILLE

3. COUNCIL DIRECTION REQUESTS

- 3.1 LEVEE ON THE LAKE 2025 – M. PRYDE (Pg. 12)
- 3.2 BILL JOHNSTONE PLAYGROUND IMPROVEMENTS – M. PRYDE (Pg. 14)
- 3.3 SHIRETOWN FESTIVAL 2025 – M. PRYDE (Pg. 17)
- 3.4 FALL FAIR 2025 – M. PRYDE (Pg. 19)
- 3.5 ECONOMIC INCENTIVE PROGRAM – WALKER ROAD – R. KELLY SPURLES (Pg. 26)
- 3.6 DORCHESTER FIRE DEPARTMENT DRESS UNIFORMS – D. REID (Pg. 29)

4. DEPARTMENTAL REPORTS

- 4.1 ACTIVE LIVING & CULTURE (Pg. 33)
- 4.2 COMMUNITY & CORPORATE SERVICES (Pg. 35)
- 4.3 ENGINEERING & PUBLIC WORKS (Pg. 38)
- 4.4 PROTECTIVE SERVICES (Pg. 39)
- 4.5 FINANCIAL SERVICES (Pg. 42)

4.6 ADMINISTRATION

4.6.1 – LEGISLATIVE SERVICES (Pg. 49)

4.6.2 – CHIEF ADMINISTRATIVE OFFICER (Pg. 50)

4.6.3 – MAYOR'S REPORT (Pg. 52)

5. QUESTION PERIOD

*A 15-minute public question period will be held for clarification purposes of information presented to Council during the Committee of the Whole meeting.

6. ADJOURNMENT



Information Item: Recommendations for the Municipal Budget allocated to Climate Change Activities in 2005

Date: March 20, 2025

Submitted by: Doug Bliss, Climate Change Advisory Chair

BACKGROUND

Council assigned a budget of \$40,000 for climate change activities/projects by the municipality. Based on recommendations from the CCAC, Council has already approved for 2025:

Climate Adaptation Plan creation with EOS for completion in 2027.	\$12,700
Climate Resilient Coastal Communities Program (CRCC) participation for 2025 and 2026 (\$15,000 over two years)	\$7,500
Sub-total	\$20,200

On January 27, 2025 the CCAC presented a summary of its activities and achievements for 2024 to Council. For 2025 it requested that Council provide some direction or outcomes they wanted for the CCAC in 2025. Without giving specific direction at that time, the CCAC was asked to continue its successful public engagement on climate change action, mitigation, adaptation, and resilience.

Based on CCAC recommendations in 2024 the Municipality completed the energy audits of the three municipal buildings with the highest energy use. The audit provided recommendations for reducing energy use in each building. The next step would be to apply the results of these energy audits to advance emissions reduction in municipal buildings.

There has been a lot of background work already done regarding the Civic Centre: past studies on solar generation at the TVMCC (2018), EOS corporate emissions reporting (2023), municipal building energy audits (2024), and a number of current municipal capital requests already approved or planned for energy efficient equipment replacement at the rink. Currently there is nearly enough information to establish a **multi-year retrofit plan for the TVMCC to be near-net-zero emissions by 2032**. Another full planning study need not be done but some small contracts may be required to put the proposal together for Council’s approval and subsequent application to FCM, provincial and other funding programs. Staff time and CCAC time would be required.

RECOMMENDATIONS

- a) The CCAC recommends to Council that the remaining municipal budget allocated to climate change activities be allocated to **continuing Public Engagement** regarding climate change mitigation and adaptation (\$4,800), and to complete a multi-year work plan and initiate funding requests to retrofit the Tantramamar Veteran’s Memorial Civic Centre (**TVMCC**) to a **near-net-zero facility within the next six years (\$15,000)**.

- b) The CCAC also recommends that **Council consider making a motion to declare its intent to have the TVMCC a near-net-zero facility by 2032** and to receive a report by the end of 2025 on the workplan on how to achieve this outcome.

Public Engagement activities by CCAC and/or in conjunction with other efforts by Plan360 (municipal plan) and EOS (adaptation plan) to enhance public engagement on climate change action, mitigation, adaptation, and resilience.	\$4,800
By the end of 2025 establish a multi-year retrofit work plan to transition the TVMCC to a near-net-zero facility by 2032. Such work could also include the development of initial funding applications for the retrofit work.	\$15,000
Sub-total	\$19,800

CONSIDERATIONS

While the municipality continues to work on updating and/or creating plans specific to Tantramar – strategic plan, municipal plan, climate change adaptation plan – all of these efforts require more time to develop specific activities and outcomes and may be up to two years away from delivery.

Meanwhile the municipality does not have a project that presents, in a public way, its commitment to leadership in climate change mitigation, adaptation and societal resilience.

Declaring its intent to have the municipality’s civic centre be a near-net-zero facility within a reasonable time span would demonstrate the municipality’s and Council’s leadership on a problem which is impacting all facets of society, and would follow the Vision, Mission and Values articulated in the draft Strategic Plan.

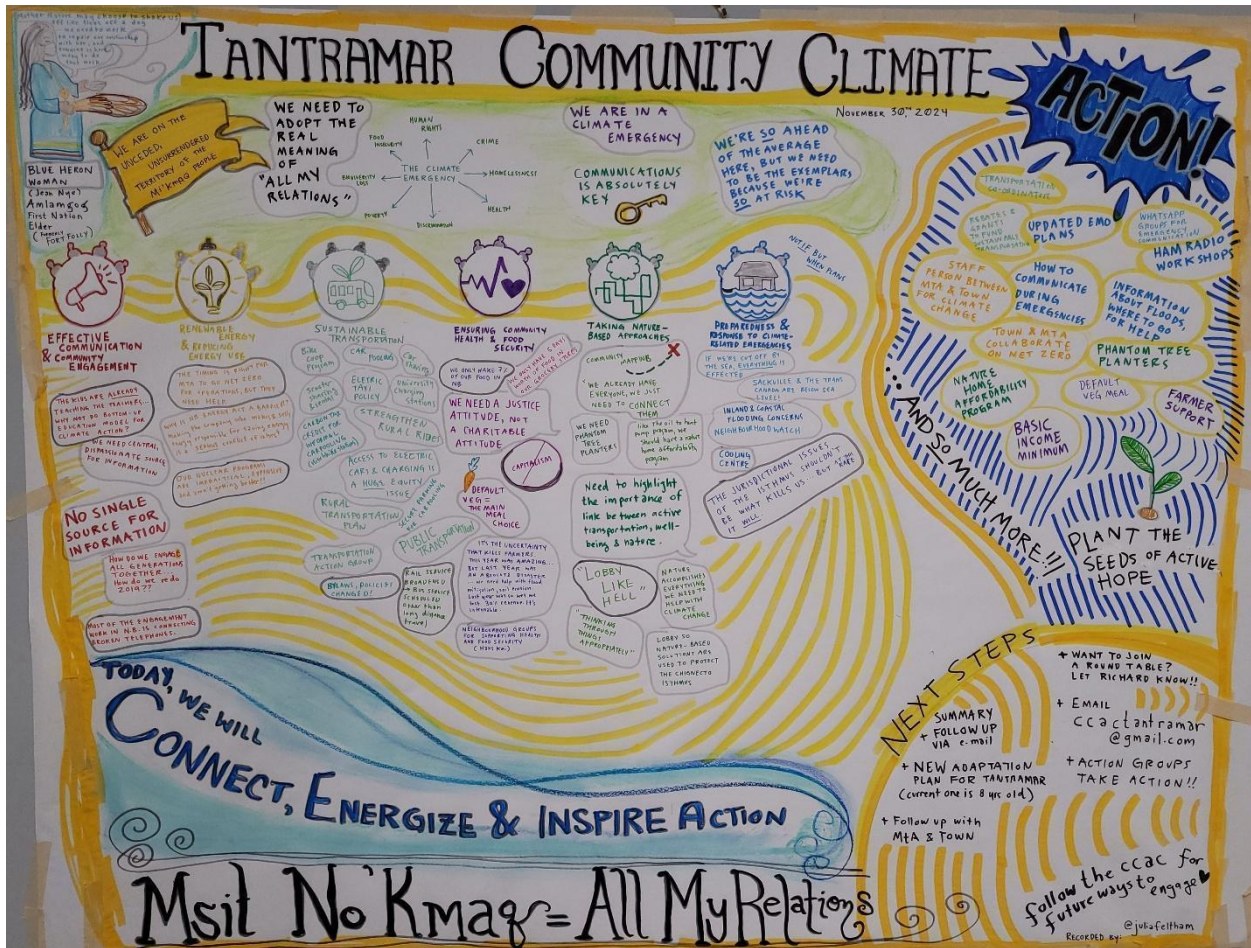
Tantramar's Climate Change Advisory Committee

"No More Hot Air: A workshop on mobilizing Tantramar in the Climate Crisis"

November 30th, 2024



Climate Action Workshop EXECUTIVE SUMMARY



Prepared by: the Tantramar Climate Change Advisory Committee (CCAC)

Date: March 16, 2025

Overview and Objectives

On November 30th 2024, the Tantramar Climate Change Advisory Committee (CCAC) hosted a workshop to mobilize action around climate change in the Tantramar region. The workshop, entitled ***No More Hot Air: A workshop on mobilizing Tantramar in the Climate Crisis***, attracted over sixty participants from diverse segments of the community, including representatives from the commercial, agricultural, non-profit, municipal government, and other sectors.

Eighty-nine action items have been identified of which 51 assume Municipality of Tantramar leadership or participation.

Themes

- **Effective Communications & Community Engagement** - *Connecting Communities: Bridging the Gap!*
- **Renewable Energy & Reducing Energy Use** - *Fueling a Greener tomorrow!*
- **Sustainable Transportation** - *Delivering Today!*
- **Ensuring Community Health & Food Security** - *Embracing Reach & Diversity on our Plates*
- **Taking Nature-based Approaches** - *Working with Nature!*
- **Preparedness & Response to Climate-Related Emergencies** - *Heat, fires and floods!*

Cross-cutting Action Items

- The need for the **Municipality of Tantramar to dedicate staff time and resources** through the hiring of a permanent **Climate Change Coordinator**. Such a position would assist Tantramar to meet its desired outcomes and to serve the community as the cascading effects of climate heating become more real.
- **Task Force:** The need for a leadership and support group outside of government was identified as a specific need for the community. This body of volunteers and organizers would serve as a steering committee for the delivery of community-based actions on climate change.
- **Organizing Skills Development and Capacity Training:** Having access to training for municipal staff and community organizers is suggested as an avenue to help ensure that the personnel base is skilled and effective at delivering climate change (and other) community actions in the future.

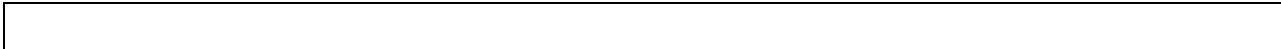
Acknowledgments and Principles

- Recognize that many of the fundamental issues in our community are interconnected with and made worse by climate change (e.g. food security).
- Partnerships and relationships within our community make us stronger and able to tackle climate change issues.
- Tantramar and Mount Allison University partnerships critical to tackle climate change at a local level can serve to benefit the municipality, university, local residents, and the planet.
- Tantramar residents have a desire and a willingness to engage and tackle climate change. Residents feel a shared responsibility and willingness to act.
- No person or organization needs to wait for anyone else to take action. If you see an opportunity to advance actions, you are encouraged to get started and get in touch should you need support or would like to be connected with others.

CRITICALLY IMPORTANT ACTION AREAS

- ★ **Municipality of Tantramar Capacity** - dedicate staff time and resources through a **Climate Coordinator**
- ★ **Tantramar Municipal Energy Leadership** - Need for net-zero target and expanded use of renewables energies at municipal level
- ★ **Mount Allison University Energy Leadership** - Opportunities for Tantramar to collaborate with Mount Allison
- ★ **Emergency Response System and Education** - Taking action to provide relief for residents during emergencies, enhanced training with broader suite of people, and increasing accessibility to information and knowledge on how to respond in an emergency

- ★ **Enhanced Skill Development and Capacity training** within the community and the Town administration
- ★ **Task Force:** A non-government organized leadership and support group for the delivery of community-based actions on climate change.
- ★ **Moving Between Communities** - Need to modernize and advance transportation systems in and between communities in Tantramar, as well as the surrounding area.
- ★ **Food Security** - Region needs to consider emergency food security given potential challenges with Chignecto Isthmus and coastal flooding





Information Item: Construction Encroachment Request – York Street and Ford Avenue, Sackville

Date: March 20, 2025

Submitted by: Jon Eppell, Engineering and Public Works

BACKGROUND

A local developer is planning to proceed with construction of a build on York Street at Ford Avenue, Sackville. The site is restrictive for construction activity. For public safety and constructability reasons the developer has requested some closures.

It is common practice for there to be closures for building construction in urban areas, including sidewalks, on-street parking and streets. Some municipalities have established permit requirements for review of proposals and a ‘lease’ fee for closure of metered parking. There does not seem to be a ‘lease’ fee applied to sidewalks, traffic lanes or streets.

For the development on York Street at Ford Avenue, the developer has requested closure of the sidewalk fronting the property (outlined in yellow), Ford Lane and a section of the parking area (outlined in red) for six months starting in May 2025, see marked up aerial image below.



The developer has identified that the closures are wanted during excavation, concrete foundation placement and placement of a significant amount of the concrete structure.

The sidewalk closure signage would be by the developer and consist of 'SIDEWALK CLOSED - USE OTHER SIDE' signs and barricades at Lansdowne Street and Main Street, "SIDEWALK CLOSED" signs with barricades as necessary at the construction site. This arrangement encourages pedestrians to use existing marked crosswalks. The remainder of the sidewalk outside the construction zone would remain accessible to pedestrians.

The developer has indicated that they would like to evaluate the construction and may wish to extend the closures beyond six months.

CONSIDERATIONS

Where parking is not metered and there is not loss of parking revenue, it is considered that a 'lease' for parking spaces would not be appropriate.

The proposed closures appear reasonable given the proximity of the work to the streets and for public safety.

The developer will be required to submit a traffic control plan for review by Tantramar.

If the closure extends into winter, Tantramar has concerns for ice and snow control for a lengthy section of sidewalk with no turnaround, and snow storage in remaining off street parking areas. If the developer wishes to extend the closures into winter, then these concerns will have to be addressed, either with the developer providing some services, access ramps for sidewalk plows or re-opening the sidewalk with walkthrough staging and appropriate hoarding.

There is a proposal to close a section of Lansdowne Street near this site that should be considered at the same time.



Information Item: Construction Encroachment Request – Lansdowne Street, Sackville

Date: March 20, 2025

Submitted by: Jon Eppell, Engineering and Public Works

BACKGROUND

A developer is planning to proceed with the construction of a building on Lansdowne Street, Sackville between Main Street and Park Street. There will be significant movement of dump trucks across Lansdowne Street between the building excavation site and a planned parking area. For public safety and constructability reasons the developer has requested closure of a section of Lansdowne Street. Closure of a section of the street should limit the amount mud tracked of municipal streets.

It is common practice for there to be closures for building construction in urban areas, including sidewalks, on-street parking and streets. Some municipalities have established permit requirements for review of proposals and a ‘lease’ fee for closure of metered parking. There does not seem to be a ‘lease’ fee applied to sidewalks, traffic lanes or streets.

The developer has requested closure of a section of Lansdowne Street March 31 – June 30, 2025 including on-street parking in this section, see marked up aerial image below. Pedestrian traffic will be accommodated.



Ford Lane will be outside the construction zone, but traffic will have to proceed north on Lansdowne Street to Main Street.

‘ROAD CLOSED’ signs and full road width barricades will be placed at the limits of the construction zone. ‘ROAD CLOSED – LOCAL TRAFFIC ONLY’ signs with lane width barricades will be placed on Lansdowne Street at Main Street and Park Street.

The sidewalk will remain open outside the construction zone and pedestrians will be accommodated through the construction zone.

On-street parking will be closed in the construction zone but remain usable outside the construction zone.

CONSIDERATIONS

Where parking is not metered and there is not loss of parking revenue, it is considered that a 'lease' for parking spaces would not be appropriate.

The proposed closures appear reasonable given the movement of trucks, for public safety and tracking of mud.

The developer will be required to submit a traffic control plan for review by Tantramar, with attention to how pedestrians will traverse the construction zone.

There is a proposal to close a section of Ford Lane and parking/sidewalks on York Street near Ford Lane that should be considered at the same time.

To: Mayor and Council
Submitted by: Matt Pryde, Director of Active Living and Culture
Date: March 20, 2025
Subject: Levee on the Lake

PROPOSAL

To approve a variety of motions in support of the annual Levee on the Lake event in Middle Sackville.

BACKGROUND

The Levee on the Lake has taken place each of the past four summers, with the previous three editions taking place in the area in and around Lillas Fawcett Park. The festival includes several cultural workshops, a locally sourced meal, several musical performances, and more. In 2025, the festival will be shifting its primary location to the Sackville Music Barn, so the requests from the municipality are minimal:

- Waiving any rental fees of municipally owned property such as tables, chairs, picnic tables, and other similar items from September 11, 2025 to September 14, 2025.
- Noise By-Law extensions to 1:00AM on the nights of September 11, 2025 to September 14, 2025 for concerts at the Sackville Music Barn.
- Permission to install an across the street banner on the existing infrastructure near 209 Main Street for a maximum of 21 days.

DISCUSSION

These requests are very reasonable, and management supports the event and feels that it is a great addition to the summer lineup in Sackville.

LEGISLATION/POLICY

[Noise By-law](#) amendment.

FINANCIAL CONSIDERATIONS

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

Social Media, website, etc

TANTRAMAR 2024 PRIORITY ACTION PLAN

This aligns with pillar no. 3 – Healthy, Safe & Livable Community

COMMUNITY IMPACT

Important event for Tantramar.

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

- a) Approve the Levee motions as presented.
- b) Do not approve the Levee motions as presented.

RECOMMENDATION

Staff recommend that Council approve the requests as presented. A motion will be forwarded to the Regular Council Meeting of April 8, 2025.

ATTACHMENTS

N/A

To: Mayor and Council
Submitted by: Matt Pryde, Director of Active Living and Culture
Date: March 20, 2025
Subject: Bill Johnstone Playground Upgrades

PROPOSAL

To replace the two existing preschool play structures in Bill Johnstone Memorial Park

BACKGROUND

As part of the 2025 Capital Budget, Council allocated \$48,000 to begin upgrades to the Bill Johnstone Memorial Park playground. Much of the existing infrastructure has aged, creating pinch points and unsafe areas for play.

A Request for Quotations was issued, and two submissions were received. The proposals were evaluated using the following criteria:

- Experience, reputation and resources – 25%
- Cost of submission – 30%
- Design, technical approach and methodology – 45%

The submissions were from Fundy Fencing (\$47,988.08 plus HST) and PlayPower Canada (\$47,580.00 plus HST).

DISCUSSION

Both Fundy Fencing and PlayPower have a great deal of experience supplying and installing playgrounds, however with the PlayPower submission included two play features (pictured below) while Fundy Fencing only included one feature. We are expecting to replace two pieces of equipment in the park. Additionally, the price for PlayPower was slightly lower.

As a result, staff recommend Council approve the PlayPower Canada Submission to upgrade the preschool play equipment at Bill Johnstone Memorial Park. All of the old equipment will be disposed of due to potential safety concerns.

LEGISLATION/POLICY

[By-Law No. 2023-08 A By-Law to Regular Purchasing, Leasing, Tendering and Disposal of Surplus Property](#)

FINANCIAL CONSIDERATIONS

\$47,580.00 plus HST from the 2025 Capital Budget

COMMUNICATIONS/PUBLIC ENGAGEMENT

Social Media, website, etc

TANTRAMAR 2024 PRIORITY ACTION PLAN

This aligns with pillar no. 3 – Healthy, Safe & Livable Community

COMMUNITY IMPACT

Safer play equipment for residents of Tantramar.

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

- a) Approve PlayPower Canada to supply the playground equipment as presented.
- b) Do not approve PlayPower Canada to supply the playground equipment as presented.

RECOMMENDATION

Staff recommends that Council approve PlayPower Canada to supply and install the new playground equipment at Bill Johnstone Memorial Park for the amount of \$47,580.00 plus HST. Motions will be forwarded to the Regular Council Meeting of April 8, 2025.

ATTACHMENTS

PlayPower Canada Design



To: Mayor and Council
Submitted by: Matt Pryde, Director of Active Living and Culture
Date: March 20, 2025
Subject: Shiretown Festival Motions

PROPOSAL

The organizers of the Shiretown Festival in Dorchester have asked for a variety of motions to support their event.

BACKGROUND

The Dorchester Shiretown Festival is scheduled to take place from June 26-29, 2025. To have a successful festival, there are a variety of motions that are required to be approved by Council:

- Waiving the rental fees for a variety of municipally owned property, such as barricades, picnic tables and chairs.
- Approve the closure of Woodlawn/Cape Road from Ladysmith Manor (22 Woodlawn Road) to School Street and School Street from Cape Road to Harrop Avenue on Saturday, June 28, 2025 from approximately 1:00-2:00pm to accommodate a parade.
- Approve the organizers of the Shiretown Festival’s application for Special Events Liquor License for the Saturday, June 28 to hold an event at the Dorchester Veteran’s Community Centre contingent on the organizers supplying a \$2,000,000 certificate of liability insurance naming Tantramar as co-insured.
- Permission to install an across the street banner on the existing infrastructure near 3515 NB-935, Dorchester for a maximum of 21 days.

DISCUSSION

Staff is prepared to support the Shiretown Festival through these various motions should Council approve.

LEGISLATION/POLICY

[New Brunswick Liquor Control Act](#)

FINANCIAL CONSIDERATIONS

\$2,500 Community Development Grant and in-kind services.

COMMUNICATIONS/PUBLIC ENGAGEMENT

Social Media, website, etc

TANTRAMAR 2024 PRIORITY ACTION PLAN

This aligns with pillar no. 3 – Healthy, Safe & Livable Community

COMMUNITY IMPACT

Important event for Tantramar.

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

- a) Approve the motions as presented.
- b) Do not approve the motions as presented.

RECOMMENDATION

Staff recommend that Council approve the various motions as presented to support the Shiretown Festival event. A motion will be forwarded to the Regular Council Meeting of April 8, 2025.

ATTACHMENTS

N/A

To: Mayor and Council
Submitted by: Matt Pryde, Director of Active Living and Culture
Date: March 20, 2025
Subject: Fall Fair Motions

PROPOSAL

The 23rd Annual Sackville Fall Fair is scheduled to take place September 18-21, 2025.

BACKGROUND

Below are the various motions for Council’s consideration:

Fireworks

The commercial fireworks display is scheduled to take place behind the Municipal Office on Friday, September 19, 2025, with a rain date of Saturday, September 20, 2025.

Staff recommend MAC Fireworks continue as our provider for 2025 at a cost of \$10,000 taxes included and ask that Council permit the Fire Chief to complete an application to purchase. Additionally, we ask that Council authorize the Mayor and Clerk to sign and seal the attached fireworks supply contract.

Street Closures

1. Fall Fair Parade Route

Staff recommend the same parade route that was used in 2024. Follow Main Street from the Drew Nursing Home to Bridge Street, then turn left down Bridge Street, before turning right onto Lorne Street and ending at the Via Rail Station. The parade, along with the Main Street Mile, will require a street closure beginning at 1:00pm on Saturday, September 20, 2025.

2. Tent Location

Closure of Ford Lane to York Street from Friday, September 19, 2025 at 8am to Monday, September 22, 2025 at noon to accommodate the tent in the Town-owned parking lot between the Post Office and Goya’s Pizza.

3. Family Day at the Park

After a very successful 2024, the popular Family Day event will remain at Chester Cole Baseball Field and Dufferin Street. To do this, we ask that Council approve the closure of Dufferin Street from approximately 4:00pm Friday, September 19, 2025 until 9:00pm on Saturday, September 20, 2025. This will also accommodate the closure required for the Fireworks.

Liquor License

Each year alcohol is served in the Fall Fair Tent during the Friday and Saturday night concerts. Staff would like to license the entire tent from 9:00pm until 12:00am on both nights. Staff are asking Council for the appropriate approval to apply for a liquor license from the Province of New Brunswick.

Noise Bylaw Exception

Staff would like to ask for a 12:00 am exception to the Noise By-law for the nights of September 19 and 20, 2025 to accommodate the music in the tent. This is an hour earlier than what has been done over the past several years to better accommodate the sound technicians.

Mount Allison University Agreement

Hinchey’s Amusements will be back for Fall Fair again this year. As in previous years, staff require a motion of Council to sign the attached agreement with Mount Allison University to allow us to use the field behind the King Street Parking Lot for the event.

Concert Audio and Lighting

SSI Sound Specialists have been providing the sound and lighting in the Fall Fair Tent for many years and the quality is excellent. We would like to have them provide the service again in 2025. The cost is \$10,805.75 plus HST, only \$305.75 more expensive than 2024.

DISCUSSION

All of the items listed above are crucial to the event’s success and staff hope to have the support of Council to move forward with the planning.

LEGISLATION/POLICY

[Noise By-law](#) amendment.

[New Brunswick Liquor Control Act](#)

FINANCIAL CONSIDERATIONS

\$2,500 Community Development Grant and in-kind services.

COMMUNICATIONS/PUBLIC ENGAGEMENT

Social Media, website, etc

TANTRAMAR 2024 PRIORITY ACTION PLAN

This aligns with pillar no. 3 – Healthy, Safe & Livable Community

COMMUNITY IMPACT

Important event for Tantrammar.

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

- a) Approve the motions as presented.
- b) Do not approve the motions as presented.

RECOMMENDATION

Staff recommend that Council approve the various motions as presented to support the Fall Fair. Motions will be forwarded to the Regular Council Meeting of April 8, 2025.

ATTACHMENTS

- a) **King Street Field Agreement**
- b) **Fireworks Supply Contract**

King Street Field Agreement

Subject to the following conditions, Mount Allison University grants to Tantramar the rights to utilize the grassed property west of the King Street parking lot for a Fall Fair midway on Sunday, September 14, 2025, through Monday, September 22, 2025, inclusive of both dates.

Tantramar shall repair any and all damage resulting from the use of Mount Allison University property by anyone entering Mount Allison University property for the purpose of working or participating in these events.

Further, Tantramar shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in New Brunswick and in forms and amounts acceptable to Mount Allison University.

Comprehensive General Liability Insurance with a Limit of not less than five million dollars (\$5,000,000) inclusive per occurrence for Bodily Injury and Property Damage including loss of use thereof. Such insurance shall extend to cover Tantramar, its officers, employees, servants, agents, contractors, and volunteers and shall include Mount Allison University, its officers, employees, servants, agents, contractors and volunteers as Additional Insureds with respect to Liability arising out of the use or occupation by Tantramar of the property belonging to Mount Allison University.

Such Comprehensive General Liability Insurance shall contain coverage for Premises and Operations, Products and Completed Operations, Blanket Contractual Liability, Cross Liability, Elevator and Hoist Liability, Contingent Employers Liability, Occurrence Property Damage, Employees and/or Volunteers as Additional Named Insureds, Use of Specialty Licensed or Unlicensed Vehicles (excluding Vehicles owned by Mount Allison University), Broad Form Property Damage and Tenants All Risks Legal Liability subject to a minimum limit of five million dollars (\$5,000,000) to apply to the use and/or occupation by Tantramar of the property belonging to Mount Allison University.

Each party shall indemnify, defend and hold harmless the other party, its parent, subsidiaries and their respective officers, directors, shareholders and employees, from and against all damages, liabilities, actions, causes of action, suits, claims, demands, losses, cost and expenses (including without limitation, reasonable attorney's fees, disbursements and court costs) to the extent arising from or in connection with negligence or willful misconduct of the indemnifying party, its agents, employees, representatives or contractors. The party seeking indemnification under this Section shall provide prompt Written Notice of any third-party claim to the party from whom indemnification is sought ("Indemnifying Party"). The Indemnifying Party shall have the right to assume exclusive control of the defense of such claim or, at the option of the Indemnifying Party in connection with the performance of the Indemnifying Party's obligations under this section.

Tantramar shall provide Mount Allison University with evidence of all required insurance prior to the effective date of the contract. Such evidence of insurance shall be in the form of a Certificate of Insurance. These certificates should be issued by the Insurer or Insurance Broker of Tantramar and must contain the following information:

- 1) Name of Insurance Company and the Binder or Policy Number
- 2) Name and Address of Tantramar
- 3) Policy Period.
- 4) Description of Coverage
- 5) Policy Limits
- 6) Description of Insured Operations and Location(s)
- 7) Signature of Authorized Representative and Date.

If requested by Mount Allison University, Tantramar shall provide certified copies of required insurance policies.

For Mount Allison University:

Date: _____

For Tantramar:

Date: _____

Fireworks Supply Contract

Supplier: MAC Fireworks Inc (Martin Chiasson)

Buyer: Municipality of Tantramar

Fireworks Supervisor: Martin Chiasson

Event: Sackville Fall Fair

It is understood that the Supplier and the Buyer agree to sign a contract for a firework display to be held on ____ September 19, 2025 in Sackville, New Brunswick at approximately 9:00pm (Rain date September 20, 2025 at approximately 8:30pm).

Both parties agree to the following:

1. The Supplier will provide pyrotechnic devices, firework supervisors, equipment, transport, insurance policy naming the Buyer as co-insured, and all other expenses for the display.
2. The Supplier shall defend, indemnify and save harmless Municipality of Tantramar its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of the Supplier, its directors, officers, employees, agents, contractors and subcontractors, or any of them, in regard to the deployment of pyrotechnics devices for which the Supplier is providing. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Supplier in accordance with this Contract and shall survive this Contract.
3. The Supplier agrees to defend, indemnify and save harmless the Municipality of Tantramar from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Supplier's status with WorkSafe New Brunswick (WSNB). This indemnity shall be in addition to and not in lieu of any proof of WSNB status and compliance to be provided by the Supplier in accordance with this Contract, and shall survive this Contract.
4. The Buyer agrees to provide, at the Buyer's expense, a safe sire to fire the display in accordance with the Supplier. The sire must meet the requirements of the Explosives Branch of the Federal Government. Security measures for crowd control are the responsibility of the Buyer from the arrival to the departure of the Fireworks Supervisors.
5. The Buyer agrees to pay the amount of: ten thousand dollars (\$10,000.00) to the Supplier for the Fireworks display, including all federal and provincial taxes. The payment is due __ September 19, 2025 at 9:00pm (Rain Date September 20, 2025 at 8:30pm).
6. It is agreed that in the case of rain or all other matters, the display can be postponed to a future date but could not in any case be reimbursed to the Buyer. If the display is postponed and the Fireworks Supervisors are informed before leaving the warehouse, not extra charges will be applied. If the Fireworks Supervisors have left the warehouse, and additional 15% of the value of the display will be charged to the Buyer. Postponement Date: ____ September 20, 2025 at 8:30pm.
7. By signing, both Parties agree to the terms of the contract outlined above.

Supplier:

Buyer:

Martin Chiasson

MAC Fireworks

Tantramar Mayor

Tantramar Clerk

To: Mayor and Council

Submitted by: Ron Kelly Spurles, Manager of Tourism and Business Development

Date: March 20, 2025

Subject: Economic Development Incentive Program Application – Walker Rd.

PROPOSAL

Application from Right Coast Realty Ltd. for the Economic Development Incentive Program for an industrial building at 308 Walker Rd (PID 70050174).

BACKGROUND

In March 2020, Sackville Town Council approved the Economic Development Incentive Program. The intent of the program is to provide a financial incentive to developers to build locally. These types of incentives are intended to act as a catalyst for increased development activities in the community, which will in turn help attract further businesses, residents, and employment.

The program applies to properties in the Mixed Use, Highway Commercial, Industrial/Business Park and Urban Residential 3 zones. It provides an incremental tax grant to projects based on the project’s economic value. Successful applicants will receive a rebate of a percentage of the post-project assessed values for a period of 5 years for projects valued <\$5,000,000 or 10 years for projects valued at >\$5,000,000.

DISCUSSION

Right Coast Realty Ltd. has submitted an application to the Economic Development Incentive Program for a development at 308 Walker Rd (PID 70050174) in Sackville. The property is zoned Industrial. The applicant has constructed a 27,544 square foot building with a shop, lean space, and office.

The development’s value is estimated at \$4,300,000.00, so if successful the property owner would receive a rebate of a percentage of the post-project assessed values for a period of 5 years.

Year		Municipal Assess	Municipal Tax Rate	Municipal Tax	Rebate		
2022	Pre-const	\$ 4,800	\$ 1.5600	\$ 112.32			
2024	90%	\$ 2,378,800	\$ 1.5389	\$ 62,232.50	\$ 55,908.16		
2025	80%	\$ 2,378,800	\$ 1.5350	\$ 62,074.79	\$ 49,569.97	*Estimate	
2026	60%	\$ 2,378,800	\$ 1.5350	\$ 62,074.79	\$ 37,177.48	*Estimate	
2027	40%	\$ 2,378,800	\$ 1.5350	\$ 62,074.79	\$ 24,784.99	*Estimate	
2028	20%	\$ 2,378,800	\$ 1.5350	\$ 62,074.79	\$ 12,392.49	*Estimate	
				\$ 310,531.64	\$ 179,833.09	\$ 130,698.55	* Municipal Tax

At the January 27, 2025 Council meeting at which RFD 2025-05 was presented, Council requested staff to reach out to our solicitor for additional information and potential risks, should the application be approved. This is the information we obtained from our solicitor:

In the event Council grants the application I anticipate three legal issues:

- A legal “legitimate expectation” would exist for all future applicants that they can exceed the time line to file their applications and have them granted. As such, many more applicants may come forward and expect the same deference on time lines.
- Section 2.6 of the Program requires that:

“Any property owner wishing to be considered for a grant under the Economic Development Financial Incentive Program must complete and submit an Application Form to the Town prior to the commencement of any works and prior to application for building permits.” February 27, 2025 Page 2

Approving the application would set a practical and dangerous precedent in having Council overturn a decision in direct contrast to the administration of the municipality and the Program guidelines requiring that the application be made prior to the commencement of any works and prior to the application for building permits.

- Backdating an application is, in essence, an application that is presented with a known “falsehood”. This should not be considered by Council under any circumstances, as it could constitute a fraudulent application process.

Council also requested staff to see if there were any other permits issued for buildings that could have qualified for the Economic Development Incentive Program, but had not applied for it. Plan 360 provided one property:

Approval Date	Description	Estimated Cost	Address
08-19-2021	ICF Commercial building (fitness center and offices)	\$750,000.00	95 Bridge Street

INTERDEPARTMENTAL CONSULTATION

The CAO and Treasurer have been consulted on the application.

LEGISLATION/POLICY

[Economic Development Incentive Program.](#)

FINANCIAL CONSIDERATIONS

Dependent on the option selected from below.

COMMUNICATIONS/PUBLIC ENGAGEMENT

The application will be discussed at Council.

TANTRAMAR 2024 PRIORITY ACTION PLAN

This aligns with pillar no. 2 - Financial Sustainability of the 2024 Priority Action Plan.

COMMUNITY IMPACT

Create opportunities for developers to build here in the community. Add to industrial stock in Tantramar, job creation.

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			X
Thriving natural assets			X
Sustainable processes			X

Climate change adaptation			X
Climate leadership			x

OPTIONS

1. Decline the application, as the program criteria states on page 2 of the application guidelines:
2.6 Any property owner wishing to be considered for a grant under the Economic Development Financial Incentive Program must complete and submit an Application Form to the Town prior to the commencement of any works and prior to application for building permit.

This application was received after the permit was applied for/received, and the building was completely built. Legal advice above supports declining the application.

2. Council could choose to back date the application to the project completion with the financial impact being \$105,478.13(estimate) which is ***not budgeted*** for 2025.

3. Start the incentive disbursement in 2026, which would be budgeted appropriately, using the 2024 amount listed in the table under the discussion section of this report. With this option, the incentive program completion date would be in 2030.

RECOMMENDATION

As Municipal administration, our role is to ensure that Program criteria are implemented as approved by council, therefore the staff recommendation would be not to proceed with the application due to guideline 2.6 of the program, and in accordance with legal advice above.

ATTACHMENTS

N/A

To: Mayor and Council
Submitted by: Dennis Reid, Captain Dorchester Fire, Tantramar Fire Service
Date: March 20, 2025
Subject: Dress Uniform Purchase

PROPOSAL

Purchase fifteen (15) sets of dress uniforms from C & C Creations for the Dorchester Fire Department.

BACKGROUND

In 2023 it was recognized that the Dorchester Fire Department had a need to acquire new dress uniforms. Only certain Officers and Senior Fire members had dress uniforms, and they were getting outdated. Most members were limited to wearing their station wear to any event where they represented Dorchester Fire and Tantramar.

Funds were allotted in the 2024 general budget, and ten (10) sets were purchased and received from C & C Creations. The 2025 general budget allotted for the purchase of the remaining fifteen (15) sets of dress uniforms.

DISCUSSION

Dorchester Fire Department members who received new uniforms in 2024 have expressed their approval with the new uniforms. Both Sackville Fire & Rescue and Point De Bute Fire purchased uniforms from the same suppliers last year as well. With this purchase, the Dorchester Fire Department will have completed the change over to the new uniform being worn by all members of the Tantramar Fire Service.

INTERDEPARTMENTAL CONSULTATION

N/A

LEGISLATION/POLICY

[By-Law No. 2023-08 – A By-Law to Regulate Purchasing, Leasing, Tendering and Disposal of Surplus Property.](#)

FINANCIAL CONSIDERATIONS

\$14,000 has been allocated in the 2025 General Budget for the purchase of new uniforms for Dorchester Fire.

LEGAL

N/A

COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

TANTRAMAR 2024 PRIORITY ACTION PLAN

This aligns with pillar no. 1 – Sustainable and Engaging Government of the 2024 Priority Action Plan.

COMMUNITY IMPACT

N/A

CLIMATE CHANGE IMPLICATIONS

N/A

CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

OPTIONS

1. Purchase fifteen (15) dress uniforms for Dorchester Fire, as a budgeted item in the 2025 General Budget.
2. Do not purchase and look at other options.

RECOMMENDATION

It is recommended that Council consider approving the purchase of fifteen (15) dress uniforms from C & C Creations at a cost of \$16,246.63 HST Included. A motion will be brought forward at the April 8, 2025 Regular Council Meeting.

ATTACHMENTS

C & C Creations Quote

ESTIMATE

C & C Creations

BN 783656358

GST/HST Registration No. 78365

6358 RT0001

29 Carlson Street

Moncton, NB E1G 5N4

darlene@candccreations.ca

+15063778587

www.candccreations.ca

Bill to

Tantramar

Box #6191

Sackville NB E4L 1G6

Ship to

Dorchester Fire

Shipping info

Ship via: Courier

Estimate details

Estimate no.: 1010

Estimate date: 2025-02-14

#	Product or service	Qty	Rate	Amount	Tax
1.	CAFC TUNICFIRE 38R MALE SINGLE BREAST TUNIC	15	\$500.00	\$7,500.00	HST NB 2016
2.	o/s charge on 48+ Tunic				
3.	CAFC 4 BAR BRAID CAFC 4 BAR TUNIC BRAID	1	\$40.00	\$40.00	HST NB 2016
4.	CAFC 2 BAR BRAID CAFC 2 BAR TUNIC BRAID	1	\$30.00	\$30.00	HST NB 2016
5.	DRESS PANTS M44 MALE DRESS PANTS SIZE 44	15	\$180.00	\$2,700.00	HST NB 2016
6.	UNIFORM HAT F/F FIREFIGHTER HAT, NBS WITH SHINY PEAK	13	\$90.00	\$1,170.00	HST NB 2016
7.	HAT, DEPUTY CHIEF 7 3/8 HAT, DEPUTY CHIEF, NAVY 1 ROW OAK, SIZE 7 3/8	1	\$145.00	\$145.00	HST NB 2016
8.	UNIFORM HAT CAPTAIN CAPTAIN HAT, NBS WITH CLOTH PEAK AND GOLD CELLO STRAP	2	\$95.00	\$190.00	HST NB 2016
9.	HAT BADGE SILVER CAFC HAT BADGE SILVER	15	\$20.00	\$300.00	HST NB 2016
		31			
10.	GS82AE SHIRT L/S 16/36	15	\$57.50	\$862.50	HST NB 2016

11.	15% Manufacturer o/s on 18+				
12.	TIE CLIP ON MALE BLACK CLIP ON TIE MENS	15	\$12.00	\$180.00	HST NB 2016
13.	GLOVES, WHITE O/S WHITE PARADE GLOVES O/S W/DOME	15	\$12.00	\$180.00	HST NB 2016
14.	GARMENT BAG SUIT GARMENT BAG	15	\$12.00	\$180.00	HST NB 2016
15.	CAFC CRESTS CAFC CRESTS WITH DEPT NAME 4" X 4 1/2	100	\$6.50	\$650.00	HST NB 2016

Subtotal \$14,127.50

HST (NB) 2016 @ 15% on \$14,127.50 \$2,119.13

Total \$16,246.63

Accepted date

Accepted by



To: Mayor and Council
Submitted by: Matt Pryde, Director of Active Living and Culture
Date: March 20, 2025
Subject: Departmental Report

ACTIVE LIVING AND CULTURE

The report that follows includes information from February 16 – March 15, 2025

General Departmental Information:

- As requested by Council, the owners of Maritime Paddle reported that in 2024, 45% of users were from the Tantramar region, 20% were from the Greater Moncton Area, 18% were from different parts of New Brunswick and 17% were from different parts of Nova Scotia.
- Staff have been interviewing for our summer student positions and a full list of staff should be available soon.
- The following lists an update on each of the items included in the 2025 Active Living and Culture Capital Budget Update:

Item	Budget	Status
TVMCC Dehumidifier	\$ 125,000.00	System ordered with installation in August
TVMCC Compressor Rebuild	\$ 20,000.00	Will be completed once ice is removed.
16 Foot Trailer	\$ 10,000.00	Trailer has been purchased.
TVMCC Door Replacements	\$ 40,000.00	Installation to begin in March.
Memorial Park Refurbishments	\$ 15,000.00	Discussing partnership to decrease costs
Dog Park/Railings	\$ 35,000.00	TVMCC Railings have been ordered.
Skate Sharpening Machine	\$ 25,000.00	New machine has been received and will begin use in the fall.
Little League Field Building	\$ 60,000.00	Working on tender
Bill Johnstone Playground Upgrade	\$ 48,000.00	Motion today

PARKS AND FACILITIES

- The Dorchester Outdoor Rink is closed for the season.
- Staff are preparing to begin shifting some focus to our parks in the coming weeks.
- The Quarry Park interpretive signage is nearing the design phase. Installation will take place in the spring as will some fencing removal and completion of the trail system.
- The ice will be staying in at the TVMCC until the long weekend of May to accommodate a spring hockey program. We will continue to offer morning pick-up hockey, lunch skates, and accept bookings during weekdays.
- A reminder to the public that helmets will be mandatory to step on the ice at the TVMCC.

- To book space in any Tantramar operated facilities, please contact bookings@tantramarNB.com or 364-4955.
- Staff continue to monitor the parks and on the trails throughout Tantramar, but if you see something that needs attention call 364-4955 or email bookings@tantramarNB.com.

RECREATION PROGRAMS AND EVENTS

- Winter programs are underway with spring programming just around the corner. Registration and complete information available at www.tantramarNB.com/programs. Programs include:
 - Sackville
 - 25+ Pickup Basketball
 - Trailblazers
 - Pickleball
 - Ultimate Frisbee
 - Ukulele
 - Primetime and 55+ Aerobics
 - Aquasize
 - Dorchester
 - Pickleball
 - Trailblazers
 - Youth Basketball
 - Badminton
 - Aerobics
- March Break Activities were very well attended, and the feedback has been overwhelmingly positive.
- Poetry Month activities are being planned, including our annual Poetry Writing Contest. Details can be found at www.tantramarNB.com.
- The municipality will be hosting a Surplus Sale in the EMO Building behind the Tantramar Veterans Memorial Civic Centre April 8th from 12:00 PM – 6:00 PM & April 9th from 9:00 AM-3:00 PM.
- The 3rd Annual Dump and Run Yard Sale will take place Saturday, April 12, 2025 in the EMO Building behind the Tantramar Veterans Memorial Civic Centre.
- The Annual Earth Day Community Clean-up will take place Tuesday, April 22, 2025. Individuals, community groups and businesses are encouraged to spend some time that day cleaning up our community. Reach out to j.wilson@tantramarNB.com for garbage bags, gloves and more information.
- We are looking for feedback and ideas to include in our summer program line-up. A survey will soon be available at www.tantramarNB.com/programs.



To: Mayor and Council

Submitted by: Ron Kelly Spurles, Manager of Tourism and Business Development, and Jeremy McLaughlin, Communications Officer

Date: March 20, 2025

Subject: Community & Corporate Services Departmental Report

This report covers the period between February 16, 2025, and March 15, 2025.

Manager of Tourism and Business Development

A reminder that travel counselling at the Tantramar Visitor Information Centre continues to be self-serve, and Café Tintamarre is currently open 9 am to 4 pm everyday, and 7 am to 4 pm on Thursdays.



“Wetland Wonder Adventure”, an educational play for young people funded by an Environmental Trust Fund grant, toured to schools in the region and was performed publicly for a total of 12 performance between February 24 and March 15. The play was very well received by teachers and students, and we are hoping to be able to do more performances locally in the near future.



We have purchased a half-page ad for Tantramar in an upcoming edition of Saltscapes Magazine. A draft of the ad is above.

The Climate Change Advisory Committee met on March 12th. There was an information presentation by Lori Bickford, and other agenda items included Climate Change Roundtable planning, the Tantramar climate change budget, the draft Animal Control By-Law Schedule A, and other business. Doug Bliss, Committee Chair, will be giving an update on their activities at the March 24th Council meeting.

Communications Officer

The Communications Officer, alongside Community Police Officer Melanie Belliveau and members of the RCMP, visited all schools within Tantramar to mark Pink Shirt Day. They distributed pink shirts and engaged with students in multiple classrooms, discussing the harms and dangers of bullying, reinforcing our commitment to a supportive and safe educational environment.



The Communications Officer captured and shared a collage of the fantastic women of Tantramar for International Women’s Day. The social media post celebrating their contributions was very well received, garnering positive feedback and substantial engagement.



The Communications Officer has been actively involved with the Rural Health Action Group, attending regular meetings and participating in the RHAG communications team. His contributions are focused on enhancing communications and developing effective campaigns.

[For Black History Month, the Communications Officer collaborated with Councillor Greg Martin to produce a video feature](#) which has gained close to 4,000 views across social media platforms. The department appreciates Councillor Martin for sharing his personal stories, which have greatly enriched the community’s celebration and understanding of Black History.

Representing the municipality, the Communications Officer attended the Mount Allison University Open House at Purdy Lounge. He engaged in meaningful conversations with prospective students and parents, promoting the community and the educational strengths of Mount Allison University.



Furthering his commitment to creating safe digital spaces, the Communications Officer attended a course on "Social Media and Cyberbullying" hosted by the University of Moncton. The course equipped him with new strategies and statistics to effectively combat cyberbullying within the community.

To: Mayor and Council
Submitted by: Jon Eppell, Director of Engineering & Public Works
Date: March 20, 2025
Subject: Engineering & Public Works Departmental Report

This report covers the period February 16 to March 15.

Work Orders: Start of period: 198 Created: 196 Closed: 196 End of period: 198

Roads/Transportation

- Ice and snow control as required.
- Patching potholes as required.
- Removed pole mounted decorations for the season.
- School zone signage will be installed in the area of the Dorchester Consolidated School in the spring.

Utility

- Repaired a watermain break on West Avenue and on Jones Avenue.
- Completed 14 water meter upgrades.
- Thawed frozen sewer at 64 Crescent Street.
- Flushed section of Crescent Street sewer from Charles Street to Fleet Street.
- Exploring delaying unidirectional flushing for Sackville watermains to late summer.

Mechanics

- Repaired ice and snow equipment on an as needed basis.
- Continuing maintenance on fleet.
- A replacement Utility truck, additional Public Works truck and a replacement Tandem dump truck snowplow (expected delivery early December) have been ordered.

Engineering

- Dorchester Lift Station Upgrades - the generator is expected to be shipped out on April 15.
- Queens Road Lift Station Upgrade - Camille Leger Ltd. - delivery expected April 2025.
- A request for proposals is being prepared for a traffic study to include Main Street in Sackville and the Main/Cape intersection in Dorchester.
- Public Works plan to measure speeds on Main Street, Dorchester in spring 2025.
- The low lift pump ordered for the Sackville water treatment plant expected shipping date in May.
- One bulky waste item can be placed on the clear bag garbage collection week. There will not be a spring clean-up. EcoDepot is scheduled for April 30-May 1, 2025 at the Tantramar Veterans Memorial Civic Centre. Waste Collection throughout Tantramar is on Mondays and is managed by Eco360. Waste should be placed for collection by 5:00 am on Monday. If residents have waste collection issues, they should promptly call 506-877-1040. For additional information see www.eco360.ca.
- Asphalt patching tender was issued. The asphalt patching program has moved away from skim patches and crack repairs, which have a limited life and reflect underlying cracking within a couple of years. The approach will be infill of potholes and large overlay areas (40mm) as the budget permits. The focus will be on higher volume roads.
- The asphalt resurfacing tender will be issued shortly.

To: Mayor and Council

Submitted by: Protective Services Staff

Date: March 20, 2025

Subject: Protective Services

Reporting Period February 16 – March 15, 2025
By-Law Enforcement

Court Appearances	0
2-Hour Parking Enforcement	12
10-Minute Parking Enforcement	8
Willow Lane Parking Enforcement	15
Assisting other Departments	2
By-Law Violations Issued	40
By-Law Warnings Issued	2
Occurrences Total	16
Occurrences Completed	9
Occurrences Outstanding	7
Dangerous or Unsightly Premises Occurrences Active	7
Overnight Parking Violations (Winter Parking)	31
By-Law Violations for 2025 Total	101

Animal Control – Sackville

During the month of February, 21 calls were responded to, and 36 patrols were conducted within Sackville boundaries. Calls responded to include missing pets, loose dogs, dogs running at large in park areas and residents requiring the use of live traps.

A reminder that dog tags can now be purchased at Municipal Office Monday-Friday 8:30 a.m. – 4:30 p.m.

If residents of the Sackville boundaries have any questions, Animal Control can be contacted by calling (506) 536-7671.

Fire – Point De Bute

Point De Bute Fire Department responded to two (2) calls for service – a fuel spill and a motor vehicle accident. The Department had one truck check and two (2) training sessions.

Fire - Dorchester

Dorchester Fire Department responded to seven (7) calls for service – six (6) medical calls and one mutual aid response to Sackville. The department held four (4) training sessions – medical, maintenance, SCBA (Smoke house training at the Penitentiary) and a tour of the Dorchester Penitentiary. The department assisted with the Touch a Truck event at the Dorchester Consolidate School.



RCMP

Operations:

During this period between February 16th and February 15th 202, RCMP responded to, among other calls (1st number in Tantramar, 2nd number in the Sackville RCMPs jurisdiction which falls outside of Tantramar):

wellbeing checks - 2 / 2	uttering threats – 6 / 0
traffic collisions – 11 / 12	thefts – 7 / 1
sexual assault – 1 / 0	impaired driver – 1 / 3
suspicious person/vehicle – 7 / 7	mischief – 2 / 5
mental health – 7 / 2	false 911 calls – 1 / 1
fraud – 3 / 3	false alarms – 5 / 4
break and enter – 3 / 0	arson – 0 / 0
assault – 2 / 1	sudden deaths – 1 / 0

Total calls for service were higher than the previous month.

Traffic:

Traffic stats were higher than the previous month. RCMP did conduct 16 checkstops in the area

Administration:

Nothing to report

New Brunswick Occurrence Map links:

[New Brunswick Occurrence Map](#)

[Daily Occurrence Report](#)

Submitted by:

Sgt Eric Hanson



Community Program Officer Monthly Report

February – March 2025

Schools visited:

- Tantramar Regional High School - 7
- Marshview Middle School - 1
- Salem Elementary School - 2
- Dorchester School – 2

School Activities & Presentations:

Pink Shirt Day – Bullying / Safety Online

School Consultations: 5

Youth & Adult Diversion Files:

Adult: 2

Youth: 1

Events

Pink Shirt day – All schools and in classes – small presentations

Fraud and Scams presentation – Drew Nursing Home / Nursing home without walls

Upcoming events

Coffee with a cop

Career Day - Schools

CPO- Melanie Belliveau



To: Mayor and Council

Submitted by: Michael Beal, Director of Financial Services

Date: March 20, 2025

Subject: Financial Services

Financial Statements are included to the end of December 2024 as of March 18, 2025 and are now 99% complete subject to any adjustments required to be made by the audits during the Audit process. You will see from the statements that the General Revenue projected surplus for 2024 is \$140,424 and the Utility Revenue projected surplus for 2024 is \$18,374. Total Revenue in 2024 for General is \$21,599,326 well above the budget amount of \$16,707,201; the reason for this being revenue from GNB for Aboiteau that has offsetting expenses; revenue from RDC for Lorne Street Phase 3 that has offsetting expenses and other things. Just these two items make up \$4 million in additional revenue and expenses over budget. Utility budget revenue is as a result of nearly \$500,000 in infrastructure funding from RDC for the Dorchester lift station that also has offsetting expenses. More details will be provided once the audit is complete.

Financial statements for 2025 are slightly delayed as we update figures into 2025 for Budget and these will be presented at the April Council meeting as of the end of March 2025 and will be updated monthly after that. Staff are currently working on entering our 2025 budget numbers, reversing 2024 accruals relative to the audit and paying 2025 invoices into the accounting system for these reports.

As noted above, our financial numbers are now 99% complete and the auditors will be in during the week of March 24th to 28th to complete the final work on the 2024 Audit. Once all their work is completed and we have draft financial statements they will be brought forward for Council approval. This is expected to take place in May or June of 2025. Much earlier than 2023 which was in November. We are officially back on track for yearend reporting.

Also, with the 2024 numbers being nearly complete we will be able to submit our application for financing for 2024 Capital Projects that require borrowing. This will be brought forward as an administrative report at the April regular Council meeting and will include all the necessary details. It is expected that the only borrowing that will take place will be for Utility Capital projects in 2024 in the amount of \$300,000. Details on how this was calculated will be provided at that time. The deadline to submit this to the Municipal Finance Corporation is April 16, 2025.

Gas Tax reports for 2024 are currently being worked on and will be filled with the province before their deadline of March 31, 2025. All gas tax funds that were part of any allocation up to and including December 31, 2023 programs have now been completed with the last two being Station Road in Dorchester and the Zamboni building at the outdoor rink in Dorchester that were completed in 2024.

We have processed our year-end claims for infrastructure funding relating to Lorne Street Phase 3 as well as the Dorchester Lift Station. Claims submitted totaled \$647,880 of which \$486,882 is for the Dorchester Lift Station project. As well we have processed our final claim for Lorne Street Phase 3 which takes all expenses up to the end of March 2025 and closes the project. The final claim which is claim # 9 requests reimbursement of a further \$102,787. Once we receive notification that this claim has been accepted and processed, we will report a final project recap in an upcoming council report.

We received notice that the Gas Tax Capital Investment Plan has been approved by the province. This will allow for funding of \$3,057,813 from the years 2024 to 2028 with \$1,000,000 of that going towards the Dorchester Fire Station New Construction and the remaining \$2,057,813 going towards street reconstruction. The planned street reconstruction in the report was part of Squire Street in 2026 and the remainder of Squire Street in 2028.

During February 2025 the following large deposits were received:

- \$1,297,709.13 on February 1st from GNB for monthly warrant payment
- \$330,842.02 on February 28 from CRA for our July to September 2024 Rebate

Capital Borrowing board hearing for our 2025 Capital which consists of \$3.5 million for the Dorchester Fire Hall as well as \$650,000 in Utility Capital Projects was held on Monday February 10, 2025. On March 3rd we received our ministerial order for this application and are now eligible to spend funds relating to these projects. Once projects are complete, we will borrow the necessary funds up to the maximum amount of borrowing that was authorized in the ministerial order.

We continue to work on how Animal Control Services for Tantrammar will be handled moving forward. WE have continued to have Jamie Spicer performing animal control for the former Sackville and PAWS providing animal control for former Dorchester on a month-to-month basis. There were no submissions during the RFP process late in 2024. We have now received proposals to provide animal control services for certain areas in Tantrammar from both groups and will review these and present a recommendation for the Council in the coming months.

In August 2024 we began a new round of shut offs letters for customers who have failed to pay their prior bills. These required the accounts to be paid in full or sufficient arrangements to be made otherwise water services would be disconnected. For Sackville Utility, we issued a total of 153 notices for a total owing of \$119,503.23 and for Dorchester Utility, we issued a total of 30 notices for a total of \$34,848.49. This totals 183 notices for a total of \$154,351.72 in value. As of March 18, 2025 we have collected a total of \$127,303.51 (82.48%). This is up from 72.44% as of November 16th. Overall, we have collected 90.92% of the Sackville accounts and 49.21% of the Dorchester accounts. No disconnections are currently in place for this round of shut off, but 3 vacant properties remain shut off from our 2023 disconnection letters. As we move into April those who have not paid or met agreed upon terms risk being disconnected.

The overnight parking ban began on December 1, 2024 and will remain in effect until April 30, 2025. Vehicles that park on municipal roads or parking lots are subject to being fined and/or towed.

2025 Dog tags continue to be available for purchase at the Municipal Office and will be required to be purchased before March 31, 2025 otherwise a \$20 late fee will apply. With the current by-law that is in effect, tags are available for both the former Town of Sackville and Village of Dorchester and once a new by-law comes into effect for all of Tantrammar registration of dogs for the entire Municipality will then be required.

We have done some research and want to provide some information relating to encumbrance certificates and the time period that lawyers have provided us with requests. In 2024 we had a total of 121 requests for encumbrance certificates issued. Of these, the following statistics are provided for the total number of days' notice that we were provided:

Days' Notice	Number of Certificates
Same Day	5
1 to 2 Days' Notice	46
3 to 4 Days' Notice	19
More than 5 days' notice	51

So far in 2025 we have issued 28 notices with the following statistics:

Days' Notice	Number of Certificates
Same Day	0
1 to 2 Days' Notice	0
3 to 4 Days' Notice	0
More than 5 days' notice	28

As we can see from above, in 2025 all certificates have now been requested giving 5 or more days' notice and have been charged the rate of \$40 for the certificate.

TANTRAMAR
STATEMENT OF REVENUE & EXPENDITURES
GENERAL GOVERNMENT
DECEMBER 31, 2024 (AS OF MARCH 18, 2025)

	(FEB. 11/25) YTD DEC. 31/24	(99% FINAL) YTD DEC. 31/24	BUDGET 2024	% OF BUDGET
REVENUE				
PROPERTY TAX & EQUALIZATION	15,570,783	15,570,772	15,570,772	100.0%
FINANCE & ADMINISTRATION	769,946	732,028	368,842	198.5%
OUTSIDE CAPITAL GRANTS (INFR)		1,321,516		
ENG STRUCTURES (GAS TAX-DTI)		3,063,428		
ENGINEERING & PUBLIC WORKS	121,383	121,383	114,333	106.2%
POLICING & BY-LAW	363,010	362,950	363,000	100.0%
FIRE SERVICES	3,964	20,464	13,554	151.0%
ACTIVE LIVING & CULTURE	356,945	356,945	254,200	140.4%
COMMUNITY & CORPORATE SERV	49,350	49,840	22,500	221.5%
TOTAL REVENUE	17,235,381	21,599,326	16,707,201	129.3%
EXPENDITURES				
FINANCE & ADMINISTRATION	2,784,207	2,776,533	3,093,159	89.8%
CAPITAL OUT OF REVENUE	-	3,275,668	1,515,000	216.2%
RESERVE FUND TRANSFER	1,200,000	1,200,000	200,000	600.0%
DEBT, INTEREST & BANKING	1,009,674	1,025,652	1,051,990	97.5%
ENG STRUCTURES (GAS TAX-DTI)		3,429,168		
ENG & PUBLIC WORKS	3,246,194	3,093,221	3,445,167	89.8%
FIRE SERVICES	1,258,618	1,251,450	1,548,505	80.8%
POLICING & BYLAW	2,505,515	2,601,935	2,832,113	91.9%
ACTIVE LIVING & CULTURE	2,103,383	2,079,189	1,991,193	104.4%
COMMUNITY & CORPORATE SERV	715,883	726,086	1,030,074	70.5%
TOTAL EXPENDITURES	14,823,474	21,458,902	16,707,201	128.4%

*** UNAUDITED AND UNADJUSTED

140,424 PROJECTED SURPLUS

EXPENDITURE NORM 100.0%

TANTRAMAR
STATEMENT OF REVENUE & EXPENDITURES
UTILITY GOVERNMENT
DECEMBER 31, 2024 (AS OF MARCH 18, 2025)

	(FEB. 11/25) YTD DEC 31/24	(99% FINAL) YTD DEC 31/24	BUDGET 2024	% OF BUDGET
REVENUE				
WATER REVENUE	1,334,189	1,345,394	1,278,859	105.2%
SEWER REVENUE	896,991	939,573	931,344	100.9%
CONNECTION/SERVICE CHARGES	47,273	47,273	23,100	204.6%
WATER COST TRANSFER	376,000	376,000	376,000	100.0%
OUTSIDE CAPITAL GRANTS (INFR)		493,773		
OTHER REVENUE	88,434	126,363	66,361	190.4%
TOTAL REVENUE	2,742,887	3,328,376	2,675,664	124.4%
EXPENDITURES				
FINANCE & ADMINISTRATION	368,693	366,617	366,274	100.1%
CAPITAL OUT OF REVENUE	-	73,477	-	
CAPITAL INFRASTRUCTURE		516,312		
RESERVE FUND TRANSFER	395,000	395,000	320,000	123.4%
DEBT PAYMENTS	511,333	512,122	521,918	98.1%
PUBLIC WORKS WATER	931,148	937,381	930,198	100.8%
PUBLIC WORKS SEWER	291,392	359,474	387,963	92.7%
PUBLIC WORKS ENGINEERING	143,902	149,619	149,311	100.2%
TOTAL EXPENDITURES	2,641,468	3,310,002	2,675,664	123.7%

*** UNAUDITED AND UNADJUSTED

18,374 PROJECTED SURPLUS

EXPENDITURE NORM 100.0%

**TANTRAMAR
2024 GENERAL CAPITAL
DECEMBER 31, 2024 (AS OF MARCH 18/25)**

TYPE	NAME OF ACCOUNT	BUDGET		PRE HST BUDGET	(EXCL. HST)	BALANCE	PERCENT AVAILABLE
		WITH H.S.T.	NET H.S.T.		EXPENSES 2024		
<u>FIRE DEPARTMENT</u>							
C	PROTECTIVE GEAR	36,000.00	1,479.55	34,520.45	45,291.41	(10,770.96)	-31.2%
C	TRAINING FACILITY		-	-	7,552.31	(7,552.31)	
C	FLEET REPLACEMENT SACK	95,000.00	3,904.36	91,095.64	86,317.00	4,778.64	5.2%
C	SCBA UPGRADE SACK	40,000.00	1,643.94	38,356.06	34,465.00	3,891.06	10.1%
C	SCBA UPGRADE DORCH	100,000.00	4,109.85	95,890.15	96,247.00	(356.85)	-0.4%
TOTAL FIRE DEPARTMENT		271,000.00	11,137.70	259,862.30	269,872.72	(10,010.42)	-3.9%
<u>COMMUNITY & CORP PROJECTS</u>							
C	WEBSITE REDEVELOPMENT	70,000.00	2,876.90	67,123.10	15,520.00	51,603.10	76.9%
RES	LAND REPURCHASE	-	-	-	12,000.00	(12,000.00)	
C	MUNICIPAL SIGNAGE	25,000.00	1,027.46	23,972.54	28,513.05	(4,540.51)	-18.9%
TOTAL COMMUNITY & CORP PROJECTS		95,000.00	3,904.36	91,095.64	56,033.05	35,062.59	38.5%
<u>ACTIVE LIVING & CULTURE</u>							
C	VARIOUS FACILITY UPGRADE	25,000.00	1,027.46	23,972.54	126,615.00	(102,642.46)	-428.2%
C	FACILITY UPGRADES DORCH	150,000.00	6,164.78	143,835.22	203,100.00	(59,264.78)	-41.2%
C	BASEBALL FIELD LIGHTING	12,000.00	493.18	11,506.82		11,506.82	100.0%
C	BEECHILL PARK UPGRADE	30,000.00	1,232.96	28,767.04	13,522.26	15,244.78	53.0%
C	PARKS FLEET	80,000.00	3,287.88	76,712.12	57,335.50	19,376.62	25.3%
C	VARIOUS TRAILS	90,000.00	3,698.87	86,301.13	70,005.78	16,295.35	18.9%
C	BEAUTIFICAION	15,000.00	616.48	14,383.52	7,815.12	6,568.40	45.7%
C	TVMCC UPGRADE (COMPR)	20,000.00	821.97	19,178.03	22,350.00	(3,171.97)	-16.5%
TOTAL ACTIVE LIVING & CULTURE		422,000.00	17,343.57	404,656.43	500,743.66	(96,087.23)	-23.7%
<u>PRIOR YEAR CAPITAL</u>							
RES	FLEET FIRE - 3/4 TON TRUCK	45,000.00	1,849.43	43,150.57		43,150.57	100.0%
RES/B	SACKVILLE FIRE TRUCK	800,000.00	32,878.81	767,121.19	703,272.00	63,849.19	8.3%
RES/B	DORCHESTER FIRE TRUCK	800,000.00	32,878.81	767,121.19		767,121.19	100.0%
RES	ZAMBONI REPLACEMENT	190,000.00	7,808.72	182,191.28	179,142.70	3,048.58	1.7%
RES/GT	DORCHESTER ZAMB BUILDING	123,000.00	5,055.12	117,944.88		117,944.88	100.0%
RES	CROSSWALK UPGRADES	25,000.00	1,027.46	23,972.54	9,322.44	14,650.10	61.1%
PROV	DTI ABOITEAU PROJECT	3,050,371.92	125,365.76	2,925,006.16	2,937,589.62	(12,583.46)	-0.4%
RES/B/G	LORNE STREET PHASE 3	1,000,000.00	41,098.52	958,901.48	889,441.87	69,459.61	7.2%
TOTAL PRIOR YEAR CAPITAL		6,033,371.92	247,962.64	5,785,409.28	4,718,768.63	1,066,640.65	18.4%
<u>ENGINEERING AND PUBLIC WORKS</u>							
B	FLEET LOADERS	410,000.00	16,850.39	393,149.61	506,553.03	(113,403.42)	-28.8%
C	FLEET GRADER REFURB	30,000.00	1,232.96	28,767.04	26,089.65	2,677.39	9.3%
C	VARIOUS SIDEWALKS	45,000.00	1,849.43	43,150.57	3,972.85	39,177.72	90.8%
C	CULVERT REPLACEMENTS	26,000.00	1,068.56	24,931.44		24,931.44	100.0%
C	DTI PROJECTS	120,000.00	4,931.82	115,068.18		115,068.18	100.0%
C	SHALE AND GRAVEL	26,000.00	1,068.56	24,931.44	4,226.53	20,704.91	83.0%
C	STORM SEWERS MAIN ST.	70,000.00	2,876.90	67,123.10	23,479.14	43,643.96	65.0%
TOTAL ENGINEERING AND PUBLIC WORKS		727,000.00	29,878.62	697,121.38	564,321.20	132,800.18	19.0%
TOTAL CAPITAL		7,548,371.92	310,226.90	7,238,145.02	6,109,739.26	1,128,405.76	
CAPITAL OUT OF REVENUE		1,515,000.00					
GRANTS FROM OTHER GOVERNMENTS		550,000.00					
FROM PROVINCIAL DTI FOR ABOITEAU		3,050,371.92					
CAPITAL RESERVE FUNDING/BORROW		2,433,000.00					
NET HST				310,226.90	253,786.35	56,440.55	18.2%
				7,548,371.92	6,363,525.61	1,184,846.31	15.7%

**TANTRAMAR
2024 UTILITY CAPITAL
DECEMBER 31, 2024 (AS OF MARCH 18/25)**

TYPE	NAME OF ACCOUNT	BUDGET		PRE HST BUDGET	EXPENSES 2024	BALANCE	PERCENT AVAILABLE
		WITH H.S.T.	NET H.S.T.				
B (2023)	WATER TREATMENT PLANT	50,000.00	2,054.93	47,945.07	47,945.07	0.00	0.0%
B (2023)	FLEET REPLACEMENT	56,000.00	2,301.52	53,698.48		53,698.48	100.0%
B (2023)	LIFT STATION UPGRADES	64,000.00	2,630.31	61,369.69		61,369.69	100.0%
B (2023)	LIFT STATION UPGRADES	11,000.00	452.08	10,547.92		10,547.92	100.0%
B (2023)	TRUNK SEWER	5,000.00	205.49	4,794.51	861.25	3,933.26	82.0%
B (2023)	WATER METERS	25,000.00	1,027.46	23,972.54	17,559.00	6,413.54	26.8%
B (2023)	DORCHESTER LIFT STATION	974,000.00	40,029.96	933,970.04	638,930.31	295,039.73	31.6%
		<u>1,185,000.00</u>					
B	QUEENS ROAD LIFT STN	300,000.00	12,329.56	287,670.44	39,300.00	248,370.44	86.3%
B	BROOKS AVE LFT STN	75,000.00	3,082.39	71,917.61		71,917.61	100.0%
B	WATER TREATMENT PLANT	125,000.00	5,137.31	119,862.69	109,489.39	10,373.30	8.7%
B	BACKFLOW PREVENTION	50,000.00	2,054.93	47,945.07		47,945.07	100.0%
TOTAL CAPITAL		<u>550,000.00</u>	<u>71,305.93</u>	<u>1,663,694.07</u>	<u>854,085.02</u>	<u>809,609.05</u>	<u>48.7%</u>
CAPITAL OUT OF REVENUE			-				
GRANTS FROM OTHER GOVERNMENTS		709,280.00					
BORROWING		1,025,720.00					
NET H.S.T				<u>71,305.93</u>	<u>36,600.42</u>	<u>34,705.51</u>	<u>48.7%</u>
GRAND TOTAL				<u>1,735,000.00</u>	<u>890,685.44</u>	<u>844,314.56</u>	<u>48.7%</u>



To: Mayor and Council

Submitted by: Donna Beal & Becky Goodwin – Clerk’s Office

Date: March 20, 2025

Subject: Legislative Services Departmental Report

LEGISLATIVE SERVICES

The Clerk’s Office continues the review of By-Laws and Policies for Tantramar and are working on a priority list for 2025. A reminder to our residents that all By-Laws can be found on the Municipality’s [website](#) or can be picked up at Municipal Office.

Upcoming readings of proposed by-laws include:

- Second and third (final) reading of By-Law No. 2025-18 A By-Law Relating to Animal Control within Tantramar
- Second and third (final) reading of By-Law No. 2025-19 A Code of Conduct By-Law for the Council of Tantramar

The Clerk’s Office has registered attendees for the FCM Annual Conference being held in Ottawa from May 29th to June 1st. Mayor Andrew Black, Councillor Bruce Phinney and Councillor Michael Tower will be attending the conference and will bring back a report to Council.

The Clerk’s Office has registered Mayor Andrew Black, Chief Administrative Officer Jennifer Borne and Councillors Greg Martin and Bruce Phinney for the 2025 UMNAB Advocacy Days being held March 26-27, 2025 in Fredericton, NB.

The Student Employment Applications deadline has passed, and the Clerk’s Office has provided these applications to each Department.

The Clerk’s office administered seven Commissioner of Oaths for residents within Tantramar. This service is offered free of charge for anyone who needs a Commissioner of Oath.

Tantramar’s upcoming Council meetings are listed below. Tantramar’s Proceedings of Municipal Council Meeting’s By-Law can be found on our [website](#).

Regular Council Meeting – 7 P.M.

- Tuesday, April 8, 2025
- Tuesday, May 13, 2025
- Tuesday, June 10, 2025

Committee of the Whole – 3 P.M.

- Monday, April 28, 2025
- Monday, May 26, 2025
- Monday, June 23, 2025

Regular Council Packages will be posted on the Municipal website the Thursday prior to the scheduled meeting.

Committee of the Whole agenda will be posted on the Municipal website the Thursday prior to the scheduled meeting and the full package will be posted on the Municipal website at 11:30 a.m. the day of the meeting.

Special Meetings of Council agendas will be posted on the Municipal website prior to the meeting with as much notice as possible.



To: Mayor and Council
Submitted by: Jennifer Borne, CAO
Date: March 20, 2025
Subject: Administration - CAO Report

Report Period: February 15th to March 15th, 2025.

RSC

SERSC website provides updates for their mandated services:

<https://www.nbse.ca/>

All reports led by the RSC can be found on their website from annual reports to financial reports, etc. The February 2025 newsletter is now available at:

https://www.nbse.ca/sites/default/files/2025-02/FEB_Newsletter_2025_ENG.pdf

At the March 11th CAO Regional Meeting there was a presentation on Infrastructure Needs Assessment and Framework from RC Strategies. The next step is for this to be presented to the board at their working meeting. When the final report is received the link will be circulated. The SERSC Communications Director updated CAOs on *Vibrant Communities*, as asset inventory for video and photo is being compiled along with data collection on how to deal with growth and densification of multi-unit housing. The new Director of Community & Social Development was introduced: Annick Mondat Alleman. Interim Director John Wishert will continue to work with the RSC on special projects. The Director of Community & Social Development circulated data from the workshop held regionally and hosted by the RSC on Grants 101 Training Session. Across the region 128 people were engaged in this program from the non-profit sector.

Plan360

Permit totals for February 2025:

3 permits issued totaling \$28,298

Canada Housing Infrastructure Fund (CHIF)

The RDC announced on March 5th they are open for applications for funding requests under CHIF. Staff have been in contact with RDC regarding various projects on our wish list. The Provincial stream of CHIF is more desirable over the federal stream, leaving a 16% balance or municipal contribution. RDC will be offering staff webinars, date TBA. Applications are accepted on an ongoing basis. Staff are prepping for municipal requests with a 5-year plan for Tantrammar. As well as working with non-profits such as Freshwinds. At the time of this report at least one other non-profit is looking to partner with the municipality for RDC/CHIF Funding.

MFR

Medavie hosted a check-in session for municipalities that offer Medical First Response (MFR). We currently have one fire department (DFD) within Tantrammar Fire Service (TFS) that offers MFR.

TFS

Continuing to enhance and foster the collaboration between our 3 fire departments that make up Tantramar Fire Services. Currently working on a review of By-law 280, A By-law governing the Fire Department of the Town of Sackville passed by the former Town of Sackville August 2022. The review of this by-law includes representatives from all 3 fire departments, and this will ensure further enhancement of TFS with one by-law governing all halls. Expansion of this by-law was an action under the 2024 Priority Action Plan.

Strategic Plan 2025-2028

The Draft plan was presented to Council on March 11th, with the final presentation at the March 24th, 2025 Committee of the Whole Meeting.

Compressed Work Week 2025

The Compressed Work Week for 2025 will run from May 5th to October 3rd. Municipal employees that opt into this program will receive one Friday off per pay period while working the same amount of hours as current pay periods. The office hours will remain the same at municipal buildings. From other comparable programs this has little to no impact on operations.

Partner Conversations

Meetings in progress with Mt A Continued Learning Department regarding potential staff training opportunities locally and/ or regionally.

Director – CCS

The Director of Community and Corporate Services position has been filled. Jeff Taylor will start in this role on April 14th. Jeff received a Bachelor of Business Administration, with a major in Accounting from UNB Saint John and a Bachelor of Laws from UNB Fredericton. Jeff practiced law in both New Brunswick and Saskatchewan, before transitioning from law to more recent roles with a focus on Community & Economic Development in communities of 8,000-12,000 people, most recently in Newfoundland and Labrador. Jeff has diverse experience from working across Canada and specializes in economic development and effective administration, while building a sense of community through collaborative approaches. Jeff will start in the role on April 14th and his education and experience will be a great asset to our team.



To: Council

Submitted by: Andrew Black - Mayor

Date: March 20, 2025

Subject: Mayor's Report

- On February 21st I attended the King Charles III Coronation Medal award ceremony in Dieppe. Tantrammar was honored with 5 deserving recipients: Joe Lafford, Jessica Novak, Darlene Richards, Robert Corkerton and Greg Martin. They were 5 of 35 recipients in the Beausejour riding and the community is incredibly proud of their efforts.
- I met with President Sutherland, VP of Finance and Administration Rob Inglis, and Interim Vice President of International and Student Affairs on February 24 at Centennial Hall. We had discussions about healthcare, student life and community, and concerns around international student enrollment.
- On February 25, I attended a board working session with the SERSC at the Eco 360 office in Barry Mills. We listened to several presentations including the economic benefits of the Southeast trails system, the Vibrant Communities Initiative and housing opportunities through One Roof.
- In the evening of February 25 I had a phone interview with CHMA about the local concerns over the proposed Rogers tower installation
- I had a lengthy phone call with Scott Telecom Services Ltd. on February 26 to discuss the proposed site for a Rogers 5G tower installation
- Times & Transcript had reached out to me for a phone interview about the proposed Rogers tower on the evening of February 26
- March 5th I had a phone call with Deputy Mayor Annamarie Boyd to welcome her to her new role in the community of Strait Shores
- The Tantrammar Nursing Home Without Walls had their Grand Opening on March 11 at the Drew Nursing Home. The event was very well attended, and the resounding response was that everyone was incredibly excited about the start of the program and amazed at how quickly work is being done in our community.
- I had a meeting with Plan 360 on the morning of March 12 to discuss future vacancies on the PRAC
- On March 13 I was part of a virtual UMNb executive meeting where we discussed the possibilities of what the provincial budget would look like and the impacts of tariffs on New Brunswick communities