

**COMMITTEE OF THE WHOLE OF  
MONDAY, APRIL 28, 2025 – 2:40 P.M.  
COUNCIL CHAMBERS, MUNICIPAL OFFICE  
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Matt Estabrooks and Councillors Barry Hicks, Greg Martin, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne, Director of Legislative Services Donna Beal, Director of Financial Services Michael Beal and Assistant Clerk Becky Goodwin.

**1. CALL THE MEETING TO ORDER**

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

**1.1 APPROVAL OF AGENDA**

MOVED BY DEPUTY MAYOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 28, 2025, AS AMENDED AND MOVE INTO IN-CAMERA IN ACCORDANCE WITH SECTION 68 (1) (J) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

**1.2 CONFLICT OF INTEREST DECLARATION**

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

**2. IN-CAMERA**

**2.1 HR-2025-04**

Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Director of Community & Corporate Services Jeff Taylor, Communications Officer Jeremy McLaughlin, Sackville Fire Chief Craig Bowser, Dorchester Fire Chief Greg Partridge and Dorchester Chief Captain Dennis Reid joined the meeting.

Also, in attendance were two (2) members of the Public.

**3. INFORMATION ITEMS**

**3.1 MUNICIPAL STREET LIGHTING – J. EPELL & K. PATEL**

Director of Engineering & Public Works Jon Eppell, along with Tantramar Regional High School Student Kenish Patel presented a report on the warrant assessment for potential streetlights within the former local service district areas of Tantramar. A copy of the report can be found on page 3 of the Committee of the Whole [package](#).

### 3.2 UMNb ADVOCACY DAYS

Mayor Andrew Black, Councillor Bruce Phinney and Councillor Greg Martin reported on their attendance at the 2025 UMNb Advocacy Days. A copy of the report can be found on page 8 of the Committee of the Whole [package](#).

## 4. COUNCIL DIRECTION REQUESTS

### 4.1 UPCOMING COUNCIL MEETING SCHEDULE – B. GOODWIN

A copy of the report can be found on page 9 of the Committee of the Whole [package](#).

MOVED BY DEPUTY MAYOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL DIRECT ITEM 4.1 – UPCOMING COUNCIL MEETING SCHEDULE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF MAY 13, 2025. MOTION CARRIED.

### 4.2 BY-LAW NO. 2025-19 A CODE OF CONDUCT BY-LAW FOR TANTRAMAR – D. BEAL

Director of Legislative Services Donna Beal provided an update on draft By-Law No. 2025-19 A Code of Conduct By-Law for Tantramar, which has received first reading in name only. Council will consider second and third reading at the May 13, 2025 Regular Council Meeting. A copy of the report can be found on page 11 of the Committee of the Whole [package](#).

### 4.3 TENDER TAN-2025-04 ASPHALT RESURFACING – J. EPELL

A copy of the report can be found on page 21 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 4.3 – TENDER TAN-2025-04 ASPHALT RESURFACING BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF MAY 13, 2025. MOTION CARRIED.

### 4.4 EMERGENCY MUTUAL AID AGREEMENT – C. BOWSER

A copy of the report can be found on page 23 of the Committee of the Whole [package](#).

MOVED BY DEPUTY MAYOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 4.4 – EMERGENCY MUTUAL AID AGREEMENT BE SENT TO THE ADMINISTRATIVE REPORT SECTION OF THE REGULAR COUNCIL MEETING OF MAY 13, 2025. MOTION CARRIED.

### 4.5 WILDFIRE PUMP FOR DORCHESTER FIRE DEPARTMENT – D. REID

A copy of the report can be found on page 37 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL DIRECT ITEM 4.5 WILDFIRE PUMP FOR DORCHESTER FIRE DEPARTMENT BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF MAY 13, 2025. MOTION CARRIED.

4.6 ANIMAL CONTROL SERVICES – M. BEAL

MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY DEPUTY MAYOR MATT ESTABROOKS THAT COUNCIL DIRECT ITEM 4.6 ANIMAL CONTROL SERVICES BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF MAY 13, 2025. MOTION CARRIED.

5. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 5.1 Active Living and Culture – M. Pryde
- 5.2 Community and Corporate Services – J. Taylor
- 5.3 Engineering and Public Works – J. Eppell
- 5.4 Protective Services – Chief Bowser, Chief Partridge and Sgt. Hanson
- 5.5 Financial Services – M. Beal
- 5.6 Administration
  - 5.6.1 Legislative Services – D. Beal
  - 5.6.2 Chief Administrative Officer – J. Borne
  - 5.6.3 Mayor's Report – A. Black

6. QUESTION PERIOD

Erica Butler asked if the request regarding street lighting in the former LSD areas were about driver and/or pedestrian safety and asked if the Department of Transportation (DTI) and Infrastructure has any additional safety elements that could be request in those areas. Mayor Andrew Black responded that the concerns he heard relating to street lighting came from a driver safety aspect. Councillor Barry Hicks noted that the concerns he received were relating to the intersections throughout the Municipality. Councillor Debbie Wiggins-Colwell noted her concerns with elements of Route 106. Councillor Michael Tower voiced his concern for pedestrians, noting he felt the side streets do not have enough lighting. Director of Engineering & Public Works Jon Eppell responded that he has had conversations with DTI regarding street lighting being sufficient within the Municipality.

Erica Butler asked how many new dogs we expect to have licensed if the new Tantramar Animal Control By-Law is passed. Director of Financial Services Michael Beal responded that between Sackville and Dorchester there are a little over 300 current licenses, however we do not have projections for all of Tantramar. Mr. Beal noted that the purpose of registering dogs is to ensure rabies vaccines are in place.

Erica Butler asked a clarifying question regarding the corrective action section of the draft Code of Conduct By-Law. Mayor Andrew Black responded recommended that it is better to have all possible actions listed in the regulation reflected in the by-law.

7. ADJOURNMENT

MOVED BY COUNCILLOR MICHAEL TOWER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF APRIL 28, 2025. MOTION CARRIED.

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MAYOR

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DIRECTOR OF LEGISLATIVE SERVICES / CLERK

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ASSISTANT CLERK