

**SPECIAL MEETING OF COUNCIL
MONDAY, JULY 28, 2025 – 2:30 P.M.
COUNCIL CHAMBERS, MUNICIPAL OFFICE, 31 MAIN STREET, SACKVILLE NB**

In attendance were Deputy Mayor Matt Estabrooks and Councillors Allison Butcher, Barry Hicks, Greg Martin, Bruce Phinney, Michael Tower and Debbie Wiggins-Colwell. Also in attendance were Chief Administrative Officer Jennifer Borne and Assistant Clerk Becky Goodwin.

There were no members of the public present.

1. CALL THE MEETING TO ORDER

Deputy Mayor Matt Estabrooks called the meeting to order.

Deputy Mayor Matt Estabrooks acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

2. APPROVAL OF AGENDA

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE SPECIAL MEETING OF COUNCIL OF JULY 28, 2025, AS CIRCULATED AND MOVE INTO CLOSED SESSION IN ACCORDANCE WITH SECTION 68(1)(J) OF THE LOCAL GOVERNANCE ACT. MOTION CARRIED.

3. DISCLOSURE OF INTEREST

Deputy Mayor Matt Estabrooks asked if there were any Disclosures of Interest. There were none.

4. HR-2025-07

Public – 3:00 P.M.

Director of Financial Services Michael Beal, Director of Community & Corporate Services Jeff Taylor, Director of Active Living & Culture Matt Pryde, Communications Officer Jeremy McLaughlin and Manager of Tourism & Business Development Ron Kelly Spurles joined the meeting.

Also, in attendance was one (1) member of the public.

5. TANTRAMAR RECREATION MASTER PLAN – M. PRYDE

A copy of the report can be found on page 2 of the Special Meeting of Council [package](#).

#25-099 MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT AGENDA ITEM #5 – TANTRAMAR RECREATION MASTER PLAN BE BROUGHT BACK TO A COMMITTEE OF THE WHOLE MEETING FOR FURTHER DISCUSSION. AYE

VOTES RECORDED BY COUNCILLORS BARRY HICKS, BRUCE PHINNEY AND DEBBIE WIGGINS-COLWELL. NAY VOTES RECORDED BY DEPUTY MAYOR MATT ESTABROOKS AND COUNCILLORS ALLISON BUTCHER, GREG MARTIN AND MICHAEL TOWER. MOTION DEFEATED.

#25-100 MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AWARD RFP TAN-2025-08 TANTRAMAR RECREATION MASTER PLAN TO RC STRATEGIES IN THE AMOUNT OF \$51,956.50 PLUS HST. AYE VOTES RECORDED BY DEPUTY MAYOR MATT ESTABROOKS AND COUNCILLORS ALLISON BUTCHER, GREG MARTIN AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLOR BARRY HICKS, BRUCE PHINNEY AND DEBBIE WIGGINS-COLWELL. MOTION CARRIED.

6. MOUNT ALLISON UNIVERSITY ORIENTATION FIREWORKS – M. PRYDE

A copy of the report can be found on page 5 of the Special Meeting of Council [package](#).

#25-101 MOVED BY COUNCILLOR BARRY HICKS AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL AUTHORIZE THE SACKVILLE FIRE CHIEF TO SIGN AN APPLICATION TO PURCHASE WITH MARITIME FIREWORKS FOR A COMMERCIALLY ORGANIZED AND OPERATED FIREWORKS DISPLAY BEING HELD ON MOUNT ALLISON UNIVERSITY PROPERTY ON THURSDAY, AUGUST 28, 2025, SUBJECT TO RECEIVING A CERTIFICATE OF INSURANCE FROM MARITIME FIREWORKS AND MOUNT ALLISON UNIVERSITY NAMING TANTRAMAR AS CO-INSURED. MOTION CARRIED.

7. TVMCC CANTEEN CONTRACT – M. PRYDE

A copy of the report can be found on page 7 of the Special Meeting of Council [package](#).

#25-102 MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL APPROVE THE RENEWAL OF THE CANTEEN/BAR SERVICES AT THE TVMCC TO HEATHER WELLS AT A COST OF \$4,500 PER MONTH / \$54,000 OVER TWO YEARS PLUS INCIDENTAL SERVICES FOR A TERM BEGINNING OCTOBER 1, 2025 AND ENDING ON SEPTEMBER 30, 2027 AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE CONTRACT. MOTION CARRIED.

8. FORT BEAUSEJOUR SPECIAL ACTIVITY LICENSE – M. PRYDE

A copy of the report can be found on page 12 of the Special Meeting of Council [package](#).

#25-103 MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE SPECIAL ACTIVITY LICENSE FROM FORT BEAUSEJOUR CUMBERLAND NATIONAL HISTORIC SITE OF CANADA IN ORDER FOR TANTRAMAR TO HOST THE 2025 ACADIAN DAY CELEBRATIONS. MOTION CARRIED.

#25-104 MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL ALL

NECESSARY DOCUMENTS RELATING TO THE APPROVED FUNDING GRANT FOR THE 2025 ACADIAN DAY CELEBRATIONS. MOTION CARRIED.

9. CORPORATE PLANNING PROPOSAL – J. TAYLOR

A copy of the report can be found on page 28 of the Special Meeting of Council [package](#).

#25-105 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL RETAIN THE SERVICES FROM STRATEGIC STEPS INC. TO CREATE A CORPORATE PLAN FOR TANTRAMAR IN THE AMOUNT OF \$15,000.00 PLUS HST. AYE VOTES RECORDED BY DEPUTY MAYOR MATT ESTABROOKS AND COUNCILLORS ALLISON BUTCHER, GREG MARTIN AND MICHAEL TOWER. NAY VOTES RECORDED BY COUNCILLORS BARRY HICKS, BRUCE PHINNEY AND DEBBIE WIGGINS-COLWELL. MOTION CARRIED.

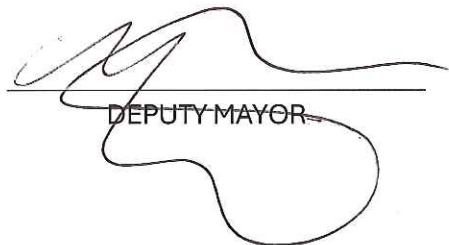
10. FUNDING FROM FCM: CLIMATE ADAPTATION INITIATIVE – R. KELLY SPURLES

A copy of the report can be found on page 46 of the Special Meeting of Council [package](#).

#25-106 MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL APPROVE THE CONTRIBUTION OF \$12,700.00 TO A CLIMATE CHANGE ADAPTATION PLAN FOR TANTRAMAR AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AND SEAL THE AGREEMENT WITH THE FEDERATION OF CANADIAN MUNICIPALITIES FOR THEIR GREEN MUNICIPAL FUND CLIMATE READY PLANS AND PROCESSES PROGRAM. MOTION CARRIED.

11. ADJOURNMENT

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR MICHAEL TOWER THAT COUNCIL ADJOURN THE SPECIAL MEETING OF COUNCIL OF JULY 28, 2025. MOTION CARRIED.



DEPUTY MAYOR



ASSISTANT CLERK