



---

*"The Municipality of Tantrammar is committed to supporting our employees' and members of Council's right to work in an inclusive, safe and respectful work environment."*

**1. CALL TO ORDER**

1.1 APPROVAL OF AGENDA

1.2 CONFLICT OF INTEREST DECLARATION

**2. INFORMATION ITEMS**

2.1 PUBLIC HEARING – SACKVILLE ZONING BY-LAW TEXT AMENDMENT – MIN. OUTSIDE LOT SIZE AND FRONTAGE REQUIREMENTS FOR VERTICALLY ATTACHED DWELLING UNITS – J. STEWART (Pg. 3)

2.2 YOUTH ENGAGEMENT REPORT – M. ARTIBELLO

2.3 TRAFFIC REVIEW ROUTE 106 DORCHESTER AT CAPE ROAD/WOODLAWN ROAD – J. EPELL (Pg. 9)

2.4 FCM ANNUAL CONFERENCE 2025 (Pg. 13)

**3. COUNCIL DIRECTION REQUESTS**

3.1 BAYVIEW ESTATES SUBDIVISION – L. BICKFORD (Pg. 19)

3.2 POSITIVE PRESSURE VENTILATION FANS FOR TANTRAMMAR FIRE SERVICE – C. BOWSER (Pg. 25)

3.3 DISPOSAL OF SACKVILLE FIRE & RESCUE UTILITY TRAILER – C. BOWSER (Pg. 27)

3.4 UMNAB ANNUAL CONFERENCE VOTING REPRESENTATIVE – B. GOODWIN (Pg. 29)

3.5 POLICY 2025-18 FLAG PROTOCOL POLICY – B. GOODWIN (Pg. 31)

3.6 POLICY 2025-19 COMPASSIONATE GIVING POLICY – B. GOODWIN (Pg. 39)

3.7 EASEMENT – WELDON STREET SACKVILLE TRUNK SEWER – J. EPELL (Pg. 42)

3.8 PROVINCIAL MUNICIPAL HIGHWAY PARTNERSHIP PROGRAM 2028-2030 – J. EPELL (Pg. 54)

3.9 POLICY 2025-17 TVMCC BANNER POLICY – M. PRYDE (Pg. 56)

**4. DEPARTMENTAL REPORTS**

4.1 ACTIVE LIVING & CULTURE (Pg. 61)

4.2 COMMUNITY & CORPORATE SERVICES (Pg. 64)

4.3 ENGINEERING & PUBLIC WORKS (Pg. 67)

4.4 PROTECTIVE SERVICES (Pg. 69)

4.5 FINANCIAL SERVICES (Pg. 74)

**4.6 ADMINISTRATION**

a) LEGISLATIVE SERVICES (Pg. 80)

b) CHIEF ADMINISTRATIVE OFFICER (Pg. 81)

c) SOUTHEAST REGIONAL SERVICE COMMISSION – PLAN 360 DEVELOPMENT ACTIVITY REPORT (Pg. 85)

**4.7 MAYORS REPORT (Pg. 91)**

**5. QUESTION PERIOD**

\*A 15-minute public question period will be held for clarification purposes of information presented to Council during the Committee of the Whole meeting.

**6. ADJOURNMENT**



## **PUBLIC HEARING REPORT**

---

**Subject:** Proposed Text Amendment to Minimum Outside Lot Area and Frontage for Verticall  
**File Number:** 25-0498  
**Meeting Date:** August-25-25  
**From :** Jenna Stewart, Planner

---

### **General Information**

**By-law:**

Town of Sackville Zoning By-law

**Proposal :**

The proposed text amendment is to change the minimum outside lot size requirements for vertically attached dwelling units from 15.3m (50ft) frontage to 10.1m (33.23ft) frontage and outside lot area from 464.5sqm (5000sqft) to 308sqm (3315sqft).

**Policies:**

Town of Sackville Municipal Plan

3.2.3 Urban Residential Design

3.2.3.4 It is a policy that a range of housing options shall be permitted in areas zoned medium density including duplexes, vertically-attached dwellings and other medium density detached dwellings on individual lots. Medium density is defined as not exceeding 65 units per net hectare subject to appropriate zoning regulations.

Section 5 Residential General Policies

5.1.1 It is a policy to permit a wide range of housing options within newly developed residential areas including vertically-attached dwellings, medium density, and higher density (e.g., apartments or condominiums)

5.1.3 It is a policy to set targets for housing other than single family dwellings to increase by 5% per year using 2005 as the base year

**Regulation:**

## **Town of Sackville Zoning By-law**

DWELLING, VERTICALLY ATTACHED, means a building consisting of two to six dwelling units which are vertically attached by one or more common wall(s) and which the property may be subdivided, with each unit having independent entrances to a front and rear yard. Each unit shall be serviced by independent municipal sewer and water connections.

Section 10.2 and Section 11.2 are tables that outline the zone requirements for both R2 and R3, respectively. These tables state that for the outside lot of a vertically attached dwelling unit there is a minimum lot size of 464.5sqm (5000sqft) and a minimum lot frontage of 15.3m (50ft).

### **Discussion:**

Sections 10.2 and 11.2 of the Town of Sackville Zoning By-law provides tables that outline the zone requirements for both R2 and R3, respectively. These tables state that for the outside lot of a vertically attached dwelling unit there is a minimum lot size of 464.5sqm (5000sqft) and a minimum lot frontage of 15.3m (50ft). This is over double the minimum lot size and lot frontage requirements for the inner lots at 185.8sqm (2000sqft) and 6.1m (20ft).

The proposed text amendment intends to change the minimum outside lot size requirements for vertically attached dwelling units from 15.3m (50ft) to 10.1m (33.23ft) frontage and outside lot area from 464.5sqm (5000sqft) to 308sqm (3315sqft).

For the frontage, the 10.1m was calculated considering the size of the inner lots (6.1m) and accounting for the side yard indicated in the Zoning By-law of 4m.

For the lot area, this was determined based on the proportionate lot sizes. As seen in the Zoning By-law the minimum lot frontage and minimum lot area tend to be proportionate to each other. This remains the practice for detached dwelling units (5800sqft, 60ft), two-unit dwellings (7100sqft, 72ft), inner lot vertically attached dwellings (2000sqft, 20ft), and the current outside lot vertically attached dwellings (5000sqft, 50ft). While these two numbers are not always perfectly proportional to each other, there is a clear pattern that demonstrates a relation between the two. After considering possible lot depth, frontage, and associated setbacks, this proportional aspect was replicated to get the proposed minimum lot size of 308sqm (3315sqft) in relation to the proposed minimum lot frontage of 10.1m (33.23ft).

The Town of Sackville Municipal Plan indicates there is a lack of housing options in Sackville and encourages a variety of housing options including vertically-attached dwellings in medium density areas and newly developed residential areas.

This change to the minimum lot size and minimum lot frontage for the outside lot of a vertically attached dwelling unit would encourage and enable more of this type of development due to the decreased amount of land required and provide the opportunity to open the housing market to more individuals. Furthermore, this would align the lot requirements for vertically attached dwellings within the Town of Sackville Zoning By-law more with other municipalities in the region.



The proposed text amendment to the minimum size of the requirements is in line with Municipal Plan policies and would encourage more vertically detached dwellings and reduces a barrier associated with this type of development through the decrease in lot requirements for the outside lots, therefore, staff are supportive of this proposed text amendment.

### **Consultation**

Municipal Staff (CAO, Fire, and Engineering departments) were consulted, no concerns were raised. Planning staff also discussed internally

### **Southeast Regional Review and Adjustment Committee**

The Southeast Planning Review and Adjustment Committee RECOMMENDS to the Town of Tantramar Council the by-law amendment 244-V, an amendment to the Town of Sackville Zoning By-law 244 which proposed to change the minimum outside lot size requirements for vertically attached dwelling units from 15.3m (50ft) frontage to 10.1m (33.23ft) frontage and outside lot area from 464.5sqm (5000sqft) to 308sqm (3315sqft) as it is in line with the intent of the Municipal Plan to have a diversity of housing options and reduces barriers related to lot size requirements for vertically attached dwellings in the R2 and R3 zones.

### **Council Action**

The *Community Planning Act* requires that Council hold a Public Hearing to provide the public the opportunity to speak for or against a proposal.

Public Hearing notification requirements under the *Act* have been fulfilled.

Town of Tantramar  
Attention: Becky Goodwin, Assistant Clerk  
PO Box 6191  
31C Main Street

July 25, 2025

25-0498

**RE: Text Amendment to Sackville Zoning By-law for Minimum Outside Lot Requirements for Vertically Attached Dwelling Units**

Dear Mayor and Council,

As requested under Section 110 of the *Community Planning Act*, this letter is an official notice of the written views provided at the Southeast Planning Review and Adjustment Committee meeting on July 23, 2025, with respect to proposed by-law No 244-V:

"That the Southeast Planning Review and Adjustment Committee RECOMMENDS to the Town of Tantramar Council the by-law amendment 244-V, an amendment to the Town of Sackville Zoning By-law 244 which proposed to change the minimum outside lot size requirements for vertically attached dwelling units from 15.3m (50ft) frontage to 10.1m (33.23ft) frontage and outside lot area from 464.5sqm (5000sqft) to 308sqm (3315sqft) as it is in line with the intent of the Municipal Plan to have a diversity of housing options and reduces barriers related to lot size requirements for vertically attached dwellings in the R2 and R3 zones."

**MOTION CARRIED UNANIMOUSLY**

Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenna Stewart', is written over a light blue rectangular background.

Jenna Stewart  
Planner, Plan360

**BY-LAW NO. 244-V**  
**A By-law to Amend By-law No. 244**  
**Town of Sackville Zoning By-law**

The Council of Tantramar under the authority vested in it by Section 53 of the *Community Planning Act*, SNB 2017, c.19 amends By-law No. 244, the Town of Sackville Zoning By-law and enacts as follows:

- 1. By-law No 244, the Town of Sackville Zoning By-law, is amended by repealing the Minimum Lot Frontage and Minimum Lot Size for the Outside Lot of a Vertically Attached Dwelling Unit in Part 10: Urban Residential 2 Zone: R2, Section 10.2 Zone Requirements and Part 11: Urban Residential 3 Zone: R3, Section 11.2 Zone Requirements which both set the minimum lot frontage for an outside lot of a vertically attached dwelling unit at 15.3m (50ft) and the minimum lot size for an outside lot of a vertically attached dwelling unit at 464.5sqm (5000sqft) and REPLACING the minimum lot frontage and minimum lot size for an outside lot of a vertically attached dwelling unit to a minimum lot frontage of 10.1m(33.23ft) and a minimum lot size of 308sqm(3315.3sqft). All other requirements shall remain the same.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**SOLEMN DECLARATION**  
**TOWN OF SACKVILLE ZONING BY-LAW NO. 244-V**

I, Becky Goodwin, of Sackville, in the County of Westmorland and the Province of New Brunswick, Assistant Clerk, DO SOLEMNLY DECLARE;

1. THAT I am the Assistant Clerk of Tantramar, a Municipal Corporation, and have personal knowledge of the facts herein declared;
2. THAT the requirements of Sections 53 and 110 of the *Community Planning Act* has been complied with in respect to By-law No 244-V, A By-law to Amend By-law No 244 The Town of Sackville Zoning By-law, which was passed by the common Council of Tantramar on \_\_\_\_\_.

AND, I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Evidence Act*.

Declared before me in	)	
Tantramar, County of	)	
Westmoreland and Province of	)	
New Brunswick, this ____ day	)	
Of _____, A.D., 2025.	)	_____ Assistant Clerk

\_\_\_\_\_  
Commissioner of Oaths

**To:** Mayor and Council

**Submitted by:** Jon Eppell, Director of Engineering & Public Works

**Date:** August 21, 2025

**Subject:** Traffic Review Route 106 (Main Street) at Cape Road/Woodlawn Road, Dorchester

In January 2025, Council passed a motion requesting Staff to work with the Department of Transportation and Infrastructure to evaluate the feasibility of installing additional signage and speed monitor devices along Route 106 in Dorchester. Following this directive, a comprehensive traffic speed review was undertaken. This traffic speed review summarizes vehicle speed and volume data collected along Route 106 (Main Street) in Dorchester. The purpose of this review is to document current traffic behavior at a key intersection at the centre of the Dorchester community.

### 1. Existing Road Characteristics

The Main Street/Cape Road/Woodlawn Road intersection is located along Route 106 (Main Street), a two-lane collector highway passing through the core of the community of Dorchester with a speed limit of 50 km/h. The road has narrowed shoulders and no turning lanes as shown in photos 1-3. It Two-way stop-controlled intersection with minimal or absent pedestrian.



**Photo 1- Eastbound (to Sackville)**



**Photo 2- Westbound (to Memramcook)**

**Geometry** - The Main Street westbound approach is straight and on a slope of about 6.6%. The eastbound approach is an S-curve on about a 7.1% slope and is skewed at about 35° relative to the westbound approach. The slope on Main Street reduces to about 1.2% through the intersection. Cape Road is relatively straight and level but intersects Main Street at about a 60° skew on the south side. Woodlawn Road is straight with a gentle downhill slope to where it intersects Main Street at about 90° with an S-curve ending about 200m from the intersection on a slope of about 3%.

The intersection forms a basic four-way junction with Woodlawn Road teed in on the north side and Cape Road at a skew angle of about 23° on the south side. There is a sidewalk along the north side of Main Street, west side of Cape Road and east side of Woodlawn Road.

**Speed Limit:** The posted speed limit transitions from 90 km/h to 50 km/h for westbound traffic about 2 km east of the intersection. For eastbound traffic the speed transitions from 90 km/h to 80 km/h about 3.5 km west of the intersection and then to 50 km/h about 2.5 km west of the intersection.

Traffic speed and volume data were collected using a radar speed sign. The sign display was blank and there was no yellow sign surround. No speed feedback was given to drivers as the purpose was to collect data and not to influence behavior.

## 2. Data Collection



Traffic speed and volume data were collected using a radar speed sign. The sign display was blank and there was no yellow sign surround. No speed feedback was given to drivers as the purpose was to collect data and not to influence behavior.

**Location 1:** 50m east of the intersection for eastbound traffic (to Sackville) traffic. (May 2 to May 20, 2025)

**Location 2:** 40m west of the intersection for westbound traffic (to Memramcook) traffic. (May 20 to June 20, 2025)

Pedestrian counts were not obtained.

## 3. Traffic Volume & Speed

The average vehicle speed per day was 43–47 km/h. The average weekday traffic volume was 647 vehicles per day (vpd) eastbound and 573 vpd westbound. The average weekend traffic volume was 508 vpd eastbound and 491 vpd westbound. The average daily traffic was 1,220 vpd weekday and 999 vpd weekend. For a suburban road 1,176 vpd would be considered very low volume based on Transportation Association of Canada (TAC).

**85<sup>th</sup> Percentile Speed** - Transportation Association of Canada (TAC) case studies found that the 85<sup>th</sup> percentile speed on suburban roads with a 50 km/h limit are typically 55 - 65 km/h. For Main Street near Cape Road/Woodlawn Road, the 85<sup>th</sup> percentile speed ranged from 52 to 55 km/h. On weekdays, there was an average of 169 vpd exceeding 85<sup>th</sup> percentile speed and 129 vpd on weekends.

**Speed Behavior** – There were an average of 10 vpd or 0.8% of vehicles exceeding 65 km/h on weekdays and 9 vpd or 0.9% of vehicles exceeding 65km/h on weekends. There does not appear to be a pattern of when speeding occurs.

Speeds more than 65km/h were randomly distributed, showing no consistent pattern by time or date.

## 4. Summary

Between May 2 and June 20, 2025, traffic volume and speed data were collected on Main Street in Dorchester near the intersection with Cape Road/Woodlawn Road.

Traffic volumes are considered low volume.

The 85<sup>th</sup> percentile speed is below usual 85<sup>th</sup> percentile speeds for a 50km/h zone in Canada.

Less than 1% of vehicles were found to be exceeding 65km/h.

Based on the collected data, changes to traffic control are not deemed to be warranted.

## Traffic Data

### Location 1: Eastbound (to Sackville)

#### 1. Weekdays Data

Date	Number	Speed				Number	
		Average	Min	Max	85 <sup>th</sup> %	> 85 <sup>th</sup> %	> 65km/h
Fri, May 2	507	45	10	69	53	64	2
Mon, May 5	768	46	8	66	54	96	1
Tue, May 6	798	46	11	69	53	118	7
Wed, May 7	627	46	18	75	53	79	4
Thu, May 8	762	46	13	71	54	97	1
Fri, May 9	717	46	9	82	54	88	7
Mon, May 12	735	46	11	68	54	96	1
Tue, May 13	976	47	7	79	54	136	6
Wed, May 14	599	46	16	88	53	80	8
Thu, May 15	740	47	6	81	54	98	10
Fri, May 16	446	45	10	66	52	62	1
Mon, May 19	439	45	12	67	52	63	3
Tue, May 20	304	46	5	63	53	41	0
<b>Total</b>	<b>8418</b>					<b>1118</b>	<b>51</b>
<b>Average</b>	<b>647</b>	<b>46</b>	<b>10</b>	<b>73</b>	<b>53</b>	<b>86</b>	<b>4</b>

#### 2. Weekends

Date	Number	Speed				Number	
		Average	Min	Max	85 <sup>th</sup> %	> 85 <sup>th</sup> %	> 65km/h
Sat, May 3	580	44	5	71	52	85	3
Sun, May 4	507	44	11	67	52	63	1
Sat, May 10	503	45	6	69	53	70	2
Sun, May 11	554	44	13	80	52	73	4
Sat, May 17	564	45	14	80	52	83	5
Sun, May 18	341	44	15	90	52	42	3
<b>Total</b>	<b>3049</b>					<b>416</b>	<b>18</b>
<b>Average</b>	<b>508</b>	<b>44</b>	<b>11</b>	<b>76</b>	<b>52</b>	<b>59</b>	<b>3</b>

**Location 2: Westbound (to Memramcook)**
**1. Weekdays**

Date	Number	Speed				Number	
		Average	Min	Max	85 <sup>th</sup> %	> 85 <sup>th</sup> %	> 65km/h
Tue, May 20	295	45	5	73	54	39	8
Wed, May 21	596	47	15	85	55	82	5
Thu, May 22	624	46	8	81	55	89	7
Fri, May 23	568	46	6	77	55	82	9
Mon, May 26	526	46	14	80	55	65	4
Tue, May 27	586	46	11	79	54	87	8
Wed, May 28	657	47	8	79	55	94	12
Thu, May 29	605	47	8	76	55	85	9
Fri, May 30	626	47	11	76	54.25	94	9
Mon, Jun 2	588	46	5	77	55	84	4
Tue, Jun 3	581	46	11	75	54	82	8
Wed, Jun 4	670	43	5	76	53	82	5
Thu, Jun 5	669	45	14	82	53	99	8
Fri, Jun 6	655	45	6	80	54	86	6
Mon, Jun 9	589	46	12	74	53	83	2
Tue, Jun 10	633	45	14	74	53.2	95	6
Wed, Jun 11	674	42	5	78	53	92	5
Thu, Jun 12	653	46	12	70	54	89	3
Fri, Jun 13	627	46	5	78	54	92	8
Mon, Jun 16	624	46	13	68	55	82	5
Tue, Jun 17	716	46	9	76	54	96	5
Wed, Jun 18	626	45	9	78	54.25	94	4
Thu, Jun 19	671	46	10	75	55	81	7
Fri, Jun 20	354	45	24	100	54	45	4
<b>Total</b>	<b>14,413</b>					<b>1999</b>	<b>151</b>
<b>Average</b>	<b>601</b>	<b>45.63</b>	<b>10</b>	<b>78</b>	<b>54.05</b>	<b>83</b>	<b>6</b>

**2. Weekends**

Date	Number	Speed				Number	
		Average	Min	Max	85 <sup>th</sup> %	> 85 <sup>th</sup> %	> 65km/h
Sat, May 24	488	47	18	77	54	69	6
Sun, May 25	421	47	24	75	54	62	6
Sat, May 31	449	44	6	75	54	67	2
Sun, Jun 1	535	45	8	75	53	75	6
Sat, Jun 7	441	44	6	69	53	66	4
Sun, Jun 8	544	46	18	74	53	75	9
Sat, Jun 14	490	46	12	80	54	68	8
Sun, Jun 15	557	45	14	73	54	74	3
<b>Total</b>	<b>3,925</b>					<b>556</b>	<b>44</b>
<b>Average</b>	<b>491</b>	<b>45.5</b>	<b>13.25</b>	<b>74.75</b>	<b>54</b>	<b>70</b>	<b>6</b>





---

**Information Item:** FCM Annual Conference

**Date:** August 21, 2025

**Submitted by:** Andrew Black, Mayor

---

**Federation of Canadian Municipalities – AGM and Conference**

May 29 – June 2, 2025 – Ottawa

The FCM AGM and Conference was titled “Stronger Together” this year, and it couldn’t have been a more relatable slogan both in the content of the conference but also of the times that we are facing as communities, provinces and as a nation.

There was consistent messaging through the many sessions and workshops presented, the various keynotes, the resolutions plenary and even the nominations and voting for board members that we are a strong nation and that we will only remain strong if we are unified in voice and message across all orders of government.

There was also the unveiling of concerted work done by FCM and its members of the federation’s plan of action for the **Future of Rural Canada** with a robust report that lays out advocacy and policy focusing on this impressive national economic engine. The link to the full report can be found here and is well worth a read:

[https://fcm.ca/en/resources/report-future-rural-canada?cldee=kdoJW5Jmrv96\\_GFLIK6q4QnS9jHfzkhBoNeGkNh0ps1pLaNMuNv3zOP2-2b-j1KA&recipientid=contact-ce7aa904e608e71180c6005056bc7996-6db2285f12244fc28fe361aaf04d01ae&esid=d455aa04-d54a-f011-80e9-005056a3e2c0](https://fcm.ca/en/resources/report-future-rural-canada?cldee=kdoJW5Jmrv96_GFLIK6q4QnS9jHfzkhBoNeGkNh0ps1pLaNMuNv3zOP2-2b-j1KA&recipientid=contact-ce7aa904e608e71180c6005056bc7996-6db2285f12244fc28fe361aaf04d01ae&esid=d455aa04-d54a-f011-80e9-005056a3e2c0)

Continuing and supporting the conversation around “Stronger Together”, one of the best sessions that I attended was the opening plenary on day 2 of the conference entitled *Building Prosperity Through Canada-US Collaboration*. This session had 6 mayors on stage, 3 from Canada and 3 from the US (Rochester Hills, New Orleans, and Columbus). They spoke of the existing close ties between our two nations and the utter importance of maintaining those connections through an age of uncertainty with President Trump in office. It was a refreshing take for me as it is difficult to know what elected officials in the US are thinking of saying, and in this case, they are on the same side as Canadians in our trepidation and fear for the future of the economy and relations. After the session I had a chance to speak one on one with LaToya Cantrell, the Mayor of New Orleans, and talked about the ties to l’Acadien and our wonderful bilingual province.

**Workshops**

As usual, the FCM team always have more to offer than it seems possible to attend, so in the end you make choices as to what you choose to go to, and what you catch up on later. There were two workshops that stood out as particularly good and incredibly informative: *Equipping Municipal Leaders to Combat Misinformation* and *Mastering Narrative Control – Become your own Newsroom*.

The misinformation workshop was a very packed event, which showed that this subject was top of mind with elected officials across the country. The panel talked about the landscape that elected officials are facing and steps to take to combat it, both mis and dis information. This led to a surprising conversation about municipalities’ need for a social media policy and a strong code of conduct by-law, which many in the room were very fresh to the idea.

The controlling narrative workshop was led by a dynamic, battle-hardened and highly educated presenter, Amanda Galbraith. She led the room through the landscape of “news” and stats on where and how people are accessing it and then talked about the responsibility of elected officials and administrators to get ahead and stay

ahead of municipal business so that the information that the public gets is factual, concise, and always from the source.

### **Tradeshow**

The tradeshow this year was packed with great booths, some of which did not pertain to Tantramar (like electric public buses, for example) and many that did. Of note, were the many booths that focused on housing, either directly building various types of housing (tiny homes, modular builds, new forms of multi-unit, etc.) or supporting housing developers to get work done on the ground.

I was very happy to see that the Green Municipal Fund had a booth set up again this year. I had an opportunity to sit down with a rep from the GMF for about a half hour to talk about the hasty and ill-thought-out decision to include DICE requirements for new builds seeking to be green but are utilitarian in nature, like the Dorchester Fire Hall, for example.

All in all, the AGM and conference this year was a great experience, and it was nice to be back in the nation's capital of Ottawa. 9 years ago, I went to my first FCM event in Ottawa and I remember coming back feeling that it was informative but that it lacked an overall sense of community by mostly leaving out rural municipalities. This is certainly not the case now.

In closing, I will say that events like this are great for knowledge sharing and learning experiences, but it is the connections that you make and the stories that you share with colleagues from across Canada that, at the end of the day, make it even more worthwhile.

### **Attachments**

FCM Highlights Email

---

## Replay your favourite moments from AC2025

---

From FCM Events <events@fcm.ca>

Date Wed 2025-06-04 7:01 PM

To Andrew Black <a.black@tantramarnb.com>

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Click here to view this email in your browser.](#)



June 4, 2025



**Stronger  
Together**

Annual Conference  
and Trade Show

May 29 to June 1, 2025  
Ottawa



**FCM**

## Replay your favourite moments from AC2025

More than 2,500 delegates from across Canada gathered in Ottawa last week for Stronger, Together—FCM's 2025 Annual Conference and Trade Show.

Delegates met with federal party leaders and representatives, shaped FCM's policy priorities, and discussed the challenges and opportunities ahead at this generational moment for Canadians. This includes the need to build a stronger Canada with more homes, a resilient economy and safe communities for our families and for businesses. To accomplish this, there needs to be a National Prosperity Partnership where all orders of government work together to deliver for Canadians.

If you were at our event last week, you can re-watch a selection of your favourite keynote speeches or share them with your colleagues. And if you missed AC2025, here is your chance to see our political and FCM leadership keynotes in action—that might just convince you to attend next year's conference in Edmonton!

### KEYNOTE SPEECHES



FCM President **Rebecca Bligh** shared a deeply personal vision of municipalities being empowered to reach their full potential and play a crucial role in building a more prosperous, more resilient economy that leaves no one behind.

She emphasized Canadians' expectations that all orders of government work closely together for the benefit of the population.

---

FCM **CEO Carole Saab** discussed the need to work together to build a strong and resilient Canada. In this pivotal moment in time, it is crucial that we have a renewed partnership with all orders of government and tackle Canadians' biggest concerns like housing, public safety and infrastructure.



Shortly after, **National Chief Cindy Woodhouse Nepinak** spoke to delegates about the importance of the ongoing reconciliation work and ensuring resilience and prosperity for all Indigenous communities.

---

We were then joined by **Prime Minister Mark Carney** for one of his first public appearances since being elected. He spoke to delegates about the urgent need to address the housing crisis and the next steps for his newly formed government in the weeks ahead.





**Green Party Leader Elizabeth May** expressed that cities are leading the charge toward a greener, more environmentally conscious future by tackling climate change and building climate resilience in their communities.

---

**Conservative Party of Canada Deputy Leader Melissa Lantsman** discussed the cost of living and affordability crisis our country is going through and its effects on generations to come.



**NDP MP Gord Johns**, a former municipal councillor, discussed the importance of municipalities working together with all orders of government to get things done through fiscal reform.

---

These keynotes and the side meetings which followed provided an opportunity for FCM to advance our shared priorities with elected officials. In these discussions, FCM spoke of the need to modernize the municipal fiscal framework, building more homes, the necessity of investing and renewing the infrastructure that underpins our communities, the future of rural and northern Canada, and the essential need for partnership between communities and the federal government. To succeed, municipalities must be empowered as essential partners. We are stronger together and to build Canada, we need to invest in local strength—this means modernizing how we fund our communities for the 21st century.

---

## PRESS CONFERENCES





Watch the **Big City Mayors' Caucus press conference** where they call for mature, pragmatic coordination across all governments to meet Canada's housing goals.

At a pivotal moment for Canada's economy and communities, **watch as FCM releases The Future of Rural Canada**—a bold roadmap to unlock the full potential of rural communities as essential partners in national prosperity.



We hope this gave you a taste of this incredibly successful event. You can also catch up on great content from throughout the weekend on our social media accounts.

Watch for our communications in the coming days and weeks for more highlights from FCM's 2025 Annual Conference and Trade Show—Canada's largest gathering of municipal elected officials. This includes a special digital edition of a joint FCM-Municipal World magazine, which features highlights and a behind-the-scenes look at the conference. Stay tuned!



24 Clarence Street  
Ottawa, Ontario K1N 5P3  
[fcm.ca](http://fcm.ca)

[info@fcm.ca](mailto:info@fcm.ca)  
[Privacy Policy](#)

© 2025 Federation of Canadian Municipalities

[Unsubscribe here.](#)

24 Clarence Street | Ottawa, ON K1N 5P3 CA

## Class II Subdivision Report Bayview Estates Subdivision

**Subject:** Creation of two New Public Streets, approval of street names and acceptance of Cash in lieu of Lands for public purposes

**File No:** 25- 0716

**From:** Lori Bickford, Planning Manager/Planner

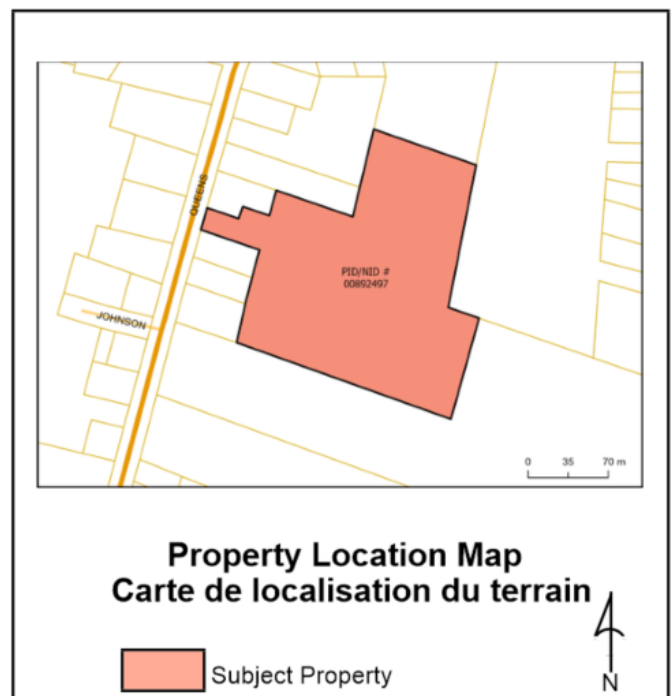
**Meeting:** August 25, 2025

### General Information

**Applicant/Landowner:**  
Salem Properties Inc.

### **Proposal:**

The Bayview Estates Subdivision has been submitted which proposes to create 2 new public streets. When new streets are proposed, Council is also required to approve the proposed new street names: Sheppard Lane and Basinview Drive. As this is a Class II subdivision, under the Town of Sackville Subdivision By-law the applicant is required to provide land for public purposes and/or cash in lieu of land.



### **Discussion**

The Bayview Estates Subdivision proposes to create a 15-lot residential (medium to high density) subdivision in Tantramar (Sackville). This property is already zoned to permit high density development. The proposed future development plan of the subdivision is comprised of a series townhouse style buildings ranging from 3 unit to 6 units and three 2 storey multi unit buildings. If the subdivision is developed as proposed it would total an additional 92 dwelling units. The subdivision is located off Queens Road (see schedule). There is an additional lot shown on the plan for storm water management purposes (detention pond). The proposed area to be

The 2016 Municipal Plan recognized the importance of planning for future street locations. Policy 8.1.2.3 states “It is a policy to refer to the Boundary and Servicing Map to identify future road configuration interests of the Town during the subdivision and development review process to aid in the approval of new road locations in the Town and to ensure development does not impede the future safety and location of future roads in Town.” This proposed subdivision is consistent with the future street pattern identified on the Boundary and Servicing Map and has left future connection points in the appropriate locations to allow for future street connectivity. See attached Future Road Network excerpt. The Southeast PRAC have recommended the location of the proposed streets.

The developer has proposed the street names of Sheppard Lane (street connected to Queens Road) and Basinview Drive for the street running north-south in the subdivision. These names have been verified by NB911 as having no conflicting names within the emergency services area and the names have been recommended by the Southeast PRAC.

## Council Action

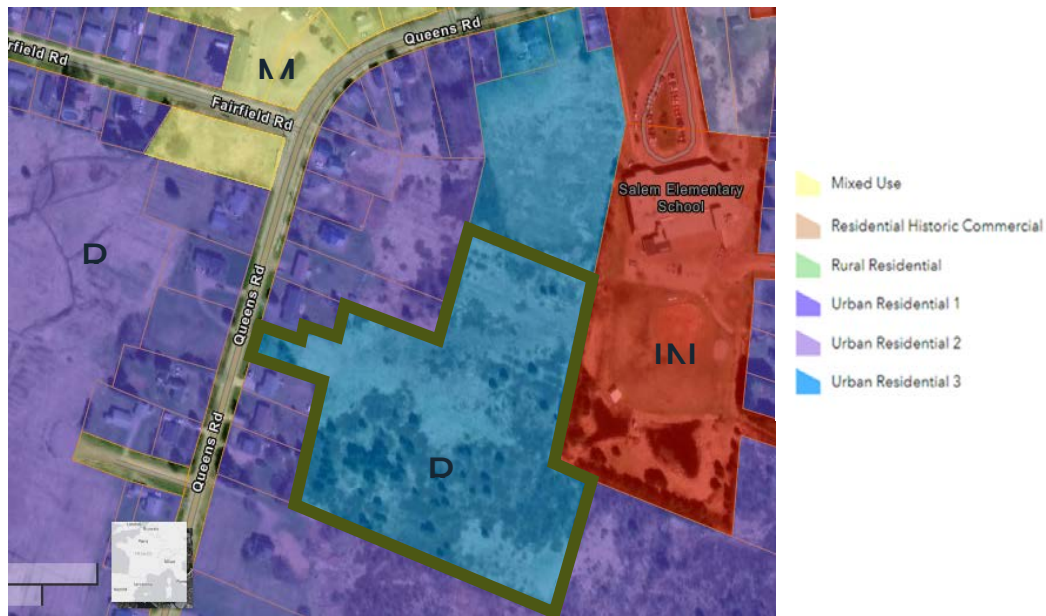
1. The Planning Review and Adjustment Committee is required to review the proposed subdivision and make a recommendation to Council regarding the street layout and street names. This was completed during the July 23, 2025



Southeast PRAC meeting when the committee passed motions to recommend the street location and the proposed street names.

2. If Council is in agreement with the recommendation of the SEPRAC, regarding the street layout and street names, Council can direct staff to prepare and execute a subdividers agreement which outlines the obligation of the developer to pay all costs associated with the development of the roads and services, ensures financial securities are in place to ensure the work is carried out, states the standards for the road and services construction and requires pre and post engineering drawings are prepared by a licensed NB engineer. Council will also need to agree on the acceptance of cash in lieu of LFPP. Once the road is complete the Mayor and Clerk can assent to the plan to accept the public road.

## Zoning



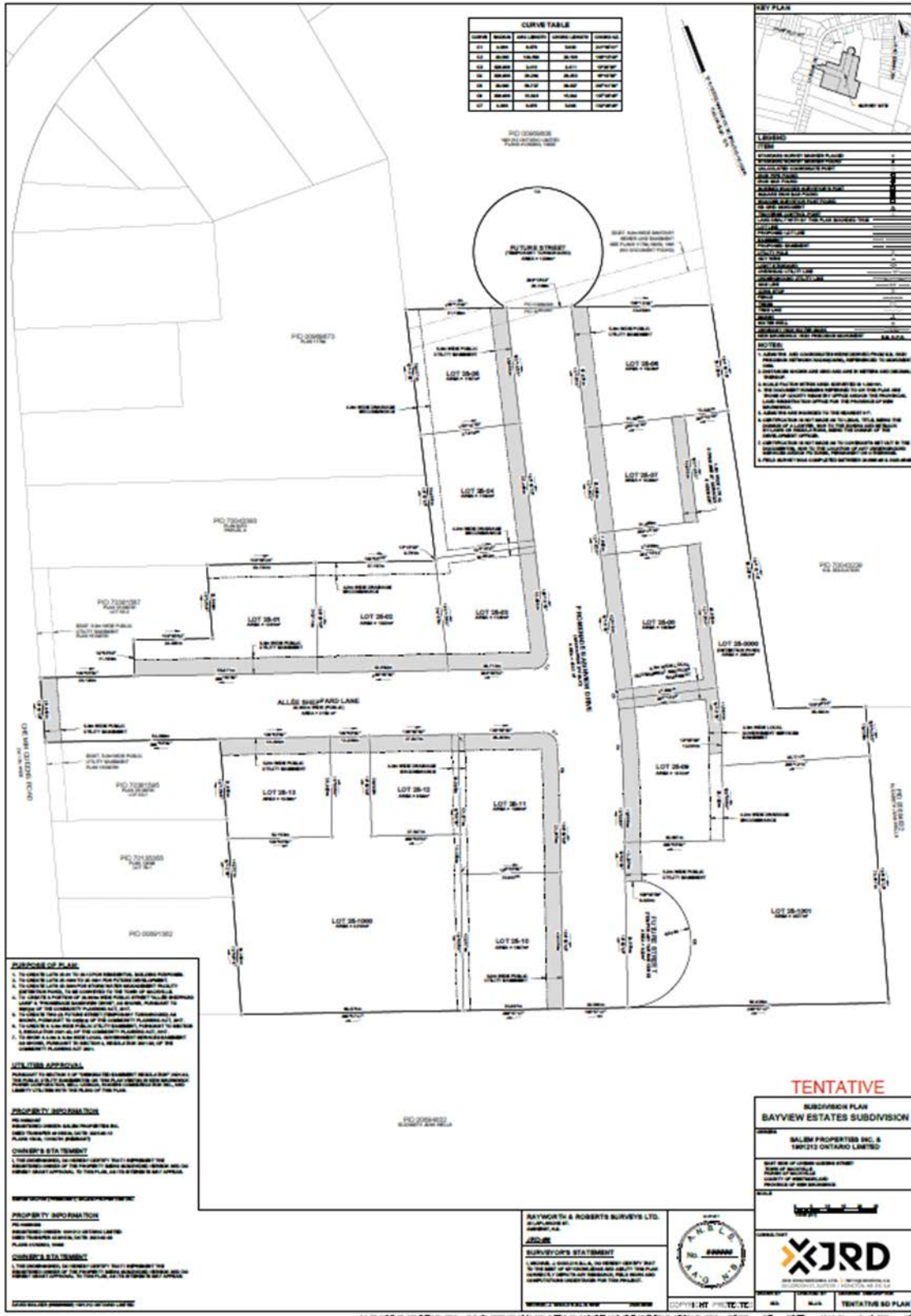
## Future Road Network Map excerpt



**Main / Principal**  
1234 rue Main Street, Suite 200  
Moncton, NB E1C 1H7  
(506) 382-5386

**Shediac**  
815A rue Bombardier Street  
Shediac, NB E4P 1H9  
(506) 533-3637

**Tantramar**  
112C rue Main Street  
Sackville, NB E4L 0C3  
(506) 364-4701



July 28, 2025

Tantramar  
Attention: Becky Goodwin, Assistant Clerk Tantramar  
PO Box 6191  
31C Main Street, Sackville

**RE: Recommendation for Street Locations and New Street Names File No. 25-0716**

Dear Mayor and Council,

As per Section 88(4) of the *Community Planning Act* and the Subdivision By-law No. 270, this letter is an official notice of the written views provided at the Southeast Planning Review and Adjustment Committee meeting on July 23, 2025, with respect to proposed Bayview Estates Subdivision:

Motion 1 – That the Southeast Planning Review and Adjustment Committee RECOMMENDS to the Council of Tantramar the location of the streets as proposed on the Tentative Bayview Estates Subdivision Plan Submitted July 9, 2025 as the proposed roads conform to the framework provided in the Subdivision By-law and Community Planning Act for suitable road locations.

Motion 2 – That the Southeast Planning Review and Adjustment Committee RECOMMENDS to the Council of Tantramar the street names of Sheppard Lane and Basinview Drive as indicated on the Tentative Subdivision Plan titled Bayview Estates Subdivision as these names do not conflict with any other street names within the EMS emergency coverage area.

Please do not hesitate to contact me if you have any questions.

Sincerely,



**Lori Bickford, RPP MCIP**  
Planning Manager/Planner  
Plan360  
Southeast Regional Service Commission

Attachments: SEPRAC report

Cc: Artie Kenny, Developer Bayview Estates Subdivision



---

**To:** Mayor and Council

**Submitted by:** Sackville Fire Chief, Craig Bowser

**Date:** August 21, 2025

**Subject:** Battery Operated Positive Pressure Ventilation Fans

---

**PROPOSAL**

To authorize the purchase of five (5) battery operated positive pressure ventilation fans.

**BACKGROUND**

To purchase five (5) battery operated positive pressure ventilation fans for the Tantrammar Fire Service. Three of the proposed units were budgeted for as part of the 2025 capital projects (2-Sackville, 1-Point de Bute Fire Departments. For the other two (2) proposed unit, (1-the Sackville Firefighters Association will fully reimburse Tantrammar for this expenditure, and the other unit for Dorchester Fire will be funded within their 2025 operating budget). These fans will be very beneficial for the fire departments operations as it relates to ventilating smoke-filled structures, introducing fresh area into required area, etc. These fans are dual-powered and run on battery but has the capabilities to switch to electric if required and are much smaller and lighter than the gas-powered fans we have on the trucks today which will free up valuable space on the apparatus.

**DISCUSSION**

As part of the 2025 Capital / Operating Budgets.

**INTERDEPARTMENTAL CONSULTATION**

Director of Financial Services, Tantrammar Fire Service.

**LEGISLATION/POLICY**

[By-Law No. 2023-08 A By-Law to Regulate Purchasing, Leasing, Tendering and Disposal of Surplus property.](#)

**FINANCIAL CONSIDERATIONS**

Possible less repair and maintenance.

**LEGAL**

N/A

**COMMUNICATIONS/PUBLIC ENGAGEMENT**

N/A

**TANTRAMMAR 2025-2028 STRATEGIC PLAN**

This aligns with our *Continuous Good Governance Improvement* pillar from Tantrammar's [2025-2028 Strategic Plan](#).

**COMMUNITY IMPACT**

N/A

## CLIMATE CHANGE IMPLICATIONS

N/A

## CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction	X		
Stormwater management			x
Thriving natural assets			x
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

## OPTIONS

1. Accept the recommendation for Battery Operated Positive Pressure Ventilation Fans.
2. Do not accept the recommendation for Battery-Operated Positive Pressure Ventilation Fans.

## RECOMMENDATION

Staff recommend that Council approve the request to purchase five (5) Battery Operated Positive Pressure Ventilation Fans from Safety Source Fire in the amount of \$44,418.75 HST included.

## ATTACHMENTS

N/A





---

**To:** Mayor and Council

**Submitted by:** Sackville Fire Chief, Craig Bowser

**Date:** August 21, 2025

**Subject:** Disposal of 2008 Utility Trailer.

---

**PROPOSAL**

Present information on the disposal of the 2008 Utility Trailer used by Sackville Fire & Rescue.

**BACKGROUND**

The 2008 Utility Trailer is being deemed surplus equipment and is no longer required within the operations of Sackville Fire & Rescue.

**DISCUSSION**

As part of the Sackville Fire & Rescue fleet upgrade, the approved new fleet has arrived and will be put into service in the coming weeks. The 2008 Utility Trailer has reached the end of its useful life and therefore is recommended for disposal as surplus equipment.

**INTERDEPARTMENTAL CONSULTATION**

Chief Administrative Officer and Director of Financial Services

**LEGISLATION/POLICY**

[By-Law No. 2023-08 A By-Law to Regulate Purchasing, Leasing, Tendering and Disposal of Surplus property.](#)

**FINANCIAL CONSIDERATIONS**

Possible revenue from the disposal of the noted equipment.

**LEGAL**

N/A

**COMMUNICATIONS/PUBLIC ENGAGEMENT**

N/A

**TANTRAMMAR 2025-2028 STRATEGIC PLAN**

This aligns with our *Continuous Good Governance Improvement* pillar from Tantrammar's [2025-2028 Strategic Plan](#).

**COMMUNITY IMPACT**

N/A

**CLIMATE CHANGE IMPLICATIONS**

N/A

**CLIMATE LENS**

Climate Lens	Towards	Away	No change
Emissions reduction			X
Stormwater management			x
Thriving natural assets			x
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

**OPTIONS**

1. Accept the recommendation for disposal of equipment.
2. Do not accept the recommendations for disposal of equipment.

**RECOMMENDATION**

Staff recommend that Council consider the disposal of the 2008 Utility Trailer as the Regular Council Meeting of September 8, 2025.

**ATTACHMENTS**

N/A





---

**To:** Mayor and Council

**Submitted by:** Becky Goodwin, Assistant Clerk

**Date:** August 21, 2025

**Subject:** UMN B Annual Conference Voting Representative

---

**PROPOSAL**

Formally appoint a voting representative by council resolution for the UMN B Annual Conference.

**BACKGROUND**

The UMN B Annual Conference will be held this year in Saint John October 3-5, 2025, with all members of the Tantramar Council, along with our Chief Administrative Officer registered to attend. Each year during the annual conference and annual general meeting, delegates vote on proposed resolutions. These resolutions include internal topics such as increasing UMN B's advocacy resources, as well as other priorities such as infrastructure, high-speed internet, and healthcare. Each member council has one (1) vote.

**DISCUSSION**

Under UMN B's updated by-laws, each member council is now required to formally appoint a voting representative by council resolution. Given Mayor Black's position as Past-President on the UMN B Board of Directors, Staff are recommending that Deputy Mayor Matt Estabrooks be formally appointed as the voting representative for Tantramar. UMN B also requires an alternate voting member be appointed during the same resolution.

**INTERDEPARTMENTAL CONSULTATION**

N/A

**LEGISLATION/POLICY**

[Union of Municipalities of New Brunswick By-Laws](#)

**FINANCIAL CONSIDERATIONS**

N/A

**LEGAL**

N/A

**COMMUNICATIONS/PUBLIC ENGAGEMENT**

N/A

**TANTRAMAR 2025-2028 STRATEGIC PLAN**

This aligns with our *Continuous Good Governance Improvement* pillar from Tantramar's [2025-2028 Strategic Plan](#).

**COMMUNITY IMPACT**

Council voting on key resolutions that could directly impact our community and our residents.

## CLIMATE CHANGE IMPLICATIONS

N/A

## CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

## OPTIONS

1. Appoint Deputy Mayor Matt Estabrooks by resolution as Tantramar's designated voting member and for Council to discuss during the Committee of the Whole Meeting who the alternate voting member would be.
2. Appoint two other members of Council by resolution as Tantramar's designate voting member and alternate. A resolution is required for Tantramar to have a vote at the Annual General Meeting.

## RECOMMENDATION

It is recommended that Deputy Mayor Matt Estabrooks be appointed as the voting member at meetings of the Union of Municipalities of New Brunswick (UMNB), and for Council to determine who will be added as the alternate member. To meet the guidelines of UMNB, this resolution is required at the September 8<sup>th</sup> Regular Council Meeting.

## ATTACHMENTS

N/A



---

**To:** Mayor and Council  
**Submitted by:** Becky Goodwin, Assistant Clerk  
**Date:** August 21, 2025  
**Subject:** Flag Protocol Policy

---

**PROPOSAL**

To approve updated to the Flag Protocol Policy.

**BACKGROUND**

In January 2024, Staff presented a new Flag Protocol Policy for all of Tantrammar that was approved by Council on February 13, 2024. As part of the on-going By-Laws and Policies review, updates to the Flag Protocol Policy are required.

**DISCUSSION**

The Flag Protocol Policy establishes guidelines for the display of flags at municipal facilities and events. The policy provides a uniform and harmonized protocol for raising, displaying and the half-masting of flags at all properties and facilities within the Municipality of Tantrammar.

Review began to ensure we are meeting the requirements when flags are required to be lowered to half-mast for Municipalities.

Section 5.3 which covers half-masting for Mourning has been updated to provide guidelines to Staff in the event no memorial service is being held for the deceased, something we see more frequently these days. Further, we have added a section to cover how the Municipality will communicate when flags are being flown at half-mast.

**INTERDEPARTMENTAL CONSULTATION**

Chief Administrative Officer, Clerk's Office, Active Living & Culture

**LEGISLATION/POLICY**

[Department of Canadian Heritage, National Flag of Canada Etiquette](#), [Rules Governing the Use of Flags and Standards in New Brunswick](#).

**FINANCIAL CONSIDERATIONS**

N/A

**LEGAL**

N/A

**COMMUNICATIONS/PUBLIC ENGAGEMENT**

Added communication piece within the Policy to ensure residents are actively informed when flag's are lowered.

**TANTRAMMAR 2025-2028 STRATEGIC PLAN**

This aligns with our *Continuous Good Governance Improvement* pillar from Tantrammar's [2025-2028 Strategic Plan](#).

**COMMUNITY IMPACT**

N/A

**CLIMATE CHANGE IMPLICATIONS**

N/A

**CLIMATE LENS**

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

**OPTIONS**

1. Approve Policy 2025-18 Flag Protocol Policy as presented.
2. Do not approve Policy 2025-18 Flag Protocol Policy and direct Staff on next steps.

**RECOMMENDATION**

It is recommended that Council approve Tantramar Policy 2025-18 Flag Protocol Policy at the Regular Council Meeting of September 8, 2025.

**ATTACHMENTS**

Policy 2025-18 Flag Protocol Policy

<b>TANTRAMAR POLICY NUMBER:</b> 2025-18	<b>Pages:</b> 4
<b>Administered by:</b> Chief Administrative Officer	<b>Subject:</b> Flag Protocol Policy
<b>Effective Date:</b> TBD	

## 1. POLICY

To establish guidelines for the display of flags at municipal facilities and events.

## 2. PURPOSE

To provide a uniform and harmonized protocol for the raising, displaying and half-masting of flags at all properties and facilities owned and operated by Tantramar.

## 3. SCOPE

This policy applies to all properties and facilities, including parks, that are owned and operated by Tantramar.

## 4. RESPONSIBILITY

**4.1** The CAO or their designate will be authorized to order the raising or lowering of flags at properties and facilities owned and operated by Tantramar.

**4.2** The CAO will provide notification to the Communications Officer when the flags of an agency or organization are raised or displayed or when flags are ordered to a half-mast position for public communication purposes.

## 5. GOVERNING RULES AND REGULATIONS

### 5.1 MUNICIPAL FLAG

- a. The Municipal Flag will be flown at all municipal buildings or facilities where there are sufficient flagpoles to do so. In the event that only one flagpole exists on the property, either the Canadian Flag or the Municipal Flag may be displayed.
- b. The Municipal Flag may be displayed indoors, in the Council Chambers, the Mayor's Office and/or functions where such flags are required.
- c. The Municipal Flag should be flown or displayed properly and treated with dignity and respect.
- d. The Municipal Flag shall not be used for commercial purposes by any individual or organization.
- e. Tantramar reserves the right to refuse, deny, or restrict the use of the Municipal Flag with respect to where or how it will be flown or displayed.

## 5.2 PROTOCOL

- a. Notwithstanding any other section of this policy, where Tantrammar Municipal Office in Sackville houses the Local Royal Canadian Mounted Police detachment, which is a federal body, flags at Tantrammar Municipal Office in Sackville will follow Federal procedures when necessary, in accordance with the Department of Canadian Heritage at their website, [www.canada.ca/en/canadian-heritage.html](http://www.canada.ca/en/canadian-heritage.html). This does not apply to the Sackville Fire & Rescue portion of the building, which contains two angled awning flags.
- b. Wherever possible, flags at Municipal properties and facilities will be flown and displayed in accordance with the manner outlined by the Department of Canadian Heritage.
- c. Where the Municipal Flag is flown or displayed with the Canadian Flag, the Canadian Flag will take the place of honour.
- d. Where the Municipal Flag is flown or displayed with the Canadian Flag and Province of New Brunswick Flag, the Canadian Flag will occupy the centre position to the observer of the flag, the Province of New Brunswick Flag to the left and the Municipal Flag to the right.
- e. When using flags with a speaker's podium, the flags may either be positioned directly behind, or to the left of the podium from the observer's view of the speaker. Furthermore, flags shall be positioned in accordance with the manner outlined by the Department of Canadian Heritage as outlined in sections 5.2(b) and 5.2(c)
- f. When hung indoors without a flagpole, flags must be hung horizontally or vertically.
- g. In the event that multiple flags are flown together, the flags should be identical in size and flown from separate flagpoles, which must also be the same height.
- h. When multiple flags are to be raised or lowered, and where it is not possible to perform this task at the same time, the flags will be raised and lowered in accordance to rank, with the Canadian Flag first, followed by the Province of New Brunswick Flag, followed by the Municipal Flag.
- i. Tantrammar reserves the right to fly flags to commemorate an event it deems appropriate at various properties.
- j. Flags will be destroyed and disposed of in a dignified manner and replaced as soon as they show signs of wear.

## 5.3 HALF-MASTING FOR MOURNING

- a. The flying of flags at half-mast represents a period of official mourning or commemoration.
- b. To honour the deceased, flags will be flown at half-mast from the time of death notification until sunset on the day of the memorial service. **In the event of no memorial service, flags will be flown for a period of seven (7) days.**

- c. Flags flown at Municipally owned and operated buildings and facilities shall be lowered to a half-mast position, where it is feasible to do so, as a sign of mourning upon the death of the following persons:
  - i. His Majesty the King and members of the Royal Family – All flags including Memorial Park;
  - ii. A past or present Canadian Prime Minister – All flags including Memorial Park;
  - iii. A past or present elected area representative of the Federal, Provincial and Municipal governments – All flags;
  - iv. A past or present Chief of Fort Folly First Nation – All flags;
  - v. Present day or retired employees of Tantramar (includes retired employees of the Former Town of Sackville and Village of Dorchester) – Flags at the Municipal Office 31 Main Street Sackville and Employee's primary location of employment;
  - vi. As directed by Proclamation from the Governor General of Canada or Lieutenant Governor of New Brunswick;
  - vii. As directed by the Mayor and Council or Chief Administrative Officer.
- d. Flags flown at all Municipally owned and operated facilities will be lowered to a half-mast position from sunrise to sunset to observe the following day:
  - i. Remembrance Day (November 11)
- e. Flags flown at the Municipal Office at 31 Main Street Sackville ~~buildings and facilities~~ shall be lowered to a half-mast position from sunrise to sunset to observe the following days:
  - i. Workers' Day of Mourning (April 28);
  - ii. National Day of Remembrance for Victims of Terrorism (June 23);
  - iii. Last Sunday in September, Police and Peace Officer's National Memorial Day;
  - ~~iv. Remembrance Day (November 11) – All flags;~~
  - v. National Day of Remembrance and Action on Violence Against Women (December 6)
- f. When half-masting notifications are received by the Royal Canadian Mounted Police, only flags at the Municipal Office at 31 Main Street Sackville will be lowered to half-mast.
- g. When lowering to half-mast, the flag should be raised fully to the top of the flagpole, then lowered immediately to the half-mast position.
- h. In the event of multiple flags being flown together, all will be flown at half-mast.
- i. The half-mast position will depend on the height of the flagpole itself; however, the flag should be lowered to the approximate centre position of the flagstaff not to be confused as a flag that has accidentally fallen.
- j. When flags are at half-mast, the Municipality will provide an explanation through an appropriate means.

## 5.5 SPECIAL REQUESTS

- a. A special request from an agency, organization or group located within Tantramar, wishing to raise their flags at the Tantramar Municipal Office located at 31 Main Street Sackville, to mark

an event, or raise awareness of a program, activity, or cause, which may include borrowing Municipally owned flags, will be reviewed and processed by the Chief Administrative Officer or their designate. If approved, the special request will be forwarded to Council for information only.

- b. A special request in writing to the Chief Administrative Officer must be made four (4) weeks prior to the requested date including the following information:
  - Name of the requesting organization;
  - Contact information;
  - Requested event or occasion;
  - Date or time-period of event or occasion;
  - Explanation or purpose of the event or occasion;
  - Description of the applicant organization including any local, national, or international affiliation, brief history, and any other relevant information.
- c. There will be no presentations or delegations at Council meetings with respect to flag raising requests.
- d. Flags flown by special request will take the place of the Municipal Flag for the duration that the request is granted, or for an approximate period specified by the Chief Administrative Officer or their designate, to mark an event.
- e. At no time will Tantramar display flags deemed to be inappropriate or offensive in nature or those supporting discrimination, prejudice, political or religious movements.
- f. Tantramar reserves the right to choose which flags may or may not be flown at Municipally owned properties.
- g. It will be the responsibility of the agency, organization or group to provide Tantramar with the appropriate flag.

## **6. REVIEW**

This policy shall be reviewed annually to ensure it remains current and in accordance with best practices. The review process will be conducted by the Clerk's Office and any necessary updates will be brought forward for Council review and approval.

## **7. REPEAL**

Policy 2024-08 Tantramar Flag Policy is hereby repealed.



## **SCHEDULE "A" – LOCATION OF FLAGS WITHIN TANTRAMAR**

A schedule of flag locations within Tantramar, along with details of which flags are to be flown at each location is listed below. At the discretion of the Chief Administrative Officer, or their designate, changes may be made as to which flag is being flown in the event of a special event or damage to the flagpole.

### **MUNICIPAL OFFICE – 31 MAIN STREET SACKVILLE (4)**

Canadian Flag  
New Brunswick Flag  
Mi'kmaq Flag  
Tantramar Municipal Flag

### **MUNICIPAL BUILDING – 4984 MAIN STREET DORCHESTER (3)**

Canadian Flag  
New Brunswick Flag  
Mi'kmaq Flag

### **MEMORIAL PARK SACKVILLE (7)**

Canadian Flag  
NATO Flag  
United Nations Flag  
White Ensign Flag  
Union Jack Flag  
Red Ensign Flag  
British Air Force Flag

### **SACKVILLE FIRE & RESCUE (2)**

Sackville Fire & Rescue Flag  
Acadian Flag

### **TANTRAMAR VISITOR INFORMATION CENTRE (3)**

Canadian Flag  
New Brunswick Flag  
Mi'kmaq Flag

**TANTRAMAR VETERANS MEMORIAL CIVIC CENTRE (2)**

Canadian Flag  
New Brunswick Flag

**LILLAS FAWCETT PARK (SILVER LAKE) (1)**

Canadian Flag

**SACKVILLE PUBLIC LIBRARY (1)**

Canadian Flag

DRAFT



---

**To:** Mayor and Council

**Submitted by:** Becky Goodwin, Assistant Clerk

**Date:** August 21, 2025

**Subject:** Compassionate Giving Policy

---

**PROPOSAL**

To approve a Compassionate Giving Policy for Tantramar.

**BACKGROUND**

The former Town of Sackville has a Gifts & Flowers – Sympathy or Illness policy currently in place. As part of the ongoing policy review process – and recognizing the frequent use of this policy – it has been revised and updated to align with the new Municipality of Tantramar.

**DISCUSSION**

The Compassionate Giving Policy establishes clear guidelines for the provisions of gifts and flowers in cases of sympathy or illness, ensuring consistency, appropriateness, and thoughtful support. This policy is designed to provide timely and transparent support to individuals facing hardships, while staying mindful of our financial responsibilities.

Beyond meeting immediate needs, compassionate giving strengthens our internal culture, while establishing clear guidelines for fair resource distribution.

**INTERDEPARTMENTAL CONSULTATION**

Chief Administrative Officer, Clerk's Office, Financial Services

**LEGISLATION/POLICY**

Former Town of Sackville Policy No. 2022-12 Gifts & Flowers – Sympathy or Illness

**FINANCIAL CONSIDERATIONS**

Increase from \$50.00 to \$60.00 which comes from the Admin Services Miscellaneous line item.

**LEGAL**

N/A

**COMMUNICATIONS/PUBLIC ENGAGEMENT**

N/A

**TANTRAMAR 2025-2028 STRATEGIC PLAN**

This aligns with our *Continuous Good Governance Improvement* pillar from Tantramar's [2025-2028 Strategic Plan](#).

**COMMUNITY IMPACT**

N/A

**CLIMATE CHANGE IMPLICATIONS**

N/A

**CLIMATE LENS**

Climate Lens	Towards	Away	No change
Emissions reduction			x
Stormwater management			x
Thriving natural assets			x
Sustainable processes			x
Climate change adaptation			x
Climate leadership			x

**OPTIONS**

1. Approve Policy 2025-19 Compassionate Giving Policy as presented.
2. Do not approve Policy 2025-19 Compassionate Giving Policy and direct Staff on next steps.

**RECOMMENDATION**

It is recommended that Council approve Tantramar Policy 2025-19 Compassionate Giving Policy at the Regular Council Meeting of September 8, 2025.

**ATTACHMENTS**

Policy 2025-19 Compassionate Giving Policy

<b>TANTRAMAR POLICY NUMBER:</b> 2025-19	<b>Pages:</b> 1
<b>Administered by:</b> Chief Administrative Officer	<b>Subject:</b> <del>Gifts &amp; Flowers – Sympathy or Illness</del> Compassionate Giving Policy
<b>Effective Date:</b> TBD	

## 1. PURPOSE

To establish clear guidelines for the provision of gifts and flowers in cases of sympathy or illness, ensuring consistency, appropriateness, and thoughtful support.

## 2. SCOPE

- a) ~~The Chief Administrative Officer's Secretary will arrange to provide gifts or flowers for illness or sympathy on behalf of the Mayor, Council, and all Employees and of the Town of Sackville~~
- b) Gifts for illness (overnight hospitalization) shall be provided for Mayor, Councillors, ~~Town~~ Employees, Fire Department Members, their spouses and children.
- c) Sympathy offerings, in the form of donations to charitable organizations, shall be provided as follows:
  - Mayor, Councillors, ~~Town~~ Employees, their parents, spouse, children, siblings, grandparents, grandchildren, mother-in-law, father-in-law, daughter-in-law or son-in-law.
  - Fire Department Members, their spouse, children or parents.
  - In memory of a former Mayor, Councillor or Retired Employee.

## 3. PROCEDURE

Upon notification, it is the responsibility of Directors or Fire Chiefs or designate to notify the Clerk's Office when gifts for illness or sympathy offerings are required. ~~Department Heads~~ Directors or Fire Chiefs are not to use money from their budgets to duplicate the above. Gifts and sympathy offerings other than the above are the responsibility of the employee.

A maximum price of ~~\$50.00~~ \$60.00 be placed on ~~the above item's~~ gifts for illness or sympathy offerings unless exceptional circumstances prevail. These circumstances would be determined at the discretion of the Chief Administrative Officer or in ~~his/her~~ their absence, the ~~Treasurer~~ Director of Financial Services (Treasurer)

## 4. REVIEW

This policy shall be reviewed annually to ensure it remains current and in accordance with best practices. The review process will be conducted by the Clerk's Office and any necessary updates will be brought forward for Council review and approval.

## 5. REPEAL

Town of Sackville Policy No. 2022-12 Gifts & Flowers – Sympathy or Illness is hereby repealed.

**To:** Mayor and Council

**Submitted by:** Jon Eppell, Director of Engineering & Public Works

**Date:** August 21, 2025

**Subject:** Easement – Weldon Street, Sackville Trunk Sewer

## PROPOSAL

Enter into an easement agreement with the NB Department of Natural Resources (DNR) to facilitate replacement of the Weldon trunk sewer.

## BACKGROUND

The trunk sanitary sewer from Weldon Street to Clarence Street and through to Princess Street is deteriorated and needs replacement.

The first phase was constructed from Weldon Street, near Bridge Street, to the start of the Waterfowl Park trail (former rail bed) in 2023.

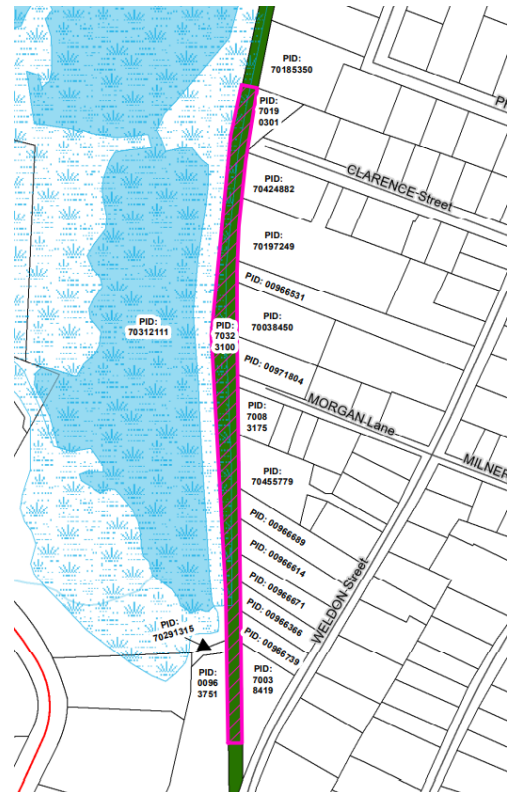
## DISCUSSION

It was planned to replace the trunk sewer generally along the existing alignment, through the rear yards of properties on Weldon Street. When the existing sewer was installed, permission was likely obtained from the landowners, but documentation of permission could not be found, and no easements were registered for the trunk sewer.

After the trunk sewer construction easements were obtained across two properties when they were subdivided in 1977 and 1980. There appear to be easements in place between Clarence Street and Princess Street, but this may need to be formalized for one property.

Tantramar attempted to obtain easements to facilitate replacement along the existing alignment. About half of the property owners were willing to grant the easement and the other half were either not responsive or declined to provide an easement. Concerns expressed were loss of mature trees, which likely contribute to the issues with the sewer, proximity to home, limitation of use of property and potential disruption.

Tantramar explored alternative routes and identified the trail along the Waterfowl Park, owned by DNR, as the best alternative. DNR has agreed to grant an easement.



The trunk sewer would be installed along the centre of the trail from Weldon Street end to Clarence Street, up Clarence Street and then follow the original alignment of the trunk sewer to Princess Street. To provide sufficient grade on the trunk sewer and cover to the pipe, the trail

will be raised by about 0.9m at Clarence Street with corresponding slope adjustment to the entrance to the parking/turnaround area, Clarence Street and abutting trails.

#### INTERDEPARTMENTAL CONSULTATION

The easement was discussed with the CAO and Active Living & Culture.

#### LEGISLATION/POLICY

N/A

#### FINANCIAL CONSIDERATIONS

The change in alignment should not affect the construction cost of the project. Because of the project's proximity to the Waterfowl Park, a WAWA permit will be required, and the requirements may more stringent since the construction will be closer to the Waterfowl Park. This may introduce additional cost. The 2025 pre-design construction cost is estimated at \$1.25 million plus HST.

A re-design of the trunk sewer on the trail alignment will be required. Estimated cost for design, tendering and inspection support is \$100,000 plus HST.

A survey was conducted for the easement and cost \$5,100 plus HST.

The design and construction will be proposed in subsequent budgets for Council approval.

The easement application fee was \$850 plus HST.

#### LEGAL

N/A

#### COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

#### TANTRAMAR 2025-2028 STRATEGIC PLAN

This aligns with *Planning for the Built and Natural Environment* pillar from Tantramar's [2025-2028 Strategic Plan](#).

#### COMMUNITY IMPACT

N/A

#### CLIMATE CHANGE IMPLICATIONS

N/A

#### CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			X
Stormwater management	X		
Thriving natural assets			X
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

#### OPTIONS

1. Proceed with the easement on DNR lands.
2. Decline the easement. This would require easements along the existing alignment with associated challenges making project implementation uncertain.

3. Add two lift stations (end of Princess Street and Morgan Lane) which will leave two or three properties where there is not an obvious solution for servicing because they connect directly to the trunk main. Expensive option and will introduce increased annual operating costs. This option is not recommended.

#### **RECOMMENDATION**

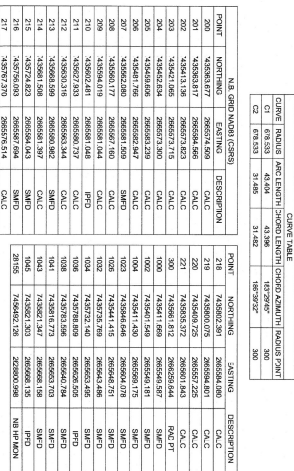
It is recommended that Council consider a motion authorizing the Mayor and Clerk to sign and seal the easement agreement at the Regular Council Meeting of September 8, 2025.

#### **ATTACHMENTS**

Survey Plan 355-5

Easement No. 422 02 0635





TOWN OF SACKVILLE - SEVERN RIVER ASSOCIATION - NOT VERIFIED IN FIELD



1. THE DATA WERE ANALYZED USING SPSS 16.0 (SPSS INC., CHICAGO, IL) BASED ON THE NEW BRUNSWICK HYDROGRAPHIC COASTLINE PROTECTION AND THE MUDS CREEK, NEW BRUNSWICK AS REALIZED BY SERVICE NEW BRUNSWICK'S ACTIVE CONTROL SYSTEM.
2. ALL DISTANCES SHOWN ARE GRID DISTANCES CALCULATED USING A COMBINED SOCIAL FACTOR UTILIZING GRID MUDS CREEK.
3. DISTANCES FROM A 1:1 GRID TO MUDS CREEK ARE CALCULATED USING GRID.
4. THE DISTANCES FROM A 1:1 GRID TO MUDS CREEK ARE CALCULATED USING GRID.
5. THE GRID NUMBERS AND DISTANCE NUMBERS REFERRED TO ON THIS PLAN ARE THOSE OF THE COUNTY REGISTRY OFFICE.
6. FIELD SURVEY WAS COMPLETED ON APRIL 21, 2025.

DEPARTMENT OF NATURAL RESOURCES  
File Number: 422 02 0635  
Reviewed By: Wayne Osborne  
Approved By: Maletti P. band  
Date Filed: 16-JUNE-2025  
Crown Lands Branch Registration Number

355-5

3 TRITES ROAD  
RIVERVIEW, NB  
(506) 857 0022

DEPARTMENT OF NATURAL  
RESOURCES & ENERGY  
DEVELOPMENT

355-1

**EASEMENT**

**THIS INDENTURE** made in duplicate copies this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**BETWEEN:** **HIS MAJESTY THE KING IN RIGHT OF THE PROVINCE OF NEW BRUNSWICK**, as represented by the Minister of Natural Resources for the Province of New Brunswick, (**hereinafter called the "Grantor"**).

**OF THE FIRST PART**

**AND:** **TANTRAMAR**, a town incorporated under the *Local Governance Act* and incorporated in the Province of New Brunswick and having a mailing address of 31C Main Street, Sackville, NB, E4L 1G6, in the County of Westmorland, and Province of New Brunswick, (**hereinafter called the "Grantee"**)

**OF THE SECOND PART**

**WHEREAS** the grantor has authority under subsection 11(3) of the *Parks Act* to grant an easement to the grantee herein over the lands described in Schedule "A" hereto, upon such terms and conditions and subject to such reservations as the grantor considers advisable;

**NOW THEREFORE THIS INDENTURE WITNESSETH** that in consideration of the sum of One Dollar (\$1) of lawful money of Canada now paid by the grantee to the grantor, the receipt whereof is hereby acknowledged, the grantor, on the terms and conditions hereinafter set forth, hereby grants, transfers and conveys to the grantee, its successors and assigns, and the lawful occupants from time to time, a right of way for persons and vehicles over the lands described in Schedule "A" hereto in common with the grantor, His successors and assigns and the public, subject to the terms, conditions, covenants and reservations contained in Schedule "C" hereto.

**TO HAVE AND TO HOLD** all and singular the privileges aforesaid to the grantee, its, successors and assigns, to their only proper use and benefit, in common with the grantor, His successors and assigns and the public as aforesaid.

**IN WITNESS WHEREOF** the parties have duly executed this grant of easement under seal at the City of Fredericton, in the County of York and Province of New Brunswick, on the date shown above.

SIGNED, SEALED AND DELIVERED	) HIS MAJESTY THE KING IN
IN THE PRESENCE OF	) RIGHT OF THE PROVINCE OF
	) NEW BRUNSWICK
	)
	)
	)
	)
_____	) _____
Witness	) Per: Anthony Howland,
	) Minister's Designate
	)
	)
	) <b>TANTRAMAR</b>
	)
	)
	)
	) _____
	) Per: Andrew Black, Mayor
	)
	)
	)
	) _____
	) Per:

**Schedule “A”**  
(File No. 422 02 0635)

ALL THAT certain lot, piece or parcel of reconveyed Crown land and premises situate, lying and being in the Town of Sackville, in the Parish of Dorchester, in the County of Westmorland, and in the Province of New Brunswick, bounded and described as follows:

Being all that easement identified as Easement 25-1 containing 5546 square metres and being shown on a plan entitled “**Plan of Survey showing Easement 25-1 over lands of Department of Natural Resources & Energy Development**”, having been signed and dated by Matthew Chandler, New Brunswick Land Surveyor, on May 13, 2025, and subsequently filed in the records of the Minister of Natural Resources on June 16, 2025, under Official Number 355-5.

Being a portion of PID 70323100 owned by His Majesty the King (Department of Natural Resources) per document 639016, in book 2635, at page 498.

**SCHEDULE “C”**  
**(File No. 422 02 0635)**

- 1) The following terms and conditions apply to this Municipal Services Easement issued to Municipality of Tantramar for the installation and maintenance of a sanitary sewer located on Park lands, subject to the *Parks Act*, without restricting the generality of the foregoing. This Easement is subject to the terms specified in the *Parks Act*, as the same may be amended from time to time.
- 2) The Easement will comprise an area of Park lands containing 0.5546 ha hereinafter collectively called the “Easement Lands”.
- 3) The Easement Lands shall be used for the purpose of installing and maintaining a sanitary sewer on Park land.
- 4) The Grantee, its servants, agents and employees may enter upon and place upon the same lands all materials and equipment and machinery necessary for the operation, repairing and maintenance of the sanitary sewer.
- 5) All maintenance, operations, and repairs shall be at the Grantee’s expense. There will be no claim made for compensation against the Grantor.
- 6) The Grantee acknowledges that this Easement is not transferrable and does not confer exclusive use of the Easement Lands upon the Grantee. The Grantee will consult with the Grantor prior to approving any other use of the Easement Lands.
- 7) After conducting any onsite activities, the Grantee shall rehabilitate the affected Easement Lands, to the satisfaction of the Grantor, failing which, the Grantor may do so at the expense of the Grantee.
- 8) Measures shall be taken to prevent soil erosion by installing sediment control structures or other methods on areas affected as a result of the Grantee’s activities to stabilize any disturbed soil in a manner satisfactory to the Grantor.
- 9) The Grantee shall take all necessary precautions to prevent the release of any contaminant onto, over or under the Easement Lands.
- 10) In the event that the Grantee creates any environmental or other nuisance on or adjacent to the lands occupied under this Easement, the Grantee shall remedy the problem to the satisfaction of the Grantor.
- 11) The Grantee shall comply with all applicable federal, provincial, municipal or rural community laws and obtain such permits or authorizations as may be required from time to time by those authorities, a copy of which is to be duly forwarded to the Crown Lands Branch upon request.
- 12) The Grantee shall save harmless the Grantor from any damages or legal action associated with litigation arising from this occupation. However, the Grantee must inform the Grantor of any claims, suit or proceeding against the Grantee immediately.
- 13) The Grantor reserves the right to amend or withdraw this authorization at any time should it be in the public interest to do so for reasons of public safety, environmental protection, an Act of the New Brunswick Legislature, and/or a directive from the Lieutenant-Governor in Council. The Grantor is not responsible for compensating the Grantee.

- 14) The Grantee shall forever indemnify and save harmless the Grantor from and against all liabilities, damages, claims, suits and actions whatsoever resulting in any way from the development use or maintenance of the Easement Lands by the Grantee or of the employees, agents, contractors or subcontractors of the Grantee, other than liabilities, damages, claims, suits and actions resulting from the gross negligence or willful misconduct of the Grantor, his officers and employees.
- 15) All structures and works shall not obstruct public access on or use of, the Easement Lands; or alternate, safe access is provided by the Grantee over or around the structure at all times.
- 16) Before any work occurs on the Easement Lands, the Grantee must obtain a work permit from the nearest Department of Natural Resources District Office as authorized under the *Forest Fires Act*, this applies during the fire season as declared by the Grantor. Please contact the District Office at 506-523-7600.
- 17) The Grantee for themselves, their heirs, executors, administrators, successors and assigns, covenant(s) with the Grantor that the Grantee will at their own expense, forever keep the Easement Lands in good repair.
- 18) This grant of easement shall terminate: if the easement is not used for its intended purpose for three continuous years; and if the Grantee should otherwise fail to observe, perform or keep in effect any condition, covenant or commitment on their part hereunder.
- 19) The Grantee agrees that should any remains of archaeological significance (e.g., artifacts) be discovered on the Easement Lands during construction, maintenance or repairs, in accordance with the *Heritage Conservation Act*, all activities in the area must cease. The Grantee must contact the Archaeology and Heritage Branch, Department of Tourism, Heritage and Culture, immediately by calling 506-453-2738 for further direction.

PROVINCE OF NEW BRUNSWICK  
COUNTY OF YORK

I, Lisa Dunphy, of the City of Fredericton, in the County of York and  
Province of New Brunswick, make oath and say as follows:

1. Easement No. 422 02 0635 was executed in my presence by Anthony Howland, who has been duly authorized by the Minister of Natural Resources for New Brunswick to sign and seal Easements on his behalf.
2. The signature "Anthony Howland" on Easement No. 422 02 0635 is the signature of Anthony Howland, the Minister's Designate.
3. That Anthony Howland is the proper officer to have charge of the Seal of the Minister of Natural Resources.
4. The seal opposite the signature of Anthony Howland on Easement No. 422 02 0635 is the Seal of the Minister of Natural Resources and was affixed there by Anthony Howland.

**SWORN TO BEFORE ME** at the )  
City of Fredericton )  
in the County of York )  
and Province of New Brunswick )  
on this       day of )  
2025. )

**Commissioner of Oaths**

)  
)  
)  
)  
)  
)  
)  
)  
)  
)

Lisa Dunphy



PROVINCE OF NEW BRUNSWICK  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, of \_\_\_\_\_, in the County of \_\_\_\_\_ and Province of New Brunswick, MAKE OATH AND SAY:

- 1. That I am the Clerk of Tantramar, one of the parties named in the forgoing instrument and as such have personal knowledge of the matters and things herein deposed to and have authority to make this Affidavit on behalf of the said Town.
- 2. That the Mayor and Clerk of Tantramar are the authorized signing officers to execute the forgoing instrument in the name and on behalf of the said Town.
- 3. That the signature "Andrew Black" subscribed to the within Instrument is the signature of the said Mayor of Tantramar and that the signature " \_\_\_\_\_ " subscribed to the within instrument is the signature of me, the said Clerk of Tantramar and was thereto subscribed by order of the duly authorized office of the said Town to and for the uses and purposes therein expressed and contained.
- 4. That the Corporate Seal, affixed to the said Instrument, is the Corporate Seal of Tantramar and was so affixed by order of the said Town for the purposes of the execution of the said Instrument.
- 5. The said Instrument was so executed by the said Town on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, as and for its act and deed for the uses and purposes therein expressed and contained.

SWORN TO at the \_\_\_\_\_ of \_\_\_\_\_, in the County of \_\_\_\_\_ and Province of New Brunswick on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.  
BEFORE ME:  
\_\_\_\_\_  
Commissioner of Oaths ) \_\_\_\_\_



PROVINCE OF NEW BRUNSWICK  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, of \_\_\_\_\_, in the County of \_\_\_\_\_ and Province of New Brunswick, MAKE OATH AND SAY:

- 1. That I am the Assistant Clerk of Tantramar, one of the parties named in the forgoing instrument and as such have personal knowledge of the matters and things herein deposed to and have authority to make this Affidavit on behalf of the said Town.
- 2. That the Mayor and Assistant Clerk of Tantramar are the authorized signing officers to execute the forgoing instrument in the name and on behalf of the said Town.
- 3. That the signature "Andrew Black" subscribed to the within Instrument is the signature of the said Mayor of Tantramar and that the signature "\_\_\_\_\_" subscribed to the within instrument is the signature of me, the said Assistant Clerk of Tantramar and was thereto subscribed by order of the duly authorized office of the said Town to and for the uses and purposes therein expressed and contained.
- 4. That the Corporate Seal, affixed to the said Instrument, is the Corporate Seal of Tantramar and was so affixed by order of the said Town for the purposes of the execution of the said Instrument.
- 5. The said Instrument was so executed by the said Town on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, as and for its act and deed for the uses and purposes therein expressed and contained.

SWORN TO at the \_\_\_\_\_ of \_\_\_\_\_, in the County of \_\_\_\_\_ and Province of New Brunswick on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.  
BEFORE ME:  
\_\_\_\_\_  
Commissioner of Oaths ) \_\_\_\_\_

**To:** Mayor and Council  
**Submitted by:** Jon Eppell, Director of Engineering & Public Works  
**Date:** August 21, 2025  
**Subject:** Provincial Municipal Highway Partnership Program 2028-2030

## PROPOSAL

Present suggested projects to submit in the application to the New Brunswick Department of Transportation and Infrastructure (DTI).

## BACKGROUND

DTI has advised that funding applications can be submitted for the 2028-2030 PHMP program with a deadline of September 26, 2025. Tantramar has no approved projects for 2025-2027.

## DISCUSSION

It is considered that Tantramar should submit the application for the following:

Route Number or Name	Year	Est. Cost	Tantramar \$
940 - Main St. (S) resurfacing (900m Mallard Dr. - King St.)	2028	675,000	101,000
106 - Bridge St. resurfacing (1,400m Cattail Ridge - Lorne)	2029	1,600,000	240,000
106 - Main St. resurfacing (225m Bridge St. - Allison Ave.)	2030	1,313,000	197,000

Tantramar's share would be \$538,000 plus HST and the DTI contribution would be \$3,050,000. For 2028 it would be indicated to DTI that Tantramar is interested in working with DTI to see Main Street from Mallard Drive to Tantramar Regional High School resurfaced (approx. \$275,000). For 2029 Tantramar would like to work with DTI for resurfacing of Cattail Ridge from the Ultramar Station to Stephens Drive (approx. \$675,000). Eligible items have been shared 15% municipal and 85% DTI. DTI identified suggested shared cost on eligible items for towns to be 15 to 25%.

Part of DTI's evaluation for applications is funding history and leverage of funds, including local government contribution. DTI notes that projects with excessive costs will be least likely to be funded due to PMHP Program funding levels. DTI suggests that for large projects, consider separating the project into phases.

Other projects identified beyond the three-year window of 2028-2030 include the following and are provided for information but would not be presented to DTI.

Route Number or Name	Year	Est. Cost	Tantramar \$
106 - Queens Rd. reconstruction (410m Hillcrest Ave. - Johnson Ave.)	2031	5,400,000	2,425,000
106 - Queens Rd. resurfacing (1800m Frosty Hollow - fmr town limit)	2032	1,100,000	165,000
940 - Main St. (S) resurfacing/storm (130m King St. - Salem St.)	2033	4,000,000	813,000
940 - Pond Shore Rd. resurfacing (2,220m Morice Dr. - fmr town limit)	2034	1,500,000	438,000
106 - Main St. (D) reconstruction (600m along Guard Row)	2035	2,980,000	660,000
935 - Wood Point Rd. resurfacing (420m Queens Rd. - Carters Br.)	2036	500,000	75,000
106 - Queens Rd. culvert renewal (near Wood Point Rd)	2036	375,000	56,000
106 - Main St. (D) reconstruction (650m along CSC)	2037	3,723,000	771,000

## INTERDEPARTMENTAL CONSULTATION

The proposed program schedule was reviewed with the CAO and Finance.

## LEGISLATION/POLICY

N/A

## FINANCIAL CONSIDERATIONS

Tantramar will need to budget for the municipal contribution on eligible items and for items that are not eligible for funding, estimated at about \$538,000 in the appropriate year.

All costs exclude HST.

## LEGAL

N/A

## COMMUNICATIONS/PUBLIC ENGAGEMENT

N/A

## TANTRAMAR 2025-2028 STRATEGIC PLAN

This aligns with *Planning For the Built and Natural Environment* pillar from Tantramar's [2025-2028 Strategic Plan](#).

## COMMUNITY IMPACT

N/A

## CLIMATE CHANGE IMPLICATIONS

N/A

## CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			X
Stormwater management			X
Thriving natural assets			X
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

## OPTIONS

1. Accept the proposed 2028-2030 PMHP program projects.
2. Define alternate scheduling or cost sharing to be presented to DTI for 2028-2030.
3. Decline to make a submission for the PMHP program.

## RECOMMENDATION

It is recommended that Council consider approving the proposed list of projects funding application to the 2028-2030 Provincial-Municipal Highway Partnership (PHMP) Program at the September 8, 2025 Regular Council Meeting.

## ATTACHMENTS

N/A



---

**To:** Mayor and Council

**Submitted by:** Matt Pryde, Director of Active Living and Culture

**Date:** August 21, 2025

**Subject:** TVMCC Banner Policy

---

**PROPOSAL**

To make an amendment to the TVMCC Banner Policy related to displaying sports banners at the Tantramar Veterans Memorial Civic Centre.

**BACKGROUND**

After a lengthy discussion, the TVMCC Banner Policy was approved by Council at the June Regular Council Meeting.

**DISCUSSION**

Since Council approved the policy, members from the Sackville Minor Hockey Club approached staff to ask for one amendment to the policy. They have asked the single tournament banners would remain on display for the duration of a player's minor hockey/high school hockey career. As a result, staff are recommending changes to section 4.7 of the policy which currently reads:

*4.7. Tournament banners outside those listed in sections 4.4, 4.5 and 4.6 will remain in place for one season only- the season following that in which the banner was earned. Following the season, the banner will be returned to the local organization.*

This would be changed to:

*4.7. Tournament banners outside those listed in sections 4.4, 4.5 and 4.6 will remain in place for the duration of an individual's Minor Hockey Career (ie. U11 banners will remain in place for a maximum of 9 seasons, U13 a maximum of 7 seasons, U15 a maximum of 5 seasons and U18 a maximum of 3 seasons. Tantramar reserves the right to remove older banners should space be required to install more recent banners.*

Staff are satisfied we can accommodate the amended request

**INTERDEPARTMENTAL CONSULTATION**

N/A

**LEGISLATION/POLICY**

Update policy to regulate banner displays at the TVMCC.

**FINANCIAL CONSIDERATIONS**

N/A

**LEGAL**

N/A

**COMMUNICATIONS/PUBLIC ENGAGEMENT**

Website, social media, etc.

## TANTRAMAR 2025-2028 STRATEGIC PLAN

This aligns with our *Supporting Social and Cultural Connections to Build Our Community* pillar from Tantramar's [2025-2028 Strategic Plan](#).

### COMMUNITY IMPACT

Recognition and celebration local TVMCC based individuals and teams that have been successful in local, provincial, regional, national or international competitions or championships.

### CLIMATE CHANGE IMPLICATIONS

N/A

### CLIMATE LENS

Climate Lens	Towards	Away	No change
Emissions reduction			X
Stormwater management			X
Thriving natural assets			X
Sustainable processes			X
Climate change adaptation			X
Climate leadership			X

### OPTIONS

1. Approve the policy with recommended amendment listed above.
2. Do not approve the policy with recommended amendment listed above.

### RECOMMENDATION

Staff recommend that Council consider approving the recommended amendment to Policy 2025-17 TVMCC Banner Policy as the Regular Council Meeting of September 8, 2025. This amendment will allow tournament banners to be displayed for the duration of a player's Minor Hockey/High School Hockey Career.

### ATTACHMENTS

Policy 2025-17 TVMCC Banner Policy

<b>TANTRAMAR POLICY NUMBER:</b> 2025-17	<b>Pages:</b> 3
<b>Administered by:</b> Chief Administrative Officer	<b>Subject:</b> Tantramar Veterans Memorial Civic Centre Banner Policy
<b>Effective Date:</b> July 8, 2025	

## POLICY STATEMENT

Tantramar recognizes Tantramar Veterans Memorial Civic Centre (TVMCC); affiliated sports group achievements through the installation of banners within the TVMCC. This Banner Policy supports an equitable and consistent approach to responding to current and future banner installation requests by affiliated sports groups and organizations.

### 1. PURPOSE

1.1. The purpose of the Policy is to:

- 1.1.1. Recognize and celebrate local individuals and teams that have been successful in local, provincial, regional, national or international competitions or championships;
- 1.1.2. Outline the approval process to hang banners that recognize these accomplishments within the TVMCC.

### 2. DEFINITIONS

- 2.1. Recognition Banners: Material recognition of an achievement using text and/or logos that is hung in a public place.
- 2.2. Department: Active Living and Culture for Tantramar.

### 3. SCOPE

- 3.1. Recognition banners will be hung only at the TVMCC.
- 3.2. Requests to install advertising banners fall under the scope of the Tantramar Veterans Memorial Civic Centre Sign Rental Policy.

### 4. GUIDELINES

- 4.1. The Director or designate must approve the location, type and size of banner. The banner line above the ice surface will be the preferred location.
- 4.2. Recognition may be specified in other locations such as lobbies or rafters as approved by the Director or designate.
- 4.3. The banner must be a local individual, team, organization of Tantramar or have a significant impact on the community.
- 4.4. Provincial championship banners will remain in place for a maximum of twenty (20) years.
- 4.5. Regional (League) championship banners will remain in place for a maximum of ten (10) years.
- 4.6. National Championship banners will remain in place indefinitely.

~~4.7. Tournament banners outside those listed in sections 4.4, 4.5 and 4.6 will remain in place for one season only the season following that in which the banner was earned. Following the season, the banner will be returned to the local organization.~~ Tournament banners outside those listed in sections 4.4, 4.5 and 4.6 will remain in place for the duration of an individual's Minor Hockey Career (ie. U11 banners will remain in place for a maximum of 9 seasons, U13 a maximum of 7 seasons, U15 a maximum of 5 seasons and U18 a maximum of 3 seasons. Tantramar reserves the right to remove older banners should space be required to install more recent banners.

4.8. Banners remain property of the local individual, team or organization after installation and can be removed outside of ice season at the request of the owner.

4.9. At the discretion of the Department, the applicant may be responsible to pay any costs associated with installing the banners outside of the Department's regular operating costs. These fees will be based on cost recovery.

## **5. PROCEDURE**

5.1. Individuals or groups must complete the Recreation Facilities Banner Application form as per "Schedule A" of this policy.

5.2. Banners will be given to the Department to schedule the installation. All attempts will be made to install banners within timeline that is requested based on operational requirements.

5.3. Banner raising ceremonies will be coordinated with the Department.

## **6. RESPONSIBILITIES**

6.1. Municipal Council is responsible for:

6.1.1. Approval of the policy and all amendments.

6.2. Active Living and Culture is responsible for:

6.2.1. Approval of location, type and size of the banner;

6.2.2. Installation of banners; and

6.2.3. Invoicing individuals, teams or organizations for installation of banners as necessary.

6.3. Individual, teams or organizations are responsible for:

6.3.1. All costs related to the design and development of banners; and

6.3.2. Repairs to banners as required.

### Schedule A

#### Tantramar Veterans Memorial Civic Centre Banner Application

Individual/Team/Organization:			
Contact Person:			
Primary phone:			
Street Address:			
City:		Postal Code:	
E-mail:			

Please share the accomplishment of the individual, team or organization that the banner will recognize:

Banner Dimensions (if known):		Banner Material (if known):	
----------------------------------	--	--------------------------------	--

\_\_\_\_\_  
 Applicant Signature

Date: \_\_\_\_\_

Approved by:

Comments and Fees:

\_\_\_\_\_  
 Tantramar Active Living and Culture





---

**To:** Mayor and Council

**Submitted by:** Matt Pryde, Director of Active Living and Culture

**Date:** August 21, 2025

**Subject:** Active Living & Culture Departmental Report

---

### **ACTIVE LIVING AND CULTURE**

The report that follows includes information from June 16 – August 15, 2025

General Departmental Information:

- The Grab a Seat Campaign is underway with 80 seats sponsored thus far. Our largest donors are Catalyst Consulting Engineering Inc., Brunswick Fyr and Safety, SE Mutual Insurance, and the Sackville Rod and Gun Club. All of whom have sponsored 10 seats. A big thank you and if you would like to get involved, please visit [www.tantramarNB.com](http://www.tantramarNB.com).
- The Scout Car Refurbishment should be completed within the next couple of weeks and returned to Memorial Park.
- Work has started on the Recreation Master Plan with consultant. Currently, they are reviewing existing documents and information. Public consultation should start in the fall.
- Work continues to develop a Net Zero Plan for the TVMCC through a partnership with the Canadian Urban Institute.
- The department has had more success applying for grants over the summer. Grants received include:
  - \$6,900 from Veterans Affairs for the Ferret Scout Car Restoration.
  - \$5,000 from New Brunswick Tourism, Heritage and Culture for recreational programming and summer student training.
  - \$1,500 from Heritage Canada for National Acadian Day Celebrations
- 2026 Tantramar Community Development Grant applications are now available online at [www.tantramarNB.com/town-grants](http://www.tantramarNB.com/town-grants). The deadline to apply is October 15, 2025.

### **PARKS AND FACILITIES**

- Trails remain closed due to the dry conditions. Additionally, mowing operations have paused until further notice to mitigate fire risk and conserve water.
- The splash pad has been turned off and watering of flowering plants has also stopped in an effort to conserve water.
- Our fields are extremely busy with Minor Baseball, Slo-pitch, Soccer, Rugby, Football and Ultimate Frisbee all underway. Fall sports will be starting soon.
- The hanging baskets, flower beds and large flowerpots were installed in Dorchester and Sackville in late June.
- A lot of time and investment has gone into improvements at the TVMCC this summer. Fresh paint, improved curb accessibility, and signage have all been implemented.
- The TVMCC banner program has begun implementation. An amendment to the policy has been presented to Council.

- Veterans' banners are scheduled to be installed before Thanksgiving weekend.
- The Quarry Park interpretive signage is complete and will be installed once trail restrictions are lifted. An anticipated official park opening is scheduled during Fall Fair on August 18<sup>th</sup>.
- To book space in any Tantramar operated facilities, please contact [bookings@tantramarNB.com](mailto:bookings@tantramarNB.com) or 506-364-4955.
- Staff continue to monitor the parks and the trails throughout Tantramar, but if you see something that needs attention call 506-364-4955 or email [bookings@tantramarNB.com](mailto:bookings@tantramarNB.com).

## RECREATION PROGRAMS AND EVENTS

- Summer programs and events are wrapping up this week. They have been very successful this year with great attendance. We will be sending out a quick survey to all parents/guardians who participated in our summer programming this year to see what they liked and what could be improved further. This will be going out in the next couple of weeks.
- Fall program registration and information is available now at [www.tantramarnb.com/programs](http://www.tantramarnb.com/programs).
- Volunteer Recognition Night recipients have been selected and were presented at the end of June. Congratulations to the following recognized volunteers:
  - Lorissa Johnson 2025 10+ Years
  - Paulette Durant 2025 25+ Years
  - Alf Walker 2025 50+ Years
  - Pat Estabrooks 2025 50+ Years
  - Cooper Roberts 2025 TRHS
- Several larger municipally operated events took place over the summer. They included:
  - National Indigenous People's Day in partnership with Fort Folly
  - Silver Lake Fun Day in both July and August
  - The Friday Night Cruise
  - Canada Day
  - Walker Road Trail Run
  - New Brunswick Day
  - Sandpiper Festival
  - National Acadian Day
- Concerts in the Park have been taking place Thursdays at 6:30pm at Bill Johnstone Memorial Park. The final will be on August 21<sup>st</sup> with Slim Pickins'.
- We had many evening activities throughout the summer including three chocolate bar bingos, several walks organized and guided in partnership with the Tantramar Outdoor Club, and three movies with the last being Mufasa: The Lion King on August 21.
- We hosted three bus trips this summer: July 12<sup>th</sup> to Charlottetown to see the Million Dollar Quartet Musical, July 30<sup>th</sup> to the Discovery Centre in Halifax, and the last trip is going to Atlantic Splash Adventure on August 20<sup>th</sup>.
- We successfully hosted in partnership with the Drew Nursing Home a Senior's Social on August 13 that featured music from Ray Legere and Frank Doody, with refreshments provided by the Drew. Many Drew residents came down to enjoy the show and were joined by family members as well as seniors from the community.
- The Shiretown Festival took place successfully from June 26-29, 2025.
- SappyFest celebrated 20 years in 2025.
- The Sackville Triathlon is back for another year and will take place on the morning of August 16, 2025.

- We're hosting an end of summer bash at Bill Johnstone Memorial Park on August 19<sup>th</sup> from 1:00-3:00pm. There will be a free BBQ, kids' activities and a foam party to enjoy!
- We have had to cancel some walks/hikes this summer due to the dry conditions and trails and crown land being closed. These will hopefully be re-scheduled for the fall.
- The MTA Corn Boil will happen on August 30<sup>th</sup> as our welcome to the incoming MTA students.
- The Sackville Fall Fair will take place September 18-21, 2025. A full schedule of events is available at [www.tantramarNB.com/fallfair](http://www.tantramarNB.com/fallfair).
- Citizen of the Year awards nominations are now available. Forms can be found online at [www.tantramarnb.com/fallfair](http://www.tantramarnb.com/fallfair) or by visiting the Municipal Office.



---

**To:** Mayor and Council

**Submitted by:** Jeff Taylor, Director of Community and Corporate Services

**Date:** August 21, 2025

**Subject:** Community & Corporate Services Departmental Report

---

This report covers the period between June 16 and August 15, 2025.

### **Director of Community and Corporate Services**

Staff had another successful year with the SHAD students staying in Tantramar. The tour was well received, and the pitch event was a great success with students pitching ways that Tantramar can better communicate with its citizens over a large area. The Director visited the students on their last day in Tantramar and many of the students expressed how welcome they felt and how much they enjoyed their time here.

Radio Canada International is aiming to shoot a movie in Sackville in early/mid-September. Staff are still working through the details but there will be requests for road closures forthcoming shortly.

Jeremy McLachlin, Jennifer Borne, and Jeff Taylor had the opportunity to speak with Tantramar CIT students about leadership and working in municipal government.

Staff have been meeting with stakeholders in the Freshwinds project to make sure they have everything they need from us for their upcoming funding application.

The Mayor and the Director had the opportunity to meet with a family that flew down from Ottawa and is looking to open a business in Tantramar.

The Director has been meeting with various counterparts at Mount Allison to work on ways to increase collaboration.

### **Manager of Tourism and Business Development**

At the Visitor Information Centre hours for travel counselling and the Craft Gallery are 9 am to 6 pm in August. In September the Craft Gallery is open seven days a week from 9 am to 5 pm, travel counselling is available Tuesday to Sunday from 9 am to 5pm, and Café Tintamarre's hours are online.

At the Visitor Information Centre building use numbers for June were 2894. This compares to 1736 in 2024, an increase of 40%. In July building use numbers were 3416, which compares to 2372 in 2024, and increase of 30%.

The Manager had several meetings and attended presentations during the report period, including: meeting Dr. Colin Lindsay and Dr. Rachelle Pascoe DesLauriers to talk about possible collaborations with the Mount Allison Department of Commerce; meeting with consultants working with the Regional Service Commission to discuss local workforce needs; and meeting with RSC representative Sean Wallace to discuss

further collaboration ideas. The Manager also attended a Shorebird Roost Partnership meeting on July 17, and with VIC student workers also attended the monarch blitz (reporting on monarch butterfly eggs and other monarch stages) on August 5. The Manager also attended Climate Change Advisory Committee and Aim Network Coastal Resilience advisory group meetings during the report period.

Two Waterfowl Park Wednesday days were held in July at the VIC. Young people explored the Park and did fun educational activities related to the park and wetlands.

In June and July, we also held community barbecues on the final Thursday of the month. We had a good turnout and received a lot of positive feedback for the events.

A new Tantramar sign was added to the Visitor Information Centre above the deck and visible from the parking lot.

We will be distributing our new Buy Local passport soon. The passports encourage people to spend money in local businesses, and they can receive rewards for doing so.

In June, the Manager toured to 14 other Municipal Visitor Information Centres in New Brunswick to drop off our 2025/26 Visitor and Events guide. It was a great opportunity to meet frontline VIC workers in other communities, and to gather ideas for how we can improve our Centre going forward. The Manager was also interviewed for the Moncton Times-Transcript about this tour, and the state of our Visitor Centre.



We held a very successful Food Handling and Food Safety training event on June 19 in collaboration with Tantramar Regional High School.



We are excited to announce that we will have new Arts Wall members installed this fall. Please reserve October 16 at 6 pm for their induction event. Details will follow soon.

We have worked on several tourism promotional items, including advertisements in Saltscapes magazine and other magazines, sponsorship of social media influencers, and new eco-tourism videos by Mya Artibello and Anas Nanes.

### Communications Officer

The Communications Officer continues to work with the Rural Health Action Group to gather stories and content for the upcoming marketing campaign aimed at recruit healthcare workers to Tantramar and Strait Shores.

Public Engagement opportunities to date included:

- Two outreach sessions at the Sackville Farmers' Market
- A booth at the Dorchester Sandpiper Festival

These efforts are helping build authentic, locally rooted content to strengthen our campaign.



On Thursday, July 17, 6:30–8:00 p.m., the communications officer delivered a live music performance at Bill Johnstone Memorial Park. Big thank you to all those in attendance.



The new Tantramar website development is in its final stages:

- All content has been migrated to the new platform.
- The review phase is underway to ensure accuracy, accessibility, and ease of navigation.
- Staff training will follow, leading into launch.
- This project has been a significant undertaking, and we are nearing a successful conclusion.

The Communications Officer convened the first **Atlantic Communications Connect** meeting, drawing eight communications professionals from local governments. The session was highly successful, reinforcing our commitment to collaboration and knowledge-sharing within and beyond New Brunswick. The next ACC meeting is scheduled for 3:00 p.m. Wednesday, August 27.

The Communications department was fortunate to have Ms. Mya Artibello join us this summer as a Communications Summer Student. Ms. Artibello has been an excellent asset, contributing high-quality work with enthusiasm and professionalism. We thank her for her efforts and wish her the very best as she returns to her studies at Mount Allison University.

---

**To:** Mayor and Council  
**Submitted by:** Jon Eppell, Director of Engineering & Public Works  
**Date:** August 21, 2025  
**Subject:** Engineering & Public Works Departmental Report

---

This report covers the period from June 16 to August 15.

Work Orders:      Start of period: 234      Created: 221      Closed: 163      End of period: 292

#### Roads/Transportation

- Installed driveway culverts on Charlotte Street (2), and one on each on Fawcett Avenue, Pond Shore Drive, and Rayworth Heights.
- Replaced cross culverts on King Street and Squire Street.
- Continued filling a low area adjacent to Robson Avenue.
- Continued pavement markings.
- Ditched along part of Donald Harper Avenue.
- Relocated salt bin from Dorchester Public Works to the Dorchester Fire Station.
- Completed moving out of Dorchester Public Works building.
- School zone signs for Harrop Avenue and School Street have been installed.
- Mowing and shale ripping in quarry have been postponed due to fire risk.

#### Utility

- Installed services on Crossman Street, York Street and Wellington Street.
- Repaired water break near Squire Street/Princess Street intersection.
- Flushed sanitary sewer on Squire Street.
- Uni-directional flushing for Sackville and hydrant inspections have been postponed due to dry conditions.

#### Mechanics

- Street sweeper tank repaired in Moncton under warranty.
- Wajax corrected the Hitachi loader slow operation of wing blade.
- Manlift repaired.
- Hyundai loader sent for body repair and painting.

#### Engineering

- Request for Proposals (RFP) for assessment of the Crescent Street lagoons to be issued soon.
- New low lift pump installed Sackville water treatment plant). Refurbishment started for removed pump. The new pump is achieving flow rates of 1,200 to 1,500 L/min. The flow from the other two lift pumps ranges from 346 L/min to 629 L/min. Prior to the pump replacement there was a low lift pump operating 96% of the time, which reduced to 76% after the pump was replaced.
- Asphalt resurfacing completed on King Street, at salt storage shed and on trail (Main Street - Lansdowne Street) by Sackville Library. Shoulder gravels installed and project is complete.
- Cross culverts WAWA permits for Fairfield Road (2), King Street, Pond Shore Road and Walker Road (4).
- Completed survey on Squire Street and continued preparing base drawings.
- Assessed volume and speed data collected for Main Street (Dorchester) near Cape Road/Woodlawn Road.
- Review subdivision plans and building permit applications.



**Before**



**After**



Debris pictured is from one of the two bowls/impellers. All passages inside the bowl were packed hard with sediment.



**To:** Mayor and Council

**Submitted by:** Protective Services Staff

**Date:** August 21, 2025

**Subject:** Protective Services

<b>BY-LAW ENFORCEMENT</b>	<b>June 16 – July 15</b>	<b>July 16 – August 15</b>
Court Appearances	0	0
2-Hour Parking Enforcement	38	39
10-Minute Parking Enforcement	12	10
Willow Lane Parking Enforcement	20	17
Assisting other Departments	2	4
By-Law Violations Issued	58	59
By-Law Warnings Issued	10	2
Occurrences Total	32	28
Occurrences Completed	21	19
Occurrences Outstanding	11	9
Dangerous or Unsightly Premises Occurrences Active	11	9
Overnight Parking Violations (Winter Parking)	0	0
By-Law Violations for 2025 Total	195	254

Tickets were issued for being parked within 6.1 metres of an intersection and for being in a municipal park between sunset and sunrise. A reminder to all residents that all our By-Laws can be viewed on our [website](#).

### **FIRE - DORCHESTER**

#### **June 16 – July 15**

Dorchester Fire Department responded to four (4) calls for service. They included: 3 motor vehicle accidents and 1 medical call. The Department held two training sessions – 1 truck check and 1 maintenance session.

Dorchester Fire Department participated in the Shiretown Day Festivities. The Department arranged to have the fire prevention trailer from Fredericton come, which was a real hit for both children and adults. Due to summer vacations, trainings are suspended for two months.



#### **July 16 – August 15**

Dorchester Fire Department responded to two (2) calls for service – both being medical calls. Chief Partridge and Captain Gary McCarthy attended the Atlantic Fire Leadership Conference in Summerside, PEI put on by the Maritime Fire Chiefs Association, where Chief Partridge accepted a position on the executive committee. Chief Partridge and Captain Dennis Reid provided assistance during the Irishtown Fire – helping with the cooling centre and assisting on the ground with hot spots and monitoring.

## **New Dorchester Fire Hall Groundbreaking**

Members of the Dorchester Fire Department attended the official Groundbreaking for the new Dorchester Fire Hall on July 31, 2025. The new facility will provide Dorchester Fire with the space, tools, and modern infrastructure they need to continue protecting residents, homes, and businesses for decades to come.



## **FIRE – POINT DE BUTE**

### **June 16 – July 15**

Point De Bute Fire Department responded to one call for service; a motor vehicle accident. The department held one truck check and one training session on water shuttling.

### **July 16 – August 15**

Point De Bute Fire Department responded to three calls for service during the reporting period. Those calls were one motor vehicle accident on the Trans-Canada Highway, one farm tractor fire and a Hazmat call at the Irving Big Stop. The department conducted a truck check and one pumper training.

## **Fire – Sackville**

### **June 16 – July 15**

Sackville Fire & Rescue responded to 20 calls for service. They included: 8-commercial fire alarms, 5-motor vehicle collisions, 3-request for assistance from Ambulance, New Brunswick, 1-residential fire alarm, 1-smell of smoke, 1-structure fire, and 1-grass fire.

Trainings that took place were, motor vehicle extrication, hydrant connections and aerial operations as well as station and equipment checks to ensure all equipment remains in a state of readiness. Members did a tour of the station for the Mount Allison Massie students and also visited the Mount Allison Summer camps during Hero's Week to do a fire safety talk as well as show some of the firefighting equipment. Summer Camps Coordinator Tabatha Carter had positive things to say about our firefighters:

Good morning,

We wanted to send a HUGE thank you to Firefighters Wade P and Justin B for visiting Mount Allison Summer Camps yesterday. The campers are *still* talking about their visit today—it truly made a lasting impression!

Wade and Justin were knowledgeable, kind, and incredibly patient with all the questions our curious campers had. Their visit was a highlight of our Superhero Week and helped make the experience extra special for everyone.

Thank you for helping to arrange this visit and thank you all for the incredible work you do in our community. We appreciate you!

Warm regards,  
Tabatha Carter  
Bookings, Events & Summer Camps Coordinator

**MountAllison**  
UNIVERSITY

We would like to acknowledge that Mount Allison University is located within the traditional territory of Mi'kma'ki, the unceded ancestral homelands of the Mi'kmaq. Our relationship and our privilege to live on this territory was agreed upon in the Peace and Friendship Treaties of 1725 to 1752. Because of this treaty relationship, it is to be acknowledged that we are all Treaty People and have a responsibility to respect this territory.

I would like to remind our residents when they are planning to have an outdoor fire to review the Fire Prevention By-Law No.275, Section 3-Outside Fires. This information can be found on the website at [www.tantramarNB.com](http://www.tantramarNB.com). Also. the wood burning appliance shall not be used when the New Brunswick Department of Natural Resources and Energy have placed a ban on open burning in the region.

As always, I would like to remind all residents to make sure that they have a basic emergency kit prepared to last 72 hours, in the event of an emergency. Things that should be in this kit are: two liters of water per person/day, food that will not spoil, such as canned food, energy bars and dried foods (remember to replace the food and water once a year). Other items that should be included are a manual can opener, flashlight, and batteries and a first aid kit.

### **July 16 – August 15**

Sackville Fire & Rescue responded to 27 calls for service. They included: , 8-motor vehicle collisions, 6-commercial fire alarms, 4-rubbish fires, 2-mutual aid request from Point de Bute Fire Department, 2-request for assistance from Ambulance, New Brunswick, 1- mutual aid request from Amherst Fire Department, 1-residential fire alarm, 1-smell of smoke, 1-gas leak, and 1-rescue.

Trainings that took place were, hydrant connections and aerial operations as well as station and equipment checks to ensure all equipment remains in a state of readiness. Also, members did two (2) tours of the station for the Mount Allison Summer camps.

I would like to thank all members of the Tantramar Fire Service that assisted with the wildfires in Irishtown and Oromocto.

As a reminder to our residents when planning to have an outdoor fire to review the Fire Prevention By-Law No.275, Section 3-Outside Fires. This information can be found on the website at [www.tantramarNB.com](http://www.tantramarNB.com). Also. the wood burning appliance shall not be used when the New Brunswick Department of Natural Resources and Energy have placed a ban on open burning in the region.

As always, I would like to remind all residents to make sure that they have a basic emergency kit prepared to last 72 hours, in the event of an emergency. Things that should be in this kit are: two liters of water per person/day, food that will not spoil, such as canned food, energy bars and dried foods (remember to replace the food and water once a year). Other items that should be included are a manual can opener, flashlight, and batteries and a first aid kit.

### **Animal Control**

During the month of June, 33 calls were responded to, and 40 patrols were conducted within Sackville boundaries. The month of July saw 31 calls responded to and 43 patrols done within the Sackville boundary. Calls responded to include missing pets, concerns with dogs on neighbours' properties, calls on a rooster, dogs off leash in public areas, dogs left in vehicles and residents requiring the use of live traps. No complaints were received for the Dorchester and local service areas of Tantramar.

Residents of Sackville can contact Animal Control by calling (506) 536-7671. Residents of Dorchester and the local service areas can contact People for Animal Wellbeing (PAW) by calling (506) 857-8698

A reminder that dog tags can now be purchased at Municipal Office Monday-Friday 8:30 a.m. – 4:30 p.m. for all Tantramar Residents in accordance with the new Animal Control By-Law (By-Law No. 2025-18). A copy of the new By-Law can be found on our [website](#).

**Operations:**

During this period between June 16<sup>th</sup> 2025 and July 15<sup>th</sup> 2025, RCMP responded to, among other calls (1<sup>st</sup> number in Tantramar, 2<sup>nd</sup> number in the Sackville RCMPs jurisdiction which falls outside of Tantramar):

wellbeing checks - 4 / 8	uttering threats – 5 / 4
traffic collisions – 15 / 8	thefts – 12 / 5
sexual assault – 2 / 1	impaired driver – 1 / 1
suspicious person/vehicle – 6 / 3	mischief – 8 / 2
mental health – 8 / 3	false 911 calls – 1 / 0
fraud – 7 / 2	false alarms – 9 / 5
break and enter – 1 / 0	arson – 0 / 0
assault – 2 / 0	sudden deaths – 0 / 0

Total calls for service were lower than the previous month.

**Traffic:**

Traffic stats were lower than the previous month.

**Administration:**

Nothing to report.

**New Brunswick Occurrence Map links:**

[New Brunswick Occurrence Map](#)  
[Daily Occurrence Report](#)

**Submitted by:**

A/Sgt. Andy Paynter

Community Program Officer Monthly Report  
June – July 2025

**Schools visited:**

- Tantramar Regional High School - 0
- Marshview Middle School - 0
- Salem Elementary School - 0
- Dorchester School – 0

**School Activities & Presentations:**

**School Consultations:**

**Youth & Adult Diversion Files:**

Adult: 4

Youth: 2

**Events**

Bike Rodeo in Dorchester during Shiretown Days / Beaver and Cubs – Scouts

Visit to Sackville Daycares

Visit to Fort Folly

Mount A Summer Camps – Summer Safety

RCMP Detachment Tours

**Upcoming Events**

Bike Rodeo in Sackville

Fraud and Scams presentation

**CPO- Melanie Belliveau**



---

**To:** Mayor and Council

**Submitted by:** Michael Beal, Director of Financial Services

**Date:** August 21, 2025

**Subject:** Financial Services

---

Financial Statements are included until the end of July 2025. Both General and Utility operating has nothing major to report that will negatively impact on the financial position of the Municipality to date for the year 2025. At this point projections show that Revenue will exceed targets and that most expenses will be on budget or under budget with a few coming in slightly over budget. We will continue to monitor this for throughout the year and report monthly. Capital projects are ongoing for 2025 and overall are coming in on or under the budget with the exception of the Dorchester Fire Hall. Any overage on this project will need to come out of our General Capital Reserve Fund but we will still attempt to borrow the least amount of funds.

Relating to the 2025 fiscal year we have received the April to June billing for the RCMP, and it notes that we are now at a 13.5-member complement of the 14 that was included in the 2025 budget. Their fiscal year runs differently to our budget. This shows that having budgeted 14 as what was approved was appropriate in order to meet the expenses that will be paid for their fiscal year 2025-26 which began on April 1<sup>st</sup>.

The new Dorchester Fire Hall construction has started with a groundbreaking that took place on July 31<sup>st</sup>. Rice Contracting and their subs have begun work in anticipation of a 12-month construction schedule and completion in the summer of 2026. The total cost of construction will be the construction tender of \$5,857,400 plus HST in addition to the architect cost and any extras that may come up through the process. We will monitor this and report regularly. We wait for a firm construction schedule once the contractor has all the delivery dates on materials and will advise the public accordingly.

2024 Audit has been completed. We have received the final document from the Auditor, and everything has been signed with submission to RBC for our annual review as well as to the Department of Local Government with the Province. The provincial documents were uploaded to the portal.

One last piece of information to provide in addition to what has previously been provided is the statistics for Salaries for 2024. The total Salaries paid in 2024, excluding benefits costs were:

45 Full Time & Part Time employees	\$3,037,748.18
50 Students employed during the year	\$350,340.24
9 Mayor and Councillors	\$264,502.10
77 Firefighters paid during the year	\$180,895.75

We are currently working on preparing for Budget 2026. Finance is working on preparing the documents for departments to fill out in preparation for the upcoming budget. The first public phase of the budget will be an opportunity for public presentations. We have scheduled this meeting for Tuesday September 23<sup>rd</sup> at 7 pm. Anyone who wishes to make a 5 minute presentation to Council on 2026 budget priorities and requests can do so by registering with the Clerk's office by email [clerk@TantramarNB.com](mailto:clerk@TantramarNB.com) by September 17<sup>th</sup> at end of day.

During June and July 2025, the following large deposits were received:

- \$1,170,535.70 on June 1<sup>st</sup> from GNB for monthly warrant payment
- \$47,934.83 on June 5<sup>th</sup> from CRA for out January to March 2025 HST rebate submission.
- \$298,197.50 on June 26<sup>th</sup> from Municipal Finance Corporation for our 2024 debenture.
- \$1,399,968.70 on July 1<sup>st</sup> from GNB for our monthly warrant payment.
- \$106,233 on July 9<sup>th</sup> from RDC for Lorne Street Phase 3 holdback release.
- \$55,594.22 on July 10<sup>th</sup> from GNB for Designated Highway Operations funding (Jan to June 2025).
- \$306,213.08 on May 2<sup>nd</sup> for Building permit revenue from January to March 2025.

In August 2025 we began a new round of shut-off letters for overdue and outstanding water and sewer accounts. These letters required the account to be paid in full or sufficient arrangements to be made otherwise water services would be disconnected. For Sackville Utility, we issued a total of 136 notices for a total owing of \$86,306.12 and for Dorchester Utility, we issued a total of 25 notices for a total owing of \$33,585.66. The total for all of Tantramar is 161 notices for a total value of \$119,891.78.

In comparison, in August 2024 for Sackville Utility, we issued a total of 153 notices for a total of \$119,503.23 and for Dorchester Utility, we issued a total of 30 notices for a total of \$34,848.49. This totals 183 notices for a total of \$154,351.72 in value. You can see there is a reduction in 2025 for both the number of notices and total amount of notices. Any outstanding accounts that have yet to complete their payments in the 2024 notices have been added to the 2025 notice totals and are on new orders for payments.

2025 Dog tags continue to be available for everyone in Tantramar. Those who reside in the former Sackville and Dorchester area are subject to a late fee of \$20 when the register as the deadline of March 31, 2025 has passed.

With the implementation of the new animal control by-law in May for all of Tantramar those in former local service districts were previously able to register their dogs at the standard rate with no late fee until July 31, 2025. We have decided that where this is a new by-law for the former Local Service Districts, we will not be charging a late fee for anyone in the former Local Service Districts that did not have animal control by-law at all during the year 2025. This is to encourage registration of dogs within Tantramar.

A reduced tag fee for any dog microchipped has been implemented at that fee will be \$10 per year for the registration. All dogs must be registered at the Tantramar Municipal Office and not through animal control.

Summer students continue to work in Finance/Admin as well as By-Law enforcement. With By-Law enforcement we now have coverage of 7 days a week but do not have 24-hour a day coverage. We are maintaining daily coverage of at least 7 am to 2:30 am Monday to Friday and a minimum of noon to 10:30 pm on weekends with most weekends being covered 6 am to 2:30 am. If anyone needs to contact by-law enforcement during the summer they can reach the student patrol team at 506-540-1722 or at [bylawstudent@TantramarNB.com](mailto:bylawstudent@TantramarNB.com).

TANTRAMAR  
STATEMENT OF REVENUE & EXPENDITURES  
GENERAL GOVERNMENT  
AS OF JULY 31, 2025

	YTD MAY 31/25	YTD JULY 31/25	BUDGET 2025	% OF BUDGET
<b>REVENUE</b>				
PROPERTY TAX & EQUALIZATION	6,999,843	9,799,781	16,799,624	58.3%
FINANCE & ADMINISTRATION	342,802	405,157	309,669	130.8%
ENGINEERING & PUBLIC WORKS	3,217	65,505	119,333	54.9%
POLICING & BY-LAW	95,515	210,075	365,500	57.5%
FIRE SERVICES	1,870	1,870	13,554	13.8%
ACTIVE LIVING & CULTURE	185,078	202,859	309,200	65.6%
COMMUNITY & CORPORATE SERV	32,629	34,942	27,800	125.7%
<b>TOTAL REVENUE</b>	<b>7,660,954</b>	<b>10,720,189</b>	<b>17,944,680</b>	<b>59.7%</b>

**EXPENDITURES**

FINANCE & ADMINISTRATION	1,362,035	2,233,636	3,370,977	66.3%
CAPITAL OUT OF REVENUE	-	-	1,755,000	0.0%
RESERVE FUND TRANSFER	-	-	250,000	0.0%
DEBT, INTEREST & BANKING	142,131	142,131	990,141	14.4%
ENG & PUBLIC WORKS	920,932	1,638,880	3,699,252	44.3%
FIRE SERVICES	548,554	786,501	1,633,497	48.1%
POLICING & BYLAW	493,054	1,098,784	3,020,228	36.4%
ACTIVE LIVING & CULTURE	803,567	1,271,067	2,138,759	59.4%
COMMUNITY & CORPORATE SERV	254,159	438,254	1,086,826	40.3%
<b>TOTAL EXPENDITURES</b>	<b>4,524,432</b>	<b>7,609,253</b>	<b>17,944,680</b>	<b>42.4%</b>

\*\*\* UNAUDITED AND UNADJUSTED

EXPENDITURE NORM      58.3%



TANTRAMAR  
STATEMENT OF REVENUE & EXPENDITURES  
UTILITY GOVERNMENT  
AS OF JULY 31, 2025

	YTD MAY 31/25	YTD JULY 31/25	BUDGET 2025	% OF BUDGET
<b>REVENUE</b>				
WATER REVENUE	367,671	697,380	1,365,193	51.1%
SEWER REVENUE	234,343	465,506	999,158	46.6%
CONNECTION/SERVICE CHARGES	13,784	34,727	25,500	136.2%
WATER COST TRANSFER	156,667	250,667	376,000	66.7%
OTHER REVENUE	24,914	35,975	74,244	48.5%
<b>TOTAL REVENUE</b>	<b>797,379</b>	<b>1,484,255</b>	<b>- 2,840,095</b>	<b>48.5%</b>
<b>EXPENDITURES</b>				
FINANCE & ADMINISTRATION	178,141	236,232	398,661	59.3%
CAPITAL OUT OF REVENUE	-	-	-	
RESERVE FUND TRANSFER	-	-	360,000	0.0%
DEBT PAYMENTS	153,241	430,071	495,018	86.9%
PUBLIC WORKS WATER	337,829	540,804	1,021,758	52.9%
PUBLIC WORKS SEWER	143,468	229,713	413,125	55.6%
PUBLIC WORKS ENGINEERING	55,396	93,551	151,533	61.7%
<b>TOTAL EXPENDITURES</b>	<b>868,075</b>	<b>1,530,371</b>	<b>2,840,095</b>	<b>53.9%</b>

\*\*\* UNAUDITED AND UNADJUSTED

EXPENDITURE NORM      58.3%

**TANTRAMAR  
2025 GENERAL CAPITAL  
AS OF JULY 31, 2025**

TYPE	NAME OF ACCOUNT	BUDGET WITH H.S.T.	NET H.S.T.	PRE HST BUDGET	(EXCL. HST) EXPENSES 2025	BALANCE	PERCENT AVAILABLE
<b><u>FIRE DEPARTMENT</u></b>							
C	PROTECTIVE GEAR	84,000	3,452.28	80,547.72	37,115.01	43,432.71	53.9%
C	BATTERY EXHAUST FANS	30,000	1,232.96	28,767.04		28,767.04	100.0%
B/GT	DORCHESTER FIRE HALL	4,500,000	184,943.33	4,315,056.67		4,315,056.67	100.0%
C	SCBA UPGRADE DORCH	85,000	3,493.37	81,506.63	84,983.00	(3,476.37)	-4.3%
<b>TOTAL FIRE DEPARTMENT</b>		<b>4,699,000</b>	<b>193,121.93</b>	<b>4,505,878.07</b>	<b>122,098.01</b>	<b>4,383,780.06</b>	<b>97.3%</b>
<b><u>COMMUNITY &amp; CORP PROJECTS</u></b>							
C	LEVEL 2 CHARGER UPGRADE	10,000	410.99	9,589.01		9,589.01	100.0%
C	MUNICIPAL SIGNAGE	10,000	410.99	9,589.01	20,435.00	(10,845.99)	-113.1%
<b>TOTAL COMMUNITY &amp; CORP PROJECTS</b>		<b>20,000</b>	<b>821.97</b>	<b>19,178.03</b>	<b>20,435.00</b>	<b>(1,256.97)</b>	<b>-6.6%</b>
<b><u>ACTIVE LIVING &amp; CULTURE</u></b>							
C	FACILITY UPGR LITTLE LEAGUE	60,000	2,465.91	57,534.09		57,534.09	100.0%
C	TVMCC UPGRADE (COMPR)	20,000	821.97	19,178.03	27,449.75	(8,271.72)	-43.1%
C	TVMCC UPGRADE (DEHUMID)	125,000	5,137.31	119,862.69		119,862.69	100.0%
C	TVMCC UPGRADE (DOORS)	40,000	1,643.94	38,356.06		38,356.06	100.0%
C	TVMCC UPGRADE (SKATE)	25,000	1,027.46	23,972.54		23,972.54	100.0%
C	MEMORIAL PARK REFURBISH	15,000	616.48	14,383.52		14,383.52	100.0%
C	FLEET UTILITY TRAILER	10,000	410.99	9,589.01		9,589.01	100.0%
C	PLAYGROUND UPGRADE BJMP	48,000	1,972.73	46,027.27		46,027.27	100.0%
C	DOG PARK OR OTHER	35,000	1,438.45	33,561.55	4,490.00	29,071.55	86.6%
<b>TOTAL ACTIVE LIVING &amp; CULTURE</b>		<b>378,000</b>	<b>15,535.24</b>	<b>362,464.76</b>	<b>31,939.75</b>	<b>330,525.01</b>	<b>91.2%</b>
<b><u>PRIOR YEAR CAPITAL</u></b>							
RES	FIRE PROTECTIVE GEAR	35,000	1,438.45	33,561.55		33,561.55	100.0%
RES	HIGHWAY SIGNAGE	22,500	924.72	21,575.28		21,575.28	100.0%
RES	WEBSITE DEVELOPMENT	61,000	2,507.01	58,492.99		58,492.99	100.0%
RES	BEECHILL PARK UPGRADE	10,000	410.99	9,589.01	8,794.78	794.23	8.3%
GRANT	QUARRY PARK DEV'T	25,000	1,027.46	23,972.54	14,274.76	9,697.78	40.5%
RES	LAND REPURCHASE	16,200	-	16,200.00	16,200.00	-	0.0%
RES/B	DORCHESTER FIRE TRUCK	800,000	32,878.81	767,121.19		767,121.19	100.0%
RES	FLEET REPL SACK FIRE	95,000	3,904.36	91,095.64	65,664.64	25,431.00	27.9%
RES	FLEET REPL PUBLIC SAFETY	75,000	3,082.39	71,917.61		71,917.61	100.0%
RES	DORCH FIRE HALL PRIOR APP	313,000	12,863.84	300,136.16	136,245.00	163,891.16	54.6%
RES	STORM SEWER MAIN ST.	15,000	616.48	14,383.52	5,300.00	9,083.52	63.2%
RES	CULVERT REPLACEMENTS	26,000	1,068.56	24,931.44	16,200.00	8,731.44	35.0%
RES	STORM SEWER LANSDOWNE	120,000	4,931.82	115,068.18		115,068.18	100.0%
RES/B/G	LORNE STREET PHASE 3 TBD	200,000	8,219.70	191,780.30	114,711.58	77,068.72	40.2%
<b>TOTAL PRIOR YEAR CAPITAL</b>		<b>1,813,700</b>	<b>73,874.59</b>	<b>1,739,825.41</b>	<b>377,390.76</b>	<b>1,362,434.65</b>	<b>78.3%</b>
<b><u>ENGINEERING AND PUBLIC WORKS</u></b>							
C	FLEET 5 TON PLOW TRUCK	450,000	18,494.33	431,505.67		431,505.67	100.0%
C	FLEET LOADER REFURB	18,000	739.77	17,260.23		17,260.23	100.0%
C	FLEET NEW ELECTRIC VEH	75,000	3,082.39	71,917.61	63,020.20	8,897.41	12.4%
C	VARIOUS SIDEWALKS	55,000	2,260.42	52,739.58		52,739.58	100.0%
C	AUTO FLAGGING SYSTEM	35,000	1,438.45	33,561.55	24,600.00	8,961.55	26.7%
C	TIRE CHANGING SYSTEM	15,000	616.48	14,383.52	6,189.90	8,193.62	57.0%
C	SALT SHED UPGRADE	20,000	821.97	19,178.03		19,178.03	100.0%
C	RETAINING WALL UPGRADE	45,000	1,849.43	43,150.57	13,516.66	29,633.91	68.7%
C	RESURFACING KING ST	270,000	11,096.60	258,903.40	541.11	258,362.29	99.8%
C	SHALE AND GRAVEL	50,000	2,054.93	47,945.07		47,945.07	100.0%
C	STORM SEWERS WALKER RD	100,000	4,109.85	95,890.15		95,890.15	100.0%
C	LIBRARY UPGRADE	25,000	1,027.46	23,972.54	5,715.00	18,257.54	76.2%
<b>TOTAL ENGINEERING AND PUBLIC WORKS</b>		<b>1,158,000</b>	<b>47,592.08</b>	<b>1,110,407.92</b>	<b>113,582.87</b>	<b>996,825.05</b>	<b>89.8%</b>
<b>TOTAL CAPITAL</b>		<b>8,068,700</b>	<b>330,945.81</b>	<b>7,737,754.19</b>	<b>665,446.39</b>	<b>7,072,307.80</b>	
<b>CAPITAL OUT OF REVENUE</b>		<b>1,755,000</b>					
<b>GRANTS FROM OTHER GOVERNMENTS</b>		<b>1,175,000</b>					
<b>CAPITAL RESERVE FUNDING/BORROW/GA</b>		<b>5,138,700</b>					
<b>NET HST</b>				<b>330,945.81</b>	<b>27,756.16</b>	<b>303,189.65</b>	<b>91.6%</b>
				<b>8,068,700.00</b>	<b>693,202.55</b>	<b>7,375,497.45</b>	<b>91.4%</b>

**TANTRAMAR  
2025 UTILITY CAPITAL  
AS OF JULY 31, 2025**

TYPE	NAME OF ACCOUNT	BUDGET WITH H.S.T.	NET H.S.T.	PRE HST BUDGET	EXPENSES 2025	BALANCE	PERCENT AVAILABLE
B (2023)	WATER METERS	25,000.00	1,027.46	23,972.54		23,972.54	100.0%
B (2023)	FLEET UPGRADE (REPLACE)	56,000.00	2,301.52	53,698.48		53,698.48	100.0%
B (2023/4)	WATER TREATMENT PLANT	50,000.00	2,054.93	47,945.07		47,945.07	100.0%
B (2024)	BACKFLOW PREVENTION	25,000.00	1,027.46	23,972.54		23,972.54	100.0%
B (2023)	DORCHESTER LIFT STN	200,000.00	8,219.70	191,780.30	137,783.06	53,997.24	28.2%
B (2023/4)	QUEENS ROAD LIFT STN	456,000.00	18,740.92	437,259.08	374,096.42	63,162.66	14.4%
		812,000.00					
B	CHARLES ST LFT STN	50,000.00	2,054.93	47,945.07		47,945.07	100.0%
B	MIDDLE SACKVILLE LFT STN	450,000.00	18,494.33	431,505.67		431,505.67	100.0%
B	WATER TREATMENT PLANT (S)	150,000.00	6,164.78	143,835.22		143,835.22	100.0%
RES	WATER TREATMENT PLANT (L)	47,000.00	1,931.63	45,068.37		45,068.37	100.0%
RES	FLEET UPGRADE (REPLACE)	110,000.00	4,520.84	105,479.16	62,987.00	42,492.16	40.3%
TOTAL CAPITAL		807,000.00	66,538.50	1,552,461.50	574,866.48	977,595.02	63.0%
CAPITAL OUT OF REVENUE/RESERVE		157,000.00					
RESERVE FUND/OTHER GOV'T		147,000.00					
BORROWING		1,315,000.00					
NET H.S.T				66,538.50	24,569.34	41,969.16	63.1%
GRAND TOTAL				1,619,000.00	599,435.82	1,019,564.18	63.0%



---

**To:** Mayor and Council

**Submitted by:** Becky Goodwin, Assistant Clerk

**Date:** August 21, 2025

**Subject:** Clerk's Office Report

---

The Assistant Clerk continues the review of By-Laws and Policies for Tantramar, and a priority list has been compiled and reviewed by the Chief Administrative Officer. In no particular order, the focus over the next few months will be on the following:

**By-Laws**

Meeting Procedure By-Law  
Remuneration of Council By-Law  
Residential Waste By-Law  
Fire Department By-Law  
Fire Prevention By-Law  
Street Traffic By-Law  
Parks By-Law  
Culvert By-Law  
Taxi By-Law

**Policies**

Community Grants Policy  
Working Alone Policy  
Banking & Signing Officer Policy  
Reducing Plastic Waste Policy  
Flag Policy  
Compassionate Giving Policy

In addition, the Assistant Clerk is actively conducting research on potential new policies, and based on findings, recommendations may be brought forward to Council for consideration.

The RTIPPA request received in April 2025 has now been closed.

The Assistant Clerk presented to the Counsellor in Training (CIT) summer program participants on August 8<sup>th</sup>. The CIT program allows participants to gain real-world experience through hands-on volunteering and weekly sessions focused on leadership and practical skills. The presentation was on job readiness – resume writing and interview skills.

Seven (7) Commissioner of Oaths were administered during the reporting period of June 16 – August 15. This service is offered free of charge to all residents of Tantramar. Appointments are recommended and can be made by calling (506) 364-4930.

The Assistant Clerk is currently undertaking the digitization of documents from previous governments, including archived minutes, contracts, and agreements. This project will continue as time and resources allow.

The Assistant Clerk is registered to attend the annual Association of Municipal Administrators of New Brunswick (AMANB) conference being held in Grand Bouctouche September 9-12, 2025. The Assistant Clerk is also registered to participate in training specifically designed for Clerks, hosted by AMANB in late September.

The schedule for upcoming Council meetings is available on our [website](#). Our next Regular Council Meeting is scheduled for **Monday** September 8, 2025, and the next Committee of the Whole Meeting is scheduled for Monday, September 22, 2025.



---

**To:** Mayor and Council

**Submitted by:** Jennifer Borne, CAO

**Date:** August 19, 2025

**Subject:** CAO Report

---

Report Period: June 15<sup>th</sup> to August 15, 2025.

**RSC**

SERSC website provides updates for their mandated services:

<https://www.nbse.ca/>

All reports led by the RSC can be found on their website from annual reports to financial reports, etc.

The All Council Session is scheduled for Saturday, September 27<sup>th</sup> in Moncton, details were sent directly to Council from the RSC.

Attended the RSC-CAO Working Sessions June 19 & 20<sup>th</sup>, this included a recap of the Board Working Sessions, Regional Trail System presentation from Marc Léger and consultant Harvey Sawler, presentations and discussions on Regional Transportation Governance Study, budget discussions, departmental/ mandated service updates, and next steps.

The last RSC Public Safety Security Committee meeting was held on June 24<sup>th</sup>. I brought forward a proposal from Tantrammar for the RSC to take on a regional funding application to FireSmart NB to receive funding to produce a regional Wildfire Resiliency Plan. This was well received by all communities in the Southeast. The RSC has applied for funding for the region and this is in their proposed/ draft budget for 2026.

July 16<sup>th</sup>, I attended the 2026 RSC Budget Working Session along with Director of Finance Michael Beal. As the RSC Budget Process Progresses RSC CFO Stephanie Thorne will present the 2026 budget to Tantrammar Council.

On July 29, I met with RSC CEO Roland LeBlanc and Board Chair, Memramcook Mayor Maxime Bourgeois and Deputy Mayor Estabrooks to discuss work being done by the RSC, mandated services, Strategic Plan, and feedback to make the region vibrant and sustainable.

## **Plan360 (refer to Plan360 report)**

Month	Total Permits issued	Total \$ Value
June 2025	9	\$9 258 964
July 2025	26	\$9 602 213

### **Property Tax Review Advisory Panel**

I was asked to represent AMANB on GNB's Property Tax Review Advisory Panel. 4 Municipal CAOs represent AMANB, UMNb, and AFANB are also represented on the panel along with GNB employees. This group met in person July 30 and the next meeting will be virtual at the beginning of September.

### **Community Engagement**

CCS Department is selecting dates toward the end of October and ending the first week of November for our 2<sup>nd</sup> *Annual Municipal Roadshows* for all Wards of Tantramar. We started these in 2024 in each ward and great feedback was received. These sessions were a great opportunity for residents to meet with staff, learn about operations and services offered by the municipality and ended off with question period. The *Municipal Roadshow* will be well advertised in advance and times of day will vary in order to accommodate the schedules of our residents. If residents cannot make the session in their ward they are welcome to attend another ward session, all are welcome at each session.

### **Leadership Development**

I was asked to present to the Counsellors in Training (CIT) Youth Program on August 1<sup>st</sup> which is a group led by the Active Living & Culture department's summer staff. I was joined by Jeremy McLaughlin and Jeff Taylor for this session. We discussed career paths, perspectives on strong leadership, the diverse range of opportunities for young people looking to focus their career on Local Government and answered great questions the youth asked.

### **EMO**

June 24<sup>th</sup> I attended the Comfort Centre Workshop hosted by NBEMO at Riverview Fire. A sub-committee has been formed for the Southeast & Kent to advance work on plans for Comfort Centres.

Wildfire Risk Response: The bulk of time from August 10<sup>th</sup> and ongoing to the date of this report was spent focusing on EMO meetings, prep and planning surrounding Wildfire Risk and critical events happening throughout the province. Special thanks to our REOC Coordinator for the Southeast & Kent Melissa Pageau for keeping all municipalities informed. Our local members of TFS assisted with Wildfire Response and while some stayed in Tantramar to ensure we had resources to answer day-to-day calls or if a more significant event transpired in Tantramar i.e.: Wildfire.

Special thanks to the following DFD that assisted Maple Hills with their Comfort Centre on Tuesday, August 12<sup>th</sup>:

Chief Greg Partridge, Captain Dennis Reid & Firefighter Brandon Stone

For August 15<sup>th</sup> we appreciate the efforts of the following team that assisted in Irishtown:

Captains Dennis Reid & Wade Palmeter, and Firefighters Justin Bowser, Walter Allen, Jacques Poirier, Marc Poirier.

On August 15<sup>th</sup> we extend appreciation to the following DFD that assisted in Irishtown:  
Captain Dennis Reid, Lieutenant Tony Stright, and Firefighters Jacques Poirier and Marc Poirier.

Beginning August 15<sup>th</sup> for a 72 hour duration thank you to the following SFS members that responded to assist in Miramichi:

Captain Wade Palmetter, and Firefighters Justin Bowser, Walter Allen and Devon Partridge.

A huge thank you to all TFS members that responded to assist provincially and to those that were available to respond within our service area. The training and dedication to our fire service and safety of our community is recognized and appreciated.

In Tantramar we made many adjustments to our operations to ensure the safety of our community and to mitigate risk of hazards that could result in wildfire. Water conservation came as a directive from the province and those on the Sackville or Dorchester water services were asked to conserve our water resource. Active Living & Culture ceased mowing and watering of bedding plants and baskets along with the closure of municipal parks and trails. Crown Land was also closed within our boundaries during this period. A Cooling Centre was activated and opened at the Civic Centre for August 12 & 13<sup>th</sup> for anyone needing to get out of the heat. Council was briefed daily/ as needed and Senior Managers and Communications Officer met daily to review alterations to operations and communications to the public and incorporation of provincial guidance that was received. By-law conducted patrols throughout Tantramar looking for potential bonfires, etc during the province wide burn-ban.

At the time of this report risk remains high provincially and meetings continue for EMO internally as required. Parks and Trails will only reopen once the province provides guidance and risk is minimal. Debriefs provincially, regionally and locally will be held in the coming weeks of alterations to plans and teaching points from this incident.

### **Corporate Plan**

The work on the Corporate Plan with consultants Strategic Steps Inc. is ongoing with meetings scheduled to begin in September.

### **HR**

The Manager of Administrative Support/ Clerk role closes on August 18<sup>th</sup> and interviews will be scheduled once the posting closes.

### **Proposed Energy Plant Development**

On July 28<sup>th</sup>, CAO and Deputy Mayor Estabrooks had an introductory meeting with the President and Consultant from PROENERGY. PROENERGY reviewed the project and is planning on presenting to Council at a later date.

On August 6<sup>th</sup>: CAO, along with the Mayor met with NB Power regarding the project.

### **Partner Conversations**

On June 25<sup>th</sup> Mt. A hosted an EMO tabletop exercise with community partners RCMP & the Municipality. In my role as CAO, I also have the responsibility of EMO Coordinator so I attended this session along with Sackville Fire Chief Bowser. Outcomes of this session are communication with our community partners, plans and continued tabletop exercises to ensure all parties are ready to activate EMO and respond accordingly while keeping our public informed.

On July 2, I had the opportunity to meet the 2025 Mt A SHAD Students as we welcomed them in Council Chambers. This is always a great opportunity to highlight our great community and discuss Local Government with youth.

August 11<sup>th</sup> I attended the Mt A-Tantramar Partner Meeting, the bulk of the meeting focused on welcoming students back over the next few weeks and joint communications regarding the start of the school year.

On June 24<sup>th</sup> I attended the Community of Maple Hills Grand Opening along with other CAOs in the Southeast and Kent.

### **Tantramar Fire Service**

On July 31<sup>st</sup> we had the Official Groundbreaking Ceremony for the new Dorchester Fire Hall build at 3508 Cape Rd. in Dorchester. This hall will further enhance TFS and is long overdue with the current hall at 1 Church St dating back to the 1940s. 3508 Cape Road was purchased in January 2021 along with the adjacent parcel of land for \$100,000 by the former government of Dorchester.

### **Health & Safety**

Ongoing *Culture of Safety* is fostered at Management and Senior Management levels and organization wide. Almost all Tantramar Staff have been certified in Basic First Aid Training.



## Development Activity Report

June 2025

The monthly Planning and Development report provides frequent up-to date information on planning and development requests in the municipality of **Tantramar**. It also provides a year-to-date total of development activity.

The following are the total number of applications **received** this month based on type:

Application	June	Year to Date
Development Permit	8	17
Building Permit	16	42
Subdivisions	2	13
Zoning Confirmations	0	9
Regulation Amendment	0	1
Policy Amendment	0	0
Rezoning	0	0
Adjustments (variances, terms and conditions, temporary uses, similar or compatible uses, non-conforming uses)	0	1
Complaints, Zoning & Building Infractions	0	1
Document Approvals	3	7
Sidewalk Cafe	0	1

## Permit Breakdown

The following table provides the year-to-date permits **issued** sorted by development type and provides a comparison to the same period as the previous year.

Construction values represent the estimated construction value of issued building permits and are not actual construction costs.

Permit Type	June 2025		2025 YTD		June 2024		2024 YTD	
	#	Value	#	Value	#	Value	#	Value
Residential	4	\$1,115,120	16	\$3,792,575	5	\$1,336,335	17	\$2,669,916
Multi Residential	0	\$0	2	\$2	1	\$943,920	1	\$943,920
Commercial	0	\$0	5	\$22,125,903	0	\$0	1	\$60,000
Industrial	0	\$0	1	\$172,000	0	\$0	0	\$0
Institutional	0	\$0	2	\$18,016,426	0	\$0	2	\$7,304,000
Accessory Buildings & Structures	5	\$143,844	15	\$886,055	9	\$287,184	25	\$585,358
Agricultural	0	\$0	1	\$134,920	0	\$0	0	\$0
<b>Total</b>	<b>9</b>	<b>\$1,258,964</b>	<b>42</b>	<b>\$45,127,881</b>	<b>15</b>	<b>\$2,567,439</b>	<b>46</b>	<b>\$11,563,194</b>

Number of Units Created – Note negative numbers indicate demolition of units

	June 2025	2025 YTD	June 2024	2024 YTD
Single Dwelling Unit	2	6	3	4
Two-unit/semi-detached	0	-1	0	0
Townhouse/Rowhouse	0	0	0	0
Multiple Dwelling Unit	0	-6	6	6
Accessory Dwelling Unit	0	0	0	0
Mobile / Mini Home	1	1	0	2
<b>Total</b>	<b>3</b>	<b>0</b>	<b>9</b>	<b>12</b>

## Active Subdivision Applications

The following table provides the year-to-date subdivision applications received and provides a comparison to the same period as the previous year.

	June 2025	2025 YTD	June 2024	2024 YTD
# of Plans	1	11	1	8
# of Proposed Lots	1	28	2	22
# of Proposed Parcels	0	3	0	1

## Southeast Planning Review and Adjustment Committee

The Southeast Planning Review and Adjustment Committee is a non-political group who provide input on land use planning related issues in the municipality. Under the *Community Planning Act*, they provide advice to Council on amendments to the planning related by- laws and rezonings as well as the location of new infrastructure and lands for public purposes. The committee acts as an approval body on variances, temporary uses, conditional uses, similar or compatible uses and extensions to non-conforming uses. Please note that some proposals may contain more than one application (ie. a conditional use that requires a variance).

	June 2025	2025 YTD
Variance Request	0	1
Similar and Compatible Use	0	0
Conditional Use	0	0
Non-Conforming Use	0	0
Temporary Use Approval	0	0
Policy Amendment	0	0
Regulation Amendment	0	0
Rezoning	0	1
<b>Total</b>	<b>0</b>	<b>2</b>

## Development Activity Report

July 2025

The monthly Planning and Development report provides frequent up-to date information on planning and development requests in the municipality of **Tantramar**. It also provides a year-to-date total of development activity.

The following are the total number of applications **received** this month based on type:

Application	July	Year to Date
Development Permit	7	24
Building Permit	9	51
Subdivisions	2	15
Zoning Confirmations	0	9
Regulation Amendment	0	1
Policy Amendment	0	0
Rezoning	0	0
Adjustments (variances, terms and conditions, temporary uses, similar or compatible uses, non-conforming uses)	0	1
Complaints, Zoning & Building Infractions	4	5
Document Approvals	1	8
Sidewalk Cafe	0	1

## Permit Breakdown

The following table provides the year-to-date permits **issued** sorted by development type and provides a comparison to the same period as the previous year.

Construction values represent the estimated construction value of issued building permits and are not actual construction costs.

Permit Type	July 2025		2025 YTD		July 2024		2024 YTD	
	#	Value	#	Value	#	Value	#	Value
Residential	6	\$1,457,775	22	\$5,250,350	6	\$1,249,400	23	\$3,919,316
Multi Residential	3	\$1,908,000	5	\$1,908,002	0	\$0	1	\$943,920
Commercial	1	\$1	6	\$22,125,904	0	\$0	1	\$60,000
Industrial	0	\$0	1	\$172,000	0	\$0	0	\$0
Institutional	2	\$5,862,800	4	\$23,879,226	1	\$850,909	3	\$8,154,909
Accessory Buildings & Structures	14	\$373,637	29	\$1,259,692	4	\$34,180	29	\$619,538
Agricultural	0	\$0	1	\$134,920	0	\$0	0	\$0
<b>Total</b>	<b>26</b>	<b>\$9,602,213</b>	<b>68</b>	<b>\$54,730,094</b>	<b>11</b>	<b>\$2,134,489</b>	<b>57</b>	<b>\$13,697,683</b>

Number of Units Created – Note negative numbers indicate demolition of units

	July 2025	2025 YTD	July 2024	2024 YTD
Single Dwelling Unit	1	7	4	8
Two-unit/semi-detached	0	-1	0	0
Townhouse/Rowhouse	0	0	0	0
Multiple Dwelling Unit	12	6	0	6
Accessory Dwelling Unit	0	0	0	0
Mobile / Mini Home	0	1	1	3
<b>Total</b>	<b>13</b>	<b>13</b>	<b>5</b>	<b>17</b>

## Active Subdivision Applications

The following table provides the year-to-date subdivision applications received and provides a comparison to the same period as the previous year.

	July 2025	2025 YTD	July 2024	2024 YTD
# of Plans	3	15	0	8
# of Proposed Lots	1	29	0	22
# of Proposed Parcels	2	6	0	1

## Southeast Planning Review and Adjustment Committee

The Southeast Planning Review and Adjustment Committee is a non-political group who provide input on land use planning related issues in the municipality. Under the *Community Planning Act*, they provide advice to Council on amendments to the planning related by- laws and rezonings as well as the location of new infrastructure and lands for public purposes. The committee acts as an approval body on variances, temporary uses, conditional uses, similar or compatible uses and extensions to non-conforming uses. Please note that some proposals may contain more than one application (ie. a conditional use that requires a variance).

	July 2025	2025 YTD
Variance Request	0	1
Similar and Compatible Use	0	0
Conditional Use	0	0
Non-Conforming Use	0	0
Temporary Use Approval	0	0
Policy Amendment	0	0
Regulation Amendment	1	1
Rezoning	0	1
<b>Total</b>	<b>1</b>	<b>3</b>



---

**To:** Council

**Submitted by:** Andrew Black - Mayor

**Date:** August 21, 2025

**Subject:** Mayor's Report

---

- On June 16, I met with Elaine and Al Smith from Sackville at my office. They wanted to have a conversation about the poor condition of the rail bed trail from the highway leading out of Tantramar towards Midgic.
- From June 19 – 21, I was in Saint John taking part in the Atlantic Mayor's Congress which takes place twice a year, once in summer and once in the fall. This congress had two areas that it focused on, both in its workshops and sessions, but also during conversations held outside the agenda. Municipal/Regional/Provincial economic development was a major focus, followed closely by the future of the AMC and how best to advocate for its members provincially and federally. There was also a fantastic session on civility/incivility in municipal governance as well as the incredible importance of a strong and robust code of conduct by-law.
- I sent an email to the Minister of the Department of Natural Resources, John Herron, on June 20 requesting that there be an ongoing fire ban in the area of Rockport past Peck's Cove Bridge due to the reduced tonnage and fire suppression concerns.
- After a few months of playing email tag, I was finally able to secure a meeting, on June 20, with the Department of Health and Mr. McLaughlin to discuss the opportunity for RHAG/Tantramar to access the SERSC healthcare budget for recruitment efforts in our local area.
- Monday, June 23, I met with the new VP External for MASU in my office for a morning meeting. Oliver Vanbuskirk has the honour of assuming this critical role which straddles the line between MTA and the broader Tantramar community.
- Deputy Mayor Estabrooks and I attended the SERSC board meeting on the evening of June 24. Included in the usual department updates was a fantastic presentation by the New Brunswick Medical Education Foundation about their concerted efforts to recruit more doctors and LPNs to the province.
- I had the honour and privilege to attend the season opening event of the HMCS Sackville at Halifax Harbour on June 26. I was asked to bring words of welcome from the community that the last Corvette class ship in existence, owes its name to. It was a beautiful day on the water, and it was a well-attended and recognized event from municipalities, the provincial government, the federal government and even the Lieutenant Governor of Nova Scotia, Mike Savage.
- On Canada Day, I and several Tantramar councilors attended both the Sackville and Dorchester celebrations. Both events went incredibly well, and I want to take this opportunity to give a shout out to staff for making the day a huge success!
- I worked with the Mount Allison Orientation Chair, Kris Girouard, on July 7 to finalize a welcome letter and an updated photo for the orientation booklet that will be given to all new students.
- After receiving an answer to both MLA Mitton's and my request for an outright fire ban in Rockport, I had a phone call with Minister Herron on July 8 to reiterate the resource commitment from the province in case of a spreading fire in that area.

- Over a few days in early July, the UMNb executive had an opportunity to go over UMNb's letter and recommendations for a Regional Service Commission review. It is now in the hands of the provincial government.
- From July 14 – 19, I took a much-needed vacation but continued to monitor municipal emails and business as I deemed appropriate.
- On July 17 both the CAO and I heard word of a proposed natural gas power plant that NBPower was planning to build in Tantramar. This was the first time either of us had heard about this and we found out from the CBC story that was covering it.
- I was asked for comments on the initial story covered by Bruce Wark on the natural gas power plant on July 19, explaining that Tantramar was blindsided.
- On July 21, I emailed both the Times and Transcript and CHMA after a request for comment about the proposed natural gas power plant.
- I was invited to bring words of welcome at the Home Dedication Celebration on July 22 to welcome a Sackville family to their new Habitat for Humanity home. There were many representatives from the large organization of H4H as well as the provincial Minister of Housing, David Hickey, and the new family who was incredibly happy to show off their new home.
- Sarah Wieler from the Times and Transcript did an interview with me on July 25 about the Peck's Cove Bridge after finding out from provincial representatives that the repair date for the bridge has been pushed back to 2028.
- As chair of the Nominations Committee for UMNb, June and July were very busy getting ready for a full board turnover at the AGM scheduled for the first weekend in October in Saint John.
- Deputy Mayor Estabrooks and CAO Jennifer Borne met with representatives from ProEnergy in the afternoon of July 28.
- I, along with most of council, attended the groundbreaking ceremony for the new Dorchester Fire Station. The event was well attended, and you could feel the positivity in the air for this much needed and long-awaited project.
- On August 5 I did a live interview with CBC Shift about the proposed natural gas power plant.
- In the morning of August 5, I sent an email to ProEnergy following up on an email that MLA Mitton had sent. We both requested that the two Open House sessions planned in Tantramar for the proposed power plant have at least half of both sessions be open mic Q&A. We were both denied.
- The CAO and I had a virtual meeting with NBPower on August 6 to discuss their involvement in the proposed natural gas power plant.
- I did a live interview with CTV news in the afternoon of August 6, focusing on the Peck's Cove Bridge.
- During the last two weeks of July, and leading into the first half of August, I compiled and created a spreadsheet of all the comments/concerns from residents who had been emailing the municipality about the ProEnergy/NBPower proposed project. I sent that spreadsheet to all of council and on August 10, sent the same data and a request for a comprehensive EIA to Premier Holt, Minister Herron and Minister Kennedy. I have had no response.
- I met with members of CFTA Radio at my office on August 7 to discuss the future of community radio in the region.
- I dropped into the opening ceremonies of the Sandpiper Festival in Dorchester on the evening of August 8. The village square was a little empty at first but as soon as the music started playing (from a fantastic Celtic inspired band) people started filling the space. It was a wonderful night and a great start to an important event.



- I had a phone call with Katie Pettie from ELG on the morning of August 12 to talk about the provincial involvement in the EIA process for the ProEnergy/NBPower proposed project. She also told me that two reps from ELG would be at the Open House sessions to answer questions.
- In the evening of August 12, I and several council members attended the first of two Open House sessions hosted by ProEnergy, this one at the Music Barn in Ward 4. The event was very busy for the first hour and a half and then died down a bit. At 6:00pm a large group of concerned residents came and demanded that their voices be heard for all to hear. It was shut down by ProEnergy and the event started to close. People moved outside and I negotiated with ProEnergy to have the next Open House have an open mic Q&A from 6:00-8:00, which they agreed. Huge thanks to the CAO for moving on the request so quickly, and to the staff for having everything set up so perfectly. I also did an interview with Bruce Wark that evening for Warktimes.
- I attended, as well as several council members, the CAO and the Director of Community and Corporate Services, the second Open House for the ProEnergy/NBPower proposed project at the TVMCC in Sackville. The first couple of hours of one-on-one conversations was a bit slower than the previous night but when 6:00pm rolled around and the Open Mic session started, the room was packed with standing room only. Residents got a chance to ask their questions and voice their concerns, so that everyone in the room could hear them. During the first part of the night, I also did a live interview with Radio Canada about the proposed project.